

The Town of
SOUTHBOROUGH
1727-2002

**In Celebration of
Southborough's 275th Anniversary
&
The 150th Anniversary of the Southborough
Library**

AN ACT FOR DIVIDING THE TOWN OF
MARLBOROUGH, AND ERECTING A NEW
TOWN THERE BY THE NAME OF
SOUTHBOROUGH, *Whereas the southerly part of the
town of Marlborough, within the county Middlesex, is
competently filled with inhabitants who labor under great
difficulties by their remoteness from the place of publick
worship, etc., and have thereupon made application to the
said town of Marlborough, and have likewise address'd this
court that they may be set off a distinct and separate town,
and be vested with all the powers and privileges of a town...*

Massachusetts General Court July 17, 1727

**TOWN REPORT 2001
and
WARRANT for
APRIL 8, 2002 ANNUAL TOWN MEETING**

One Hundred Twenty-Eighth

ANNUAL REPORT

of the

TOWN OF SOUTHBOROUGH

MASSACHUSETTS



For the Year Ending

December 31, 2001

*AN ACT FOR DIVIDING THE TOWN OF
MARLBOROUGH, AND ERECTING A NEW
TOWN THERE BY THE NAME OF
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Massachusetts General Court July 17, 1727

*Boast not thyself of tomorrow;
for thou knowest not what
a day may bring forth.*

—Proverbs 27:1 (Text for a sermon
preached by a "Mr. Willard" in February 1727,
as people undertook to establish the Town of Southborough)

*With many thanks for their assistance to David Falconi of the Southborough Historical Society, Eleanor Hamel, Library Director Judith Williams, Police Chief William Coleary, and Fire Chief John Mauro, and special appreciation to Nick Noble for having written *Fences of Stone*, our town history. Photographs and memorabilia are from the Historical Society's files, with the exception those loaned by the police and fire departments, one by Thomas M. Corlin, and contemporary photos and a few artifacts that are my own.*

Donna L. McDaniel

Beginning at Westborough line at a black oak Tree, then to the upper Cart way in Stoneybrook by Thomas Brigham's, from thence to the top of Prospect or Wolf Hill, then a strait line to Patch Bridge, then along the Road to the northeast corner of Land near the tanfats which was formerly in the possession of Moses Newton, Senior, and then a strait line to the bridge near Joshua Newton's, then to keep the Road till it come to the Farm line which is called Allcock's Farm; then to keep the Farm line until it comes to the southeast corner of said Farm, and then a strait line East to Framingham Line.

The line above-mentioned was voted by the town of Marlborough to the Inhabitants of Stoney Brook to be set off for a separate township.

Many special people have made Southborough the town it is today. Among them are the generations of men and women who have provided our town services, as paid employees or citizen volunteers. In observance of our 275th anniversary, this annual report offers some mementos and photographs from earlier times. There was no attempt to give credit to particular individuals—that would not be possible. But the names and stories of the hundreds who have preceded us here in the former "Stoney Brook" can be found in our town history, *Fences of Stone*. The Southborough Historical Society has published a collection of photographs—*Old Southborough*, and is preparing a special anniversary exhibit at the new museum near the Town House.

Celebrate!

The 100th

It was a bright, sunny, cloudless day, and the Meeting House green was covered with decorated booths. There was music, and there were speeches ... [including one by] Colonel Francis B. Fay ... [who] spoke of the growth and progress Southborough made in one hundred years, and how proud its people should feel about how far the Town had come.

Richard E. Noble, *Fences of Stone, A History of Southborough, Massachusetts*
Published for the town by Peter E. Randall, Publisher, 1990, p. 132.

* * * * *

The 150th

[The "semi-tri-centennial"] was appropriately celebrated on the evening of July 17, 1877, by a public meeting, numerously attended and held at the town house... The hall was beautifully decorated with flags, arches of evergreens and flowers. The soldiers' monument was also trimmed. The word "Welcome" and the dates 1727 and 1877 were displayed in white flowers ... ,

After prayer by the chaplain and music by the Germania band, 5 pieces, of Boston, the chairman gave the opening address.

Ladies and Gentlemen:

We are here assembled to notice the 150th anniversary of the incorporation of the town of Southboro, by public commemoration.

Not for the vain desire of self-laudation do we come here. We are here for nobler purposes. We believe it profitable and wise, once in 50 years at least, to cease from toil and labor, to contemplate the deeds of our fathers to whom we are indebted for so many blessings, and to do honor to the names of the good and patriotic people who have gone before us. We are here to rejoice and be glad. We are here to instruct the youth of what has been and is being done for them, to inspire them to imitate the good deeds of our fathers and mothers, and that they should preserve unsullied the fair name of our town, our state and our country. But especially do we desire on this occasion to rejoice in the prosperity of our town and in her noble history. Today she is 150 years old.

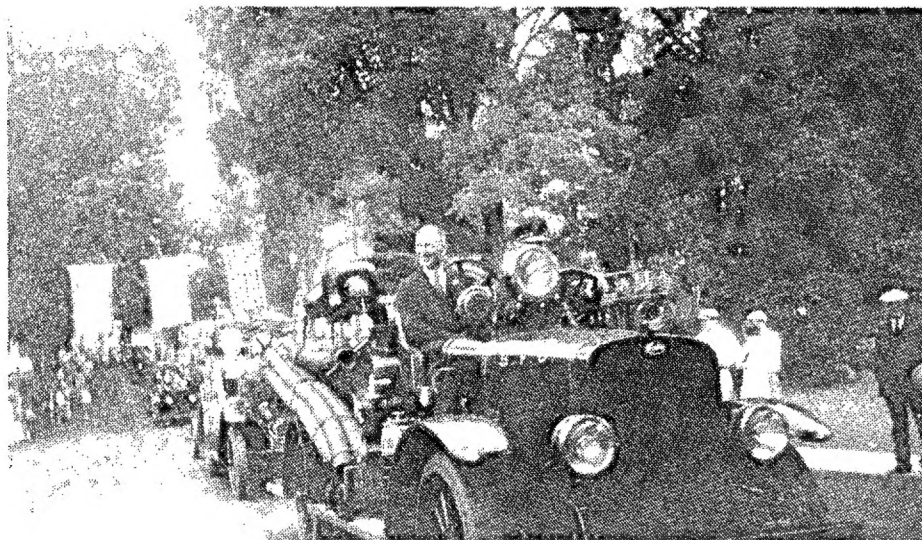
Deacon Peter Fay, *Historical Sketches concerning the Town of Southboro, Mass.*, 1880. Reprinted 1972, the Southborough Companies of the Militia and Minute, pp. 50-51.

The 200th

"Just after midnight in the early morning hours of July 16, 1927, the celebration began with fireworks set off by the Southborough Fire Department. At nine that morning, despite threatening weather, a parade formed at the railroad depot ... " There were floats, prizes for the three best, and visiting dignitaries and there was a "Miss Southboro 1927" and a special poem with a similar title. Miss Neary's Fayville schoolchildren performed an Indian dance. The World War cannon on the green and the General Henry Knox marker in front of the Community House were dedicated. Then came a Field Day with competitors from Southborough and surrounding towns.

"The successful day ended as it had begun— with even more fireworks."

Fences of Stone, p. 290.



These old settlers in Southboro were like the granite and marble blocks as they come from the quarry, lacking the polish and refinement of these modern days, but perhaps with more of solidity and stability. The fathers were strong men in character and in good, robust common sense.

Deacon Peter Fay, *Historical Sketches*, p. 22.

The 250th

Parade opens gala week 250th for Southborough

By LEE O'NEILL
Of The News Staff
SOUTHBOROUGH — South-
borough's week long 250th birth-
day party was kicked off in
style Sunday with a parade that
was every bit as stunning as the
beautiful weather.

About 3,000 enthusiastic
people lined the parade route
from White Bagley Road down
Marlboro Road and up Main
Street, cheering the over 50
units that marched in the
parade.

The parade was opened by the
town's fire engines clearing the
parade route with their sirens
blaring. They were followed by
engines from Framingham,
Natick, Shrewsbury, North-
borough, Sudbury, Westboro
and Marlboro, each trying to
outdo the others with their
sirens and air horns.

The engines were followed by
a color guard, formed by the
American Legion and the
Veterans of Foreign Wars

posts, with their auxiliaries
close behind.

As the units passed by the
reviewing stand at Peters Park,
across the street from the
community House, they all
snapped to attention with "eyes
right." Members of the Historic
Celebration Committee, the
group behind this week's 250th
anniversary celebration were
on the stand, dressed in colonial
garb, with their Co-Chairmen
Dorothy Mauch and Leo Ber-
tonazzi. Selectmen Louis

Bartolini and Thomas
McAuliffe were also on hand.

There was something for
everybody in the other units,
floats (see related story), brass
bands, marching groups,
minutemen, bagpipes and baton
twirlers.

Featured among the baton
twirlers were the Southborough
Twirlers, who included a set of
batons ignited with fire at each
end in their act and the Blazers
Band of Framingham. The
Blazers also did a little for-

mation marching in front of the
reviewing stand.

The Colonial Pipers of
Rockland and the Clan
Sutherland Pipe Band provided
more than a wee bit of Scottish
flavor to the parade with their
bagpipe bands.

Other marching bands in-
cluded the Natick Marching
Band, the Satellite Drum and
Bugle Corps, the St. Joseph's
Band from Medway, the Boston
(Continued on Page 6A)

MONDAY, JULY 4, 1977

SOUTH MIDDLESEX DAILY The NEWS

VOL. 6 NO. 256 Home Delivered - \$1.40

20 CENTS 32 PAGES — 2 SECTIONS

Serving The Following Greater South Middlesex Area Towns: ACTON, ASHLAND, BELLINGHAM, BOSTON, FRAMINGHAM, FRANKLIN, HOLLISTON, HOPEDALE, HOPKINTON, HUDSON, MARLBORO, MAYNARD, MEDFIELD, MEDWAY, MENDON, MILFORD, MILLIS, NATICK, NORTHBOROUGH, SHERBORNE, SOUTHBOROUGH, STON, SUDBURY, UPTON, WATLAND, WESTBORO

The 275th

Celebrate in July!
Watch for events
being planned
by
the Historic
Commission
and
the Historical
Society!



(Color separation by Mike Sullivan)

(News Colorphoto by Rob Wilson)

SOUTHBOROUGH'S 250TH — Somebody
snatched the ingenious jailhouse float of
the Brothers of the Brush over the
weekend, but just before South-
borough's 250th Anniversary parade
began Sunday it was recovered by the

participants (from left, back row): Bruce
Berry, Bob Tucker, Wayne Miller, Austin
Beliveau (seated, center) and Don Wads
(seated, foreground) and everything
went off smoothly...except the shaving
which comes later.

Honoring the Southborough Library 1852-2002

The Southborough Library has come a long way from its beginning on the evening of February 12, 1852. At that time, a gathering of townspeople in the Town Hall listened to this speech delivered by Col. Francis Fay:

Fellow citizens! Fellow townsmen! I was born, and nurtured, and rocked, and reared in your midst. I am one of you and you are dear to me...and now, as you are dear unto me, and as my heart and my hand are drawn towards you in affection, and as the enlightenment and elevation of your minds are things near my heart, therefore, if all together, or any of you, will give a like sum, I will give these five hundred pieces of silver, to form the nucleus of a Town Library, which shall be free for all the inhabitants of the town, to use for their improvement, and for their children's children forever.

And he sat down as the murmur of approbation ran through the assembled multitude. Then the Elders of the people arose, and said, "It is a good thing that which our brother hath spoken. Now, let us accept the five hundred pieces of silver, and put five hundred more with them, and establish a Library which shall be a fountain of wisdom for our people forever." And all the people said, "Amen..." and this, fellow citizens, is a brief and quaint history of the events which have followed each other, step by step, from the conception of the original idea in the heart of benevolence, down to the establishment of one of the finest Libraries ever sent from heaven to bless the inhabitants of any town.

From a written narration, interspersed with the speeches, by A.L. Hobart, A.M., M.D.



continued

The Southborough Library is the second oldest public library in the United States, as claimed in this published letter in the Wilson Library Bulletin in 1981:

The Southborough (Massachusetts) Library would like to put in its claim to being the second oldest public library in the country. After reading . . . the article which states that the Boston Public Library was founded in 1854 making it second after Peterborough, New Hampshire, we realized the final proof we've been seeking all these years. The Southborough Public Library, founded in 1852 and still very much alive and well, is number one with its patrons and number two in the country!

Ey Judith Williams and Elizabeth Meyer

From 1852 until 1911, the Library was in the Town Hall. It was then named the Fay Library and was not officially named the Southborough Library until the 1960s. The first librarian, Mr. Herman Este, was paid \$1.00 per week. Whale oil and kerosene lamps were used for illumination. In 1860, the year's fuel bill for the library was \$4.00, including wood and sawing.

continued



The library consisted merely of a Bible, Watts' Hymns, and a few school books, while now [the 1880s] the multitude of books in both public and private libraries is astonishing, as compared with the olden time. Deacon Peter Fay, *Historical Sketches*, p. 53.

In 1909, Town Meeting appropriated monies for a library building to be built on land donated by the Burnett Family. The Library opened in 1912. The total cost was \$35,000. In 1974, the Trustees of the Library, realizing that there was no land for future library expansion, approached the Trustees of St. Mark's School about the possibility of acquiring the plot of land abutting the library grounds. In September of that year Headmaster Robert B. Hansel informed the Library Trustees that the Trustees had unanimously approved giving the land to the library. Mr. Hansel further added: "We at St. Mark's are delighted to have this opportunity to assist. I look forward at some point to an opportunity to meet you and discuss further relationships between the School and the Southborough Public Library."

In 1980 a small addition providing a room for more shelving and storage was built with monies from the will of Evelyn Roche who had fond memories of using the library as a young girl. This private funding of approximately \$50,000 included architectural plans for a further addition. The Library was now filled to capacity and needed space for materials and room for story hours and other programs. In 1986 a Library Building Committee was formed and spent a year studying the library's needs, visiting other libraries with recent additions and concurring that a library addition was essential.

In 1987 Town Meeting approved a \$1.3 million addition. The Library staff was very pleased to learn that their many hours of work in applying for a federal grant were rewarded with a \$250,000 Title II LSCA Construction Grant. Sixty other Massachusetts libraries had applied and Southborough was the winner! In November of 1989 a gala Open House celebrated the completion of the new addition. The Library went from 6,000 to 14,000 square feet, more than doubling its size.

From 1989 to 2002 the Library has doubled its collection, increased its programming tenfold and realized full computerization. The Southborough Library will continue to strive for excellence in meeting the educational, cultural and recreational needs of our town. What a venerable institution a public library is--the "poor man's university", the keeper of knowledge for mankind.

Judith Williams, Library Director



Deacon Peter Fay...a gentleman who took an active part...in the centennial celebration in 1827...gave a description of the town as it was fifty years ago, with numerous statistics to show the remarkable progress which it had made. The population in 1827 was 1,200, and in 1877 it is 2,000.

The town valuation during the same time has advanced from \$300,000 to \$1,295,000 or more than quadrupled.

While the appropriation of time town in 1827 for all purposes, schools, highways, preaching, etc., was only \$1,116, in 1877 it is \$12,500, exclusive of the state and county taxes...

The total appropriation for schools and school purposes in 1827 was \$432, while in 1877 it is \$5,316.

Deacon Peter Fay, *Historical Sketches*, p. 53.

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Southborough At A Glance – in the Year 2001

Settled in 1688

Incorporated July 6, 1727

<i>Area</i>	13.78 square miles. 65.25 miles of town roads; 10.72 miles of state roads
<i>Population</i>	9,000 (estimated)
<i>Registered Voters</i>	5,927
<i>Property Tax Rate</i>	\$12.66 per \$1,000 valuation
<i>Form of Government</i>	Open Town Meeting; Board of Selectmen
<i>Public Library</i>	25 Main Street
<i>Public Safety</i>	Police Department, 19 Main Street Fire Department and emergency ambulance service Headquarters: 21 Main Street Station 2: 2 Harrington Court
<i>Schools</i>	Elementary: Margaret A. Neary School, 53 Parkerville Road; Mary E. Finn School, 60 Richards Road Middle: P. Brent Trotter Middle School, 49 Parkerville Road Private Schools: St. Mark's School, 25 Marlboro Rd.; Fay School, 48 Main Street Regional High Schools: Algonquin, Northborough; Assabet Valley Regional Vocational, Marlborough
<i>Recreation</i>	Facilities for baseball, softball, basketball, football, lacrosse, field hockey, soccer, outdoor volleyball, ice-skating, tennis and playgrounds. Year-round programs include but are not limited to summer playground, tennis; swimming, golf, winter ice-skating, skiing, after-school programs and fitness for children and adults. Annual Road Race, Heritage Day weekend.
<i>Hospitals within 10 miles:</i>	UMASS Memorial-Marlborough Hospital, 157 Union Street (481-5000); MetroWest Medical Center-Framingham Union Campus, 115 Lincoln Street (383-1000) Leonard Morse Campus, 67 Union Street, Natick (653-3400)
<i>Houses of Worship</i>	Roman Catholic: St. Anne's, 20 Boston Road, St. Matthew's, 26 Highland Street; Episcopal: St. Mark's, 27 Main Street; United Church of Christ, Congregational: Pilgrim Church, 15 Common Street; Baptist: Chapel of the Cross, 9 Cordaville Road; Federated: First Community Church, 135 Southville Road; Evangelical, nondenominational: Chinese Gospel Church, 60 Turnpike Road
<i>Utilities</i>	Electric service provided by National Grid (Massachusetts Electric); Gas service provided by NStar; Water supplies by Mass. Water Resources Authority from Quabbin Reservoir; Telephone: Verizon; Cable TV and Internet: Charter Communications, Inc. – 1-800-634-1008.
<i>Transportation</i>	Gulbankian Bus Company, service to Boston

Town of Southborough

Incorporated July 6, 1727

OFFICERS OF THE UNITED STATES OF AMERICA

President George W. Bush
Vice President Richard Bruce Cheney
U. S. Senators in Congress Edward M. Kennedy and John F. Kerry
U. S. Representative in Congress, Fifth District Martin T. Meehan

STATE OFFICIALS

Acting Governor Jane Marie Swift
Lieutenant Governor none
Secretary of State William Francis Galvin
Attorney General Thomas F. Reilly
Treasurer Shannon P. O'Brien
Auditor A. Joseph DeNucci
Governor's Councillor, Third District Marilyn Petitto Devaney
State Senator in General Court, Middlesex and Worcester District Pamela P. Resor
State Representative in General Court, Eighth Middlesex District Paul J. P. Loscocco

COUNTY AND DISTRICT OFFICIALS

District Attorney, Middle District John J. Conte
County Treasurer, Worcester County Michael J. Donoghue
Register of Probate, Worcester County Leonard P. Flynn
Register of Deeds, Worcester District Anthony J. Vigliotti
Clerk/Magistrate of Courts, Worcester County Loring P. Lamoureux
Sheriff, Worcester County John M. Flynn

Town Officers 2001

Elective Town Officials

***ASSABET VALLEY REGIONAL VOC.
SCHOOL DISTRICT COMM.*** - 4 years
James B. Denman (2004)

BOARD OF ASSESSORS - 3 years
Shirley Bator (2004)
Paul R. Nelson (2002)
Arthur Holmes (2003)

BOARD OF HEALTH - 3 years
Suzanne H. Traini (2004)
Timothy P. Stone (2002)
Philip G. Mauch (2003)

BOARD OF SELECTMEN - 3 years
David W. Parry (2004)
David A. Coombs (2002)
William J. Christensen (2003)

***BOARD OF TRUSTEES
SOUTHBOROUGH LIBRARY*** - 3 years
Helen C. "Puff" Uhlman (2004)
Fred B. Williams (2004)
Natalie J. Fantony (2002)
Marian Christine O'Neill (2002)
Elizabeth B. White (2003)
David L. Flynn (2003)

MODERATOR - 1 year
John H. Wilson (2002)

***NORTHBOROUGH-SOUTHBOROUGH
REG. SCHOOL DIST. COMM.*** - 3 years
Southborough Committee
Karen R. Richardson (2004)
Desiree Brodeur (2002)
Daniel F. Bradley, Jr. (2002)
Karen A. Woods (2003)
Beth A. Wittcoff (2003)
Northborough Committee
Joan G. Frank (2004)
George Boyd (2002)

NORTHBOROUGH-SOUTHBOROUGH REG. SCHOOL DIST. COMM. (cont'd)

Northborough Committee
Shirley Lundberg (2002)
Helynn B. Winter (2003)
Anthony R. Poteete (2003)

PLANNING BOARD - 5 years
Charles E. Gaffney (2006)
Donald C. Morris (2002)
Walter E. Mattson (2003)
Gail M. Tannenbaum (2004)
Richard F. Connors (2005)

SCHOOL COMMITTEE - 3 years
Marcia A. Hallwood (2004)
Dorothy Dolly Ryan (2002)
Frank A. Fazio (2002)
Desiree Brodeur (2003)
Mary Jane Mastrangelo (2003)

***SOUTHBOROUGH HOUSING
AUTHORITY*** - 5 years
Vacancy (8-2-00 State Appointee)
Barbara Sanchioni-Armstrong (2004)
Esther Lesieur (2002)
Charles H. Brewer (2003)
Robert P. Jachowicz (2005)

TOWN CLERK - 3 years
Paul J. Berry (2002)

Appointive Town Officers

*Term of Office Expires June 30 of Year Shown
Below*

Appointments by the Moderator

ADVISORY COMMITTEE - 3 years
Mark Ford (2003)
Bonnie J. Phaneuf (2003)
John Boiardi (2003)
Martin F. Healey (2004)
Claire Carberry Reynolds (2004)

ADVISORY COMMITTEE (cont'd)

David H. Davidson (2004)
Eileen Smith Ewing (2002)
Roger W. Challen (2002)
Charles E. Millett (2002)

CAPITAL BUDGET PLANNING

COMMITTEE - 3 years

Arthur Lamy (2002)
Alfred C. Hamilton (2003)
Karen Marie Gadbois (2004)
Mark J. Spartz (2003)
Vacancy (2004)

PERSONNEL BOARD - 3 years

Russell B. Millholland (2004)
Timothy Reardon McHugh (2004)
Jennifer Juliano (2002)
Stephen A. Morreale (2003)
Vacancy (2002)

SCHOOL BUILDING COMM. - 1 year

Robert J. Depietri, Jr. (2002)
John J. Noonan (2002)
David H. Davidson (2002)
David J. Officer (2002)
Frank A. Fazio (2002)
Joseph B. Kacevich, Jr. (2002)
Vacancy (2002)

Appointments by Board of Selectmen

ALCOHOL AND DRUG POLICY

COMMITTEE (ad hoc) - 1 year

Mark D. McLaughlin (DPW) (2002)
Patrice Kline (NAGE) (2002)
Francis G. Mahoney (Fire Dept.) (2002)
William H. Webber (Police Dept.) (2002)
Timothy Reardon McHugh (Personnel Bd.) (2002)

AMERICANS WITH DISABILITIES ACT

COMMITTEE (ad hoc) - 1 year

Janice C. Conlin (2002)
Peter C. Johnson (2002)
Betty Soderholm (2002)
Karen K. Challen (2002)
Vacancy (2002)

AMERICANS WITH DISABILITIES ACT

(ADA) COORDINATOR - 1 year

Janice C. Conlin (2002)

ANIMAL CONTROL OFFICER/

ANIMAL INSPECTOR - 1 year

William J. Proctor (2002)

ASST. TOWN ADMINISTRATOR - 1 year

Vanessa D. Hale (2002)

ASST. TREASURER/COLLECTOR - 1 yr.

Karen M. Hamelin Figueroa (2002)

BOARD OF APPEALS - 5 years

Thomas M. Starr (2006)
Kenney E. Griffiths (2002)
Peter C. Norden (2003)
James W. Falconi (2004)
Salvatore M. Giorlandino (2005)

Board of Appeals Alternates - 1 year

William L. Keville, Jr. (2002)
Frederick M. Scott, IV (2002)

BUILDING DEPARTMENT

Inspector of Buildings - 3 years

Peter C. Johnson (2003)

Wiring Inspector - 1 year

James A. McCaw (2002)

Assistant Wiring Inspectors - 1 year

Richard G. Trudel (2002)

James J. Colleary (2002)

Appointments by Inspector of Buildings:

Plumbing Inspector/Gas Inspector - 1 year

Ronald T. Courtemanche (2002)

Assistant Plumbing/Gas Inspectors - 1 yr.

Henry Pacific (2002)

A. Richard Desimone (2002)

CABLE TELEVISION COMMITTEE (ad

hoc) - 1 year

Russell B. Millholland (2002)
Kathleen Osol (2002)
Derya H. Cansever (2002)
Teresa Nicole Mauro (2002)
Warren K. Palley (2002)

**CENTRAL MASS. RESOURCE
RECOVERY COMMITTEE** - 1 year
John W. Boland, Jr. (2002)

**CIVIL DEFENSE DEPT.
OPERATIONAL STAFF** - 1 year
Director and Chief of Fire Service
John D. Mauro, Jr. (2002)
Deputy Director & Chief of Police Service
William J. Colleary, Jr. (2002)
Communications Staff Technicians
Charles E. Wood (2002)
Anthony F. Alessi (2002)
Susan Chorey (2002)
Robert Lagasse (2002)
Hazardous Material Staff
Joseph C. Mauro (2002)
James Peltier (2002)
Emergency Medical Coordinator
Victor Robidoux (2002)
Transportation Officer
Michael G. Gulbankian (2002)
Chief, Water Service
Donald A. Buzzell (2002)
Legal Officer
Frederick A. Busconi (2002)
Operations Staff
James J. Colleary (2002)
David J. Dockstader (2002)
George A. Hubley, Jr. (2002)
John Mauro, Sr. (2002)
Kevin R. Moran (2002)
Inspector of Buildings
Peter C. Johnson (2002)

**COMMUNITY PRESERVATION
COMMITTEE** - 1 year
Gerard T. Burke (Recreation Fac.) (2002)
Katherine Whitehouse (Rec. Fac.) (2002)
Susan Zeigler (Open Space Preservation
Commission) (2002)
Donald C. Morris (Planning Board) (2002)
Donald M. Leavitt (Historical Comm.)
(2002)
Richard V. Upjohn (Conservation Comm.)
(2002)

CONSERVATION COMMISSION -
3 years
Edgar A. Phaneuf, Jr. (2004)
Charles J. Katuska (2004)
Richard V. Upjohn (2002)
John H. Leeds, Jr. (2002)
Mark S. Possemato (2002)
Louis J. Bartolini (2003)
Rhonda L. Russian (2003)
Peter E. Alsterlund (Associate) - 1 yr.
(2002)

COUNCIL ON AGING - 3 years
Mary Anne Cole (2004)
John L. Steacie (2004)
Margery L. Lubanko (2002)
Richard P. Curran (2002)
Betty Soderholm (2003)
David M. Williams (2003)
Council on Aging Alternate Members -
1 year
Vacancy (2002)
Vacancy (2002)
Marie A. Kensinger (2002)
Eleanor E. MacLauchlan (2002)
Arthur Holmes (2002)
Lena A. Carloni (2002)

CULTURAL ARTS COUNCIL - 2 years
Tracy Alexis O'Rourke (2001)
Susan E. Gaines (2002)
Robert J. Gaines (2002)
Jonathan Sanson (2002)
Kathleen E. Hendrick (2002)
Paul Duffy (2002)
Kelli J. Wagner (2002)
Lynne J. McKay (2002)
Jane Smith (2002)
Catherine M. Alben (2003)
Kristi Ludwig (2003)
Sandra N. Ekberg (2003)

ENERGY CONSERVATION MANAGER -
1 year
Peter C. Johnson (2002)

**FAYVILLE VILLAGE HALL
COMMITTEE** - 1 year
Denson L. Satterfield, Jr. (2001)
James J. Colleary (2001)
Vacancy

FENCE VIEWERS - 1 year
Marc Ross (2002)
Vacancy (2002)

FIELD DRIVERS - 1 year
Richard E. Falconi (2002)
Robert C. Lagasse (2002)

FINANCIAL PLANNING COMMITTEE
(ad hoc) - 1 year
Karen M. Gadbois (2002)
Paul T. Cibelli (2002)
Janice C. Conlin (2002)
Daniel M. Keyes (2002)
Martin F. Healey (2002)
Robert E. Melican (2002)
Dorothy M. Phaneuf (2002)

FIRE DEPARTMENT-CHIEF - 3 years
John D. Mauro, Jr. (2003)

FIRE WARDEN - 1 year
John D. Mauro, Jr. (2002)

GRANT COORDINATOR - 1 year
Dorothy M. Phaneuf (2002)

HERITAGE DAY COMMITTEE - 1 year
Harlow Clark (2002)
Robert W. Elliott (2002)
David K. Falconi (2002)
Katherine Elliott (2002)
Cathy Lee Gerson (2002)
Cheryl Theall (2002)
Sharon Devine (2002)

HISTORICAL COMMISSION - 3 years
Donald M. Leavitt (2004)
Penny Zaleta (2004)
Earle Q. Watkins (2003)
Thomas J. Nadeau (2003)
Paul Bourdon (2004)

HISTORICAL COMMISSION (cont'd)
David K. Falconi (2002)
Vacancy (2002)

**INDUSTRIAL DEVELOPMENT
COMMISSION** - 5 years - *Inactive*

**INDUSTRIAL DEVELOPMENT
FINANCING AUTHORITY** - 5 years -
Inactive

INSECT PEST CONTROL - 1 year
Brian C. Mauro (2002)

**LOCAL EMERGENCY PLANNING
COMMITTEE (SARA TITLE III)** (ad hoc) -
1 year

Fire Department

Captain David J. Dockstader (2002)

Police Department

Police Chief William J. Colleary, Jr. (2002)

Civil Defense Department

Captain John D. Mauro, Jr. (2002)

Department of Public Works

Superintendent John W. Boland, Jr. (20002)

Water Division

Donald A. Buzzell (2002)

Health Department

Paul C. Pisinski (2002)

Local Business Community Representative

Vacancy (2002)

Conservation Commission Representative

Richard V. Upjohn (2002)

Public Information Representative

David J. Dockstader (2002)

Board of Selectmen Representative

William J. Christensen (2002)

Hazardous Material Staff

Joseph C. Mauro (2002)

James Peltier (2002)

MBTA TRIANGLE WORKING GROUP -
1 year

Leslie A. Kendall (2002)

Kim Costello (2002)

John H. Selden (2002)

Susan Day Whitzell (2002)

Nancy Vargas (2002)

**METROPOLITAN AREA
PLANNING COUNCIL** - 3 years
Charles E. Gaffney (2004)

**METROWEST GROWTH
MANAGEMENT COMMITTEE** - 1 year
William J. Christensen (Selectmen rep.)
(2002)

**MUNICIPAL BLDG. PLANNING
COMMITTEE** - 1 year
Thomas J. McCarthy (2002)
Jack Barron (2002)
Robert E. Koziel (2002)
Vacancy (2002)
Vacancy (School Committee rep.) (2002)

**MUNICIPAL COORDINATOR
(Right-to-Know Law)** - 1 year
Joseph C. Mauro (2002)

MUNICIPAL LAND COMMITTEE (ad
hoc) - 1 year
David A. Coombs (Bd. of Selectmen)
(2002)
Walter E. Mattson (Planning Bd.) (2002)
Donald C. Morris (Planning Bd.) (2002)
Martin F. Healey (Advisory Comm.) (2002)
Michael J. Sheridan (Rec. Facilities Comm.)
(2002)
Alan E. S. Jones (Open Space Preserv.
Comm.) (2002)

MWRA WORKING GROUP (ad hoc) -
1 year
Janice C. Conlin (rep. Bd. of Selectmen)
(2002)
Charles E. Gaffney (rep. Planning Bd.)
(2002)
Donald C. Morris (rep. Planning Bd.)
(2002)
Walter E. Mattson (alt. rep. Planning Bd.)
(2002)
Vacancy (rep. Conserv. Comm.) (2002)
John D. Mauro, Jr. (Fire Chief) (2002)
John W. Boland, Jr. (DPW Supt.) (2002)
Richard H. Seder (Citizen-At-Large) (2002)
Vacancy (Citizen-At-Large) (2002)
Michael A. Form (Citizen-At-Large) (2002)

MWRA WORKING GROUP (cont'd)
Stephen I. Levine (Citizen-At-Large) (2002)
Clark W. Lefavour (2002)
William J. Colleary, Jr. (2002)

**OPEN SPACE PRESERVATION
COMMISSION** - 5 years
Eve Mertens (2002)
Alan E. S. Jones (2003)
Susan Ziegler (2004)
Margaret Stebbins (2005)
Nancy Vargas (2005)
Karen Muggeridge (2002)

**PARKERVILLE ROAD LANDFILL
COMMITTEE** (ad hoc) - 1 year
John W. Boland, Jr. (DPW Supt.) (2002)
Janice C. Conlin (Town Administrator)
(2002)
Philip G. Mauch (Board of Health) (2002)
Paul C. Pisinski (Health Agent) (2002)
Norman G. Nelhuebel (2002)
David W. Parry (Bd. of Selectmen) (2002)
Linda R. Petry (2002)
Joseph B. Kacevich, Jr. (2002)
Richard V. Upjohn (2002)
David H. Davidson (ex-officio) (2002)

PARKING CLERK - 1 year
Daniel M. Keyes (2002)

POLICE DEPARTMENT
Chief of Police - 3 years
William J. Colleary, Jr. (2004)
Constable - 1 year
William J. Colleary, Jr. (2002)
Jail Keeper - 1 year
William J. Colleary, Jr. (2002)
Sergeants - 2 years
Jane T. Moran (2003)
William H. Webber (2003)
Frank Cain, Jr. (2003)
Regular Officers - 2 years
Charles A. Keller, Jr. (2003)
David C. Hagen (2003)
Sean R. James (2002)
James F. Finneran, III (2003)
Timothy J. Slatkavitz (2003)
Scott Henderson (2003)

POLICE DEPARTMENT (cont'd)

Regular Officers - 2 years

Heath Widdiss (2003)
Kevin M. Landry (2003)
Stephen M. Valentine (2002)
Martin S. Loughlin (2003)

Admin. Assistant to Chief of Police - 1 year

Richard L. Mattioli (2002)

Communications Officers (full-time) - 1 year

Joseph E. Bennett, Jr. (2002)
John L. Hubley (2002)
David J. Maida (2002)

Dispatchers (part-time) - 1 year

Marc Harding (2002)
Jocelyn A. Gregory (2002)
Brandon K. Edwards (2002)
Timothy Morin (2002)
James Patrick Gough (2002)
Stephen M. Prior (2002)
Robert J. Nelson (2002)
Kevin J. Kelly (2002)

Reserve Officers - 1 year

Theodore Pietrasiak (2002)
Ronald G. Mattioli (2002)
Richard L. Mattioli (2002)
Joseph E. Bennett, Jr. (2002)
Paul P. Connors (2002)
Brandon K. Edwards (2002)
Robert J. Durran (2002)

Special Officers - 1 year

Edgar A. Phaneuf, Jr. (2002)
John W. Boland, Jr. (2002)
George R. Boothby (2002)
David J. Dockstader (2002)
John D. Mauro, Jr. (2002)
James J. Colleary (2002)
Frank J. Mattioli (2002)
Kevin J. Kenney (2002)
James A. McCaw (2002)
Charles R. O'Connell (2002)
John L. Kendall, Jr. (2002)
David J. Maida (2002)
James Patrick Gough (2002)
Robert W. Clewes (2002)
John L. Hubley (2002)
Frederick P. Mabardy (2002)
Calvin J. Mauro (2002)
Jocelyn A. Gregory (2002)

POLICE DEPARTMENT (cont'd)

Special Officers - 1 year

Paul R. Nelson (2002)
Craig A. Moran (2002)
Michael P. Aspesi (2002)
Timothy Morin (2002)
Kenneth J. Fitzgerald, Jr. (2002)
Marc Harding (2002)
Robert J. Nelson (2002)
Department Armorer - 1 year
Fredrick P. Mabardy (2002)
Chaplain - 1 year
Rev. Thirburs F. Millott (2002)

PROCUREMENT OFFICER, CHIEF -

1 year
Vanessa D. Hale (2002)

PUBLIC WORKS DEPARTMENT

Superintendent of Public Works - 3 years

John W. Boland, Jr. (2003)

Asst. Superintendent of Public Works - 1 year

Donald A. Buzzell (2002)

PUBLIC WORKS PLANNING BOARD -

3 years

Appointed by Town Moderator

Henry C. Valcour, Jr. (2003)
Harvey D. Bigelow, Sr. (2004)
Vacancy (2002)

Appointed by Planning Board

Todd M. Pietrasiak (2002)
Vacancy (2003)

RECREATION COMMISSION - 3 years

John M. Witherow (2004)
Anthony M.J. Speranzella (2004)
Christopher Crowley (2002)
Marie Zullo Rice (2002)
Katherine Whitehouse (2003)

RECREATION FACILITIES

COMMITTEE (ad hoc) - 1 year

Joseph B. Kacevich, Jr. (2002)
Lawrence Grant Little (2002)
Janice C. Conlin (2002)
Gerard T. Burke (2002)
Timothy W. Kemper (2002)

RECREATION FACILITIES**COMMITTEE (cont'd)**

Daniel A. Daluise (2002)
Jack K. Merrill, Jr. (2002)
Vacancy (2002)
Vacancy (2002)

RECYCLING COMM. (ad hoc) - 1 year

Jane A. Smith (2002)
Joanne C. Flathers (2002)
Michael B. Hazeltine (2002)
Anthony E. D'Andrea (2002)
Mary Ann S. Anderson (2002)
Stanley D. Tanenholtz (2002)
Joan Ellersick (2002)
Vacancy (2002)

**REGIONAL SCHOOL DISTRICT
AGREEMENT WORKING GROUP -
1 year**

David A. Coombs (Selectmen) (2002)
Martin F. Healey (Advisory Comm.) (2002)
Richard J. Bellotti (Advisory Comm.)
(2002)
Charles W. Millett (Private Citizen) (2002)
William Christensen (Alternate for
Selectmen) (2002)
John Boiardi (Alternate for Advisory
Comm.) (2002)
Karen Marie Gadbois (Non-voting alternate
for Capital Budget Planning Comm.) (2002)

REGISTRAR OF VOTERS - 3 years

Ethel N. Armstrong (2004)
Philip C. Beals (2002)
Charles A. Keller, Jr. (2003)

**SEALER OF WEIGHTS AND
MEASURES - 1 year**

Peter C. Johnson (2002)

SIGN COMMITTEE (ad hoc) - 1 year

James W. Falconi (2002)
Wayne Long (2002)
John E. Grieco (2002)
Sarah M. Carter (2002)
Laurie Levy (2002)
Vacancy (2002)
Vacancy (2002)

SIGN COMMITTEE (cont'd)

Wayne Thies (ex-officio) (2002)
Peter C. Johnson (ex-officio) (2002)

**SOUTHBOROUGH ARTS CENTER
BUILDING COMMITTEE - 1 year**

Paul E. Brefka (2002)
Ralph L. Ellis (2002)
Kingsley C. Norris (2002)
Martha M. Henderson (2002)
Catherine M. Alben (2002)
Phoebe Krewson (Arts Council Rep. ex-
officio) (2002)
Jack K. Merrill, Jr. (Rec. Facilities Comm.
Rep. ex-officio) (2002)

**SOUTHBOROUGH COMMUNITY
CENTER BUILDING COMM. - 1 year**

Paul E. Brefka (2002)
Ralph L. Ellis (2002)
Kingsley C. Norris (2002)
David M. Williams (2002)
Karen K. Challen (2002)
Kathryn Garcia (Recreation Comm. Rep.
ex-officio) (2002)
Laurie Sugarman-Whittier (Youth Comm.
Rep. ex-officio) (2002)
Irene Burkis Tibert (Veterans' Rep. ex-
officio) (2002)
Leah Alea (Council on Aging ex-officio)
(2002)
Pamela M. LeFrancios (Council on Aging
ex-officio) (2002)
Vacancy (Advisory Comm. ex-officio)
(2002)
Vacancy (Capital Budget Planning Comm.
ex-officio) (2002)

**SOUTHBOROUGH HOUSING
OPPORTUNITY PARTNERSHIP
COMMITTEE (ad hoc) - 1 year**

David W. Parry (Selectman) (2002)
Charles E. Gaffney (Planning Board) (2002)
Vacancy (Housing Authority) (2002)
Cathy Lee Gerson (private citizen) (2002)
Robert H. Titus (private citizen) (2002)
Elizabeth A. Meyer (private citizen) (2002)

SOUTHBOROUGH SCHOLARSHIP***ADVISORY COMM.*** (ad hoc) - 3 years***Town Administrator***

Janice C. Conlin (2004)

School Committee

Dorothy Dolly Ryan (2004)

Jane A. Smith (2004)

Doriann M. Jasinski (2004)

Cathy A. St. Andre (2004)

Assabet Valley Regional Voc. School***District Committee***

James B. Denman (2002)

Private Citizens

Vacancy (2002)

Vacancy (2002)

Richard Jon Umiker (2003)

Elizabeth A. Meyer (2004)

Robert H. Titus (2004)

Cathy Lee Gerson (2004)

Superintendent of Schools

Robert E. Melican (2003)

SOS Representative

Ann P. McWalters Greehan (2002)

SOUTH MIDDLESEX OPPORTUNITY***COUNCIL*** – 1 year***Public Representative of the Board of******Selectmen to Board of Directors***

Edgar A. Phaneuf, Jr. (2002)

SPECIAL COUNSEL & SPECIAL***MUNICIPAL EMPLOYEE*** – 1 year

Demitrios M. Moschos, Esq. (2002)

SPECIAL MUNICIPAL EMPLOYEES

Claire Carberry Reynolds (2004)

David H. Davidson (2004)

Martin F. Healey (2004)

Arthur K. Holmes (2002)

TOWN ACCOUNTANT - 3 years

Dorothy M. Phaneuf (2004)

TOWN ADMINISTRATOR - 3 years

Janice C. Conlin (2004)

TOWN CEMETERY STUDY***COMMITTEE*** - 1 year***Appointed by Moderator***

George F. Killam (2002)

Appointed by Selectmen

Thirburs F. Millott, Jr. (2002)

Robert H. Marsh (2002)

Vacancy (2002)

Vacancy (2002)

TOWN COUNSEL AND SPECIAL***MUNICIPAL EMPLOYEE*** - 1 year

Frederick A. Busconi (2002)

TRAFFIC AND PEDESTRIAN SAFETY***COMMITTEE*** (ad hoc) - 1 year

Wayne Thies (ex-officio) (2002)

Cathy Lee Gerson (2002)

Ronald G. Mattioli (2002)

John J. Sullivan (2002)

John W. Boland, Jr. (ex-officio) (2002)

Jeffrey H. Lilley (2002)

Gail Tannenbaum (2002)

Robert Maiorana (2002)

John F. Riley (2002)

David W. Parry (Selectmen) (2002)

Charles E. Gaffney (Planning Board) (2002)

Joseph E. Green (2002)

Robert L. Croatti (2002)

TRANSPORTATION TASK FORCE –

1 year

Betty Soderholm (2002)

TREASURER/COLLECTOR - 3 years

Daniel M. Keyes (2004)

TREE WARDEN - 1 year

Brian C. Mauro (2002)

TRUST FUND ADVISORY***COMMITTEE*** (ad hoc) - 1 year

Paul R. Maffei (2002)

Vacancy (2002)

Vacancy (2002)

VETERANS' AGENT AND BURIAL***AGENT*** - 1 year

Irene Burkis Tibert (2002)

VETERANS' GRAVE OFFICER - 1 year
Irene Burkis Tibert (2002)

WORKPLACE SAFETY

COMMITTEE (ad hoc) - 1 year
Janice C. Conlin (2002)
William J. Colleary, Jr. (2002)
John W. Boland, Jr. (2002)
John D. Mauro, Jr. (2002)
Robert E. Melican (School Dept) (2002)
Daniel M. Keyes (2002)
Paul C. Pisinski (2002)
Peter C. Johnson (ex-officio) (2002)

YOUTH COMMISSION - 3 years

Martin R. Luloff (2004)
Robert Basow (2004)
Susan C. Krivanec (2002)
Dale A. Burgess (2003)
Claudine M. Araujo (2004)
Joanna P. Rowe (2002)
Vacancy (2002)

Appointment by Board of Assessors

PRINCIPAL ASSESSOR/APPRaiser –
3 years
Paul T. Cibelli (2003)

Appointments by Board of Health

AGENT TO THE BOARD OF HEALTH

Paul C. Pisinski

BURIAL AGENT

Paul J. Berry

**Appointments by
Northborough/Southborough Regional
School Committee**

ALGONQUIN BUILDING COMMITTEE

2 years

Howard Anderson (Southborough) (2002)
Janice Hunt (Southborough) (2002)
P. Brent Trottier (Southborough) (2002)
Michael Casaceli (Northborough) (2002)
Glenn Tuomi (Northborough) (2002)
Lawson Williams (Northborough) (2002)

Appointment by Town Clerk

ASSISTANT TOWN CLERK - 1 year

Dawn E. Michanowicz (2003)

Ray F. O'Connell

Omar Sanborn

Fred Sanckione

Alfred Watkins

Frank Fitzgerald Captain

Les W. Mitchell

Carl E. Johnson

Peter Carboni

Francis J. Mavill

Freddy Trunn

C. H. McNeil

Wins in Plainville Competition in 12 Seconds

SOUTHBORO, Sept. 3—Southville Hose 2 of the Southboro Fire department won outstanding honors for the town yesterday when it defeated all opponents in the wet coupling contest held as a part of the firemen's event at Plainville.

Not only did the local boys take first honors, but they broke the Eastern League record of 12.2 seconds, set eight years ago, by running in 12 flat. The former record was held jointly by Grafton and Plainville. The team also took a third prize in the dry coupling race.

The team members are Frank Fitzgerald, captain, Albert Watkins, E. Johnson, Francis Morrill, Carboni, Lester Sanborn, Mitchell, Fred Quinn and Omar Sanborn.

DEDICATION
OF THE
NEW TOWN HALL,
SOUTHBOROUGH,

ON WEDNESDAY, APRIL 20, 1870.

AT TWO O'CLOCK, P. M.

ORDER OF EXERCISES.

PRAYER,

By Rev. JOHN COLBY.

ORIGINAL HYMN.

Composed by Rev. ROBERT LOWELL, D.D.

To be sung by the Congregation.

Tune—"America."

ADDRESSES,

From Hon. FRANCIS B. FAY, HENRY H. PETERS, Esq., and other
distinguished speakers.

MUSIC.

BY THE GERMANIA BAND, BOSTON.

BENEDICTION.

ADMINISTRATION

\$250 REWARD

The **SELECTMEN** of **SOUTHBOROUGH** hereby offer the sum of **\$250.00** as a reward to be paid to the party or parties who shall give such information as will lead to the arrest and conviction of the party or parties who stole the following cattle,

One Red and White Ayrshire Cow

seven years old, white line down back, taken about May 31st, from pasture of Lorenzo C. Newton, in Fayville.

One Two-year-old Heifer

red and white, white in face, in shape resembling figure 7, taken from same place about June 6th.

ONE YELLOW AND WHITE GRADE GUERNSEY COW

5 years old, white spot between horns, upright bug horns, white switch, medium size, good condition, taken from barn of John Sealey, in Southboro, on night of June 14th, 1904.

☛ If you find any cows answering the above description, inform the chief of police of your town.

CHARLES L. FAIRBANKS,
EDWARD C. CHOATE,
JOHN J. HENDERSON,

Selectmen
of
Southborough.

Board of Selectmen

The MetroWest Water Supply Tunnel (MWWST) Project

This project has been conducted under the terms of a complex Memorandum of Understanding between the Town and the MWRA, signed in 1996. When operational in the fall of 2003, The MetroWest Water Supply Tunnel will serve as the primary aqueduct for Boston and the communities the MWRA serves, and will convey water treated at the Walnut Hill Water Treatment Plant in Marlborough to Southborough, Framingham and the City Tunnel in Weston. The mining of the 17.6-mile tunnel was concluded in July 2000, and at the end of 2001, overall construction progress stood at approximately 90 percent complete.

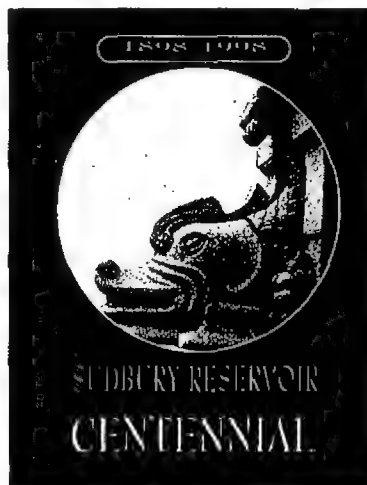
During the past year, work on the Tunnel's western segment (from Shaft D in Marlborough to Shaft E in Southborough) has concentrated on placement of concrete tunnel lining, grouting to prevent groundwater inflow, and the construction of surface structures to support final operations at the Shaft E site. The Contractor has completed approximately 74% of final tunnel lining through December 2001, and construction on the western segment was 86% complete. Construction of the MWWST will conclude in the summer of 2003.

Walnut Hill Water Treatment Plant Construction Update

The Walnut Hill Water Treatment Plant is a Ozonation facility that will treat 405 million gallons of water a day from the Wachusett Reservoir prior to its transmission for distribution to the communities the MWRA serves in Eastern Massachusetts. This Plant, when operational in the fall of 2004, will improve drinking water quality and strengthen the Wachusett Reservoir supply's compliance with the Safe Drinking Water Act. Overall construction progress at the end of 2001 was 45% complete.

During 2001, work commenced on the Plant's ozonation treatment facilities after the MWRA successfully concluded its court case with the EPA regarding water treatment protocol. The treatment processes will be ozonation, chloramination and corrosion control. Through the end of 2001, approximately 16% of this construction has been completed.

Progress also continued on the "common facilities" contract work, which includes the concrete placement for a 45 million gallon water storage tank, installation of large bore surface piping, and the construction of access roads and a bridge



over the Wachusett Aqueduct forebay channel. Construction progress on this portion of the Plant stands at approximately 90% complete through the end of 2001. Construction on the WHWTP Project will be completed in the summer of 2004.

Addition to the Southborough Rural Cemetery

In October of 1998, the Board of Selectmen declared a temporary moratorium on purchasing cemetery lots with the sole exception of those lots that are to be sold as necessitated by death. This moratorium was due to the few lots available in the cemetery. The Town Cemetery Study Committee has been working towards developing land located off Middle Road next to the present cemetery. In order to take ownership of this property, the Town hired engineering consultants, the BSC Group, to design the cemetery and address the procedure to transfer property as prescribed by the Commonwealth of Massachusetts.



BSC Group, Inc. has completed a design and submitted an Environmental Notification Form to Massachusetts Environmental Policy Act office. In January 2000, the Town obtained a certificate from the Secretary of Environmental Affairs, Robert Durand, indicating that it is not necessary for the Town to file an Environmental Impact Report. BSC has also filed a Notice of Intent with the Southborough Conservation Commission and a hearing was held on October 6, 1999. The Conservation Commission issued an order of conditions. With these steps completed, the Town filed the information with the Mass. Department of Capital Planning for the transfer of the land from the Metropolitan District Commission to the Town of Southborough. At the April 2001 Annual Town Meeting funds were appropriated to construct the addition to the Rural Cemetery. It is expected we will receive title to the property from the Commonwealth so that construction can later in 2002.

This land could accommodate the burial needs of the town for about 20 years. Therefore, in addition to this land, the Town will need more land to accommodate burials over the long term.

Construction of the MBTA Station

The construction of the MBTA station and the sidewalks leading to the station began last spring. The Board of Selectmen met with Jim Eng, Deputy Director of Design and Construction for the MBTA and Frank Astone, the Engineer for the MBTA, in July 2001 for an onsite inspection and a meeting to discuss construction issues. The sidewalk construction is not up to normal construction standards and in several locations mailboxes and telephone poles are located such that a handicap person would be unable to negotiate the sidewalk in a wheel chair. The MBTA agreed to address these issues and to add a new sidewalk along the east side of Rt. 85, south of Woodland Road down to Southville Road, as well as a new sidewalk along Southville Road itself, near the station.

Even though the MBTA contractor returned in late October and installed the top layer of bituminous concrete on the sidewalks and parking lot, they did not correct the construction defects; unstable slopes, drainage problems on residents properties, uneven transition from sidewalks to driveways, etc. The Board plans on meeting with the MBTA before the construction season begins to further discuss the location of "No Parking" signs, construction issues and the timing of the opening of the Southborough station in relation to the stations in the two abutting towns, Ashland and Westborough. The concern is that the MBTA will open Southborough's station first and the Town would be overwhelmed with commuters and not enough parking. In any event, the MBTA expects to open all three stations sometime in early summer of 2002.

The Board of Selectmen also appointed the MBTA Impact Working Group to oversee the mitigation to control parking and other traffic issues as well as improvements on the triangle of land north of the station that will be turned over to the Town by the MBTA. This committee has contacted the Conway School of Landscape Design and they have agreed to take on the design of the triangle as a student project. The triangle will become a town common.

Southborough Community Center

The 2001 Annual Town Meeting voted to appropriate \$350,000 to design a Community Center that will house the Council on Aging and its programs for Seniors, Youth and Family Services and the Recreation Department. The facility will be located on Central Street on the site that contains the Fayville Village Hall and a residential house purchased by the Town in 2000. A feasibility study was funded and completed over the prior year. The Committee recommended that the Fayville Hall and the House be demolished and a new facility be constructed. The feasibility study looked at three other options; Remove the house and renovate Fayville Village Hall as is, remove the house and add onto Fayville Village Hall, connect that house and Fayville Hall with new construction. Building new provided more usable appropriate space within the building and a better use of the site for parking and outdoor use.

The Southborough Arts Center

The 2001 Annual Town Meeting voted to turn over the South Union School or Southborough Arts Center to the control of the Board of Selectmen from the School Committee. The building is no longer practical to be used as a school and for about the last fifteen years, it has been used as an arts center. Town Meeting also voted to appropriate \$25,000 for a feasibility study to address the aging infrastructure of the Arts Center and bringing the building into compliance with the American with Disability Act.

In Recognition

Jackie Mahoney retired this year after twelve years of service to the Town of Southborough. For eight years, she was the friendly, helpful voice at the end of the telephone or the person with the pleasant smile depending if you called or visited the Town House. Prior to that she worked for four years in the Town Clerk's Office. Jackie was very active in St. Matthew's church and served as president of the Southborough Catholic Women's Club. Jackie has moved to Wellesley to be near one of her daughters.

The Town of Southborough is fortunate to have many volunteers that give of their time and talent. Two of those volunteers retired this year after 13 years of service. ***Elaine Beals***, Chairman of the Open Space Committee, and ***Eleanor Hamel***, Chairman of the Historical Commission, were both appointed on January 19, 1988. Elaine worked tirelessly for preserving open space and the rural character of the Town. She and her committee put in long hours to update the current open space plan without the assistance of a paid consultant. She was not only an activist regarding property owned by others. She and her husband Phil preserved for future generations in conservation restriction a very important piece of property that they owned along Rt. 30 and the Wachusett Aqueduct. Eleanor Hamel also was interested in preserving the character of Southborough. Her interest is the history of Southborough. She worked with both the Commission and the Historical Society archiving pictures, memorabilia and artifacts of Southborough. Under her leadership, the Historical Commission was successful in obtaining funding to document and attempt to establish an Historical District in Southborough. The Town is grateful to both of you for your many years of service and the legacy you have left as result of your efforts.

Board of Assessors

Rising property values appear to be the trend in Southborough. Calendar year 2001 produced another strong year for sales. With its rural setting, highly regarded school system and convenient highway access, Southborough has become one of the most desirable communities in metro-west to raise a family. The result has been a high demand for homes and a large increase in price levels. Despite last year's tri-annual recertification, assessments were again adjusted upward to reflect the escalating conditions of the real estate market. Values in all neighborhoods were adjusted based on sales that occurred in 2000.

Southborough's overall value of its real and personal property increased from 1.264 billion dollars to 1.501 billion in FY2002. This figure also includes nearly 80 million dollars in new growth. With assessments increasing 10-25%, the FY2002 tax rate dropped from \$13.38 to \$12.66 per thousand, a 5.4% decrease. Despite this year's lower tax rate, taxpayers experienced an increase in their tax bills, which is a reflection of the town's spending. Despite a slowing economy, 2001 sales indicate prices are still on the rise which may require the Board of Assessors to again adjust values upward to keep pace with the market.

With developable land becoming scarce and construction slowing, we predict a significant reduction in new growth for the upcoming year. Taxes will increase proportionately to spending at town meeting in April. All taxpayers need to keep in mind not all capital school expenditures will be reflected in a one year period. Gradual increases will occur over the next five years as we complete construction of our elementary, middle and regional high school.

The Assessors would like to remind senior citizens of two potential options that may provide relief from rising taxes. First, legislation called the "Circuit Breaker" was recently enacted. Beginning in tax year 2001, persons 65 years or older who pay property taxes will be eligible for this tax break if they have income of \$40,000 or less filing as a single owner or \$60,000 or less filing jointly. The assessed value of the property cannot exceed \$400,000. If your property tax bill plus 50% of your water charges exceeds 10% of your income you can get a dollar for dollar refundable tax credit from the state up to \$375 in 2001 and \$750 in 2002. Renters can also receive a 25% return on property tax and water assessments. Income, expenses and deductions as shown on your IRS form 1040 will determine your eligibility. It is important to note that this tax credit is not the responsibility of either the Assessors' or Tax Collector's office. Any rebate will be issued by the Commonwealth of Massachusetts upon filing a state income tax return.

The other option at the local level is a clause 41A Tax Deferral. If eligible, homeowners 65 years or older can enter into an agreement with the town to defer all or a portion of their annual real estate taxes until the property is sold. The total amount of deferred taxes can not exceed 50% of the property's assessed value. An 8% simple interest is charged annually on the amount the homeowner chooses to defer. Additional information with regards to these options can be obtained at the Assessors' office.

4A • SUNDAY, SEPT. 24, 1999 • MIDDLESEX NEWS

**Southboro voters
override Prop 2½
by a mere 8 votes**

50 YEARS OF SERVICE

**RALPH CLARK
DAY**

**SUNDAY, JANUARY 15, 1978
2-5 P.M.**

**COLONIAL GARDENS
49 BOSTON ROAD
SOUTHBOROUGH**

**DONATION \$5.00
TICKETS AT ASSESSORS OFFICE**

Personnel Board

The Personnel Board is a five member Board charged with administering the Salary Administration Plan, a separate Article of the Town's By-Laws. In essence, it sets policies for Town employees who are not otherwise covered by a union or employment contract, or who work on a part-time basis.

The Personnel Board consists of 5 members when at a full complement, and meets monthly except for the months of July and August. The Board normally meets at 6:30 p.m. the first Monday of the month at the Southborough Town House. The Personnel Board currently consists of the following individuals:

Timothy McHugh, Chairman
Russell Millholland
Jennifer Juliano
Stephen A. Morreale
One Vacancy

During the past year, the Board exercised its continuing oversight of personnel policies by making revisions to the Salary Administration Plan, updating the Compensation Schedules set out in Section 22, eliminating positions which no longer exist or which were not properly included in the Plan, and clarifying policies relating to vacation accrual and related matters.

The Board embarked on a long overdue analysis of the Compensation Schedule included in the Personnel Bylaw. This schedule sets forth the pay ranges for each position subject to the Salary Administration Plan. The Board contracted with Bennett Associates to review the plan in depth to reflect the value and performance of the Town's employees and assure that employee compensation remains within a competitive range. Working with the Town's employees, this study resulted in a thorough review of each job description, taking into account improvements in technology and communications as well as to reflect many changes to labor and employment laws.

The Board maintains its goal of providing up to date and timely training for Town employees and board and commission members. In the coming year, the Board hopes to provide additional training in the areas of employee assessment, employee recruitment and retention and customer service. In addition, the Board will examine the process of employee evaluations and attempt to make this exercise more consistent as well as valuable for all employees.

During 2001, the Board bid goodbye to Jennifer Durant, who regretfully opted to resign when she and her family relocated to the South Shore. As noted above, the Board still has one vacancy. If you feel you have the time to make a contribution to your community by serving on the Personnel Board, please contact either Vanessa Hale or the Town Moderator who makes these appointments. Finally, the Board would like to thank Town Administrator Janice Conlin, Vanessa Hale, and all the staff at the Town House for their continuing guidance and assistance throughout the year, particularly in connection with the comprehensive review of the Salary Administration Plan.

<i>Town Accountant</i>

REVOLVING FUNDS ACTIVITY - FISCAL 2001

<u>ACCOUNT</u>	OPENING BALANCE <u>7/1/00</u>	<u>RECEIPTS</u>	LESS <u>EXPENDITURES</u>	CLOSING BALANCE <u>6/30/01</u>
CONSERVATION COMM. GARDENS	204	50	0	254
RECREATION COMMISSION	44,903	107,093	115,899	36,097
CULTURAL ARTS COMMISSION	13,384	3,847	10,809	6,422
AMBULANCE DONATIONS	2,527	4,935	1,957	5,505
TOWN HISTORY BOOK DEPOSITS	2,567	0	0	2,567
TOWN HISTORY PRINTING	5	0	0	5
FIRE-HAZARDOUS MATERIALS	7,092	3,425	2,580	7,937
TOTAL REVOLVING FUNDS	70,682	119,350	131,245	58,787

***REVOLVING FUNDS FOR DEPARTMENTAL PROGRAMS
(G.L. CH. 44,S.53E 1/2)***

<u>YEAR ENDING JUNE 30, 2001:</u>	OPENING BALANCE <u>7/1/00</u>	<u>RECEIPTS</u>	LESS <u>EXPENDITURES</u>	CLOSING BALANCE <u>6/30/01</u>
	7,835	77,301	79,436	5,700

<u>FISCAL 2002(7/1-12/31/01):</u>	OPENING BALANCE <u>7/1/01</u>	<u>RECEIPTS</u>	LESS <u>EXPENDITURES</u>	CLOSING BALANCE <u>12/31/01</u>
	5,700	26,380	25,333	6,747

RESERVE FUND TRANSFERS

<u>DATE</u>	<u>DEPARTMENT</u>	<u>PURPOSE OF TRANSFER</u>	<u>AMOUNT REQUESTED</u>
03/20/01	Board of Selectmen	Employee retirement	11,828.16
03/20/01	Legal	Add'l Legal Services	25,000.00
04/03/01	Treasurer/Collector	Employee retirement	21,034.49
04/03/01	Treasurer/Collector	Contracted Services	8,692.90
06/19/01	Legal	Add'l Legal Services	14,703.05
06/19/01	Elections & Registration	Add'l Town Meetings/Elections	7,000.00
06/19/01	Planning Board	Legal Ads	600.00
06/19/01	Council on Aging	Accrued Vacation	738.34
06/19/01	Veterans Services	Veterans Benefits	1,600.00
06/19/01	Recreation Commission	Salaries	1,031.42
06/29/01	Veterans Services	Veterans Benefits	1,100.00

Note: Original Budget \$150,000.00.

TOTAL	<u>93,328.36</u>
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<i>Town Treasurer</i>

CASH BALANCES AS OF JUNE 30, 2001

OPENING BALANCE

OPENING BALANCE	12,057,228.40
RECEIPTS DURING MONTH	2,181,207.82
TOTAL CASH AVAILABLE	14,238,436.22
LESS: WARRANTS	(3,244,346.11)
ENDING BALANCE	10,994,090.11

BOSTON SAFE - MELLON	VENDOR	42,268.94
BOSTON SAFE - MELLON		1,415,265.35
BOSTON SAFE - MELLON		17,214.75
CITIZENS SAVINGS		121,879.48
COMMUNITY NATIONAL	DEPOSIT	26,725.42
COMMUNITY NATIONAL	CHECKING	(17.44)
COMMUNITY NATIONAL	INVESTMENT	509,908.31
FLEET BANK	SAVINGS	480,169.93
FLEET BANK	INVESTMENT	4,735,528.04
FLEET BANK	PAYROLL	142,904.16
FLEET BANK	VENDOR	1,290.00
FLEET BANK	REC REVOLV	30,959.91
FLEET BANK - ESCROW	PLANNING BOARD	179,922.10
FLEET BANK - ESCROW	ROAD OPENINGS	31,132.90
MASS.MUN.DEP.TRUST	SHARES	1,123,599.00
MASS.MUN.DEP.TRUST	SCHOOL - BOND ISSUE	2,851.21
MASS.MUN.DEP.TRUST	MWRA WATER INFRA REHAB	19,209.51
MASS.MUN.DEP.TRUST	S.C.A.C.	18,351.98
MASS.MUN.DEP.TRUST	HIGHWAY	36,033.04
MASS.MUN.DEP.TRUST	LAW ENFORCEMENT TRUST	41,231.04
MASS.MUN.DEP.TRUST	SOUTHWOOD ENG. B. O. H.	4,387.02
MASS.MUN.DEP.TRUST	DPW/MWRA	19,629.02
MASS.MUN.DEP.TRUST	ST. MARK'S INSPECTION FEE	2,541.45
ROCKLAND TRUST	MONEY MARKET	1,974,758.74
COMMERCE		0.00
PEOPLE'S SAVINGS		0.00
STATE STREET		252.74
BALANCE		10,977,996.60

Town Collector

	OPENING BALANCE	COMMITMENT	REFUND	ADJUSTMENT	PAYMENT	ABATEMENT	ADJUSTMENT	CLOSING BALANCE
<u>REAL ESTATE</u>								
FY 2002		8,235,298.20						8,235,298.20
FY 2001	7,087,172.23	16,476,212.36	17,308.33	7,310.95	16,173,838.04	51,647.41	7,089,102.49	273,415.93
FY 2000	238,384.20		22,269.87	304.96	148,068.52	665.30	44,662.03	67,563.18
FY 1999	146,058.57		22,404.20	2,668.54	87,929.10	418.21	44,899.91	37,884.09
FY 1998	11,496.37				1,527.01			9,969.36
FY 1997	5,377.72				570.60			4,807.12
<u>PERSONAL PROPERTY</u>								
FY 2002		285,615.00						285,615.00
FY 2001	245,966.74	589,072.28			500,400.23	4,060.73	245,986.84	84,591.22
FY 2000	2,370.93		6,732.83		631.33			8,472.43
<u>MOTOR VEHICLE</u>								
2001		1,253,198.66	9,536.03	20.10	1,186,756.48	18,546.55		57,451.76
2000	251,926.33	208,931.44	22,729.01		449,083.65	20,554.41		13,948.72
1999	24,976.04	15,813.98	8,179.35	90.53	37,919.31	3,893.13		7,247.46
1998	5,407.62				1,409.27		90.53	3,907.82
1997	3,457.11				532.81			2,924.30
1996	2,326.96				86.67			2,240.29
1995	5,092.65				398.13			4,694.52
MV EXCESS	-2,692.97				847.18			-3,540.15
<u>WATER LIENS</u>								
FY 2001		14,280.65			10,847.35	202.74	1,014.38	2,216.18
FY 2000	2,761.10				831.43		1,064.73	864.94
FY 1999	1,554.06				275.22		1,009.58	269.26
<u>SEPTIC BETT</u>								
FY 2001		34,943.08			28,425.67		3,782.62	2,734.79
<u>WATER</u>								
RATES	53,505.23	1,060,611.38	63.22		1,037,443.73	582.28	14,280.65	61,873.17
OTHER CHGS	7,402.77	95,281.89			82,812.70	3,618.24		16,253.72



TOWN SERVICES

FOR THE TOWN HALL.

To be sung by the Congregation.

TUNE — "*America*."

LORD, we who standing far
Gaze where Thy glories are,
See holy peace
All Thy wide works enfold;
See to its own line hold,
Each moving world of Gold,
And never cease;

For there the Truth rules all;
So never discords fall
Athwart Thy plan.
Grant us to learn from Thee,
Truth in our hearts must be,
From jar and wrong to free
The works of man.

While the long years go down,
And fathers in this town
Fall off to sleep,
And sons possess their day,
In every age may they
Let Truth's one, peaceful sway
Their conscience keep.

Building Department

PERMITS ISSUED BY TYPE OF PERMIT AND FEES COLLECTED

<u>NUMBER</u>	<u>TYPE</u>	<u>FEES COLLECTED</u>
368	Building Permits	\$199,025
416	Wiring Permits	27,638
199	Plumbing Permits	16,325
160	Gas Permits	<u>5,535</u>
Total Permit Fees:		\$248,523

BUILDING PERMITS BY TYPE OF PROJECT AND CONSTRUCTION COST

<u>NUMBER</u>	<u>TYPE</u>	<u>VALUATION</u>
37	Single Family Residences	\$ 8,423,304
17	Multi Family Residences	2,706,493
3	New Commercial Buildings	8,859,860
166	Residential Adds./Alts./Repairs	3,277,399
27	Commercial Adds./Alts./Repairs	4,212,726
118	Miscellaneous Permits (swimming pools, wood burning stoves, signs, tents, demolition, etc.)	<u>1,018,637</u>
Total Valuation:		\$28,498,419

The residential units permitted this year are 37 single family houses and 17 elderly housing units in multi-family dwellings. There were two residential demolitions. The total of 54 dwelling units constructed is essentially the same as last year's total of 53. Based on an estimate of 3,006 existing dwelling units within the town at the beginning of the year 2001, the increase of 52 residential units represents a yearly growth rate of approximately 1.7%.

The new non-residential buildings consist of new office buildings at 132 and 136 Turnpike Road and a new clubhouse to serve the elderly housing development at Carriage Hill Circle.

The larger of the non-residential alteration/addition projects includes the tenant fit up for the new building at 136 Turnpike Road and the addition of 6 classrooms to the Mary Finn School.

There is a new web page available for the Town of Southborough at www.southboroughma.com. On it one can connect to the Building Department and obtain information regarding building and zoning regulations and permitting procedures, as well as copies of application forms. It is our intention to include a page showing information about the recent building permits that have been issued but this option is not presently available.

Conservation Commission

The Southborough Conservation Commission is responsible for the enforcement of General Laws, Chapter 131, Section 40, the Massachusetts Wetlands Protection Act, and the Southborough Wetlands By-Law. Areas subject to the Commission's jurisdiction include (1) isolated wetlands, (2) bordering and isolated land subject to flooding, (3) wetlands bordering on water bodies or waterways, (4) all land within 100 feet of (3) above, and (5) all land within 200 feet of any perennial stream. Any activity in these areas requires pre-construction review by the Commission. The Commission must consider if the activity affects any of these statutory public interests: public or private water supply, groundwater supply, flood control, storm damage prevention, prevention of water pollution, shellfish, fisheries, and (if applicable) wildlife habitat. The Commission is required to hold a Public Hearing if the activity affects any of these statutory interests. If, after the public hearing, the Commission determines that the proposed activity meets all regulatory performance standards, then the Commission will issue a permit with such conditions as are necessary to protect the public interests noted above.

In 2001, the Commission held 32 public hearings:

- 02/15 HHM Construction Co. (136 Parkerville Road)
- 02/15 Brenshaw Corporation (2 Angelica Lane)
- 02/15 Lehi Sheet Metal Corporation (216 Southville Road)
- 02/15 Charles Group Trust (5 Austin Kelly Lane)
- 03/29 Kim & James Hilbert (10 Presidential Drive)
- 04/19 Kepa Development Corporation (47 Pinehill Road)
- 04/19 Fisher Road Realty Trust (5 Schipper Farm Road)
- 05/10 Mark & Susan Wambolt (19 Parmenter Road)
- 05/10 Richard & Irene Tibert (5 Brookside Road)
- 05/10 Dennis Paul (3A Powdermill Lane)
- 05/31 Vickery Hills LLC (26 Mt. Vickery Road – Admiral's Glen Subdivision)
- 05/31 Del & Susan Rousseau (30 Lovers Lane)
- 06/21 John Barletta (3 Witherbee Lane)
- 06/21 Kirk & Janice Hundley (8 Harris Drive)
- 06/21 Vickery Hills LLC (Mt. Vickery Road – Repair of existing culvert associated with Admiral's Glen Subdivision)
- 06/21 William & Karen Poellnitz (12 Joslin Lane)
- 06/21 Rosewood Construction (54 Parkerville Road)
- 06/21 Rosewood Construction (56 Parkerville Road)
- 06/21 Genzyme Corporation (Rte. 30 & New York Avenue – Office Building Construction)
- 07/12 Betty Childs (18 Middle Road)
- 08/02 Mass Electric (Northboro Road – Mass Electric Substation)
- 08/23 John & Janelle Rooney (35 Edgewood Road)
- 10/04 TPK Realty (32 Central Street)
- 11/15 James & Monica Shay (32 Lovers Lane)
- 11/15 Town of Southborough, DPW (147 Cordaville Road – Installation of groundwater wells)
- 11/15 Town of Southborough, DPW (147 Cordaville Road – Limited excavation of soil impacted with petroleum hydrocarbons)
- 12/06 John Gulbankian (23 Mt. Vickery Road)
- 12/06 James McIntyre (1 Pearl Street)
- 12/13 Sophia Realty Trust (250A-D Parkerville Road)

Conservation Commission (continued)

12/13 Kevin Sullivan (70 Valley Road)

12/13 Juliette Fay, William O'Brien (12 Fairview Drive)

The Conservation budget for FY2001 was \$2,975.00. The Commission's budget for FY 2001 was offset by \$5,483.75 generated by filing fees.

The Community Gardens continued its 25th year at Middle Road under the able leadership of Peter Alsterlund.

Ray Davis of Breakneck Hill Road continues to volunteer his services at the Southborough Conservation Orchard by continuously maintaining the land and enhancing the rural character of Southborough by raising Belted Galloway Cattle at the Orchard.

The Commission continues to be an active participant of the Metrowest Water Protection Committee.

The Commission would like to thank Eagle Scout Robert Titus for creation and installation of bat houses on all Southborough school properties.

The Commission thanks all Town officials, employees and townspeople who have been of assistance to us this past year and invites the participation of all residents in our future work.



Council on Aging

Senior Center

The Council on Aging is a board made up of seven members and four alternate members who are appointed by the Board of Selectmen. The COA, which meets at the Senior Center the first Wednesday of every month at 7:00pm, serves as the policy making and advisory board for the Senior Center. The Senior Center is located at Fayville Village Hall at 42 Central Street. All are welcome to attend these meetings. Duties of the COA include: advocating on behalf of our town's senior population, identifying and developing community resources, and enhancing the quality of life for seniors and the community by providing educational, health, recreational and cultural programs and activities.

Funding for the Senior Center and our programs come from the town's budgetary process, small fees, the Friend's of the Council on Aging, and supplemental grants from the Executive Office of Elder Affairs. Current grants include a Formula Grant of \$4,100, which is used primarily for mailing our newsletter and an Incentive Grant of \$4,410.

The Senior Center is currently open Monday through Friday from 10:30 to 2:30. Pam LeFrancois is employed as Director 20 hours per week, Elizabeth Maciolek, Assistant Director is employed 20 hours per week, Cindy Beard, Outreach Coordinator is available 16 hour per week and Leslie Chamberlin R.N. our Clinic Nurse is available Tuesdays and Thursdays from 10-2. Services at the Senior Center include the Meals-On-Wheels Program for homebound seniors and a congregate meal where hot meals are served Monday through Friday at noon. The meals are provided by S.M.O.C. Elderly Nutrition Program and are delivered by local volunteers.

Additional programs include Exercise and Strength Training, Watercolor Painting, Sketching, Crafts, Conversational Spanish, Line Dancing, Cards, Southborough Senior Singers, health and educational seminars, monthly meetings with State Legislators, and parties. Counseling for health insurance related questions is provided by a trained volunteer SHINE Counselor (Serving Health Information Needs of Elders). The Senior Center also produces a bi-monthly newsletter which is mailed to Southborough Seniors. Our Holiday Basket Program which is run by Cindy Beard has continues to expand with the help of local organizations and individual contributions. This year over 80 baskets were delivered to our seniors.

The Southborough Senior Sensation

Volume 1 Issue 1

August 1997

WHAT'S NEW

Senior Center

Senior Center

includes teaching, education
administration and restaurant
management. Come by and meet

Council on Aging (continued)

Transportation is available through AVCOA on Mondays and Thursdays. On Tuesdays AVCOA provides transportation to the Senior Center Only. We do have volunteers who are available to provide transportation if needed.

During fiscal year 2001 the Senior Center has been serving approximately 125 different seniors per week who participate in various activities and services. In Addition, we receive 50-75 phone calls on a weekly basis for information and referral, outreach, health information services, medical equipment etc. A large number of additional people also participate in monthly activities such as the Podiatry Clinic, medical seminars, parties, and seminars. A number of non-seniors were also served. Outreach services such as fuel assistance and prescription drug programs continue to grow as well as services provided by our Nurses clinic which was implemented in September. There are approximately 1235 residents over age 60 in town and all are encouraged to participate in available services.

Twenty seniors participated in the Senior Tax Work-Off Program that was implemented in 2000 which had 6 participants. Seniors receive tax credit for providing service hours to the town. Several departments have benefited from services provided through this program.

As the needs of Southborough seniors continue to grow and the utilization of the Senior Center increases, our services have expanded. The staffing and facility needs have been adapted to try and meet these rapidly expanding needs and expectations. In anticipation of continued growth, the needs of the Senior Center located at Fayville Hall are currently being addressed with either new construction or renovation options. During the coming year we hope to continue to expand are services to even more individuals and add to the large number of services which are provided by volunteers. We will continue to seek out and welcome more volunteers. Many, many thanks go out to all of our current volunteers; you are our most valuable asset.

Joint Southboro Meeting

Elderly's Needs Reviewed

SOUTHBORO — John Cram, director of community services, reviewed the needs of the elderly with members of the Senior Citizens and the Historical Society, Monday evening.

Cram, scheduled to speak before the Senior Citizens Club, addressed both because of a conflict in meeting dates at the Pilgrim Church.

Discussed were problems of housing and the need for adult educational classes on a more accessible basis. Presently residents must travel to Northboro to adult education classes.

Cram said he would put the club on a list to receive the latest information available regarding elderly

legislation, etc. He also suggested the club make available cards certifying members as senior citizens for eligibility on special discounts.

He also said the town should have a council of aging to assure that local needs are met and to meet requirements for certain funding programs.

Department of Public Works

In accordance with the Code of the Town of Southborough, the Department of Public Works herewith submits its tenth annual report for the year ending December 31, 2001.

Public works activities are, more often than not, dictated by the ever-changing weather conditions in our geographical area. That was most certainly the case in 2001. What started as a relatively normal winter season, was soon to change as we headed into the year with significant snowfalls occurring at and immediately after the new year. That was to be the case throughout the season with moderating temperatures between storms. The end result was not only significant expenditures in terms of both time and materials but the lasting effect of major roadway deterioration. The extended winter season threw the department's normal schedule of operations askew for a great part of the year as evidenced by the fact that spring roadway sweeping was not completed until late June. Statistics over a 10-year period are reflective of the season.

	<u>High</u>	<u>Low</u>	<u>Average</u>	<u>2001</u>
Numbered Storms	24	5	16	20
Storms Requiring Snow Removal	15	2	8	10
Off Hour Call Outs	72	35	50	60
Sand (ton)	3357	587	1834	1724
Salt (ton)	2585	994	1673	2585
Hired Equipment (hrs.)	740	72	332	740

The single greatest enemy of any roadway pavement is the presence of water in the roadway foundation. The formula for failure becomes complete with the addition of repetitive freeze/thaw cycles and the ever-present traffic loading. All elements were present in the spring of the year and the end results were predictable. Enormous frost heaves and potholes, the likes of which had not been experienced in several decades, were the norm on many town streets. While the Highway Division committed the season to merely attempting to keep streets reasonably safe, the administration set about the task of how to resolve the situation. The situation dictated a higher level of maintenance activities and, of course, a higher level of expenditure.

Travel On Southboro Roads Reported Worst In 10 Years

SOUTHBORO, Jan. 20.—Robert W. Sealey, superintendent of streets, who has been on road work of some kind for the past 10 years, reports travel conditions in Southboro the worst of anything he can remember.

Beginning Monday, with his men, he worked 29 consecutive hours sanding streets that men might travel safely to work the next morning. Between 4 and 5.30 came a period of rain, snow and sleet, undoing all that had been done. The amount of help that can be secured is only about 25 per cent of what would ordinarily be obtainable and most of those are older in years.

SOUTHBORO

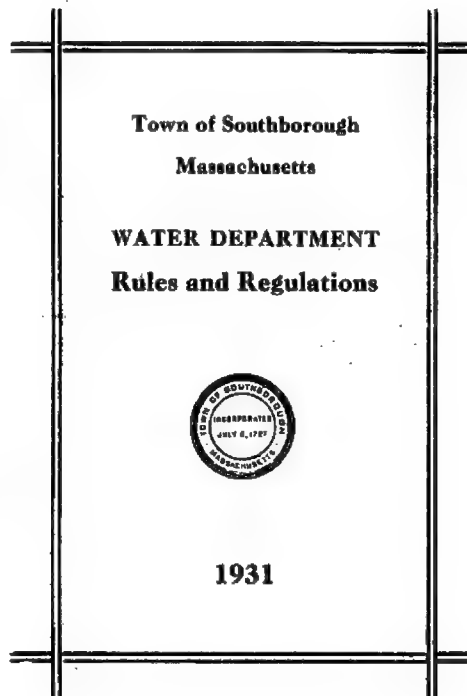
SOUTHBORO, Jan. 8.—According to Supt. of Streets Robert W. Sealey there will have to be much curtailing of the use of the snow plow and sanding of streets at the present amount of gas allotted for the months of January, February and March by the Office of Defense Transportation at Detroit, Mich. This is 441 gallons or 147 gallons a month, about two gallons per truck for each working day. Mr. Sealey is wondering how other people can get to their work if the snow plows have no gas to go through. He feels that the outlook for the next three months is very serious. Last year the allowance for the same three months was 682 gallons.

Department of Public Works continued

The result was an extensive list of maintenance activities on several streets which ran the gamut of almost all maintenance options. Streets scheduled for maintenance received numerous improvements, concerted effort was made to remove all dead and dying trees, shoulders were cut and removed, streets scheduled for resurfacing were crack filled and miscellaneous patching and shimming was accomplished. Streets or portions thereof resurfaced with Type I Bituminous Concrete included: Breakneck Hill Road, Chestnut Hill Road, Deerfoot Road, Northborough Road, Parkerville Road, Stowe Road, Wyndemere Drive, and Fay Court. Streets or portions thereof, that received full depth pavement reclamation, reshaping, binder and top course of Type I Bituminous Concrete include: Parkerville Road, Parmenter Road, Pine Hill Road, Prentiss Street, Richards Road, Wood Street and Woodbury Road. Bituminous concrete excavation by Cold Planer, Granite Curb installation, roadway and sidewalk resurfacing with Type I Bituminous Concrete was accomplished on Boston Road from East Main Street to Framingham Road. Work on Parkerville Road included traffic and safety improvements at Richards Road, Mooney Field and Southville Road, consistent with the Finn School Safety Zone.

The long awaited sidewalk installation on Central Street from the Fay Memorial Field to Mitchell Street included the installation of 358 feet of Field Stone Retaining Wall, extensive drainage system modifications, granite curb, five foot Bituminous Concrete Sidewalk and roadway resurfacing. At the close of the year only minor finish work remains at some locations. The extensive list of maintenance activities for the year resulted in the most extensive maintenance contract ever let by this department. With this volume of activity the available time in the construction season did not allow the completion of all scheduled activities, leaving several resurfacing projects to be completed in the spring of 2002.

The severe winter damage and resultant roadway maintenance activities affected not only the Administration and the Highway Division, but had a trickle down effect on all department operations. The Water Division, in response to the extraordinary roadway maintenance activities, was of course directly involved on a continual basis augmenting and protecting the water infrastructure throughout all operations. Throughout the coverage of this activity several hydrants were relocated, water main and service repairs and



installations made and, most importantly, gate valve boxes were located, repaired and/or raised. The level of the department's activity throughout the year precluded the initiation of the planned water main installation in Walnut Drive, and Oregon and Edgewood Roads. Additional engineering work was pursued, particularly relating to quantifying the potentially unknown quantities of rock and unsuitable soil removal and replacement. It is anticipated that the project will move forward in the next construction

Department of Public Works continued

season. The town's water system, as a whole, was maintained in optimum condition throughout the year with maintenance activities taking place at both pump stations and three storage tanks. The systems telemetry relies on telephone circuits to connect and monitor all of the water systems facilities. This system was the source of great frustration throughout the year. Frequent false signals continue to plague the system causing the expenditure of significant labor hours. Upgrades to the system will be required in the near future.

The wet winter and spring seasons led to a relatively dry summer and fall resulting in a significant demand on the water system. Based on weather conditions and ever-increasing customer use, an unprecedented 470,000,000 gallons were consumed during the year. System statistics are as follows:

<u>Water Consumption</u>		<u>Water Main Distribution System</u>	<u>2001</u>	<u>System Total</u>
January	24,172,000	4"	0	
February	21,430,000	6"	0	
March	23,986,000	8"	1,650	
April	28,987,000	12"	0	
May	54,277,000			
June	50,444,000			81 mi. 5,195'
July	59,056,000	Services	63	2,868
August	62,382,000	Hydrants	5	742
September	54,895,000	Gate Valves	10	1,840
October	38,516,000	Breaks in Main	1	
November	26,460,000	Breaks in Services	5	
December	25,916,000	Broken Hydrants	14	
Total				470,521,000

With the increased emphasis on roadway maintenance and additional funding for contracted services, considerable progress was made in the removal of dead, diseased and dying roadside shade trees. A concentrated effort by the Tree Warden, in conjunction with McMillan Professional Tree Service, Inc. resulted in the removal of 129 trees, roughly double our most recent experience, noting also the increased size and caliper of the trees removed this year. We note that even with additional funding it is a multi year effort to catch up with this very real problem, noting also that as we remove the dead trees a like effort must take place to replant our community. Statistics for the season include:

Trees Removed	129	Trees Planted	12
Trees Pruned	68	Stump Grinding	2528 inches

Maintenance and upkeep of the Rural Cemetery and the Old Burial Grounds was carried out on a regular basis throughout the year. Efforts on the part of the cemetery staff in areas of reseeding and slice seeding have had noticeable positive results. A major effort was also continued in the area of maintenance pruning and tree removal. In conjunction with the Tree Warden and contractor, approximately half of the trees were inspected, pruned and/or removed.

This effort must be continued on an annual basis if we are to optimize the life expectancy of this stand of beautiful and very mature trees. Recognizing the age and condition of these trees, we must also be cognizant of the fact that they will not last forever and to that end a replanting

program must be initiated in the near future. Statistics for Cemetery Operations include:

	Burials		Graves Sold
Cremations	26	Resident	8
Full Body	39	Non-Resident	2
TOTAL	65	TOTAL	10

Our concern with available space in the Rural Cemetery grows with every passing day and grows even more with every burial and cannot be overstated. As previously noted, the solution to this problem is the acquisition of state owned property adjacent to the existing Cemetery and Middle Road. The acquisition process is excruciatingly slow and, under our circumstances, incredibly frustrating. At the close of the year all known activities, plans, permits, approvals, documentation, appraisals, etc., everything required on the part of the town have been submitted and we await one last action: delivery of the Release Deed. Plans and specifications for the project have been developed and once the deed is in hand, the department is prepared to advertise and award a contract for the construction of the Rural Cemetery Expansion.

Spearheaded by the Recycling Committee the total tonnage delivered to the Wheelabrator Millbury Waste to Energy Plant remains well below our guaranteed annual tonnage. While a total recycling program is in place and functioning very well, our recycling rate still hovers at the 20% level. While this is consistent with the national average, it is below that of our geographic area and, most certainly, well below the target recycle rates established by the Commonwealth of Massachusetts. The department and the Recycle Committee have labored to provide recycle facilities and access for all our citizens. It is now up to the townspeople to step up and do their part for the environment. In the not to distant future, we can surely expect additional unfounded recycling initiatives (or mandated if you will) and additional pass through costs for environmental compliance and monitoring.



SOUTHBORO: TODAY

Incorporated July 4, 1797

Tuesday, February 8, 1974 — Enterprise — Sun — 9

Transfer station, landfill operation proposed

Two articles will be offered for Southboro waste disposal

By LOIS SIMMONS
For the Enterprise-Town Staff

SOUTHBORO — The Solid Waste Disposal Study Committee has decided on two choices to be presented to the town meeting in May.

The committee will present warrant articles pertaining to a landfill operation and a transfer station.

The first article will be included as articles are to be presented to the selectmen by Feb. 13, and the committee will be doing further study on the two proposals.

will be made from the fees capitalizing the costs.

Following reports made at Monday night's meeting attended by the advisory board and the Capital Budget Planning Committee, the committee decided that only two proposals were feasible.

The committee had set up subcommittees to study three choices of rubbish disposal. The sanitary landfill subcommittee is an extension of the proposal made at the

March 1973 annual town meeting.

The second subcommittee studied the transfer station and the third subcommittee studied the possibility of a rubbish collector and having the rubbish taken out of town, eliminating both a sanitary landfill and transfer station.

Joseph Callaghan told the committee that after a study of the possibility of rubbish collection and hauling it out of town, the committee reached the following conclusion:

"At best it was a temporary solution. Companies now involved in this business will not talk costs for any extended period of time. The situation is changing so fast we can't get anyone to commit themselves to a price," Callaghan explained. The committee then decided that hauling was not the route to go.

Area Towns Overseer Ernest Kallander said the subcommittee studying the landfill sent a blanket letter to 17 towns asking the questions, what type of refuse disposal was being utilized, the annual

the station there. He said, "We were all very much impressed with the efficiency and the neatness of the operation. Their station is run by the board of health."

"In reviewing the cost quote we received from Lawrence Trucking and after looking over the Hanover site there is the question of the capital investment cost and we can't at this time comment on the price tag involved," Boland said.

The question of the legal aspects of using the present site for a transfer station was

landfill, the only course open to the town is to build a transfer station.

"The landfill failed at the town meeting because too many questions were left unanswered," observed Robert Claypool, another member of the advisory board. "No matter what alternative you present, it must stand investigation. If investigated by others, will they come up with the same answers?" he asked.

"Are cost factors definite?

Department of Public Works continued

The end of the year finds the department involved in several initiatives that will not only consume our time in the coming year but, more importantly, set the stage for several department operations for years to come. Primary among these is the initial steps toward implementing a Geographic Information System (GIS). When complete, the system will provide a computerized database using the geography of the town as the common reference. This system will contain all available data pertaining to the town's geography, infrastructure, buildings, etc. and all information related to these elements. The system is clearly the future of the town and will be available to and accessed by virtually all town departments, boards, agencies, etc. The first applications for the maps to be created, as well as the system overall will be in compliance with the unfounded mandates requiring development of a town wide Stormwater Management Plan, GASB 34 asset accounting system and Pavement Management Systems. Work on all these mandates has begun and will set the tone for the bulk of the administration's activities throughout the new year.

It is with great pleasure that we welcome Kenneth W. Bertonazzi to the department staff. Kenny filled a vacant Truck Driver position and brings with him extensive experience in the construction industry as well lengthy public works experience in another community.

The most significant event of the year occurred, of course, on September 11, 2001 with terrorist attacks in Pennsylvania, Washington, D. C. and New York City. As a result of these attacks and the continuing terrorism threat, our entire nation has become significantly more cautious and alert. Our department is no exception to that caution having implemented certain additional measures to guard our community's infrastructure, as well as continually monitoring updates from government agencies and trade associations. We wish to join free people everywhere in honoring the Police, Fire, Military Personnel and innocent civilians who gave their lives in these incredible disasters. As Public Works professionals, we wish also to honor the often unsung heroes of these events, the public works people who work tirelessly to restore lifelines to our communities. The men and women who provide water, sewer, transportation, sanitation, etc., in the face of such incredible odds have our deepest respect.

We wish to thank all the town officials, boards, departments and employees for their assistance and cooperation throughout the year. We wish especially to thank the department's employees for their support and dedication, for it is they that are the Department of Public Works.

FACTS FOR SOUTHBOROUGH VOTERS AND TAXPAYERS ABOUT "PUBLIC WORKS"

Ballot Question #X, May 13, Election

WHAT DOES A "YES" VOTE MEAN?

The purpose of the Public Works plan is to improve Southborough Town government efficiency by sharing resources and reducing management overhead. It consolidates four departments under one management: Highway, Cemetery, Water and Tree Warden, to report to the Board of Selectmen. State law requires voter approval to implement this change.

HAS THIS PROPOSAL BEEN CAREFULLY STUDIED?

Yes! The Town Government Study Committee which has recommended it was chartered by Town Meeting, held over 30 public meetings and three Public Forums in two years. This Committee was independent of any other elected board or committee. Their report was distributed at Town Meeting and can be read in the Town Library. In addition two previous Citizen's Committees recommended this change, in 1982 and in 1988. The Advisory Committee has also voted in favor of Public Works.

HOW ARE THE PROPOSED PUBLIC WORKS DEPARTMENTS ORGANIZED NOW?

Today the four departments are managed by four independent elected authorities. Ten (10) elected officials employ three full time Superintendents, and a paid Tree Warden, to manage a total of fourteen (14) full time employees.

WHAT ARE THE PROBLEMS WITH THE CURRENT ORGANIZATION?

Obstacle to sharing resources. Work in these departments is seasonal. When snow must be plowed, water tanks can't be painted, graves can't be dug. But, today no shared management exists that can assign employees to the most important work every day. The same is true for sharing expensive equipment such as back-hoes, trucks, and loaders. Today no one is accountable for inefficiency, since each group is separate.

Top heavy with management. Each elected board is autonomous. Each hires its own full time Superintendent. The full time Cemetery Superintendent "superintends" only one employee. A Public Works department, run by a single Superintendent, would be more effective and would save tax dollars. A single Superintendent would be accountable for efficiency.

A challenge to coordination. These groups need to work together. The current organization is a barrier, not a help. If the Water Department digs up a street that the Highway Department just repaved, no one is accountable for the failure to coordinate. It is like trying to run one ship with four Captains.

WHY NOW?

In good times the Public Works plan will help the town operate more smoothly. In financially difficult times, such as now, the Public Works plan can contribute needed efficiency and tax savings. A Public Works department could, on a conservative estimate, save the Town between \$50,000 and \$100,000 per year.

SUMMARY

The Public Works proposal is a carefully considered and reasonable way to allow the Town perform better and at lower cost. If you are a taxpayer and have been concerned that no one has been doing anything to improve government efficiency and preserve services, now as voter, it's your turn. Consider the facts, then vote. Your vote can make the difference.

PUBLIC WORKS: CONSIDER THE FACTS AND VOTE MAY 13.

DPW approved May 13, 1991.

Facilities Management

This is a new position and department created last year at Town Meeting. I report to both the Superintendent of Schools and the Town Administrator. My function is to provide Facilities Management consultation to both the schools and the town.

GOAL:

The department's primary task is to maintain the facilities and properties of the Town of Southborough and the Southborough Schools, in a manner that is conducive to the requirements of the occupants of those buildings. A Preventive Maintenance (PM) program will be our methodologies of enhancing the life of the facilities in our inventory.

It is the policy of the Facilities Management Department that its resources will be directed towards planning and providing essential services, mining and operating equipment and facilities in a functional and safe manner, subject to budgetary constraints, appropriate building and fire codes, federal and state regulations, Licensing and permit requirements, legal requirements and consistent with the current primary mission and goals of the school committee and the Town of Southborough.

OBJECTIVES:

1. To establish a management system that will provide for the control of work request, work scheduling, preventive maintenance, equipment and facilities inventories, as well as project management.
2. To implement a Safety Management program that will meet the requirement and needs of the Town of Southborough and the Southborough Schools.
3. To provide training to our staff, and improve the staff's productivity.
4. To ensure that we maximize our resources (both financial and personnel) to meet the goals of the organization.
5. To develop a long range facilities and space utilization plan that will provide an appropriate work environment that will also meet the demands of this growing community.
6. To develop and implement a long range maintenance and repair (M&R) schedule for all of our town facilities. These schedules will serve as a guideline of buildings and grounds needs and their estimated cost associated with each item.

Historical Commission

During 2001 the Historical Commission organized, packaged for public use, and more important, studied the survey of the town's "historic assets" that was funded by vote of the Town Meeting in 1999 and completed by our consultants last year. With this documentation on hand the commission shifted gradually from being a group largely focused on bemoaning the erosion and absolute loss of things that used to be, to one that is at least beginning to help the townspeople appreciate the historic elements we still have, and perhaps more important, what we can do to preserve them without restricting too severely what people can do with their own property.

By year-end we recognized that some residents had questions or comments about the survey reports of their properties after reading them when they were displayed at Heritage Day and in the Museum, and other owners hadn't had a chance to look at any of the reports. Inasmuch as the survey was paid for by vote of the Town Meeting, we decided to reproduce the survey forms and to mail copies of the individual reports directly to the respective residential property owners and to invite them to a meeting to talk about the survey fairly early in the new year.

In other matters, although the commission's representative had taken part in discussions within the ad hoc committee that previously recommended that the town should commit to the provisions of the Community Preservative Act, it was decided that, given the shaky economy, we could not in good conscience submit another plea for the CPA at the 2002 Annual Town Meeting.

Taking preservations one step at a time, however, we have begun exploring whether it is possible – physically and financially – to stabilize the old stone workshop/one-time chapel next to the waterway that flows under Deerfoot Road near Main Street.

We lost several long-time members this year, most notably our chairman Eleanor Hamel who retired to undergo what turned out to be successful surgery on her back. We also welcome newcomers Paul Bourdon and Penny Zaleta.

0—Enterprise - Sun—Monday, July 19, 1971

Southboro

Historical Committees Forge Future Plans

SOUTHBORO — The Historic Celebration Committee, Sister Town Committee, reports that further links between the two towns, Southborough, Mass. and Southborough, Kent, England, are being forged.

Recent visitors abroad,

Committee member John Weir, and his wife Joan, enjoyed the hospitality of Southborough, Kent in a brief visit.

Word has been received from the Southborough, Kent, Society indicating plans for mutual projects. A number of

requests have been received regarding pen-pals in the Junior High and High School age group. Any Southboro youngsters interested in corresponding should contact either Miss Janet Mattioli, East Main Street, or write to the Committee, post office

box 1777.

Planned is a possible exchange of local artists' work limited to pen and ink sketches or water colors that can be rolled for easy mailing. Southboro residents interested in wild life, particularly birds, have opposites in Kent and

are also asked to communicate with the Historic Celebration Committee.

The latest request received from Southborough, Kent, is from a barn radio operator interested in finding an opposite number in Southboro and enabling spoken

messages to be relayed.

The Southborough Kent Society also indicated an interest in communicating expressed by local scouting leaders who have requested the names of their opposites.

Members of the "Toc H Ladies" group who have

already corresponded with the Committee are also anxious to establish contacts with similar religious based good-will organizations in Southboro. One of the projects of local Toc-H in England was the purchase and equipping of a bus to provide tours for invalids.

The Historic Celebration Committees in work towards Heritage Day and promote its other activities such as the Sister-Town organization, has established a regular meeting night, the second Tuesday each month at 8 p.m. in the low Fayette Hall.

Marlborough Addictions Referral Center

Addiction is a continuing and growing problem in our community. Domestic violence, crime and many other social disorders are directly attributable to substance abuse. The use and abuse of alcohol is once again a growing problem among our young people along with increased use and availability of street drugs. Treatment programs as such are little more than detoxification units with very limited length of treatment. This is primarily due to insurance constraints. After care support has become a vital factor in the recovery continuum. We are fortunate to have people on our board and volunteer staff who are willing to share their professional expertise and experience, including a Licensed Mental Health Counselor.

As in the past, our target population encompasses a broad spectrum of the community and we never turn anyone away. We are still seeing an increase in minorities, women and young people utilizing our services. Installation of a handicap ramp has enhanced our accessibility and our compliance with the American's with Disabilities Act. We have worked very closely with the residents of the Marlborough Shelter and also with the Department of Social Services resulting in children being successfully reunited with their natural parents. We are working with a much greater number of individuals carrying a "dual diagnosis". These individuals may be suffering from a development disability, or other major mental health diagnosis in addition to addiction issues. To insure appropriate services are provided for this population we work closely with other agencies dealing specifically with developmental or mental health issues.

The only eligibility requirement for participation in our program is a willingness to begin to practice personal responsibility and to involve themselves fully in a recovery effort.

The number of unduplicated participants has shown a small incremental growth each year. We estimate a total client number in the year 2002 to be approximately 2800 individuals, most of whom will be Marlborough residents.

Other funding sources include the towns of Hudson and Southborough, as well as a substantial grant from The Tri-County United Way. The ARC generates about 15 percent of its total funding through donations from the various self help groups utilizing the premises.

The paid staff consists of a full time Clinical Director/Counselor and a part time Executive Director/Counselor. We rely on an active volunteer cadre for many of our activities. At the present time the number of active volunteers is about twenty individuals including all of our board members.

The program does not have a formal fee structure. Individuals occasionally make donations or provide services. The majority of our "new" clients are indigent, often living on the street in shelters or sober houses.

The ARC has become a fixture on "The Hill", its roots go back almost thirty years, operating as a "Drop-In Center". The hundreds of individuals who have succeeded in recovery are a testimonial to its success.

Recreation Commission

"Recreation is no longer simply having fun. Rather it involves the kind of America we have, and want to have, and the kind of people we are and are likely to become." -Laurence S. Rockefeller

The mission of the Southborough Recreation Commission is to offer programs for all ages and interests, giving each individual the opportunity to engage in a variety of activities. Through these activities, participants will be able to make constructive use of leisure time and contribute to positive physical and mental health, and good sportsmanship.

PROGRAMS and program participants have steadily increased in the past five years. In 1997 we had 1,154 participations and in 2000 we had 2,004 participations. This represents a 120% increase in the number of participation's in these five years. During this same time period, the Town of Southborough experienced a 20% growth in population. In 1997, 11 programs were offered and in this past year, 37 programs were offered. We have added programs according to requests from residents and in accordance with our mission. Most recently the number of participations has increased due to the increased population of the K- 8 grade population. This year our ski lesson program increased by a third and the skating program doubled its numbers. As you can imagine, this growth has taxed all of our resources here in the Recreation Office.

PROGRAMS added this year are: SMART Soccer, Pilates, and the Teen Job Opportunity Book, a cooperative effort with Town Human Service organizations and the Library.

SPECIAL EVENTS included the dedication celebration of the Richardson Tennis Courts, formerly the Neary courts. This event was held in conjunction with the Annual Heritage Celebration and included the dedication ceremony, an exhibition tennis match and refreshments.

Another highlight of the year came in November at the Massachusetts Recreation and Parks Association (MRPA) Annual Conference when Joe Kacevich and the Recreation Facilities Committee received the Special Citation Award from MRPA. This award is presented to an individual "group" and/or organization that have in some special way helped in promoting leisure services within the state. Congratulations to Joe and his committee for this statewide recognition.

Other Special Events that remain popular are the Annual Road Race, the biannual trip to New York City and ski trip to Ragged Mountain. Open Gym and Free Skate programs are increasing in popularity and numbers. This year we added additional Open Gym hours during winter and spring break weeks.

Please refer to our bi-annual brochure (mailed to all residents in March and September) for complete program listing and registration. This information is also on the Town Web Site, www.southboroughma.com

SERVICES that have been enhanced are field and gym use scheduling and recreation maintenance. This year in August, the Town brought Basilio Diaz on board in the newly created position of Facilities Manager. Basilio has been a tremendous resource in coordinating facility maintenance with the schools. Chris Leroy, our Recreation Maintenance person works very closely with Basilio and the Recreation Facilities Committee in all efforts to improve the quality and quantity of recreation facilities in Southborough.

During the winter months, the Recreation Commission worked with all the sports leagues in Town to create a new policy that would enable the Recreation Commission to collect Facility Reservation Fees. This fee is charged to any organization using Town Recreation Facilities (fields or gyms) on a regular basis for organized activity. The receipts from these fees are

Recreation Commission (continued)

deposited in the general fund and can be used to offset the overall Recreation budget. Revenues from these fees are projected to reach \$31,000 this first year. A few examples of maintenance related expenses from this year are: water-\$11,539, fertilizer-\$18,500 and labor and material for field care-\$115,000. This year's buildings and grounds budget totaled \$305,477. Capital items included in next years budget that may be offset by revenues from this fee are: tractor-\$23,623, Neary irrigation-\$25,000, tennis court wind screens-\$980, Mooney field fences-\$50,000, Mooney field irrigation-\$3,000, and Neary baseball fence-\$22,000. The facility reservation fees will also help offset salaries of the Town Facilities Manager and Recreation Maintenance person and can also be used to offset the Recreation operational budget.

The Selectmen and School Committee approved this fee structure in June of 2001 with provision for an annual review. For further information, see the use policy below.

RECREATIONAL USE OF TOWN OR SCHOOL FIELDS AND FACILITIES 2001

This policy applies to all "Town owned" and "School owned" fields and athletic facilities, scheduled by Recreation, that come under the jurisdiction of the Board of Selectmen or the School Committee. "Privately owned" fields and facilities (including Verizon, St. Mark's School, and Fay School) that the Recreation Commission has secured for use also come under this policy and also will have policies specific to the owners' needs. "Town owned" and "School owned" fields and facilities are for the principal use of Southborough residents. Thus, our primary concern is to see that these fields and facilities are maintained for, used by, and kept available for use by Southborough residents. Furthermore, it is imperative that scheduling is structured so that no fields or facilities are unfairly impacted by traffic, overuse or parking problems. We will make every reasonable effort, within the priority of use list, to see that all Town organizations, teams, and individuals will be dealt with in a fair and equitable manner.

POLICY REVISIONS

Priority List

1. K – 8 School programs
2. Town recreation programs (*Fay and St. Mark's reciprocal use*)
3. Town youth sport organizations (SYBA, SYSA & Youth Baseball/Softball, Lacrosse and Pop Warner Football)
4. Algonquin Regional High School sports teams
5. Town adult sport organizations (*80% residents*) such as men's' softball
6. Off-season sports (facility must be used for the sport intended: tennis courts for tennis) Soccer, LAX, Football and Baseball in gyms (indoor specific balls must be used)
7. Town residents
8. Non Profit Organizations (*80% residents*) such as Extended Day
9. Youth League Sponsored Sports Camps (*80% residents*)
10. Select leagues (*80% residents*)
11. For Profit Businesses/Camps/Special Events & Non-residents

One person must submit entire general schedule for all league season use, as defined by the deadlines below, (i.e. Soccer spring indoor use by Feb. 1st and outdoor use submitted by Feb. 15th). A "Master Schedule" will be required a month after the general due date. We will communicate with only one designated scheduler for each permitted organization.

Recreation Commission (continued)

Deadlines for Field use:

Spring Season	Feb	15
Summer Season	April	15
Fall Season	July	15

Gym use:

Winter Season	Oct.	1
Spring Indoor (<i>for field groups</i>)	Feb.	1

All league requests that come in after the deadline date will be charged a \$10.00 late processing fee.

FACILITY RESERVATION FEE

Public Schools/Town Recreation Programs	No Charge
Youth organizations	\$10.00 per child/sport/season
Adult Organizations	\$15.00/person/sport/season
Outdoor/Indoor Sports Camps	\$5.00 per child/camp
For Profit Businesses/Camps/Special Events & Non-residents (fields only)	\$50.00/Hr. (2 Hr. Minimum)

(Camps must provide operational permit from the Board of Health)

Approved by the Board of Selectmen and by School Committee June of 2001 (with provision for an annual review), this fee structure will start next 'permit season' (Fall 2001).

In an effort to facilitate all types of recreational activities, biannual meetings are hosted with groups whose program activities and events are held in Southborough. This has helped all organizations involved plan programs more efficiently and eliminate overlap or competition of programs. The Commission is an active member in the High School "Safety Net" meetings and will continue to work with school administration at all levels to improve recreational activities for the youth of Southborough.

As we move forward into 2002 we face new challenges as a community and as a nation. Statistics show that following the tragic events of September 11th, Americans used public parks more than ever as gathering places to share their emotion and bond together in a spirit of patriotism. Public parks and recreation agencies play an important role in the health and welfare of our communities and of our nation. In these times it is more important than ever to use our resources wisely to maintain parks and provide recreational programs that offer opportunities for healthy pursuits that will continue to keep our nation strong.

"You are never really playing against an opponent. You are playing against your own highest standards. And when you reach your limits, that is real joy." Arthur Ashe



Recreation Facilities Committee

The Recreation Facilities Committee, ad hoc enjoyed another busy year in 2001. Many venues that the Committee has played a key role in, either designing or planning, came on line in 2001 or will come on line in Spring, 2002.

The tennis courts at the Mary Finn School were made available to townspeople in Fall of 2001. A full-size soccer field, t-ball baseball and a walking path are slated for use in Spring, 2002. Further improvements are slated for Mooney Field, as well. We thank the School Building Committee for their cooperation and support in these endeavors.

A full-size soccer field was constructed on the Kallander property and will be ready for use in the Spring of 2003. The engineering and construction of this venue was a classic example of teamwork between Committee members Dan Daluise and Jerry Burke, who supplied pro bono design work; the Planning Board, which successfully mitigated with the developer, Oakwood Construction; and first-rate work from the contractor. Considering that the field was constructed atop two valuable frontage lots, as well as the market value of constructing a full-size soccer field, the value to the Town is estimated at \$650,000.

We are also pleased to report that Genzyme Corporation contributed funds to purchase five sets of BOCA-compliant bleachers, the first in Town history, which will be installed at Mooney Field, Finn School and Neary School diamonds.

The Committee also worked closely with Kindergroup in the planning and funding of a new tot lot behind the Town House. A highly successful auction and raffle, in conjunction with the ever-popular Fitzconi Golf Classic, raised funds for this tot lot, as well as for American Red Cross' disaster relief efforts associated with the September 11th tragedy.

As of this writing, a Memorandum of Agreement has finally been reached with the Metropolitan District Commission in regards to the construction of a full-size, multi-purpose athletic field on Acre Bridge Road. Construction should begin in early Spring, 2002.

However, perhaps no other project has been greeted with as much enthusiasm as the planned for walking trails on MDC property. Spearheaded by Committee member Tim Kemper, the proposed two-mile trail will provide residents with beautiful views of the Sudbury Reservoir. Eagle Scout candidate Adam Feinstein will lead his troop in clearing the trails of brush. Most parts of the proposed trail were constructed at the same time as the Reservoir, so there is a historic element associated with the trails, as well. Construction of the trails will begin in early Spring, 2002.

Committee member Jack Merrill has been working with the Arts Center Building Committee in regards to locating a tot lot on that property, as part of the proposed renovation of that site.

All of the above-named projects, either planned for or already online, are the result of our Committee adhering to its role of being the eye and ears of the community, as it pertains to recreation facilities. Our Committee members then work very hard, in conjunction with other Town Committees and Boards, appointed and elected officials, to make these requests a reality.

Recreation Facilities Committee (continued)

There is no better example of how excellent planning, intra-Committee cooperation and intelligent funding came together for the betterment of the Town than the Holiday Basketball Tournament hosted by the Southborough Youth Basketball Association during the last week in December, 2001. Teams from many surrounding towns marveled at the beauty and safety features of the Trottier School and Finn School gymnasiums. Previous to the championship games, Chuck Connors, the former Chairman of the School Building Planning Committee, and a lifelong Southborough resident, made a beautiful speech, comparing the recreation facilities of his youth, to those of today. Mr. Connors joined Tournament Chairman Tom Dumont, League President Tony Speranzella, Selectman David Parry and Recreation officials in sincerely thanking town residents for funding these beautiful facilities.

The Recreation Facilities Committee, ad hoc, will continue to work closely with the Recreation Commission and other Town Boards and Committees, as well as Town residents, in bringing safe, desirable recreation facilities in the most timely and affordable manner possible.

Former Parkerville Dump Transformed into Athletic Fields

The Parkerville landfill, a seven acre site located along Parkerville Road, was used until the 70's as the Town of Southborough's dumping area for household trash. The defunct landfill's close proximity to two schools, the Neary Elementary School and Trottier Middle School, concerned town administrators. The Town decided to close the landfill, and formed a Landfill Committee to oversee the process. David Parry, Selectmen, Janice Conlin, Town Administrator, Phil Mauch, Chair, John Boland, DPW Superintendent, Paul

Pisinski, Board of Health Agent, and residents Norman Nelhuebel, Linda Petry, Joe Kacevich, Charles

Katuska and Dave Davidson made up the committee. In addition, Dick Upjohn represented the Conservation Commission at several of the meetings. The project was also supported by the Board of Selectmen.

The Town hired S E A Consultants Inc., an engineering/architectural firm located in Cambridge, MA, to design and oversee the construction of the new athletic fields.

nates contact with buried waste and greatly reduces the risk of groundwater contamination. S E A engineers chose the geosynthetic clay liner because it is easily repaired if damaged by field activity, and it was also cost competitive when compared with other liners. The project will provide a 600 foot by 200 foot athletic field for soccer and lacrosse. Several gas vents will be installed at the landfill to vent the landfill gases into the atmosphere, keeping the field free from degradation.

Joy LaPointe, S E A's Resident Engineer, is overseeing the work; her office is in the on-site field trailer. The Parkerville Road Landfill provides an excellent case study to illustrate the environmental benefits to safeguard the Town's water against contamination and to reclaim a valuable natural resource. Ms. LaPointe will be participating with the



Parkerville Landfill under Construction



Southborough Cultural Arts Council

The Southborough Cultural Arts Council oversees the activities and operations of the Arts Center at Southborough and serves as the local arm of the Massachusetts Cultural Council. The Council meets the first Monday of each month at 7:15 PM at the Arts Center on Highland Street. Meetings are open to any members of the community who wish to attend.

As representatives of the Massachusetts Cultural Council, a state agency funded by the Massachusetts Legislature and the National Endowment for the Arts, the Council awards grants annually to individuals and groups involved in the arts, humanities, and interpretive sciences. Council members meet in November to discuss applications and allocate funds. This year Southborough applied for and received a matching incentive award. Matching incentive awards are granted to local cultural councils based on their fund raising efforts. As a result of the fundraisers held by the Southborough Cultural Arts Council, we received the maximum matching incentive, doubling the amount of funding available. This year, the Southborough Cultural Arts Council awarded \$7,013 to enhance the artistic and cultural life of the community.

During 2001, the Arts Center hosted a full and varied exhibition schedule, sponsored children's programs, and offered several classes for adults and children. Students in the pottery classes enjoyed the use of a new kiln purchased in 2001. We also continued our annual performance series with a wonderful concert with Tom Rush held at the Assabet Regional High School in June.

The major fundraisers of the past year were the biannual "Meadow Muffin" contest and the Southborough Phone Book. The new edition of the Phone Book will be out in early 2002. Thanks to the volunteers who put their time and efforts into these fund raisers and events.

A highlight of 2001 was the Town Meeting when the residents of Southborough unanimously voted to make the Arts Center a town building, a permanent Arts Center, and to fund \$25,000 for a feasibility study to determine renovation costs.

We offer our sincere thanks to all who continue their membership at the Arts Center. We count on this support to maintain and upgrade the building and to provide cultural activities to our community. We exist because of your generosity.

None of our activities would be possible without the tireless work of the volunteer Arts Council. The present Council includes Kate Alben, Paul Duffy, Sandra Ekberg, Susan and Bob Gaines, Kay Hendrick, Kristin Ludwig, Lynne McKay, Tracy O'Rourke, Jonathan Sanson, Jane Smith, and Kelli Wagner. We were sorry to bid farewell to Council members Kay Carter and Nancy Karis in 2001. Other invaluable volunteers include Judy Brewer, Janice Doyle, Cheryl Griffiths, Marty Henderson, David Schuster, and Denise Welch.

Finally, we thank our Director of the Arts Center, Lisa Vernooy, who works so hard to make the Arts Center such a vibrant, important part of Southborough.



The Southborough Villager

Volume 1, Number 22

Friday, November 21, 1980

Price: Thirty-Five Cents

Arts Center Proposed For South Union School

Encouraged by the enthusiastic reception given Southborough's recent arts festival, members of the arts council have initiated discussion with the school committee about the possibility of utilizing

the town. . . . Situated as it is midway between the villages, on high elevation, it makes a splendid appearance." The Southborough Arts Council, "excited by the interest" at the recent festi-



Southborough Housing Authority

The Southborough Housing Authority is a public housing agency consisting of a five-member Board of Commissioners. Four members are elected and one appointed by the Governor of the Commonwealth. The Authority is regulated and funded by the Commonwealth of Massachusetts, through the Department of Housing and Community Development (DHCD), and provides housing to eligible low-income elderly, handicapped, and families. The Board of Commissioners is responsible for setting policy, program planning and setting goals, while the Executive Director, Carol Renaud, oversees the day-to-day administration of the Authority. The Authority's maintenance man, Joseph LaJeunesse, works full-time to maintain and preserve the Authority's properties.

The Authority owns and operates 56 elderly/handicapped housing units, 2 family units, and an 8 bedroom special needs facility which was constructed in cooperation with the Massachusetts Department of Mental Health and is managed by The Bridge of Central Massachusetts.

While the Authority is self-sufficient, subsidy is required from the Department of Housing and Community Development for capital improvements. Strict control of operating costs, within our approved budget, must be maintained while providing the best quality housing possible for our residents. In February 1999, the Southborough Housing Authority was awarded two grants from the Department of Housing and Community Development; one in the amount of \$212,500 to modernize their family duplex, and the second in the amount of \$45,000 for paving at Colonial Gardens. The Authority has been authorized to commence the bidding process for the comprehensive updating of their family duplex.

Presently net income limits determines admission to state-aided public housing ranging from \$30,450 for one person to \$57,450 for eight people. Questions regarding eligibility and general question concerning housing, may be directed to the Southborough Housing Authority office 49 Boston Road (phone: 508-481-2166) which is open 9:30 a.m. to 12:30 p.m.

The Board of Commissioners of the Housing Authority meets on the third Wednesday of each month at 7:30 p.m., in the Colonial Gardens Community Building. The present members of the Board are Charles Brewer, Robert Jachowicz, Barbara Sanchioni-Armstrong, and Esther Lesieur.

The Southborough Housing Authority wishes to thank all Southborough Boards, Department Heads and their employees for their help and cooperation throughout the past year.

MARCH 1972...

**ELDERLY HOUSING FOR SOUTHBOROUGH
TM APPROVES AUTHORITY TO OVERSEE**

Southborough Library

The Board of Trustees of the Southborough Library submits the following report for the year 2001.

Material Holdings

Adult Library	37,810
Children's Library	<u>24,900</u>
Total Volumes	62,710

Materials Circulated

Adult	52,487
Children	33,382
Young Adult	<u>984</u>
Total	86,853

Interlibrary Loans

Books & AV materials on loan from Regional Library	1,128
Materials loaned to other libraries	515

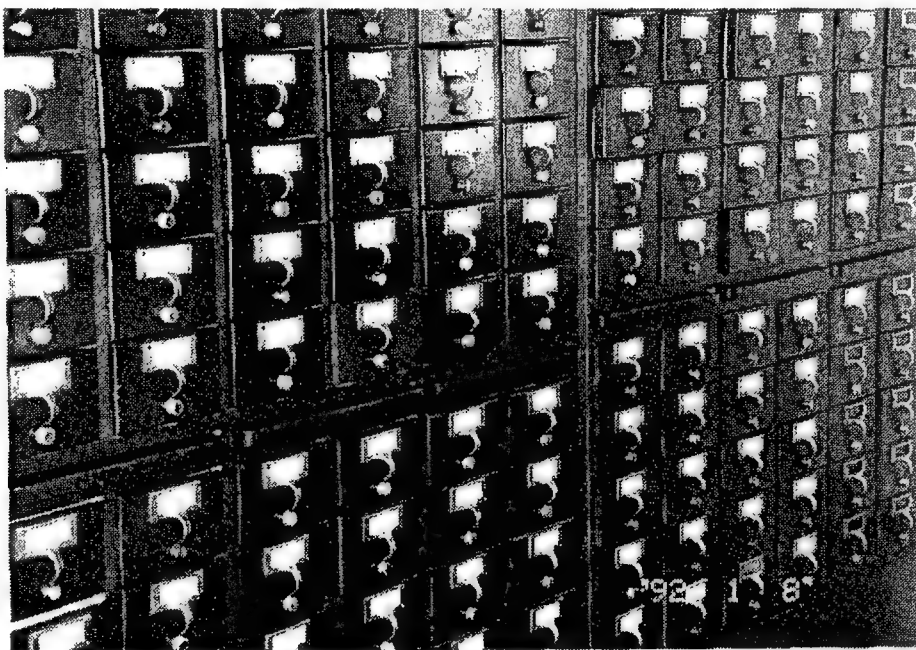
Library Use

Non resident library users	4,021
Total registered library patrons	8,356
Patrons using museum passes	2,947

The Southborough Library reached its five year goal of total automation in June with the installation of the circulation computers in the main room and in the children's room.

A C/W MARS technician instructed the staff on the new system and all mastered it with ease. New computer scanning cards were issued to all patrons and the system is working smoothly and expeditiously.

The library now has a web page designed and set up by Jim Lindsey. The Trustees are most grateful to Jim for giving of his time and lending his expertise to help Mrs. Williams and the staff with this project. The Library's website is www.SouthboroughLibrary.org.



Library (continued)

The Friends of the Library had another busy year. Money raised from their sponsorship of social events goes, in part, to fund the expensive museum passes that are much appreciated and constantly being used by our patrons. In 2001, the Friends added the Worcester Art Museum to their list. They are also selling book bags imprinted with their logo. We again are grateful to the Friends for their financial aid and sponsorship of the children's summer programs. Thanks, too, for their purchase of a new Sanyo television for the library.

We wish to thank the Community Partnership for Children for their generous donation for children's programs, one of which was the birthday party in May for WGBH cartoon character Arthur Aardvark. Over 300 children and parents came to meet "Arthur", partake of his birthday cake and have their picture taken with him.

Trustees extend our sincere thanks and appreciation to Library Director Judith Williams and her young and dynamic staff. 2001 has been a very good year at the library. We eagerly look forward to 2002 when the library will celebrate its 150th anniversary.



The Southborough Villager

Volume VIII, Number 164

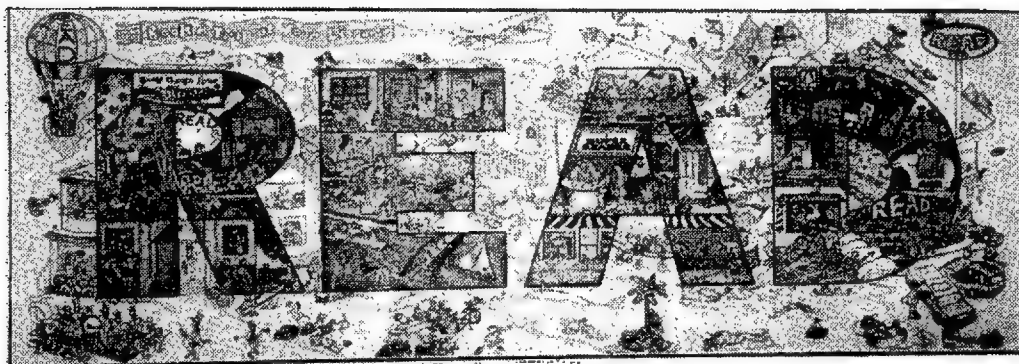
Friday, June 26, 1987

60 cents

Proposition 2 1/2 Override for Library Expansion — Overwhelmingly Approved

by Inge Tufts
Business as usual was not the order
of the day at the Southborough Library

phone calls, were checkers at the polls and
made follow-up calls, held informative
coffee, and delivered flyers. The library



Southborough Youth and Family Services

Southborough Youth and Family Services is a human service resource for the community, which focuses on the prevention and treatment of youth and family problems. We offer preventive programs, counseling, information, and education.

COUNSELING: The counseling component of Youth and Family Services is available to any resident of Southborough, free of charge. We are staffed by licensed Mental Health professionals offering individual, couples, family and group counseling. In 2001, 122 people received counseling services from us.

PREVENTION PROGRAMS: The goal of the prevention programs is to help participants increase their sense of self-esteem, develop social, communication and decision-making skills, increase their sense of responsibility for their own lives as well as to their community, learn relevant information and skills, and learn constructive use of leisure time. This in turn enables people to be more effective in their lives, and helps to prevent serious emotional, behavioral, and other life problems from developing. This year's programs included:

1. In-school groups: This year, six activity and discussion groups were offered at Neary School, serving 36 children in grades 3-5. Nine groups were offered at Trotter Middle School, serving 36 students in grades 6-8. We also ran four groups at Finn School, attended by 9 first and second graders. In these groups, students addressed issues of self-esteem, friendship, relationships with parents, and other concerns related to their respective age groups. In addition, one of our staff people ran a variety of short-term, specific issue oriented groups attended by 25 students in the schools.

2. Community Action Programs: We continue to offer these programs in conjunction with the Northborough Office of Youth and Family Services and Algonquin Regional High School. Algonquin students earn credits for being trained and then working with youths who have special needs, Westborough State Hospital patients, younger children in a variety of after school and evening programs, and senior citizens. Southborough Youth and Family Services again took primary responsibility for the New England Center program, training Algonquin students to work with adolescents with special needs; Project Friend, which matches high school students with younger students in a "Big Brother/Big Sister" type program; and for programs placing Algonquin Students to help at the Southborough Extended Day Program and the Southborough Recreation Department. A total of 65 high school students participated in these four programs this year, working with 49 "little friends" or special needs students, as well as numerous elementary and middle school children in Extended Day and Recreation Department Programs. Approximately 150 Algonquin students participate in all the Community Action Programs each school year.

3. Summer Activities Program: This program serves children in grades 5 through 8, and offers participants the chance to participate in fun and wholesome activities, at the same time as learning important lessons about decision-making, responsibility, and interpersonal relationships. Thirty-nine children participated this summer, several for more than one session.

4. Summer Life-Skills Program: This summer we again sponsored a program which helped high school students with special needs to learn and develop pre-vocational skills. Eight students participated.

Southborough Youth and Family Services (continued)

5. Student Mentors Program: We continued the Student Mentors Program at Algonquin High School this year. Participants were students interested in providing community service, specifically by staffing the Teen Centers that we run. The Mentors were trained to work with younger teens at the Teen Center, learning about communication skills and limit setting, and then going on to help plan for, organize, and staff the Teen Centers. 76 students participated this year.

6. Teen Centers: Youth and Family Services continued to run the Teen Center this year, Friday Night activities for middle school students in Southborough, held several times in the course of the school year. The Teen Centers continue to be very popular, and approximately 280 students attended at least one, many attending most or all of them.

7. Early Release Day Programs: This year, our office ran a trip to Roller Kingdom for Trottier students on an early release day, in an effort to provide a fun and wholesome activity and cut down on some of the "hanging out" downtown. The trip was very successful, and attended by 58 students.

8. Teen Job Book: This year our office, together with the Council on Aging and the Recreation Department, started a "Teen Job Book," housed at the library, to offer teenagers with time and skills the opportunity to connect with adults in the community who might have jobs they need done (babysitting, yard work, etc). This year, 33 adults and 18 teens utilized the job book.

EDUCATION: This year, we continued to offer some educational services in the community. Youth and Family Services, together with Northborough Family and Youth Services, sponsored a forum on Children and Internet Safety. Approximately 15 people attended. In addition, Youth and Family Services staff participated in a meeting with middle school parents about drugs and alcohol attended by about 50 parents. One of our staff again worked with a Trottier guidance counselor to provide education about alcohol and tobacco to sixth grade students. 148 students participated. Also, one of our staff worked with school and community people on a Substance Abuse prevention committee. The committee, with some financial support from the Education Foundation, brought a group in to do an educational dramatic presentation to the entire Trottier student body, approximately 460 students.



Southborough Youth and Family Services (continued)

We also this year, funded by a generous grant from the Youth Friends' Association, sponsored a training for 50 school and community personnel on Critical Incident Stress Management. This training taught us how to help students or members of the community who are adversely affected by tragic or traumatic incidents which may occur in the school or community, to prevent some of the negative after-effects which may occur in the wake of a suicide or other tragic event. Many of those who attended the training have begun working together to develop a trauma response network for the town and school systems.

HALLOWEEN PARTY: This year, we hosted our thirteenth annual Halloween Party, attended by approximately 300 children and adults. 10 students volunteered and helped to set up and run the party. Thank you to these kids and to all the other volunteers who helped!

CAMPERSHIPS: This year, Youth and Family Services again coordinated and distributed camperships to children who would not otherwise have been able to attend summer camp. Through Friends of the Youth Commission, we were able to provide camperships to several camps, from donations of funds from individuals, as well as donations of camperships from the Fay School Summer Camp, Metrowest YMCA, Teamworks, Camp Timanous and the West End House Camp. Thank you to these camps and to all the private citizens who donated. 39 children benefited from these camperships.

HOLIDAY GIVING PROGRAM: For the eighth year, Youth and Family Services, in cooperation with the schools, acted as a clearinghouse for holiday donations, identifying and distributing to Southborough families in need. This year, more groups, companies and individuals continued to come forward with generous donations. The list is now too long to acknowledge everyone in this report, but you all know who you are. Thank you so much! 145 members of forty-five families had brighter holidays because of your generosity.

CONSULTATION, INFORMATION AND REFERRAL: Our staff continued to work closely with schools, police, courts, clergy and other community agencies this year. We continue also to be available to provide information and referrals to other health, mental health, and service providers.

The staff wants to thank the Board, including our youth representatives, for its hard work and support; the Friends of the Southborough Youth Commission; and all the people who have generously supported our programs with your time, energy, financial assistance or moral support!

The Youth Commission Board meets at the Trottier Middle School, usually on the first Tuesday of each month, at 7 PM. All meetings are posted at the Southborough Town House. For information on our programs, or to volunteer to be involved, please call us at 481-5676.

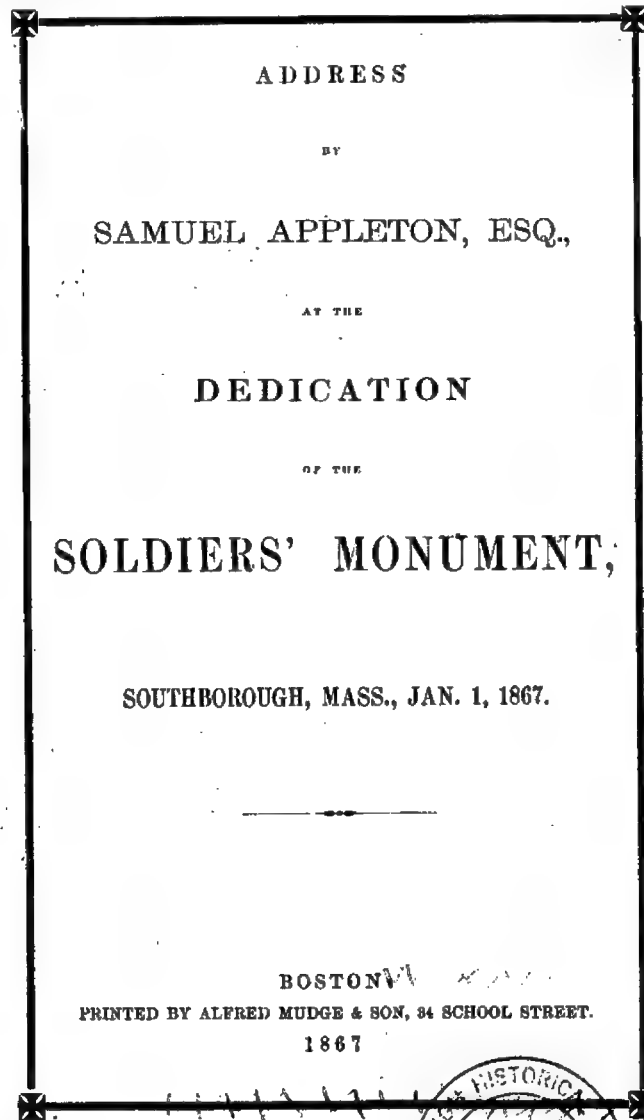
MARCH 1978 ...

TM APPROVES NEW YOUTH COMMISSION

Veterans' Services

I hereby submit my Annual Report for the year ending December 31, 2001. Monies spent under Chapter 115 were \$4,791.88, and of this amount 75% is reimbursed back to the Town.

At this time I would like to thank the Board of Selectmen and the various other departments for their assistance to me during the year.



Early in eighteen hundred and sixty-five, Mr. Henry H. Peters, a public-spirited citizen of Southborough, offered five hundred dollars towards building a Memorial Soldiers' Monument, upon condition that an equal amount should be subscribed by other citizens of the town.

This offer was promptly accepted and upwards of one thousand dollars in addition were pledged ... The dedication ... was solemnly and impressively performed on the first day of January, A.D. 1867; and, notwithstanding the unsettled state of the weather and the hard traveling, a very large concourse of people assembled ... Deacon Peter Fay, *Historical Sketches*.

Routes 9-495 traffic problems cited by planning board head

by SUE DONALDSON
(Of the Enterprise-Sun Staff)

Thomas Wolfe is involved and enjoys it. Chairman of the planning board, well-read follower of politics and "tennis nut," he actively participates in his community. He is closely involved with the government of Southboro and is pleased with its operation.

"The political climate is excellent here in Southboro. We are very fortunate for all the boards and the time and support given by the citizens. For the size of the community we have one of the best run towns in the area. We are progressive, with a certain conservatism, not going overboard or creating items."

He has

Traffic Problems

Two of his present concerns with the town's growth involve potential traffic problems on Route 9. The first is an area by Routes 495 and 9, zoned for two industrial parks. They are now partially developed, and when completed in three years, he foresees a major problem.

The second concerns "strip-zoning" or "shallow-zoning." These areas eliminate the possibility of a large firm, locating a number of small firms, creating traffic problems.

I have an avid interest in the structure of this country, and am participating in it."

His non-political activities include group (he plays two to three archery (with his coin - collection)

SOUTHBORO: TODAY

Thursday, February 7, 1974

Enterprise - Sun - 11

...ould a ... lot has no ... the price of the land. ... homes on a third of an acre ... \$40,000, \$50,000, \$80,000. The argument doesn't hold water anymore. I am in favor of the selective increasing of some zoning up to two acres."

As a member of the Republican Town Committee, he is very active in state and national politics. He mentioned his in-

...aggravated when people are not involved in the workings of the town.

"There's always an excuse why not to serve. People always complain in reference to how the town is run. Many, if they participated, could have valuable input."

One of his major concerns is this, and the very nature of a small town:

"One gives of his free time and wishes to, but decisions obviously antagonize someone. It is a thankless job because of this reason. I'm not hung-up with it; some people are and hold hard feelings, and don't participate."

He is not hung-up, and describes his at-

PLANNING

Metropolitan Area Planning Council

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight subregional organizations. Each subregion has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC subregions meet on a regular basis to discuss and work on issues of interlocal concern. Ashland, Framingham, Natick, Marlborough, Southborough, Sudbury, Wayland, Wellesley, and Weston are members of the MetroWest Growth Management Committee.

Besides work with subregional committees, MAPC has been involved in a variety of activities that affect communities within the region, including:

2000 Census

Throughout this year, the federal government released Census 2000 data. MAPC staff has been busy analyzing the data to identify growth trends and disseminating information to legislators, municipalities, public and private agencies, and the general public. To this end, MAPC drafted two important documents. *Decade of Change* highlights key regional growth trends that occurred during the 1990s. *Community Profiles*, a partnering document to *Decade of Change*, is a compilation of demographic, socioeconomic and land use data for the 101 cities and towns in the MAPC region. The profiles present a portrait of each community through the presentation of key growth indicators, which are documented over time to pinpoint specific trends.

Buildout Analysis Projects

MAPC completed the two-year process of producing Buildout Analyses for communities throughout the region. MAPC and Executive Office of Environmental Affairs (EOEA) staff introduced information about the Community Preservation Act and buildout analyses results during presentations to Mayors, City Councils, Boards of Selectmen, and interested citizens. EOEA funded the effort and contracted with MAPC to complete buildout analyses for every city and town in the metropolitan region. The purpose of the study was to create an approximate "vision" of the potential future growth permitted by a community's bylaws and encourage discussion of growth management options. Buildout analysis results have been the basis for zoning changes in a number of communities, and have provided critical information for water resource planning at the local and regional level. These analyses will form the basis for planning work under Executive Order 418 and other comprehensive planning efforts.

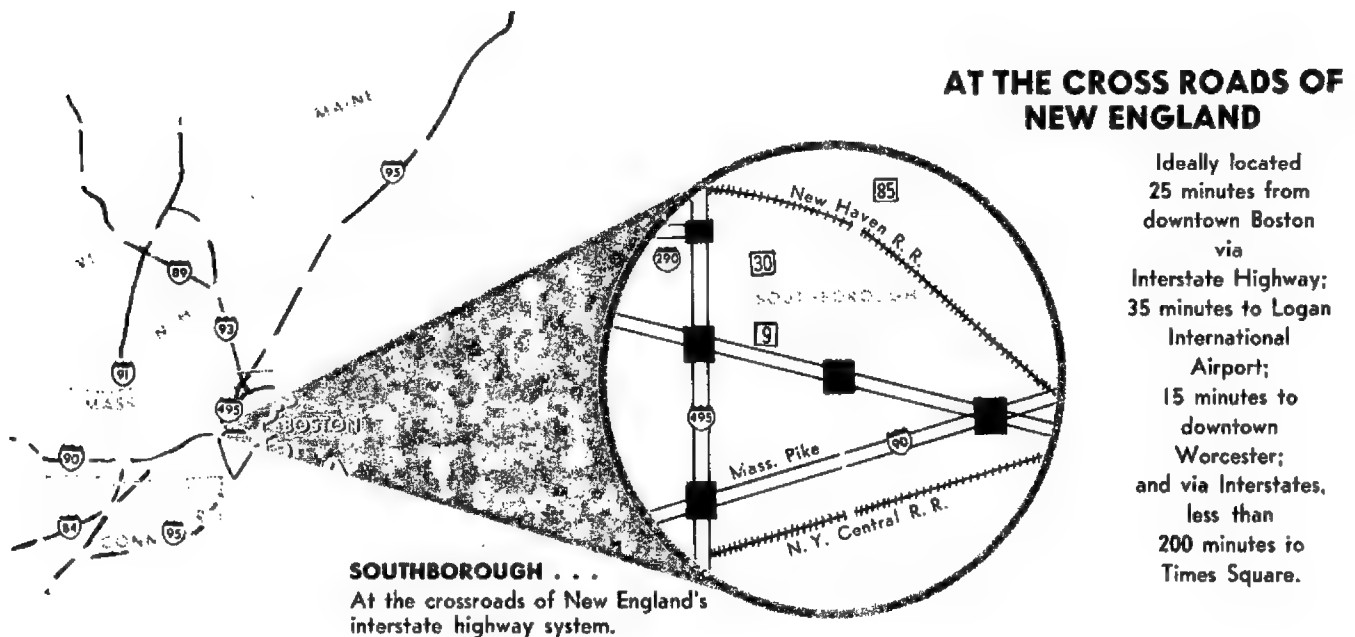
Metropolitan Area Planning Council (continued)

Community Development Plan Program

The Community Development Plan Program stems from the passage of Executive Order 418, an initiative issued by former Governor Paul Celluci in January 2000. By making all cities and towns eligible for \$30,000 in planning services to assist in the preparation of a Community Development Plan, the initiative is designed to provide guidance as communities consider options for future development. The plans should focus on developing affordable housing while balancing the need for economic development, transportation and infrastructure improvements, and cultural resource and open space preservation. The program is managed at the state level by an Inter-Agency Working Group (IAWG) consisting of the Department of Housing and Community Development, the Executive Office of Environmental Affairs, the Executive Office of Transportation and Construction, and the Department of Economic Development. Within its planning area, MAPC is administering the program and working with communities to develop a Scope of Services. Communities may also choose MAPC to perform many of the planning services necessary to complete a Community Development Plan.

I-495 Initiative

The MetroWest communities are part of the I-495 Initiative, a partnership of local officials, business leaders, and others affected by growth along the I-495 Corridor. The Initiative is a joint project of MAPC and the Massachusetts Technology Collaborative with funding from the Massachusetts Office of Business Development. During 2001, the I-495 Initiative sponsored its 4th Annual Conference of Growth and Shared Solutions, which this year featured the MAGIC towns; organized a Water and Sewer Conference; offered training programs through the new I-495 Institute for Local Officials; and worked actively on transportation initiatives, including reverse commute and formation of a Regional Transportation Authority.



Brochure to attract industrial development prepared by town officials in the 1970's.

MetroWest Growth Management Committee

Established in 1985, the MetroWest Growth Management Committee (MWGMC) is an advisory coalition of the Towns of Ashland, Framingham, Holliston, Natick, Southborough, Sudbury, Wayland, Wellesley, Weston, the City of Marlborough, and the Metropolitan Area Planning Council (MAPC). The Committee facilitates inter-local collaborative planning and problem solving to enhance the quality of life and economic competitiveness of the MetroWest region. The Committee is a municipal governance and planning cluster—a learning network where shared knowledge, skills, and experience help speed up the process of innovation for the whole group.

One selectman/mayor or city council member and one planning board member represent each member community. The executive director of MAPC is an *ex officio* member of the Committee. Funding for the MWGMC comes from member assessments, grants and contracts. MWGMC maintains an office in Framingham and employs a staff of two to deliver core services to member communities. Southborough's representatives to the Committee in FY2001 were Selectman William Christensen and Planning Board Member representative Charlie Gaffney. Charlie Gaffney also serves on the Committee's Executive Committee. Southborough's assessment for FY2001 was \$6,156.

The Committee provides members with five core services. Our Monthly Leadership Forum and Community Exchange is held 11 times per year. We are the only organization to bring together locally elected officials from MetroWest region on a regular basis to discuss regional concerns and provide issue briefings to local officials. Some of the topics addressed at our monthly meetings this past year included new federal regulations regarding storm water management, transportation planning in the Metropolitan Boston region, comprehensive economic development strategies for the region, the Community Preservation Act, and local planning opportunities under Executive Order 418, to name but a few. The Forum and Community Exchange also offers local officials an opportunity to brief each other and to exchange thoughts and ideas about local issues with their colleagues.

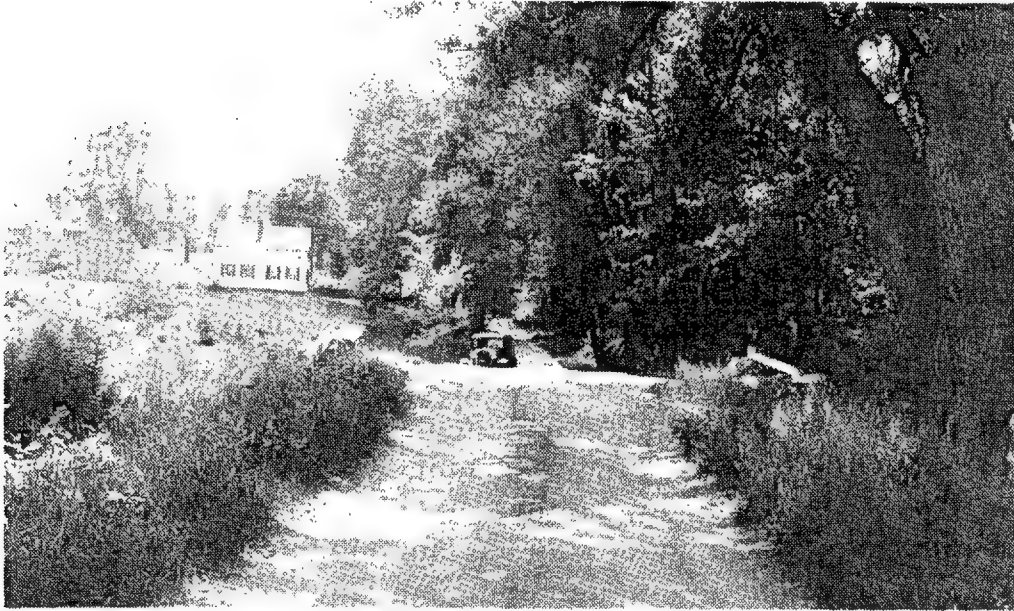
Through the Committee's Regional Impact Review program we review proposed development to assess regional impacts and to influence local and state permitting of development. We have reviewed 9 projects over the last year and are increasingly being recognized by the state's environmental permitting agency for the unique regional focus of our commentary. We conducted regional impact reviews on the EMC Westborough/Southborough campus, Boston Properties proposed development at Exit 12 in Framingham, Jefferson at Ashland Station, and Genzyme in Framingham/Southborough with local officials from Southborough and surrounding communities.

We organize a very popular monthly Roundtable for local planners and planning board members. The Roundtable provides staff and officials with technical information and training on planning and growth issues. Southborough's planner, Wayne Thies, is a regular Roundtable participant. We provide Technical Assistance and Information Services to our members. For example, our newsletter, Community Exchange, is distributed to local officials throughout the region. We also issue a quarterly report on development in MetroWest and maintain the only regional database that tracks current development. Our At-A-Glance briefings provide one-page reviews of issues affecting the region. We helped secure funds in the state budget to establish a

MetroWest Growth Management Committee (continued)

regional municipal purchasing consortium and we secured funds to produce a tourism brochure for the MetroWest Knox Trail Heritage Corridor that includes historic sites in Southborough.

Our Public Policy Taskforces provide a local and regional voice on state policy issues. For example, ten members of the region's legislative delegation attended our legislative caucus. Finally, our transportation taskforce advocates for improved transportation services to the region and helps develop strategy to influence and monitor transportation planning and decision-making done by the Metropolitan Planning Organization.



Open Space Preservation Commission

The most significant event for the Open Space Preservation Commission in 2001 was the retirement of Elaine Beals after 13 years of service. Elaine has been the driving force behind the Commission and she is sorely missed.

During the year, the Commission met with a representative of the Sudbury-Assabet River Commission (SuAsCo) and a Commission member met several times with the Greater Callahan (State Park) Open Space Preservation and Greenway Plan committee. Both of these groups provide a perspective on resource preservation that includes Southborough as well as surrounding communities. This type of collaboration among communities provides a more unified approach to land protection in the region.

This year saw a remarkable drop in the number of subdivision plans submitted for our review. The Commission plans to use this lull in activity to initiate an active plan to preserve the dwindling number of open space parcels of all sizes, and to work toward a reconsideration of the Community Preservation Act.



Planning Board

After a decade of unprecedented residential growth, Southborough returned to a more normal pace with 39 single family housing starts and 17 units of 55 & over housing. Since 1992 we have averaged 82 single family starts per year. This slow down still represents healthy growth but clearly indicates a leveling off of our recent population explosion. While the recent economic downturn is certainly a factor, the lack of suitable land in town for further growth is probably a bigger factor. The perception of Southborough being a quality community keeps builders and developers searching for land in town.

The Planning Board met 24 times in 2001 and dealt with a wide variety of issues. Four residential subdivisions were reviewed with 28 new lots being created and 19 "Approval Not Required" plans were endorsed creating another 14 building lots. These approvals represent the fewest new building lots created in more than ten (10) years which is a further indication of the deficiency of remaining suitable land. The largest development approved last year was the 40 unit "Admiral's Glen" senior housing development off of Mt. Vickery Road which should be under construction this year. After several strong years of commercial/industrial growth, the second half of the year saw a major slow down in that sector. Previously approved office buildings have been put on hold or are proceeding at a slower pace. The EMC Southborough/Westborough expansion plans are moving forward but their schedule for build-out is now uncertain. Unlike the residential growth, the commercial/industrial slow down is directly related to the current economic conditions, but thanks to our superior location in the heart of New England, should rebound rapidly with any recovery.

In what has become an annual tradition, we will again report that the MBTA station in Cordaville should open this year. After seemingly endless delays, it is now well along in construction and should open in late spring or early summer.



The Southborough Villager

Volume V, Number 90

Friday, January 20, 1994

Forty-five Cents

PLANNING BOARD RECORDS
FOR 1993 SHOW SUBDIVISION
LOTS TOTALING 429
PLUS 84 ADDITIONAL LOTS

Unprecedented Expansion

by Connie Rosa

Southborough is facing a period of unprecedented building expansion, both residential and commercial and industrial, over the next few years.

In preparation for this potentially explosive growth and for the side-effects that the town is currently experiencing and will continue to experience due to the rapid expansion in Marlborough, Westborough and Framingham, the Planning Board has begun work to update the 1992 Masterplan.

For several months, selectmen, Planning Board members, various town officials and residents have voiced the need to seriously address the major concerns of the increasing traffic to and through town, the orderly planning of industrially-zoned land, and zoning by-law



The Southborough Villager

Volume IX, Number 180

Friday, April 15, 1998

60 cents

CAPITAL EXCLUSION COMING UP

TOWN MEETING ENDS

Professional
Planner
Approved

Zoning Board of Appeals Hearings

- 1/10 Gary Bertone, 3 Valade Court (2-51) – Special Permit from Article III, Section 174-19 Extensions or Alterations and a Variance from Article III, Section 174-8.3-D-3-a & c Minimum Setbacks. Special Permit to reconstruct a nonconforming structure and Variances to build within the required front and side yard setbacks. *GRANTED*
- 2/14 John & Patricia Decolibus, 18 Bantry Road (33-44) – Variance from Article III, Section 174-8.3-D-2 Minimum Frontage – Variance to subdivide property into two lots without the required street frontage for one of the lots. *GRANTED WITH CONDITIONS*
- 2/28 Alfred P. & Noreen A. Rossini, 1 Wyndemere Drive (52-20) – Special Permit from Article III, Section 174-8.2-B-12 Private garage or parking for more than three (3) cars. Special Permit to expand the existing two car garage into a four car garage. *GRANTED WITH CONDITION*
- 2/28 Clayton Rock, Jr. & Janice A. Pechonis, 1 Lynbrook Road (51-3) – Variance from Article III, Section 174-8.2-D-1 Minimum Lot Area – Variance to subdivide property into two lots without the required minimum lot area for one of the lots. *WITHDRAWN*
- 2/28 Celox Networks, 371 Turnpike Road (24-4A) – Special Permit from Article III, Section 174-11-D Signs. Special Permit to mount a sign that exceeds the maximum height requirement. *GRANTED*
- 3/29 Simon & Polina Beylin, 66 William Onthank Lane (48-47) – Variance from Article I, 174-2 Definitions. Variance to allow their son to temporarily reside in their elderly housing condominium. *WITHDRAWN*
- 3/29 371 Turnpike Road, LLC, 371 Turnpike Road (24-4.A) – Variance from Article III, Section 174-8.6-E-3-a, Minimum Setbacks (front) and/or Section 174-8.6-E-3-d Minimum Setbacks (other street). Variance to construct a generator pad within the minimum front setback requirement. *GRANTED*
- 3/29 Timothy & Diane Higgins, 28 Turnpike Road (39-33) – Amend Special Permit and Variance filed with the Southborough Town Clerk's Office dated November 6, 2000, to connect the existing building to the new building with a 2nd floor catwalk. *GRANTED*
- 3/29 Fisher Road Realty Trust, 50 Fisher Road (72-6) – Variance from Article III, Section 174-9-H-I-g Multifamily Housing and a Special permit from Article III, Section 174-9-H-1 (a-f) Multifamily Housing for the Elderly – Variance to exceed the limit of Elderly Housing units in the Town and a Special Permit for the proposed development. *WITHDRAWN*
- 3/29 Massachusetts Turnpike Authority, A T & T Wireless PCS, Inc. (lessee), 101 Breakneck Hill Road (21-1) – Special Permit finding to Amend the AT & T Wireless Special Permit filed with the Southborough Town Clerk's Office dated June 18, 1999. *GRANTED WITH CONDITIONS*

Zoning Board of Appeals Hearings (continued)

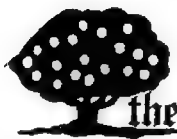
- 4/03 James A. & Sandra R. Young, 47 Richards Road (8-130) – Variance from Article III, Section 174-8.3-D-3-c, Minimum Setbacks – Variance for a shed built within the required side yard setback. *GRANTED*
- 4/03 Barbara Black, 12 Hickory Road (42-17) – Variance from Article III, Section 174-8.2-D-3-a Minimum Setbacks. Variance for an addition within the required front yard setback. *GRANTED*
- 4/03 Charles Gadbois, Trustee, 5/7 Wyndemere Drive (63-7 & 16) – Special Permit from Article III, Section 174-8.2-B-12 Private garage or parking for more than three (3) cars. Special Permit to construct a four (4) car garage. *GRANTED WITH CONDITION*
- 4/26 Rosewood Construction, 153 Cordaville Road – Variance from Article III, Section 174-11E, Special Permit for Signs. Install an illuminated sign which does not front on Route 9. *DENIED*
- 4/26 County Line Enterprises, 1 Southville Road (5-6) – Special Permit from Article V, Section 174-19-A, Extensions or Alterations (nonconforming use). Special Permit to expand a commercial structure located in a residential zone. *WITHDRAWN*
- 6/06 Tedd & Karen Rodman, 1 General Henry Knox Road (35-16A) – Variance from Article III, Section 174-8.3-D-3-b, Minimum Setbacks – Variance for an addition within the required back yard setback. *GRANTED*
- 6/06 Charles and Melody Scott, 1 Austin Kelly Lane (48-14) – Variance from Article III, Section 174-8.3-D-3-a, Minimum Setbacks – Variance for an existing structure within the required front yard setback created by a new road right of way. *GRANTED WITH CONDITION*
- 7/17 County Line Enterprises, 1 Southville Road (5-6) – Special Permit from Article V, Section 174-19-A, Extensions or Alterations (nonconforming use). Special Permit to expand a commercial structure located in a residential zone. *GRANTED*
- 7/17 William DiPietri, 15 Presidential Drive (28-15) – Special Permit from Article III, Section 174-8.2-B-12, Uses by Special Permit and a Variance from Article III, Section 174-8.2-D-4 Development Standards. Special Permit for a private garage with parking for more than (3) cars and variances for an accessory building exceeding one (1) story and with habitable space. *GRANTED WITH CONDITIONS*
- 7/17 Andrew Ferenez, 79 Mt. Vickery Road (20-22) – Variance from Article III, Section 174-8.2-D-3-a, Minimum Setbacks. Variance for the reconstruction of an existing structure within the required front yard setback. *GRANTED*
- 8/15 Genzyme Corporation, 55 New York Ave. (48-21.A & 21.B) – Special Permit from Article III, Section 174-8.7-C-12 Industrial District Uses Requiring a Special Permit. Special Permit to construct a parking lot for use in connection with an office, research and development, and manufacturing project to be located on New York Avenue in the Town of Framingham. *GRANTED WITH CONDITIONS*

Zoning Board of Appeals Hearings (continued)

- 8/15 Genzyme Corporation, 55 New York Ave. (48-21.A & 21.B) – Variance from Article III, Section 174-8.7-E-5 Industrial District Maximum Floor Area Ratio. Variance for proposed structures in Framingham and Southborough that exceed the FAR calculation in Southborough. *GRANTED WITH CONDITIONS*
- 8/15 Mass Dental Society, 2 Willow Street (48-28) – Special Permit from Article III, Section 174-11-D Signs and a Variance from Article III, Section 174-11-C-3 Signs. Special Permit to mount a sign which exceeds the maximum height requirement and a Variance to internally illuminate a sign that does not front on Route 9. *WITHDRAWN*
- 8/15 Dave Wilkinson, 3 Angelica Lane (79-58) – Variance from Article III, Section 174-8.2-D-3-b, Minimum Setbacks – Variance for a deck within the required rear yard setback. *GRANTED WITH CONDITIONS*
- 10/03 Wend Management, Inc., 359 Turnpike Road (25-12) – Modification to the decision on the previously granted appeal of a Planning Board Decision. Extension of the hours of operation until 12 midnight and illumination of the site until this time. *GRANTED*
- 10/03 David & Carole L. Schuster, 1 Wood Street (2-41) – Variance from Article III, Section 174-8.3-E-3-b, Minimum Setbacks. Variance for an addition within the rear yard setback. *GRANTED*
- 10/03 Clayton Rock, Jr. & Janice A. Pechonis, 1 Lynbrook Road (51-3) – Variance from Article III, Section 174-8.2-D-1 Minimum Lot Area – Variance to subdivide property into two lots without the required minimum lot area for one of the lots. *DENIED*
- 10/17 XM Satellite Radio, Inc. (EMC/Data General Corporation Property), 356 Turnpike Road (24-1) – Special Permit from Article III, Section 174-8.11 Wireless Communication Service District. Special Permit to install additional antennas on an existing lattice tower. *WITHDRAWN*
- 10/17 Thomas J. Jr. & Sharolyn K. Crotty, 31 Sears Road (64-7) – Special Permit from Article III, Section 174-8.2-B-12, Private Garage or Parking for more than three (3) cars. Special Permit to construct a four (4) car garage *GRANTED*.
- 10/17 Kenneth B. & Sandra M. Hartnett, 34 Walnut Drive (23-12) – Variance from Article III, Section 174-8.2-D-3-c Minimum Setbacks. Variance for an addition within the required side yard setback. *GRANTED*
- 10/17 Raymond Fitz, 365 Turnpike Road (24-4) - Special Permits from Article III, Section 174-8-C-2 Schedule of Use Regulations, and Article V, Section 174-19.A Extensions or Alterations and Variances from Article III, Section 174-8.7E (2) Minimum Frontage, Article III, Section 174-8.7.E-3-a Minimum setbacks, Article III, Section 174-12-C-2 Parking & Loading Regulations and Section 174-12-E Parking & Loading Regulations. Special Permits for added uses of the property and Variances for front lot setback requirement, minimum frontage requirements, parking space dimensional requirements and parking within the required front yard. *WITHDRAWN*

Zoning Board of Appeals Hearings (continued)

- 10/24 Edmond F. Jr. & Jacqueline P. Larose, 69 Oak Hill Road (31-29) – Variance from Article III, Section 174-8.2-D-3-c, Minimum Setbacks. Variance from the side yard setback for an addition. **GRANTED**
- 10/24 Mark J & Rachel A. Zides, 9 Clifford Street – Variance from Article III, Section 174-8.2-4, Development Standards. Variance for an accessory building exceeding one (1) story. **GRANTED WITH CONDITIONS**
- 10/24 Rosewood Construction, 153 Cordaville Road – Special Permit from Article III, Section 174-11E, Special Permit for Signs. Install an illuminated sign which does not front on Route 9. **GRANTED WITH CONDITIONS**
- 12/18 Eileen A and Michael J. McHenry, 11 Latisquama Road (54-79) – Variance from Article III, Section 174-8.3-D-3-c Minimum Setbacks and Special Permit from Article V, Non Conforming Structures, Section 174-19-A Extensions or Alterations. Variance from the side-yard setback and Special Permit for an addition to a non-conforming structure. **GRANTED**
- 12/18 Kenneth G. Dallamora, Trustee, Lilli Latour Realty Trust, 14 Hillside Avenue (66-63) Variance from Article III, Section 174-8.3-D-4, Maximum Height for Residence B District. Variance from maximum height and the number of stories allowed for a residential building. **GRANTED WITH CONDITIONS**
- 12/18 Pilgrim Congregational Church (54-5) – Variance from Article II Section 174-8.3-D-3-a Minimum Setbacks and a Special Permit from Article V Non-Conforming Structure Section 174-19-A (Extensions or Alterations) and Article III Special Permit Requirements, Section 174-9-E (Nonconforming uses, lots and structures). Variance from the front-yard setback and Special Permit for an addition to a non-conforming structure. **GRANTED SUBJECT TO EASEMENT APPROVAL FROM THE SELECTMEN**



The Southborough Villager

Volume 111, Number 54

Friday, November 5, 1982

Forty-Five C

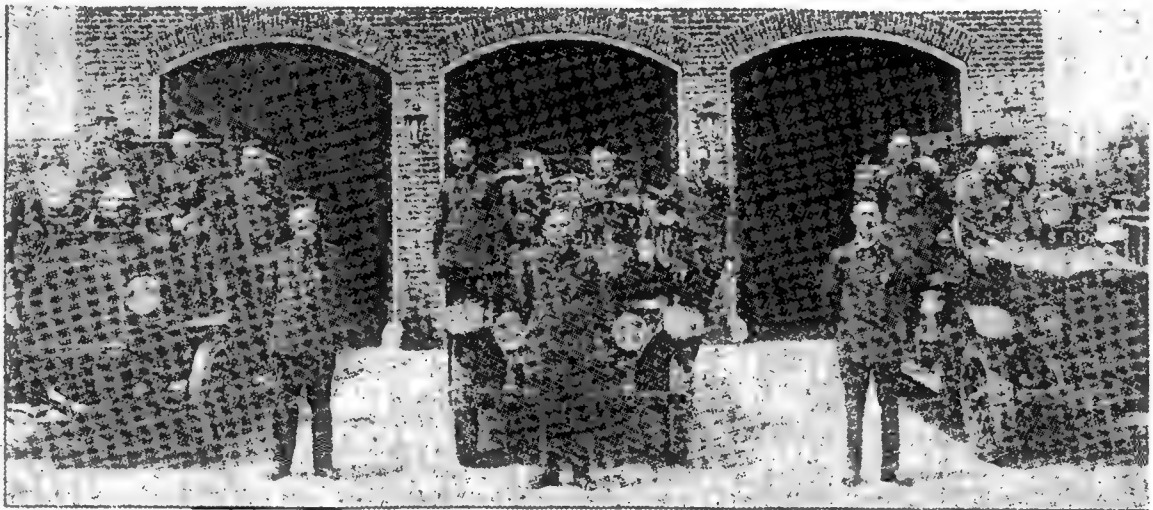
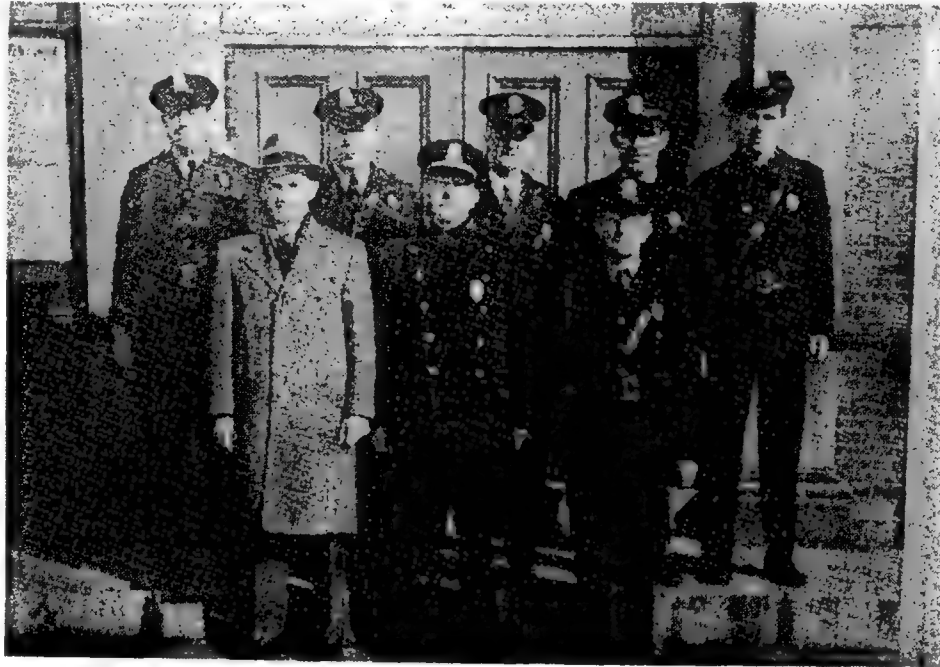
ON RESIDENTIALLY ZONED PROPERTY

ZBA APPROVES MEDICAL BLDG. PARKING ADDITION

by Jean Bigelow
Plans to alleviate the parking problem and the overloaded septic system at the Southborough Medical building were successfully launched at the Zoning Board of Appeals (ZBA) this Monday. Although

would continue to be used as a residence. At present the home contains three apartments, and has septic provisions in the front and on the sides of the house which would continue to serve the residence. There would be no ap-





***PROTECTION OF PERSONS
AND PROPERTY***

Animal Control Officer & Animal Inspector

2001 Dog Licenses issued:	934
2001 Kennel Licenses issued:	6

2001 Dogs Picked up	19
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Dogs Re-Claimed	15
Dogs Placed by ACO	2
Dogs euthanasia	2

2001 Bites/Scratch to Humans

Dog	4
Cat	2
Skunk	1

Throughout the year of 2001 the Town had numerous phone calls pertaining to Wildlife. These calls included coyote spottings, foxes, skunks, raccoon, deer etc. According the Massachusetts State Laws, Massachusetts Fisheries and Wildlife; their job is to protect the wildlife in Massachusetts. We responded to all situations pertaining to any animal suspicious of having rabies. Animals invading basements, attics and garages were forwarded to the proper licensed professionals according to the rules and regulations of the State of Massachusetts.

The Town responds to domestic animal complaints and needs at 508-485-7817 such as:

- missing dogs
- stray dogs
- missing & stray cats
- dog complaints
- dog bites
- hit dogs
- hit cats
- stolen dogs
- animal rescues
- removal of animal debris from Town right-of-way

In an emergency contact the Police Department at 508-485-2147.

Please remember all dog licenses are due March 1st through May 31st. All dogs are subject to a fine of \$10.00 on June 1. This year over 250 residents were called as a courtesy to inform them that their dogs were unlicensed.

Southborough participated in the "State Wide Rabies Clinic" in April. A special thanks goes to the Department of Public Works and the Southborough Vet Clinic for their assistance. We encourage you to license and vaccinate your dog(s) as required by the laws of this town and state.

Animal Control (continued)

Highlights for 2001:

- Moose on Route 9
- Turkey on Valley Road
- Squirrels in chimneys
- Coyote spottings
- Dog rescued on 495 from accident
- Pheasants on Route 9
- Removal of several deer on Route 9
- Bat in dentist office
- Skunks in garages/trash

Recommendations for the People of Southborough:

Domestic:

- Put tags on dogs
- Keep dogs leashed or on property
- Prevent prolonged barking of your dog(s)
- Report all bites

Wildlife:

- Keep garage doors closed
- Keep trash covered or locked up
- Don't feed wildlife
- Report all bites

TOWN TO BE UDDERLY BEREFT

Fifty-one Females to Leave Town April 14, 1989

When Larry and Alice Allen of Deerfoot Rd. take their 51 cows to Vermont on April 21, it will mark the end of a 60-year-old tradition of a working farm on Deerfoot Rd. Larry and Alice have found a 65-acre place in Wells River, Vermont. According to Larry's Mother, Kay, "things are closing in too fast." The Neary School fields where the Allens have been spreading the manure are now being eyed by the town for other uses. The cemetery commissioners are looking

Kay Allen and her husband, Ray, will be remaining at the family farm on Deerfoot Rd., in the home that the family bought in 1928. The Schippers of Fisher Rd. will be the only people in Southborough raising dairy cattle.

In 1928 the Allen farm occupied 100 acres. Kay Allen's uncle, Walter Offutt, worked the farm at first; then the rest of the family moved out from the Newton area in 1933, "the rest" being Kay and her parents

later married and moved away, but during the war she moved back with her husband and children, as help was hard to get.

In 1955 they sold the herd and in 1970 sold some land to Western Electric. The farm buildings and some acreage remained, and the family looked around for someone to use the barn. Alice Heldkale, a graduate of the University of New Hampshire, moved in with 42 Holstein cows and heifers and eventually married Kay's son and became Alice Allen.

Board of Health

The Board of Health conducted 23 Regular Meetings and 4 Special Meetings. The Board's regular meetings are usually held on the 2nd and 4th Tuesday of each month at 1:00 p.m.

During 2001, the Board and its staff spent the vast majority of its time and effort regulating private and a few public on-site subsurface sewage disposal systems. The addition of 3 large shared systems servicing condominiums and, in one case, several single-family homes made it necessary for the Board of Health to employ the services of an environmental law firm. The firm of Pickett, Miyares and Harrington was retained to review the complex legal documents necessary to insure proper management and legal oversight of these systems into the future. The cost of this legal review is entirely paid for by the project developers.

All subsurface sewage disposal systems are administered and enforced through the State Title 5 Code. The public is reminded to call the Board of Health office if they have any questions regarding the operation, maintenance and care of their septic system. Subsurface sewage disposal systems built under the "new" Title 5 code should last a very long time **IF** they are properly maintained. Septic tanks should be pumped every two to five years. Broken components should be fixed immediately. Everyone is reminded that **garbage disposal grinders are banned throughout the Town of Southborough**. If new residents buy a pre-lived-in home and find a garbage disposal unit under the sink, they should have it removed. Continued use of a garbage disposer is the surest way to prematurely cause failure of a septic system.

The year 2001 was a very interesting year for the Southborough Board of Health. The Board of Health had a regularly scheduled meeting posted for 1:00 PM on September 11th. Needless to say the meeting was postponed and rescheduled to another date. That meeting had an Agenda, which has become the norm rather than the exception. Besides the normal review of Septic System Plans, vouchers for payment of bills and other routine "housekeeping" functions; the Board was due to consider two requests for variances to its newly adopted secondhand smoking regulations along with hearing evidence concerning adoption of a Body Piercing and Tattoo Regulations. In light of September 11, new issues came to the forefront for Public Health officials throughout the country. Southborough was, as were most towns throughout the country, fortunate that the few bio-terrorism scares that presented themselves all tested negative for any threat. However, the Southborough Board of Health is aware that existing funding makes it quite difficult to truly be prepared for a catastrophic event, such as a bio-terrorist act or pandemic episode. The Board continues to review its operations and funding to determine how best to begin preparing for such an event.

Septic System Inspections: These are inspections conducted by private licensed state inspector's for all properties that are being transferred, buildings changing their use or functions, homeowners seeking loans to replace failing septic systems and a few other cases.

Board of Health (continued)

	1998	1999	2000	2001
TOTAL TITLE 5 CODE INSPECTIONS	138	101	99	104
NUMBER OF "FAILED" SEPTIC SYSTEMS	5 (4%)	8 (8%)	12 (12%)	8 (8%)
NUMBER OF "CONDITIONAL" PASS	16	7	9	7
NUMBER OF INSPECTIONS WHICH PASSED	117	86	77	87
NUMBER OF SYSTEMS REQ. FURTHER EVALUATION BY BOARD OF HEALTH	2	0	1	2

Blood Drive: Thanks to the tremendous efforts of Board Member Suzanne H. Traini, another very successful blood drive was conducted on Friday February 9, 2001 at the Southborough Central Fire Station. 63 people donated blood.

Household Hazardous Waste Collection: The Board of Health had another very successful Household Hazardous Waste Collection day on Saturday, October 27, 2001, at the DPW Garage and Transfer Station. Onyx Environmental Services from Marlborough handled the waste collection and proper disposal. The Board makes every effort to insure that the hours of operation and the materials, which we are allowed to collect, are well publicized. However, many people continue to bring items which we can not take, and a few show up with a trunk load of stuff after we have closed the operation down. These individuals must return home with the same material they came to get rid of. We would like to remind people to read the bulletin, come on time and call our office at 481-3013 if you have questions.

Flu Clinic: The Board of Health, with the assistance of the Interim Health Care, vaccinated 354 mostly elderly adults for protection against influenza and administered 45 pneumococcus shots against Pneumonia. The two clinics were late this year due to a manufacturing problem producing the influenza vaccine.

Tobacco Control Program: The Route 9 East Tobacco Control program is entering its seventh year of service for the Town of Southborough. Funded through the Massachusetts Department of Public Health, the program has been providing tobacco related service for the Town of Southborough and its collaborative. We all agree on the importance of encouraging our young people to never begin smoking and of protecting workers from second-hand smoke. Therefore, after much research and deliberation by the Board of Health and with the assistance of the Route 9 East Tobacco Control Program staff, a Smoking Ban for all public building and places of public assembly was drafted and subsequently adopted. The Route 9 East Tobacco Control Program will continue to serve the Town of Southborough through fiscal year 2004, and we will continue to expand on education, prevention, enforcement, and policy development and to provide the Town of Southborough with exemplary services.

West Nile Virus Disease: This disease is spread through a few species of mosquitoes. Dead crows and other birds are a sign that the disease is here in Massachusetts. This past year, laboratory tests conducted on selected species of birds in the Southborough area confirmed the presence of the West Nile Virus. Fortunately, only one confirmed case of the disease has been detected in any human in Massachusetts. Also, the Town of Southborough is a member of

Board of Health (continued)

Central Massachusetts Mosquito Control District and this district has an active mosquito control-spraying program. The Board of Health encourages the due diligence given to this potential problem by our Mosquito Control District.

ACTIVITY 2001

1. Licenses Issued

Day Camp -----	3
Food Establishments -----	49
Funeral Directors -----	1
Septic Hauler's -----	13
Septic Installer's -----	30
Septic Installer's 2000+ GPD -----	5
Massage Establishment's -----	5
Massage Practitioner's -----	6
Massage Polarity -----	1
Semi Public Pool's -----	2
TOTAL LICENSES ISSUED	115

2. Permits Issued

On-Site Sewerage Treatment & Disposal Systems:

*** Residential:**

New Sewerage System Plans -----	32
Updated Sewerage System Plans -----	7
Revision to Approved Plans -----	9
Condominium Complex -----	3
Complete Replacement Sewerage System Plans -----	43
Total Residential Plans -----	64
Variances -----	0
Local Upgrade Waiver -----	8

*** Non-Residential:**

New Sewerage System Plans -----	4
Expansion to Existing System -----	0
Non-Hazardous Holding Tank -----	0
Complete replacements Sewerage System Plans -----	1
Updated Sewerage System Plans -----	0
Revisions -----	0
Total Non-Residential Plans -----	5
Variances -----	0

*** Other permits:**

Horse Stable Permits -----	2
Well Water Permits -----	9
Total Other Permits -----	11

Board of Health (continued)

3. <u>Soil Testing Witnessed by Agent</u>	
* Deep-Hole Tests -----	267
* Percolation Tests -----	249
Total Soil Tests Witnessed by Agent -----	516
4. Board of Health Monitor Wells	
<u>Readings to determine Ground Water Fluctuations</u> -----	70
5. <u>Total Septic System Installation Inspections by Agent</u> -----	223
6. <u>Total Housing Complaints Received</u> -----	3
7. <u>Total Housing Inspections</u> -----	1
8. <u>Food Establishment Inspections</u> -----	89
9. <u>Proposed Residential Alterations Requiring Review</u> -----	32
These include building alterations, decks, pools, garages, and other structures which could interfere with the existing septic system.	

Amount of money received by Board of Health in Fees
Licenses, Permits Grant Money & Betterment Loan Interest----- \$83,858.00

The amount collected in fees, licenses and permits represents the
following percent for the Total Amount Budgeted that Year ----- 88%

Interim Health Care, Inc.: The Board retained the services of Interim Health Care. This Nursing Service assisted the Board in administering the influenza and pneumococcus vaccines at the Annual Flu Clinic, and handled all epidemiologic follow-up reports of infectious disease patients in town to the State Department of Public Health

Septic System Betterment Loan Program: The Betterment Loan Program conducted by the town through the Board of Health has nearly completed the second round of funding. During the year 2001, 10 loans were approved, and the systems were completed; 1 loan system is pending installation.

Total money appropriated at the Town Meeting and approved by the State Revolving Loan Program (both 1st and 2nd round)----- \$700,000.00

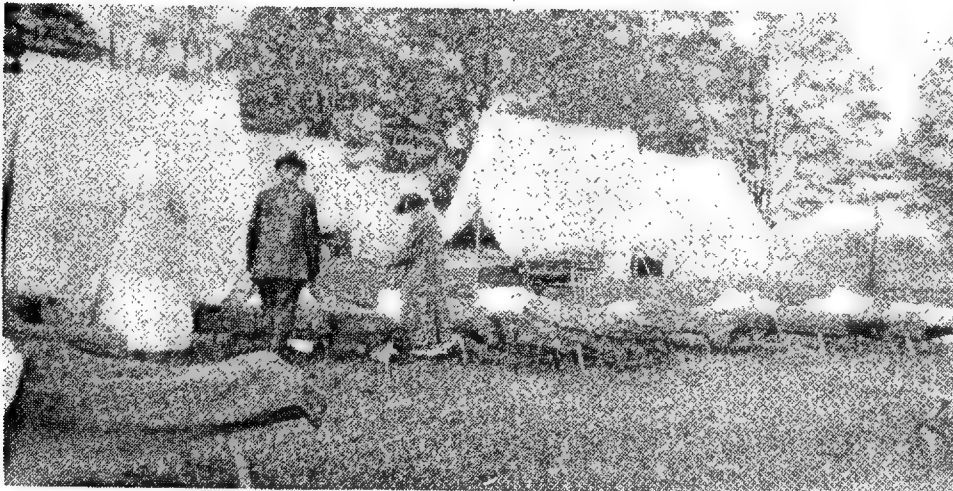
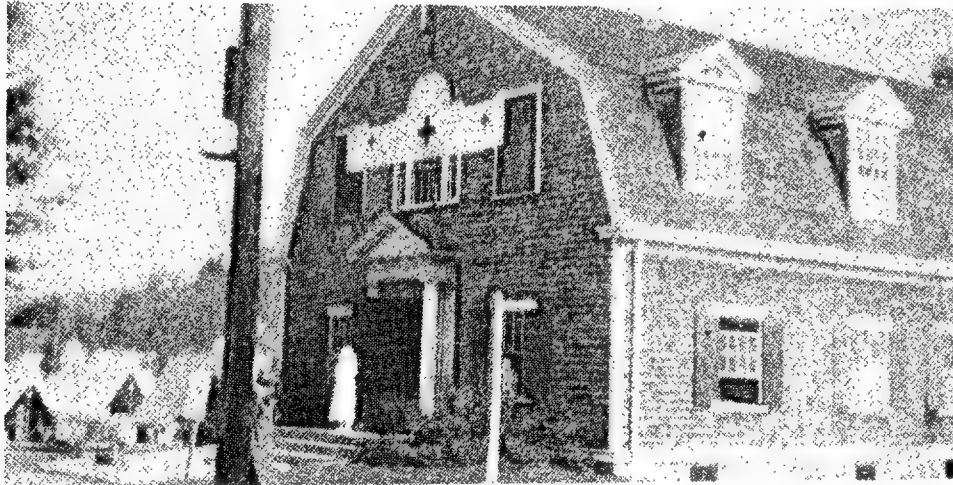
Total Completed Septic Systems (36) ----- \$692,019.00
Pending Septic System Loans ----- \$ 23,763.00
Total money approved/loaned for replacement of systems to date ----- \$715,782.00

The Board feels this has been a very successful program and many failing septic systems have been completely replaced with new fully compliant systems, and is pleased that another \$500,000 was approved at the 2001 Annual Town Meeting.

Board of Health (continued)

As the Board looks ahead to the future needs of the town, while fulfilling its charge to protect the environment and the public health, it has enlisted the aid of two consulting firms. The firm of Lombardo, Associate was hired to produce a preliminary Comprehensive Wastewater Master Plan for the Town and the firm of Woodard & Curran was hired to assist the Board in evaluating management options for controlling and enforcing "Best Management Practices" for existing and future private collection and septic/treatment systems. Woodard & Curran also created a guidance manual for the administration of the Septic System Betterment Loan program.

State Food Code: The transition period for the new State Department of Public Health's revised the Food Code ended on October 1, 2001. This code now requires twice the number of inspections than the previous code. Every Food Establishment must have at least one full-time "Certified Food Manager" on duty. If this person is not available, than a "Person-In-Charge" must be designated. Their responsibilities and obligations are too numerous to mention here.



Fire Department

The Southborough Fire Department had its busiest year ever in 2001. Along with an increase in the number of emergency responses came an increase in other services that the Department provides: inspections, public education programs, maintenance programs and training. Along with an increase in department functions came diverse new challenges to the Department in the form of calls for suspicious white powders thought to be Anthrax.

ACTIVITY

The Department responded to 1,328 emergency calls in 2001. This is an increase of 13.7% over 2000. Medical emergency calls accounted for 647 calls, or 48.7% of the total emergency calls. **In the last 10 years, the Fire Department's emergency responses have increased by nearly 121%. The Town's population has increased by 33.5% during this same period.**

A new Engine that was approved at the Annual Town Meeting of 1999 was picked up in Lyons, South Dakota on January 19th and placed in service in February. Engine 23 replaced a 1993 GMG/FMC. The Special Town Meeting of 2000 approved \$20,000 for a used pick-up truck. After a long search, a used pick-up truck that met G.V.W. requirements, had low mileage, and was in good shape was located. It was placed in service in October as Car 30.



Fire Department (continued)

Generally, the Fire Department responds to several calls for flooded basements each year. A heavy rainstorm combined with melting snow in March created a flooding situation that quickly overwhelmed our capabilities to handle such calls. On March 22nd the department responded to 102 emergency calls between the hours of 4:36 AM and midnight! There were 92 calls for flooded basements, 8 fires (6 in houses related to the flooding, a car fire and a telephone pole fire) and 2 medical emergencies. As a result of the flooding, 170 telephone customers lost service south of the Mass. Pike. It is important to know that if you had even one occurrence of water in your basement, you will probably have another. Steps should be taken to minimize this problem and the hazard that it creates.

The regional Hazardous Materials Response Teams, staffed by firefighters from around the state, have been training and preparing for terrorism incidents for many years. The sheer volume of call for suspicious powder that were received after the October 12th announcement that Anthrax had been mailed to Senator Thomas Daschle quickly overwhelmed the response capability of the regional Haz-Mat teams. Local Fire Departments were now faced with responding to incidents with little knowledge and training. Because the State's Haz-Mat teams were so overwhelmed with calls, we had to purchase supplies and equipment that would normally arrive on a Haz-Mat truck. In addition, training on Anthrax response was provided to all personnel from the two Southborough members that were on the state team, Captain Joseph Mauro and FF James Peltier, as well as from Lt. John Kendall, Training Officer and Firefighter Marc Vaillette who is a haz-mat technician for a local company. The Southborough Fire Department responded to their first of 14 suspicious powder calls on October 12th. As was the case throughout the State, 100% of the samples submitted to the state lab tested negative for Anthrax. This is another example of how the firefighters and EMT's of the Southborough Fire Department stepped up to the plate to handle situations never before encountered.

Firefighter Matthew Boland is currently attending Eastern Kentucky University majoring in Fire and Safety Engineering. FF Boland has completed an internship with the Department during the summer break.

Once again, the members of the Southborough Firefighters Association sponsored the annual Children's Halloween Party. Members of the Department worked with the Salvation Army of Framingham to collect toys for the less fortunate during the holiday season. Thank you for your support.

STAFFING

In accordance with the recommendations of the Town of Southborough *Public Safety Study*, On-Duty staffing has been increased. There are currently five personnel assigned 24/7 to provide fire and emergency medical service. This number drops back to four when a member is on a day off. A minimum of two FF/EMT's are assigned to Headquarters and two Firefighter/EMT's are assigned to Station 2 at all times. This staffing configuration greatly increases the response to provide a minimum of two personnel on scene in the shortest possible time as well as to provide adequate staffing for a majority of the instances of simultaneous calls. It also meets national standards for initial operations at a fire scene.

Fire Department (continued)

The process has started to bring the Department up to the paramedic level of care. A majority of the new full-time employees hired in the last year are paramedics. The Town's current paramedic provider, U-Mass Medical, which provides paramedic service to 10 nearby cities and towns, will be ceasing paramedic operations in March of 2002. The Board of Selectmen endorsed the Fire Department's upgrade to the paramedic level at its November 27, 2001 meeting.

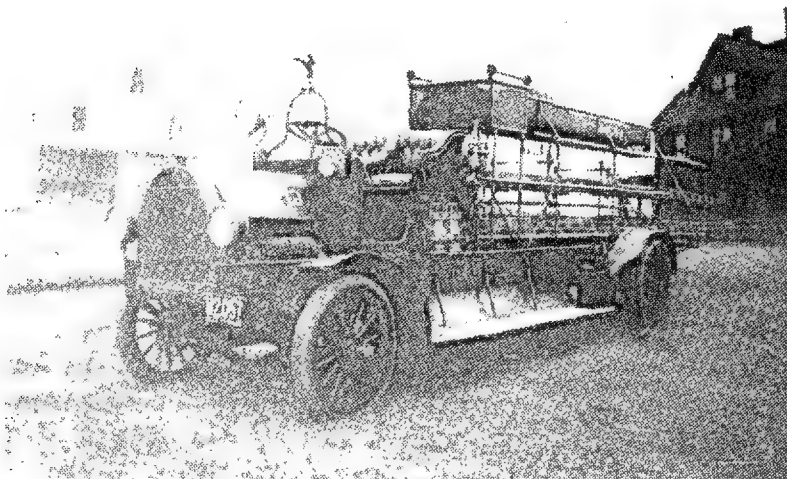
The Department is comprised of the following personnel:

- 1 Full-time Fire Chief
- 1 Administrative Secretary/Dispatcher (32 hours/week)
- 18 full-time Firefighter/Emergency Medical Technicians (EMT's)
- 7 Call Firefighter/EMT's
- 11 Call Firefighters
- 4 EMT's
- 1 Volunteer First Responder

It is important to note that 61% of the Full-Time members live outside of Southborough, and 43% of the on-call members either live or attend college outside of Southborough.

The following personnel were added in calendar 2001:

- FF/EMT-I Jason Roach was promoted from call to full-time (FY01)
- FF/EMT-I Matthew Rice was hired full-time (FY01)
- FF/EMT-P Mark Sadowski was hired full-time (FY01)
- FF/EMT-P Keith Dybas was hired full-time & subsequently left the dept. (FY02)
- FF/EMT-P Christopher Shanahan was hired full-time (FY02)
- FF/EMT-P Kenneth Strong was hired full-time (FY02)
- FF Kenneth Fitzgerald joined the call department
- FF Keziah Mauro joined the call department
- FF John Peltier joined the call department as Safety Officer
- FF David Wills joined the call department
- Andrew Gleckel joined the department as a volunteer first responder



Fire Department (continued)

One of the recommendations that came out of the tragedy that struck the Worcester Fire Department on December 3, 1999 was that Fire Departments should have a dedicated Safety Officer at major incidents. John Peltier was appointed to the department to fill the needs of Safety Officer. FF Peltier brings a background strong in fire ground safety to the Department.

FIRE PREVENTION

(Captain Joseph C. Mauro, Fire Prevention Officer)

A total of 469 inspections were conducted in 2001. This represents an increase of approximately 6 % over the previous year. The following is a breakdown of inspections:

2000	2001	
136	148	26F Smoke detector (home resale) inspections
7	9	26F Re-inspection
79	57	26B Smoke detector (new home) inspections
7	9	26B Re-inspection
64	51	Oil burner inspections
4	9	Oil burner re-inspections
26	31	Propane inspections
2	7	House number re-inspections
18	35	School inspections and fire drills
42	31	Annual town license renewal inspections
53	50	Commercial building inspections
10	6	Tank Truck inspections 527CMR 8.00
2	3	Pre-blast survey/blast observations
0	2	Underground Tank removal observation
6	20	Misc. safety inspections (insurance, etc.)

The following programs were presented to the public:

60	77	School Fire Prevention programs
5	9	Misc. Fire and Safety Programs
3	19	Fire Station tours for groups

The number of plans reviewed were as follows:

112	135	Residential Smoke Detector plans (new construction & renovation)
77	36	Commercial plans (new construction, fire Alarm, sprinkler, site plans, etc.)
10	7	Site Plans Reviewed

FIRE PREVENTION PROGRAMS PRESENTED

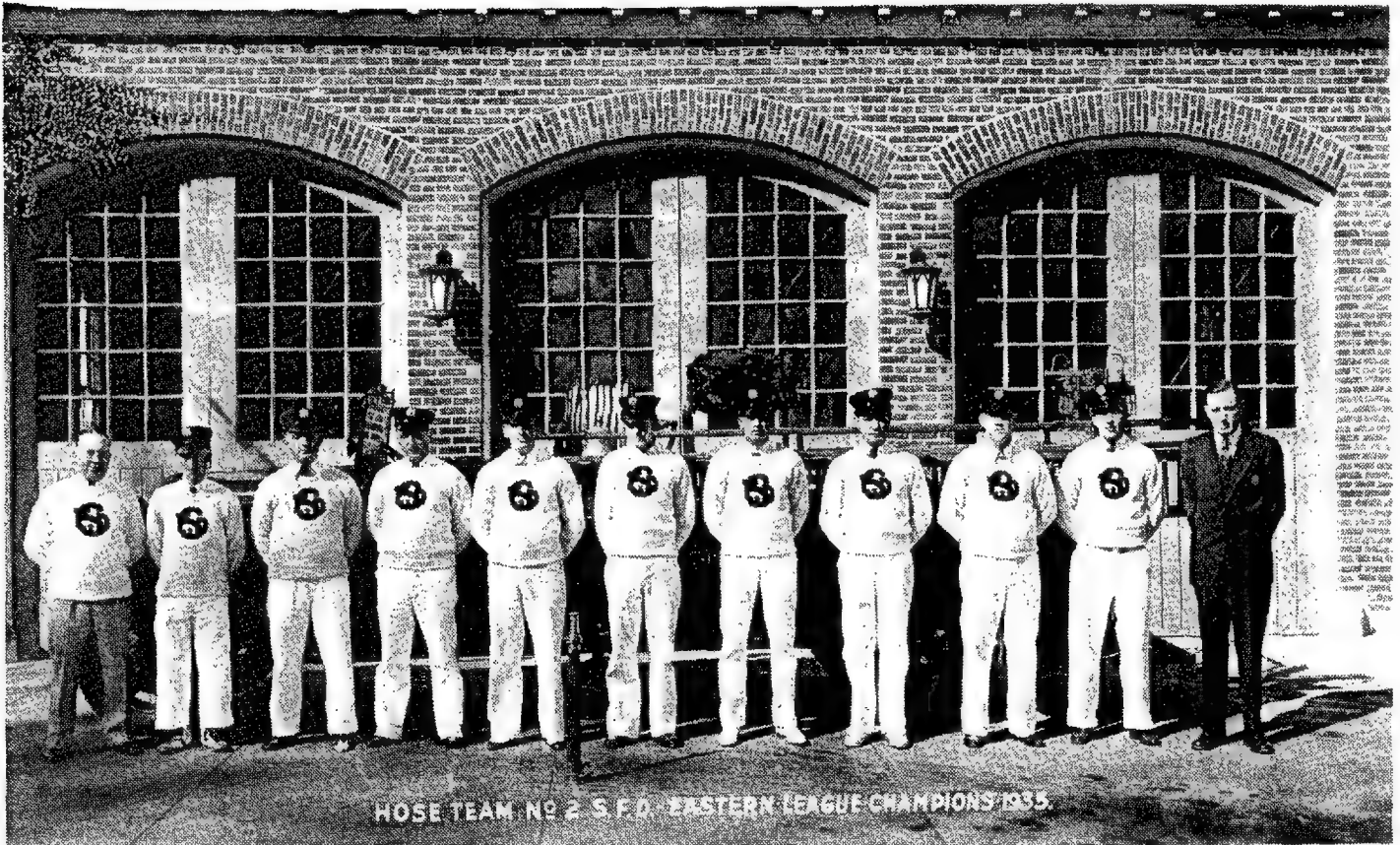
The National Fire Protection Association's *Learn Not to Burn* curriculum was once again presented to the kindergarten and first grade classes at the Finn School. This program was presented in 4 separate modules throughout the school year. The students were presented with information such as match and lighter safety, stop-drop-roll, and crawling in smoke. The final module involved bringing the department smoke trailer to the school and demonstrating the effects of smoke in a burning house. The students were also given the opportunity to have some fun by using a fire hose to extinguish a mock fire in a prop constructed of plywood. I would like

Fire Department (continued)

to thank Firefighter Nancy Mabardy for providing assistance teaching and scheduling the school programs. Nancy is a S.A.F.E. certified instructor and is significant to the success of this program. I would also like to thank Firefighter Jason Roach for assisting with the smoke house demonstration.

On the Sunday of Heritage Day weekend, the Southborough Fire Department held an open house sponsored by Papa Gino's Pizza in Marlborough. Papa Gino's provided the pizza and the members of the fire department had an opportunity to open the doors to the citizens of the town. Some of the activities included the smoke house demonstration, thermal imaging camera demonstration, children's interactive games, and fire apparatus demonstrations. The open house was a success and was attended by approximately 400 residents. I would like to thank all the firefighters and their families who volunteered their time for making this a successful day.

Several fire safety presentations were delivered throughout the year and included presentations to the faculty of the New England Center for Children, Southborough Senior Citizens, and various pre-schools. A 3 hour program was delivered to the students and faculty of St. Mark's School in October and involved awareness about dorm fire safety practices. The program included an interactive demonstration of common fire hazards and ways to prevent fire incidences from occurring.



Fire Department (continued)

PLAN REVIEWS, INSPECTIONS AND FIRE INVESTIGATIONS

While not all fires can be prevented, it is the responsibility of the Fire Department to ensure that the incidences of fires, fire deaths, and injuries be reduced through proper prevention and education. The department can be proud that there has not been a death as a result of fire in over 15 years. This is accomplished through the review of residential and commercial plans to ensure proper safety codes are followed. There were a total of 171 residential and commercial plans reviewed during the year.

Fire Prevention is also responsible for the investigation of fire as well as inspections of suspected violations found while responding to emergency incidents. There were a total of 5 fires investigated and 3 complaints investigated for potential fire code violations. The incidents of fires and fire hazards have decreased over the past year with few major incidents to report. The only major fire occurred in April in a house on Clifford Rd. that caused significant damage to the first floor of the home.

EMERGENCY MEDICAL SERVICES

(Lt. Victor G. Robidoux, EMS Coordinator)

It gives me great pleasure to submit this report as the Southborough Fire Department Emergency Medical Services Director. The year of 2001 has been a productive one within the Department and specifically in the area of Emergency Medical Services. In following the recommendations of the 2000 *Public Safety Staffing and Facilities Study* we hired skilled and experienced advanced-level EMT-Intermediate and Paramedics. FF/EMT Neal P. Aspesi was certified as an EMT-Intermediate.

A major goal was set to advance the existing ambulance service to a self-sufficient Paramedic level of care. This level of care will, in short, bring the emergency room to the scene of all emergency ambulance responses. This is a lengthy process that required compliance from the Commonwealth of Massachusetts Office of Emergency Medical Services, the Department of Public Health and the Southborough Fire Department's Medical Director, Dr. Taryn Kennedy of U-Mass Marlborough Hospital. In addition, the Department has formed a motivated EMS Committee that overlooks the entire EMS operation for the department including a revamping of the Departments' EMS Policies and Procedures. A comprehensive Continuous Quality Improvement/Quality Assurance of EMS responses is coordinated by newly appointed ALS Coordinator Francis (Sam) Mahoney.

The Department's two ambulances were inspected by the Office of Emergency Medical Services in December and received a satisfactory report.

EMS continuing education training classes were held over the year in order to maintain certification for all EMT's. Training education consisted of:

- Statewide Treatment Protocols Update
- Report Writing and Documentation
- Airway Management
- PreHospital Esophageal Tracheal Airway
- MBTA & Railroad Emergency Response
- Mandatory Reporting

Fire Department (continued)

- Management of Cold and Heat Exposures
- Extrication
- Semi-Automatic External Defibrillation Review
- Epi-Pen Review

In a cooperative agreement with Massachusetts Bay Community College, the Department hosted an intensive vehicle extrication class. It took place in the rear parking lot of the fire station. Had it not been for the donations of motor vehicles by RoadOne and several off-duty personnel that volunteered time, the class may not have come to fruition.

TRAINING

(Lt. John L. Kendall)

Our first major drill of the year was conducted in April. This was used as a tool to evaluate the current status of the department, and to determine what training would be needed in the future. There was some training conducted in-service by on duty members, however this was limited to drills that required a minimum number of people.

Beginning in July, the department went "Back to Basics". With the assistance of a training committee consisting of myself, Firefighters Jim Peltier, Ken Franks, and Safety Officer Jack Peltier, a series of drills were designed to reacquaint members with proper SCBA usage, hose line handling, ladder work, and with the department's two Thermal Imaging Cameras. A property that was scheduled for demolition was provided to the department for non-fire training. Two drills were conducted at this site providing the opportunity for all members to participate in scenario-based training. Using simulated smoke, several evolutions were conducted bringing together all facets of firefighting.



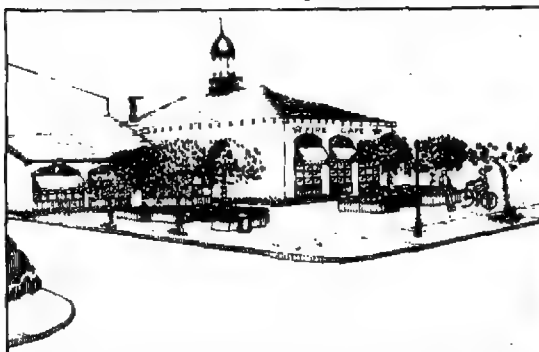
The Southborough Villager

Volume 11, Number 46

Friday, December 18, 1981

Price: Thirty-five

Pizza Restaurant Proposed for Fire House



ARTIST'S CONCEPTION OF THE OLD FIRE STATION as it might be remodelled, a cafe with shade trees, awnings, and benches is shown at left. On the right is an aerial view of the old fire station and the building owned by the Knights of Columbus which houses the Magic Mirror and Joe's Barber Shop. Illustration by Diana Ortiz-Torres of the Metropolitan Area Planning Council. Photo by Paul Brefka.

by Jean Bigelow
Is it Nantucket? Concord Depot? No, it's downtown Southborough. The "Fire Cafe" has awnings, shade trees, benches and bicycle racks — maybe gas lights.

If not, the committee is not obliged to work with him. The committee has the right to re-advertise, Brefka added.

The committee has been working since August of 1980 with the MAPC and has

Baltos' lawyer, Richard DeAngelis of the firm of Faiman and DeAngelis in Framingham, said last week that it is now pretty much up to Baltos and his engineer to submit a septic plan to the Board of Health.

The committee has since had a few telephone inquiries but no one has picked up a developer's kit. Brefka feels that the economic climate is partly to blame.

For the last year and a half the

Fire Department (continued)

On September 11th, this nation was stuck by terrorist acts in both New York and at the Pentagon. Among those killed at the World Trade Center were 343 New York City firefighters, some of whom were experts in Specialized Rescue, Critical Incident Stress Management, and Incident Management. These acts have changed the face of firefighting forever. Now more than ever all emergency workers are more cautious yet continue to be vigilant.

Following these attacks, a new fear cropped up. In October, there were several pieces of mail sent to such people as congressmen and television commentators. These mailings contained the bacteria Anthrax. These acts brought about another problem for the fire service to contend with. Haz Mat teams within the Commonwealth became extremely busy responding to ever increasing numbers of incidents related to anthrax scares. In response to this, the Office of the State Fire Marshal, in conjunction with its Hazardous Materials Response Section, Hazardous Devices Section, and the Massachusetts Firefighting Academy created a program to train firefighters throughout the Commonwealth in handling these letters and packages.

A "Train the Trainer" program was conducted by the Academy. Lt. John Kendall, who is a state and nationally certified Fire Instructor attended the program. The program was then brought to Southborough and taught to members of the department. This training not only helped us re-develop policies, it actually changed how this department responded to such incidents, and reduced the number of responses.

After months of discussion, the towns of Southborough, Ashland, Hopkinton, and Milford combined resources to form a Technical Rescue Team. Members from the fire departments from each town have been training in High Angle Rescue, Confined Space Rescue, as well as other technical areas. Such a regional approach enables smaller departments to have members trained and equipped to respond to technical emergencies at a reduced cost to the individual municipalities. Members from Southborough are Lt. Victor Robidoux, FF Kenneth Franks, FF James Peltier, FF Matthew Rice, and FF Mark Sadowski.

Several members of the department have attended courses at the Massachusetts Firefighting Academy, National Fire Academy, and Massachusetts Emergency Management Agency. Firefighters Robert Kane and Nancy Mabardy completed and graduated from the Massachusetts Firefighting Academy 11 week Recruit Firefighter Training course. Other accomplishments are as follows:

Firefighter Kenneth Franks – Fire Officer Supervisory Training
Captain David Dockstader – Emergency Operations Center Management,
Multi Hazard School Program, and Critical Incident Stress Management
Lieutenant John Kendall – Basic Fire and Arson Investigation
Firefighter Nancy Mabardy – Fire Officer Supervisory Training, Leadership I
Captain Joseph Mauro – Basic Fire and Arson Investigation
Firefighter James Peltier – Fire Department Instructors Conference
Lieutenant Victor Robidoux – Fire Officer Supervisory Training
Chief John Mauro – Public Contracting Overview Seminar
EMT Susan Chorey – Critical Incident Stress Management
EMT Cynthia Bechtel – Critical Incident Stress Management
EMT Linda Shine – Critical Incident Stress Management
Firefighter Matt Boland – FDIC Seminars

Fire Department (continued)

Five members of the call department participated in a Firefighter I/II training program sponsored by the Regional Fire Training Committee consisting of the towns of Southborough, Ashland, Holliston, and Sherborn. These members spent many hours over a 12-week period learning basic firefighting skills such as SCBA use, ground ladders, and hose handling. This culminated with a day of live fire training at the Barnstable County Fire Training Center in Hyannis. These members will be participating in the State/National Certification process beginning in January of 2002.

I look forward to continuing as the Training Officer for the department, and hope that with proper funding, the training programs for the department can be expanded.



CHILDREN OF SOUTHBOROUGH
COME ONE
COME ALL
Children through eighth grade FREE!

September 14, 1975
31st Anniversary

Cheate Field, Cordaville Road
1:00 PM - 6:30 PM

DAY'S ACTIVITIES

1:00 PM - 5:00 PM

Hot dogs - Tonic - Ice Cream - Milk
Mechanical Rides
Pony Rides - Hay Rides
Fire Truck Rides
Midway with Games of Skill - Prizes

2:00 PM

Street Hockey

2:30 PM

Judging of decorated Doll Carriages
Tricycles - Girls and Boys Bicycles
1st, 2nd and 3rd Place Trophies

3:30 PM

Greased Pole Climb
Trophies awarded plus \$5.00 Prize

5:00 - 6:30 PM

Children's movies in the A. S. Woodward
School Auditorium

EMERGENCY PLANNING AND PREPAREDNESS

(Captain David J. Dockstader)

The members of the fire department were deeply affected by the events of 9/11/01. Firefighters, EMT's and members of the LEPC and Operations Staff have newly dedicated themselves to preparing Southborough for any emergencies it may face. As recently elected chairman of the LEPC, there is still much to do to prepare Southborough. A lot, however, has already been done.

Monthly CPR for citizens has continued. CPR classes were conducted for Town Hall employees and the Recreation Department summer playground staff. Plans are underway to expand citizen CPR to include First Aid and Emergency Preparedness. I would like to thank FF Anthony Alessi and Lt. Kevin Moran for assisting with these classes.

A survey of town hazards was completed for MEMA in June. Preparations were also completed for an ISO inspection. Commercial surveys for about 60 businesses were updated. Work was done on fire department Standard Operating Procedures. These steps proved to be valuable later in the year as Southborough LEPC geared up.

As Emergency Planning Officer, I attended MEMA classes on School Hazards, and Emergency Operations Center Management and Operations. I toured a nearby local industrial facility, attended the Critical Incident Stress Management Workshop, and attended conferences on Municipal Response to Terrorism, Post Traumatic Stress Disorder and anger management. We developed a new policy for anthrax calls and purchased equipment for handling these calls.

In October I was elected chairman of the Southborough Local Emergency Planning Committee. The LEPC has held four meetings and has accomplished much. Members of the committee have received updates of terrorism threats and state and local responses. Local hazards have been identified and discussed. Revisions have been made to the Southborough Emergency Plan. Youth and Family Services added procedures to monitor and manage Critical Incident Stress. Modifications are being made to the Emergency Command Center. The Committee developed three deep staffing of personnel for the Operations Staff. Communications were one of the chief concerns of the committee. Bob Legasse prepared budget items to address this concern. Briefings were held on the Incident Command System and a tabletop exercise was conducted and witnessed by MEMA. Fire, police and DPW workers need more training in Incident Command and hazardous materials. As a result of the hard work by the LEPC, an application for certification can be made this spring.

CONCLUSION

I would like to thank all of the members of the Southborough Fire Department and their families for the dedicated service that they provide to you, the citizens of Southborough. I would also like to thank the members of the Board of Selectmen, all of the Town's Department heads and Town Boards and Committees for their continued cooperation, assistance and support.

Police Department

This report is humbly dedicated to the men and women of law enforcement who sacrificed their lives in order to help others on September 11, 2001

How can we ever forget what happened to our Nation on September 11th? It was a beautiful, sun-filled weekday that suddenly saw a horrific and unforgettable attack on America, our people, friends, family, and all the freedoms that our country represents. As your Chief of Police, I was disturbed and saddened by this horrible series of events, but realized that your Police Department must heighten our attention to protecting what is right and just. I am extremely proud of the response from our officers during this time of deep fear and unequaled concern for the safety and security of our citizens. Never have we had to face so many calls for suspicious packages, vehicles, persons, and activities. The officers responded swiftly and professionally, and kept their emotions in control. It was a dangerous time for public safety personnel, but we completed these investigations, answered numerous questions, and tried to provide a sense of security to those that we are hired to protect and serve.

It certainly meant a great deal to us to watch the events unfold. One of our former officers, Michael Harpster, an F.B.I. agent assigned to New York City, was there and observed the first jet hit the World Trade Center. Agent Harpster is okay and continuing with the difficult tasks at Ground Zero.

STAFFING

On a positive note, two new full-time officers were hired during the year. Sean James joined us in the summer months and brings much experience as a former officer from California. In December, Vermont State Trooper Stephen Valentine was hired. We welcome Sean and Steve and look forward to working with them.

Officer Eric Henderson resigned during the summer to join the Federal Drug Enforcement Agency. We wish Eric the best of luck in his new career.



SOUTHBORO: TODAY

Incorporated July 4, 1727

Monday, February 4, 1974 (Enterprise - Sun - 9)

Southboro Soundings

24-hour station is long overdue

by LOIS SIMMONS
(Southboro Correspondent)

Could this be the year the 24-hour police station becomes a reality?

Each year, we've moved closer to that goal by expanding our police services but we still haven't achieved the ultimate. It appears as though now is the time to provide 24-hour police station service to our citizens.

At the present time, we have a 10-hour station five days a week and a 24-hour station two days a week.

Why can't we have a 24-hour station seven days a week? Some people will say we don't need it. It will cost too much money.

What price do you put on a life? This is what could be at stake.

In my home I have a scanner. I have had the occasion to call the police during the hours that the station is not open and have reached the answering service. The service is told the reason for the call and if you're lucky you can hear her report the complaint to the cruiser within the next five minutes.

On a recent occasion when I called, she relayed the wrong information and I called her back and told her she had, and asked her to give the right information.

What happens when a person is waiting for the cruiser and it doesn't come because the wrong information is given out, or the message isn't relayed for three to five minutes.

My neighbor called the police one evening to complain of gun shots. She then called me and said she had called and the answering service said they would call the cruiser immediately. My neighbor and I talked for four minutes. (I timed it) before the call came in to the cruiser. By this time whoever was doing the shooting was long gone.

On another occasion while talking to my neighbor someone ran through her yard. There had been many fires in the woods behind her home so I told her she should report it to the police just in case a fire started. She hung up and called. She then called me back, and we waited for the message to come over the scanner. Again we waited four minutes.

Think of the time spent. She told the service, hung up the phone, called me, and then we waited four minutes.

Is this emergency action? Why does it take so long to put the message through to the cruiser?

During the day, if I call the station, while I'm hanging up the phone the message is coming over the scanner, and sometimes while I'm talking to them they are putting it over.

Police Department (continued)

TRAINING

During 2001, several officers pursued higher education. Three obtained masters degrees and two other are enrolled in similar graduate programs. Two officers continued to pursue their bachelor's degrees.

I was able to attend two courses sponsored and taught by the National Center For Missing And Exploited Children in Alexandria, VA. These courses are focused toward protecting our most precious resource, the children. As a result, and in conjunction with Ashland and Hopkinton Police, we invited the NCMEC to visit our area and to teach. Several officers attended a one-day seminar on investigations of kidnapped and missing children. It was an emotional and thought-provoking course.

All employees, full and part-time, completed various in-service training on public safety topics which included the Ecstasy drug craze that the nation is facing. Also, updates on criminal laws, motor vehicle laws, gangs and terrorism training was received.

CAPITAL IMPROVEMENTS

As per the Annual Town Meeting of 2001, we purchased two new Ford Police cruisers and a police van.

In 2002 we will be researching new communications/radio equipment. Our current radio system is old and out-dated technology. We are moving towards a centralized dispatching center which will provide a greater service to our citizens.

the Southborough Villager

Volume 1 Number 1

Friday, November 30, 1979

BULK RATE
U.S. POSTAGE
PAID
SOUTH BORO, MA.
PERMIT NO. 25
Price 45 cents

Selectmen Study MDC Proposal

by Jeanne Duggan

Water problems in one form or another continue to be a major concern for Southborough. At Tuesday night's meeting of the Board, Selectmen read an Environmental Notification Form from the State concerning a proposal to construct a Water Treatment Plant at the Sudbury Reservoir by the M.D.C. This plant would treat water from a portion (22.3 square miles) of the Sudbury Reservoir watershed for consumption in the Metropolitan Boston area. The notification form outlined specific areas to be included for study in an Environmental Impact Report. These areas will be checked against concerns expressed in a letter to the M.D.C. written by Selectman Donna McDaniel. The letter outlined local concerns raised by the treatment plant proposal. These concerns include: aesthetic ef-

His influence and achievements will remain

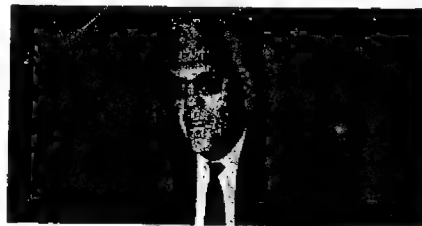
Chief Mattioli Retires After 27 Years

by Jan Capodilupo

Retirement will not be easy for Chief Frank Mattioli. He has devoted more than 25 years to law enforcement in Southborough. Although saddened by thoughts of his upcoming retirement, the chief talks realistically about how "the time has come for a young, energetic person with fresh ideas" to take over the direction of Southborough's police force.

A Southborough native, he is a World War II veteran. In 1952 he joined the force as a part-time patrolman and in less than two years was appointed Chief of Police. Mattioli was granted life tenure of office by the townspeople in 1960.

Both the town and the police department have undergone many changes during these 27 years. For example, the force had only two part-time patrolmen to handle the



Chief Mattioli

to state computers and helps verify automobile registration information within seconds; a breathalyzer; and a record system that was cited as a model for other towns by the Massachusetts Police Institute. Chief Mattioli has always considered himself a patrolman rather

dedicated to the job," he said.

Looking back over the years, Mattioli speaks frequently about his people and about his department's accomplishments, and wishes they were more appreciated by the townspeople. Frank Mattioli has much to be proud of after 27 years

Police Department (continued)

COMMUNITY POLICING

In July, the 3rd Junior Police Academy was held here. Sixteen young adults from Southborough and surrounding towns were willing participants. Teamwork, public speaking and physical fitness were emphasized by the instructors. Three of the senior cadets then joined the Explorer Post, and because of their success at the JPA, were able to bring some experience and knowledge to the Explorers. I wish to thank the officers who willingly taught and supervised the Academy.

Child Safety Seat inspections and installations continue to be our most popular service. Hopefully during year 2002 we will have another officer become certified in this worthwhile endeavor. 99% of child car seats are installed incorrectly. If you have child safety seat that needs to be installed, please contact Officer Kevin Landry.

Our Drug Awareness Resistance Education graduated 88 students from the 5th grade in June. Then in September over 160 new students started this wonderful and worthwhile program. The aid of the school department administration, staff and parents has been outstanding. I wish to say thank you for this needed support. I wish to thank the Governor's Alliance Against Drugs for the grant award which gave us the financial support for D.A.R.E.

The Executive Office of Public Safety, and the Governor's Highway Safety Bureau awarded new grants to the Department which allowed us to maintain our popular community policing programs such as bike patrol, extra hot-spot traffic enforcement, and the Junior Police Academy. We also held almost 50 tours of the police station with groups such as the Cub Scouts and Girl Scout troops.

ACTIVITY/STATISTICS

In 2001 we responded to 461 accidents. The traffic volume continues to increase each year and along with this growth comes more police activity for motor vehicle-related incidents. Speeding vehicles remains a major concern. As such we provide heavy enforcement and realize that this is one of areas that needs daily attention by the patrol officers.

I am proud to announce that the number of false burglar alarms fell by 16%. This is an indication that the business owners and residents are addressing this problem. I thank you for your help. As we all know, responding to any false burglar alarm is a dangerous duty and can pull an officer away from a real emergency. Our calls for service have increased, but property crimes have diminished.

Please check out our website: www.southboroughpd.com. It is loaded with great information, and has links to many other websites.

The officers of the Southborough Police Department thank you for your kind words, support and understanding during the past year. We truly are

Protecting Our Community... Together.

**MAY GOD BLESS AMERICA, AND PROTECT THOSE THAT SERVE OUR
COUNTRY — OUR MILITARY AND PUBLIC SAFETY EMPLOYEES**

Police Department (continued)

ANIMAL COMPLAINTS	146	LARCENY	64
ARRESTS	93	LIQUOR LAW VIOLATIONS	2
ASSAULTS	14	MISSING PERSONS	9
ASSIST	1496	REPORTED	
CITIZENS/MOTORISTS		MOTOR VEHICLE ACCIDENTS	461
ASSIST OTHER AGENCIES	820	MOTOR VEHICLE THEFTS	2
BUILDING CHECKS	3853	MOTOR VEHICLE VIOLATIONS	4917
BURGLAR ALARMS	986	PROTECTIVE CUSTODY	7
BURLGARY/B&E ATTEMPTS	18	ROBBERY	0
BUSINESS/OTHER ESCORTS	44	SEX CRIMES	3
CIVIL COMPLAINTS	10	STOLEN VEHICLES	3
DISTURBANCES	85	RECOVERED	
DRUG LAW VIOLATIONS	9	SUMMONS DELIVERED	189
GENERAL SERVICES	1128	SUSPICIOUS ACTIVITY	411
		VANDALISM	60

p

Sealer of Weights & Measures

The following types of measuring devices used in the sale and services of consumer goods were tested and sealed, indicating that the devices are within the allowed tolerances of Federal and State Division of Standards.

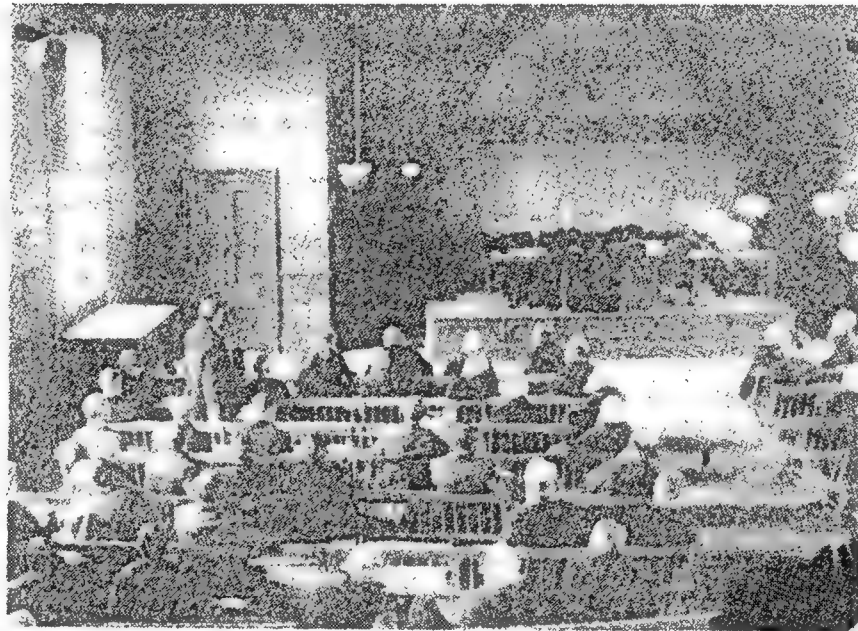
WORK COMPLETED IN 2001

Scales:	18 Scales and Balances	Sealed
Weights:	20 Metric	Sealed
Automatic Liquid Measuring Devices	57 Fuel Pumps	Sealed
Fees turned over to the Town Treasurer		\$1,019

July 24, 1727 - The First Town Meeting

Southborough's first Town Meeting chose officers and Selectmen. It then took 12 more meetings that year to decide on the location of the burying place, appropriate money for the Meeting House and to hire a minister, as well as successfully work through a period of dissension over the location of the Meeting House.

Town Meeting in the upper Town Hall {year unknown}



TOWN CLERK



No. 66

Name

Jack

Sex: —male

Age 2 yrs. — mos.

Color Black & white

Breed Ship N. F.

COMMONWEALTH OF MASSACHUSETTS.

TOWN OF SOUTHBOROUGH.

TOWN CLERK'S OFFICE, April 27th 1894.

In accordance with the provisions of the Laws of the Commonwealth of Massachusetts, license is hereby issued to

A. H. Jones Son

to keep the **DOG** described in the margin until the first day of May, 1895. Said dog is Numbered and Registered as required by said laws, for which two — Dollars have been paid.

Henry A. McMaster

TOWN CLERK.

N. B.—“The owner or keeper of every dog so licensed, shall cause it to wear around its neck a collar distinctly marked with its owner's name and registered number”
Dogs three months old or over must be licensed.

Precinct I
Election Officers 2001/2002
(appointed)

Warden: Gail B. Rowe
Deputy Warden:
Clerk: Janet M. E. Mattioli
Deputy Clerk: Mary A. McCann

Inspectors

Jill L. Brennan
Lena A. Carloni
Vernelle L. Cibelli
Eleanor E. MacLauchlan
Donna L. McDaniel
Caroline Pessini

Bonnie J. Phaneuf
Theresa M. Prosperi
Alma Sahagian
Sahag Sahagian
Alphonsina A. Torcoletti

Tellers

Jacqueline G. Aspesi
Patricia Aspinwall
Kathleen B. Bartolini
Domenico Bettinelli
Phyllis Boothby
Hillary Brigandi
James Chance
Helen Clasby
Dorothy Delarda
Patricia Draper
Alice Brenda Gaffney

Alice D. Gulbankian
Marie A. Kensinger
Christine Lane
Kathleen Lane
Joyce Macknauskas
Barbara A. Murphy
Isabelle Murphy
June B. Phillip
James Schroeder
Karen A. White
Sharon A. Zaniboni

Precinct II
Election Officers 2001/2002
(appointed)

Warden: Maxine Juliano
Deputy Warden: Patricia Richardson
Clerk: Gloria M. Aspesi
Deputy Clerk: Sheila C. Wilson

Inspectors

Jean Scott Conti
James B. Denman
Lois W. Denman
Janet S. Denapoli

Lorraine C. Gasparoni
Josephine D. Laptewicz
Elaine A. Yetman

Tellers

Lorraine M. Caruso
Maureen T. Ferris
Doriann Jasinski
Alice Kavanaugh
Maryann T. Lamy
Madeline Larkin

Robert Larkin
James R. McCarthy
Delia Mulvaney
Cyd C. Ostrovsky
Carolyn A. Ostresh
Martha L. Templeman

Precinct III
Election Officers 2001/2002
(appointed)

Warden: Arthur R. Miner
Deputy Warden: Lidia A. Kiley
Clerk:
Deputy Clerk:

Inspectors

Linda C. Hubley
Jennifer Juliano
Fred J. Quinn

Ann Sarkis
Robert W. Spayne
Irene Burkis Tibert

Tellers

Diane Beane
Jeffrey Beane
Katherine I. Best
John J. Boiardi
Martha R. Boiardi

Lorraine M. Caruso
Arlene M. Johnson
Rae T. Kay
Thomas M. McHugh

Annual Town Meeting

Monday, April 9, 2001

At the Annual Town Meeting duly called and held in the P. Brent Trottier Middle School, Southborough, MA on Monday, April 10, 2001 at 7:00 PM the following ARTICLES were voted on in a legal manner. There was a quorum present (150 Voters = quorum, 364 Voters were present).

Checkers: Janet ME Mattioli Bonnie Phaneuf
Lois Denman Lidia Kiley

The following Tellers were appointed by Moderator Wilson and sworn-in by Town Clerk, Paul J. Berry:

Charles Aspesi Gerard Burke
Robert Jachowicz Richard Noble

The Town Moderator, John H. Wilson, called the meeting to order at 7:29 PM.

A moment of silence was held in memory of those persons who have served the Town in the past: Frank R. Aspinwall, Marguerite R. Aspesi, Joseph F. Cruciani, Frank J. Douglas, Norman S. Johnson, Austin E. Kelly, Mary S. Kelly, Roland A. Messier, Julia Murphy, Roderick M. MacNeill, John H. Nolan, Harry A. Prosperi, and Mary Josephine Quinn.

Moderator Wilson had requests from the following non-voters to attend the Annual Town Meeting:

Robert Melican, Superintendent Southborough School Department
John Thomas, Beal and Thomas, Inc.
Shirley Lundberg, Northborough-Southborough Regional School Committee
Bradford Jackson, Assistant Superintendent of Schools
Susan A. Lynch, Beals and Thomas
Laurie Sugarman-Whittier, Director of Youth and Family Services
Scott Helman, Boston Globe
Kathryn A. Garcia, Director of Recreation
John D. Mauro, Jr., Fire Chief
Paul C. Pisinski, Board of Health
Daniel M. Keyes, Treasurer/Collector
Charles E. Gobron, Director of Curriculum
Vanessa D. Hale, Assistant Town Administrator
Tara M. Ward, Assistant Town Clerk

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the Auditorium were outlined by the Moderator to include all of the floor area. The cafeteria was set up for the non-registered (non-voting) public to view Town Meeting from a television with live cable viewing of the Town Meeting.

Moderator Wilson noted the receipt of the return of the posting of the Warrant for the Annual Town Meeting by the Constable.

Annual Town Meeting (continued)

It was voted Unanimously to waive the reading of the Annual Town Meeting Warrant.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town hear reports of the various Town Officers and Committees.

MOTION (as stated above) VOTED UNANIMOUSLY.

David Davidson, Southborough K-8 Study Planning Committee read his report.

VOTED UNANIMOUSLY: To accept the report of David Davidson, K-8 Study Planning Committee as read.

Frank Fazio, Southborough K-8 School Committee read his report.

VOTED UNANIMOUSLY: To accept the report of Frank Fazio, Southborough K-8 School Committee as read.

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 2001 and ending June 30, 2002, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended:

Moderator	50.00	Assessors (3)	2,250.00
Town Clerk	25,000.00	School Committees (10)	500.00
Selectmen (3)	3,000.00	Board of Health (3)	450.00

, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town fix for the fiscal year beginning July 1, 2001 and ending June 30, 2002, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended:

Moderator	50.00	Assessors (3)	2,250.00
Town Clerk	25,000.00	School Committees (10)	500.00
Selectmen (3)	3,000.00	Board of Health (3)	450.00

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 3: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, L'Abri Fellowship, The New England Center for Children, Chapel of the Cross, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

Annual Town Meeting (continued)

MOTION MADE: That the Town accept any sum of money from St. Mark's School, Fay School, Harvard Medical School New England Regional Primate Research Center, L'Abri Fellowship, The New England Center for Children, Chapel of the Cross, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 4: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 2001 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 2001 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 5: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town hears the report of the Capital Budget Planning Committee.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 6: To see if the Town will vote to delete Personnel Salary Administration Plan, Section 22 "Compensation Schedule" of Chapter 31 of the Code of the Town of Southborough, and insert in its place the following:

**SECTION 22
COMPENSATION SCHEDULE**

Grade	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
20	55,029.00	57,382.00	59,737.00	62,187.00	64,735.00	67,392.00	70,087.00	72,890.00	75,806.00	78,838.00	81,992.00
19	51,914.00	54,134.00	56,356.00	58,667.00	61,071.00	63,577.00	66,120.00	68,765.00	71,516.00	74,376.00	77,351.00
18	48,974.00	51,069.00	53,166.00	55,343.00	57,615.00	59,978.00	62,377.00	64,872.00	67,467.00	70,166.00	72,973.00
17	46,203.00	48,180.00	50,155.00	52,211.00	54,352.00	56,584.00	58,847.00	61,201.00	63,649.00	66,195.00	68,843.00
16	43,182.00	45,026.00	46,875.00	48,798.00	50,798.00	52,880.00	54,995.00	57,195.00	59,483.00	61,862.00	64,335.00
15	39,984.00	41,692.00	43,401.00	45,182.00	47,035.00	48,963.00	50,922.00	52,958.00	55,076.00	57,279.00	59,570.00
14	36,680.00	38,252.00	39,817.00	41,452.00	43,152.00	44,919.00	46,716.00	48,584.00	50,527.00	52,548.00	54,650.00
13	33,343.00	34,772.00	36,198.00	37,683.00	39,228.00	40,837.00	42,470.00	44,169.00	45,936.00	47,773.00	49,684.00
12	30,040.00	31,327.00	32,611.00	33,949.00	35,339.00	36,790.00	38,262.00	39,792.00	41,384.00	43,039.00	44,761.00
11	13.87	14.48	15.08	15.71	16.33	17.01	17.69	18.40	19.13	19.90	20.70
10	12.54	13.07	13.61	14.17	14.73	15.34	15.95	16.59	17.26	17.95	18.66
9	11.82	12.34	12.83	13.36	13.88	14.48	15.06	15.66	16.29	16.94	17.62
8	11.26	11.75	12.24	12.72	13.27	13.78	14.33	14.90	15.50	16.12	16.77
7	10.73	11.20	11.64	12.10	12.61	13.11	13.63	14.18	14.75	15.34	15.95
6	10.25	10.67	11.07	11.55	12.03	12.51	13.01	13.53	14.07	14.63	15.22
5	9.71	10.15	10.55	10.98	11.42	11.91	12.39	12.88	13.40	13.93	14.49
4	9.26	9.65	10.05	10.46	10.90	11.33	11.78	12.25	12.74	13.25	13.78
3	8.84	9.19	9.57	9.97	10.37	10.67	11.10	11.54	12.00	12.48	12.98
2	8.34	8.67	9.02	9.38	9.76	10.15	10.55	10.97	11.41	11.87	12.35
1	5.15	5.36	5.58	5.81	6.05	6.30	6.56	6.83	7.11	7.40	7.70

, or do or act anything in relation thereto. (Proposed by the Personnel Board)

Annual Town Meeting (continued)

MOTION MADE: That the Town delete Personnel Salary Administration Plan, Section 22 "Compensation Schedule" of Chapter 31 of the Code of the Town of Southborough, and insert in its place new Compensation Schedule, Section 22 as written in warrant.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 7: To see if the Town will vote to raise a sum of money not to exceed the sum of \$24,233,143 as may be necessary for the Town's use, and make appropriations of the same, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise a sum of money not to exceed the sum of \$ 23,833,865 as may be necessary, for the Town's use, and make appropriations of the same.

MOTION (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: To divide the question.

MOTION TO DIVIDE THE QUESTION VOTED UNANIMOUSLY.

MOTION MADE: To take an umbrella vote on those budgets that do not have a hold on them. This one vote will have the affect of voting each separately.

MOTION (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: To pass all budgets that do not have a hold on them.

MOTION (as stated above) VOTED UNANIMOUSLY.

<i>Budget Name</i>	<i>FY 2002 Request</i>
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<i>General Government</i>

114 MODERATOR

700 Other Charges	50
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TOTAL	50
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119 ADVISORY COMMITTEE

700 Other Charges	135
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TOTAL	135
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General Government, continued**122 BOARD OF SELECTMEN**

110 Salaries	201,362
100 Total Personal Services	201,362
304 Medical Exams	500
342 Legal Notices	3,000
200 Total Purchase of Services	3,500
710 Travel	1,300
730 Dues	2,696
732 Subscriptions	2,304
733 Conferences/Schooling	5,600
782 Miscellaneous	0
700 Other Charges and Expenses	11,900

TOTAL	216,762
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135 TOWN ACCOUNTANT

110 Salaries	93,701
100 Total Personal Services	93,701
420 Office Supplies	200
400 Total Supplies	200
700 Other Charges	575
800 Capital Outlay	0

TOTAL	94,476
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141 ASSESSORS

110 Salaries	114,463
100 Total Personal Services	114,463
304 Medical Exams	0
345 Advertising	0
380 Misc. Contracted Services	22,000
200 Total Purchase of Services	22,000
420 Office Supplies	1,200
581 Maps	3,000
582 Deeds & Plans	1,200
400 Total Supplies	5,400

General Government, continued**ASSESSORS (cont.)**

700 Other Charges	8,600
800 Capital Outlay	1,000
TOTAL	151,463

145 TREASURER/COLLECTOR

110 Salaries	162,148
100 Total Personal Services	162,148
253 Computer Services	0
382 Bank Service Charges	14,000
200 Total Purchase of Services	14,000
420 Office Supplies	7,330
400 Total Supplies	7,330
700 Other Charges	5,000
800 Capital Outlay	500
TOTAL	188,978

151 LEGAL

308 Legal Services	75,000
200 Total Purchase of Services	75,000
TOTAL REQUEST	75,000
TOTAL APPROVED	60,000

MOTION MADE: To reduce the Legal Budget by \$15,000 to a new total of \$60,000.

MOTION (as stated above) VOTED UNANIMOUSLY.

152 PERSONNEL BOARD

110 Salaries	0
100 Total Personal Services	0
344 Postage	25
380 Misc. Contracted Services	6,402
200 Total Purchase of Services	6,427

General Government, continued**PERSONNEL BOARD (cont.)**

420 Office Supplies	50
400 Total Supplies	50
700 Other Charges	0
800 Capital Outlay	0
TOTAL	6,477

158 ADMINISTRATIVE SUPPORT

110 Salaries	75,250
100 Total Personal Services	75,250
380 Misc. Contracted Services	4,000
200 Total Purchase of Services	4,000
420 Office Supplies	250
400 Total Supplies	250
700 Other Charges	0
800 Capital Outlay	0
TOTAL	79,500

159 CENTRAL SERV/OPS SUPPORT

110 Salaries	39,534
100 Total Personal Services	39,534
253 Computer Services	55,375
273 Postage Meter Rental	1,300
340 Printing	10,000
341 Telephone	10,100
344 Postage	23,000
380 Misc. Contracted Services	12,405
200 Total Purchase of Services	112,180
420 Office Supplies	7,975
421 Storage of Microfilm	1,000
422 Photocopying Supplies	4,311
510 Books	0
584 Computer Supplies	8,755
599 Service Supplies	0
400 Total Supplies	22,041

General Government, continued**CENTRAL SERV/OPS SUPPORT (cont.)**

710 Travel	0
733 Schooling	21,110
782 Miscellaneous	2,300
700 Total Other Charges and Expenses	23,410
850 New Equipment	0
854 Computer Equipment	13,400
800 Capital Outlay	13,400
TOTAL	210,565

161 TOWN CLERK

110 Salaries	38,824
100 Total Personal Services	38,824
240 Equipment Repairs	100
304 Medical Exams	0
346 Report of Vital Statistics	260
200 Total Purchase of Services	360
420 Office Supplies	400
421 Storage of Microfilm	100
583 Dog Licenses	500
400 Total Supplies	1,000
700 Other Charges	1,260
800 Capital Outlay	500
TOTAL	41,944

162 ELECTIONS & REGISTRATION

110 Salaries	35,415
100 Total Personal Services	35,415
240 Equipment Repair	100
343 Street Listings	6,500
200 Total Purchase of Services	6,600
420 Office Supplies	2,500
580 Town Meeting Expenses	2,500
400 Total Supplies	5,000
700 Other Charges	2,400

General Government, continued**ELECTIONS & REGISTRATION (cont.)**

800 Capital Outlay	500
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TOTAL	49,915
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171 CONSERVATION COMMISSION

341 Telephone	420
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200 Total Purchase of Services	420
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420 Office Supplies	100
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400 Total Supplies	100
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700 Other Charges	2,455
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800 Capital Outlay	0
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TOTAL	2,975
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175 PLANNING BOARD

110 Salaries	65,480
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100 Total Personal Services	65,480
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340 Printing Services	300
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342 Legal Notices	400
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380 Misc. Contracted Services	0
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200 Total Purchase of Services	700
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420 Office Supplies	200
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400 Total Supplies	200
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700 Other Charges	1,350
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800 Capital Outlay	0
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TOTAL	67,730
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192 TOWN BUILDINGS & GROUNDS

110 Salaries	57,728
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100 Total Personal Services	57,728
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210 Electricity	13,000
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212 Heat	11,865
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230 Water	11,539
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244 Building Maintenance & Repair	19,145
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247 Grounds Maintenance	18,500
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General Government, continued**TOWN BUILDINGS & GROUNDS (cont.)**

380 Misc. Contracted Services	115,000
200 Total Purchase of Services	189,049
481 Gasoline	57,000
400 Total Supplies	57,000
779 Renovation of Historical Building	0
782 Miscellaneous	0
700 Total Other Charges & Expenses	0
850 New Equipment	1,700
867 New Improvements	0
800 Capital Outlay	1,700
TOTAL	305,477

Public Safety**210 POLICE DEPARTMENT**

110 Salaries	1,058,461
190 Employee Allowance	15,525
100 Total Personal Services	1,073,986
210 Electricity	5,000
211 Heat & Oil	5,000
230 Water	200
241 Vehicle Maintenance & Repair	5,000
242 Radio Repair	3,000
243 Service Equipment	12,000
244 Building Maintenance & Repair	5,000
304 Medical Exams	350
341 Telephone	7,700
342 Legal Notices	100
344 Postage	900
200 Total Purchase of Services	44,250
599 Service Supplies	5,000
400 Total Supplies	5,000
700 Other Charges	11,000
800 Capital Outlay	4,000
TOTAL	1,138,236

Public Safety, continued**220 FIRE DEPARTMENT**

110 Salaries	1,201,925
190 Employee Allowance	43,770
100 Total Personal Services	1,245,695
210 Electricity	7,400
211 Heat & Oil	5,060
230 Water	550
241 Vehicle Maintenance & Repair	15,000
243 Service Equipment	5,775
244 Building Maintenance & Repair	5,145
341 Telephone	4,500
380 Misc. Contracted Services	0
200 Total Purchase of Services	43,430
420 Office Supplies	6,000
480 Grease & Oil	500
510 Books/A.V. Materials	2,000
599 Service Supplies	6,500
400 Total Supplies	15,000
700 Other Charges	7,750
800 Capital Outlay	11,000
TOTAL REQUEST	1,322,875
TOTAL APPROVED	1,072,875

MOTION MADE: That \$250,000 of the Fire Department Budget (\$1,322,875), to be raised and appropriated shall be contingent on passage of a budget override by a majority vote at the Annual Town Election. THIS REQUIRES A 2/3 VOTE

MOTION (as stated above) VOTED UNANIMOUSLY.

241 BUILDING DEPARTMENT

110 Salaries	57,795
100 Total Personal Services	57,795
380 Misc. Contracted Services	0
200 Total Purchase of Services	0
420 Office Supplies	0
530 Building Supplies	775
400 Total Supplies	775
700 Other Charges	3,415

Public Safety, continued**BUILDING DEPARTMENT (cont.)**

800 Capital Outlay	1,000
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TOTAL	62,985
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291 CIVIL DEFENSE

110 Salaries	1,013
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100 Total Personal Services	1,013
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245 Equipment Repairs	240
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341 Telephone	410
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200 Total Purchase of Services	650
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420 Office Supplies	0
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400 Total Supplies	0
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700 Other Charges	0
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800 Capital Outlay	500
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TOTAL	2,163
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292 ANIMAL CONTROL OFFICER AND ANIMAL INSPECTOR

110 Salaries	31,327
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100 Total Personal Services	31,327
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270 Facility Rental	3,000
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341 Telephone	0
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383 Care & Destruction	3,100
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200 Total Purchase of Services	6,100
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420 Office Supplies	100
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599 Service Supplies	300
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400 Total Supplies	400
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700 Other Charges	2,700
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800 Capital Outlay	200
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TOTAL	40,727
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Public Works**420 DEPARTMENT OF PUBLIC WORKS**

110 Salaries	943,625
190 Employee Allowance	27,068
100 Total Personal Services	970,693
210 Electricity	60,000
211 Heat	15,100
230 Water	975
244 Building Maintenance & Repair	11,500
245 Equipment Repairs	18,000
246 Traffic Signal Maintenance	5,000
250 Meter Repairs	2,000
251 Hydrant Repairs	4,000
271 Equipment Rental	1,800
293 Refuse Disposal	185,000
295 Service Connection	12,000
296 MDC Payment	445,000
297 Snow Removal - Contr.	42,350
305 Tree Experts	47,500
341 Telephone	11,500
342 Legal Notices	2,100
344 Postage	3,500
380 Miscellaneous Contracted Services	40,500
200 Total Purchase of Services	907,825
420 Office Supplies	4,000
490 Meals	900
529 Parts - Other Depts.	0
531 Highway Paint	14,000
532 Parts	30,000
534 Gravel, Stone & Fill	2,000
535 Salt & sand	65,000
537 Bituminous Concrete	3,500
538 Signs	8,000
539 Drainage Materials	3,500
540 Guard Rail	500
541 Small Tools	2,700
542 DPW Service Supplies	12,300
543 Pipe & Fittings	4,500
544 Meters & Fittings	13,000
400 Total Supplies	163,900

Public Works, continued**DEPARTMENT OF PUBLIC WORKS (cont.)**

700 Other Charges	4,100
800 Capital Outlay	8,500
TOTAL	2,055,018

	WATER DIVISION	DPW, ALL OTHER	DPW TOTAL
100 Personal Services	323,337	647,356	970,693
200 Purchase of Services	564,500	343,325	907,825
400 Supplies	27,300	136,600	163,900
700 Other Charges	1,840	2,260	4,100
800 Capital Outlay	3,500	5,000	8,500
TOTAL	920,477	1,134,541	2,055,018

750 INTEREST ON DEBT
WATER FUND

Water Extension	0
Water Extension	0
TOTAL	0

710 DEBT SERVICE
WATER FUND

Water Extension	0
Water Extension	0
TOTAL	0

424 STREET LIGHTS

210 Electricity	95,000
200 Total Purchase of Services	95,000
TOTAL	95,000

Human Services**511 BOARD OF HEALTH**

110 Salaries	87,391
100 Total Personal Services	87,391
307 Nursing Services	1,500
345 Advertising	300
380 Misc. Contracted Services	7,880
200 Total Purchase of Services	9,680
420 Office Supplies	1,600
599 Service Supplies	0
400 Total Supplies	1,600
700 Other Charges	6,850
800 Capital Outlay	0
TOTAL	105,521

541 COUNCIL ON AGING

110 Salaries	58,582
100 Total Personal Services	58,582
340 Printing	300
341 Telephone	900
344 Postage	700
380 Misc. Contracted Services	25,000
200 Total Purchase of Services	26,900
420 Office Supplies	500
599 Service Supplies	1,200
400 Total Supplies	1,700
700 Other Charges	900
800 Capital Outlay	5,000
TOTAL REQUEST	93,082
TOTAL APPROVED	88,082

MOTION MADE: To reduce the Council on Aging Budget by \$5,000 to a new total of \$88,082.

MOTION (as stated above) VOTED BY A MAJORITY VOTE.

Human Services, continued**543 VETERANS' SERVICES**

110 Salaries	9,838
100 Total Personal Services	9,838
344 Postage	0
200 Total Purchase of Services	0
700 Other Charges	15,567
TOTAL	25,405

632 YOUTH COMMISSION

110 Salaries	86,855
100 Total Personal Services	86,855
380 Misc. Contracted Services	19,500
200 Total Purchase of Services	19,500
599 Service Supplies	5,000
400 Total Supplies	5,000
700 Other Charges	3,600
800 Capital Outlay	0
TOTAL	114,955

Culture and Recreation**610 LIBRARY**

110 Salaries	224,422
100 Total Personal Services	224,422
210 Electricity	13,750
211 Heat & Oil	9,000
230 Water	175
244 Building Maintenance	13,500
245 Equipment Repairs	3,000
341 Telephone	1,500
200 Total Purchase of Services	40,925
420 Office Supplies	2,000
510 Books	58,000
400 Total Supplies	60,000

Culture and Recreation, continued**LIBRARY (cont.)**

700 Other Charges	8,650
850 New Equipment	1,000
859 Automation/Retrospective Conversion	5,850
800 Capital Outlay	6,850
TOTAL	340,847

631 RECREATION

110 Salaries	82,413
100 Total Personal Services	82,413
247 Grounds Maintenance	0
304 Medical Exams	120
340 Printing	2,590
341 Telephone	0
345 Advertising	1,200
380 Misc. Contracted Services	1,000
200 Total Purchase of Services	4,910
512 Arts & Crafts	0
599 Service Supplies	600
400 Total Supplies	600
700 Other Charges	2,950
800 Capital Outlay	0
TOTAL	90,873

633 HISTORICAL COMMISSION

340 Printing	400
344 Postage	125
380 Misc. Contracted Services	2,100
200 Total Purchases of Services	2,625
420 Office Supplies	600
400 Total Supplies	600
732 Subscriptions	100
782 Miscellaneous	0
700 Total Other Charges and Expenses	100
TOTAL	3,325

Insurance**900 INSURANCE**

170 Blue Cross - Health	49,171
171 HMO - Health	1,466,772
173 Dental - Health	94,637
100 Total Personal Services	1,610,580
 172 Group Life Insurance	 6,233
100 Total Personal Services	6,233
 301 Consulting Services	 11,000
200 Total Purchase of Services	11,000
 742 Liability Package Policy	 71,300
746 Police/Fire Accident	20,000
750 Youth Director	500
751 Medicare	106,400
753 Social Security	64,584
700 Other Charges and Expenses	262,784
 TOTAL REQUEST	 1,890,597
TOTAL APPROVED	1,840,597

MOTION MADE: To reduce the Insurance Budget by \$50,000 to a new total of \$1,840,597.

MOTION (as stated above) VOTED UNANIMOUSLY.

Debt and Interest**750 INTEREST ON DEBT**
GENERAL FUND

Library	0
Finn School	337,939
Underground Storage Tanks	0
Land Purchase	0
DPW Garage	20,525
Middle School	371,925
Land 40 Central	5000
 TOTAL	 735,389

Debt and Interest, continued**710 DEBT SERVICE
GENERAL FUND**

Library	0
Finn School	465,000
Underground Storage Tanks	0
Land Purchase	0
DPW Garage	100,000
Middle School	475,000
MWPAT Septic	11,101
Land 40 Central	100,000
TOTAL	1,151,101
RESERVE FUND	150,000

School DepartmentSOUTHBOROUGH SCHOOLS

REGULAR DAY PROGRAMS

ADMINISTRATION

School Committee	25,500
Superintendent's Office	171,908
Administrative Support	138,380

INSTRUCTION

Supervision	26,000
Principals	501,439
Teaching	4,662,484
Professional Development	66,400
Textbooks	61,279
Instructional Hardware & Software	202,084
Library Services	186,007
Audio/Visual Services	12,184
Guidance Services	186,022

OTHER STUDENT SERVICES

Personnel Services	500
Health Services	128,572
Transportation	210,577
Food Services	0
Student Body Activities	25,161

School Department, continued**SOUTHBOROUGH SCHOOLS (cont.)**OPERATION & MAINTENANCE OF BUILDING

Operation of Buildings	882,296
Maintenance of Buildings	162,065
Extraordinary Maintenance	0
Networking & Telecommunications	44,762

FIXED CHARGES

Early Retirement Liability	0
Rentals & Leases	17,379

TUITION, OTHER PUBLIC SCHOOL

Vocational Education	0
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REGULAR DAY PROGRAMS	7,710,999
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SPECIAL EDUCATION PROGRAMS – CHAPTER 766INSTRUCTION

Director	79,582
Teaching	1,237,825
Professional Development	4,000
Instructional Hardware & Software	2,600
Psychological Services	166,765

OTHER STUDENT SERVICES

Health Services	45,000
Transportation	216,210

OPERATION & MAINTENANCE OF BUILDINGS

Operation of Buildings	1,000
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<u>MAINTENANCE OF EQUIP SPED</u>	6,500
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PROGRAMS, OTHER SYSTEMS IN MASSACHUSETTS

Tuition, Out	607,000
Transportation, Out	0

PROGRAMS, MEMBERS OF COLLABORATIVE

Assabet Collaborative Assessment	145,597
Tuition Out	0
Transportation Out	0

SPECIAL EDUCATION – CHAPTER 766	2,512,079
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School Department, continued**SOUTHBOROUGH SCHOOLS (cont.)****SUMMARY**

REGULAR DAY PROGRAMS	7,710,999
SPECIAL ED LOAN (Year 3 of 3)	55,000
SPECIAL ED. – CHAPTER 766	<u>2,512,079</u>

TOTAL REQUEST	10,278,078
TOTAL APPROVED	10,092,127

MOTION MADE: To reduce the Southborough Schools K-8 Budget by \$185,951 to a new total of \$10,092,127.

MOTION (as stated above) VOTED UNANIMOUSLY.**ALGONQUIN REGIONAL HIGH SCHOOL**ADMINISTRATION

School Committee	59,250
Superintendent's Office	172,526
Administrative Support	130,562

INSTRUCTION

Supervision	61,010
Principals	531,435
Teaching	4,896,486
Professional Development	65,300
Textbooks	94,535
Instructional Hardware and Software	119,618
Library Services	157,022
Audio/Visual Services	5,950
Guidance Services	429,264

OTHER STUDENT SERVICES

Health Services	65,573
Transportation	608,128
Food Services	0
Athletic/ Student Body Activities	518,898

OPERATION & MAINTENANCE OF BUILDINGS

Operation of Buildings	656,786
Maintenance of Buildings	127,030
Extraordinary Maintenance	0
Networking & Telecommunications	46,000

School Department, continued**ALGONQUIN REGIONAL HIGH SCHOOL (cont.)**FIXED CHARGES

Retirement Liability	75,841
Insurance	1,124,726
Rentals & Leases	55,450

TUITION, OTHER PUBLIC SCHOOLS

Vocational Education	0
School Choice	43,000

REGULAR DAY PROGRAMS	10,044,390
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SPECIAL EDUCATION PROGRAMS – 766INSTRUCTION

Director	75,619
Teaching	505,442
Professional Development	2,400
Instructional Hardware & Software	2,000
Psychological Services	64,419

OTHER STUDENT SERVICES

Health Services	8,000
Transportation	114,500

OPERATION & MAINTENANCE OF BUILDINGS

New Equipment	0
Equipment Maintenance	3,600

PROGRAMS, OTHER SYSTEMS IN MASSACHUSETTS

Tuition, Out	365,000
Transportation, Out	0

PROGRAMS, MEMBER OF COLLABRATIVE

Assabet Collaborative Assessment	0
Tuition, Out	97,000
Transportation, Out	0

SPECIAL EDUCATION – CHAPTER 766	1,237,980
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SUMMARY

REGULAR DAY PROGRAMS	10,044,390
SPECIAL EDUCATION – CHAPTER 766	1,237,980

TOTAL	11,282,370
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Northborough – Southborough Regional School District
FY 2001 Budget & Assessments – Dept. of Ed Recommended Method
Preliminary

		68.22%	31.78%
		Northboro	Southboro
Step 1 Proposed Operating Budget (FY 2002)	11,282,370.00		
Less Transportation	606,128.00		
SPED-Trans	<u>145,000.00</u>		
	751,128.00		
Less Fixed Charge	0		
Net School Spending	10,531,242.00		
Less revenues	<u>0</u>		
Subtotal	10,531,242.00		
Less Chapter 70 Aid Preliminary	1,891,266.00		
Less State Ward Reimbursement	<u>0</u>		
Net Budget	8,639,976.00		
Step 2 Minimum Local Contribution required by Ed Reform			
Step 3 Difference between Min Contrib & Net Budget balance	8,639,976.00		
Step 4 Apportion Step 3 amount by agreement		5,894,191.63	2,745,784.37
Step 5 Transportation Budget	751,128.00		
Less Aid to Transportation estimated	606,128.00	145,000.00	98,919.00
Step 6 Other Operational Costs	0		46,081.00
Less Revenues	<u>0</u>		
Step 7 Capital Budget (existing debt service), apportioned	375,712.00	258,223.00	117,489.00
Step 8 Total assessments, Min. Local Contrib plus apportionments	9,160,688.00	6,251,333.63	2,909,354.37
Step 9 Excess & Deficiency Offset	75,000.00	51,165.00	23,835.00
FY 2002 ASSESSMENTS	9,085,688.00	6,200,168.63	2,885,519.37
			<u>-141,459.37</u>
	TOTAL APPROVED		2,744,060.00

MOTION MADE: To reduce Southborough's share of the Algonquin Regional High School Budget by \$141,459.37 to a new total of \$2,744,060.00.

MOTION (as stated above) VOTED UNANIMOUSLY.

Assessment Comparison:

FY 2001 Assessments	<u>7,575,314.00</u>	5,187,018.00	2,388,296.00
Dollar Increase	1,510,374.00	1,013,150.63	497,223.37
Percent Increase	19.94%	19.53%	20.82%

Assabet Valley Regional Voc. School

School Committee	87,447
Superintendent & Business Office	395,793
Instruction Supervision	292,348
Principal Office	128,661
Instruction & Supplies	5,785,876
Textbooks	59,500
Library Services	102,350
Multi-Media	12,500
Guidance Services	355,878
Attendance	21,920
Health Services	66,869
Transportation Contracts	833,380
Transportation Sports - Field Trips	35,451
Athletics Program	242,009
Student Body Activities	74,440
Operation of Plant	1,140,853
Maintenance of Plant	301,850
Health-Life-Medicare Insurance	731,975
Other Insurances	187,075
Leases of Equipment	25,000
Acquisition of Fixed Assets	161,250
Vocational Day Operating Budget	11,042,425
Right to Know - Asbestos Audit	10,000
Single Audit Requirement	10,000

Assabet Valley Regional Voc. School, continued

Right To Know – Audit Budget	20,000
Capital Project Roof (P&I)	0
Special Needs	683,160
Total Budget	11,745,585
Less Anticipated Aid & Transfers	(5,484,647)
Mass. General Law 23B, Section 9 & 9	75,000
Total Assessment To Communities	6,335,938
SOUTHBORO ASSESSMENT (Estimate)	160,000
SOUTHBORO ASSESSMENT APPROVED	158,132

MOTION MADE: To reduce Southborough's share of the assessment of the Assabet Valley Regional Vocational School Budget by \$1,868 to a new total of \$158,132.

MOTION (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: That the Town raise a sum of money not to exceed the sum of \$23,833,865 as may be necessary, for the Town's use, and make appropriations of the same.

Transfer from the Cemetery Trust Fund \$15,000

Transfer from Free Cash \$1,000,000

Transfer from Overlay Reserve \$90,000

That the balance of \$22,728,865 be raised and appropriated.

MOTION: (as stated above) VOTED UNANIMOUSLY.

ARTICLE 8: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto. (Proposed by the Town Accountant and the Board of Selectmen)

MOTION MADE: That the Town transfer to Surplus Revenue Account (Excess and Deficiency) the following sums:

<u>Article</u>	<u>Purpose</u>	<u>Amount</u>
ATM 1999, Article 7	Finn/Mooney signs	\$1.60
ATM 2000, Article 23	Police Cruisers	\$2418.00
Grand Total		\$2419.60

Annual Town Meeting (continued)

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 9: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of \$1,800 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legions, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$1,800 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legions, and Choate Post No. 3276, Veterans of Foreign Wars.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$434,361 for the fiscal year beginning July 1, 2001 and ending June 30, 2002 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$434,361 for the fiscal year beginning July 1, 2001 and ending June 30, 2002 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money for the purpose of paying to retirees the amount due for accrued vacation and sick time, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$60,559 to pay retirees the amount due for accrued vacation and sick time.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$12,000 to fund ongoing maintenance of the Town House, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$12,000 to fund ongoing maintenance of the Town House.

MOTION (as stated above) VOTED UNANIMOUSLY.

Annual Town Meeting (continued)

ARTICLE 13: To see if the Town will vote to raise and appropriate, borrow and appropriate, or transfer from available funds and appropriate, a sum of money for the purpose of providing final design and construction of Southborough Community Facilities, or do or act anything in relation thereto. (Proposed by the Board of Selectmen) 2/3 VOTE NEEDED

MOTION MADE: That the Town borrow and appropriate the sum of \$350,000 for the final design of the Southborough Community Facilities. This appropriation and borrowing shall be contingent upon favorable Proposition 2 ½ debt exclusion vote at the annual town election.

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 13.

MOTION TO POSTPONE INDEFINITELY FAILS.

MOTION MADE TO MOVE THE QUESTION VOTED BY A MAJORITY.

MAIN MOTION PASSED YES 171 NO 73.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money to fund ongoing maintenance of the Fayville Village Hall, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 14.

MOTION TO INDEFINITELY POSTPONE ARTICLE 14 VOTED UNANIMOUSLY.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to fund monitoring of the Parkerville Road Landfill, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 15 VOTED UNANIMOUSLY.

ARTICLE 16: To see if the Town will vote to raise and appropriate, or transfer from available funds and appropriate, a sum of money for hiring special legal counsel, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$25,000 for hiring a special legal counsel.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$3,000 for the purpose of funding Marlborough Addictions Referral Center, Inc., a nonprofit drop-in center, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

Annual Town Meeting (continued)

MOTION MADE: That the Town raise and appropriate the sum of \$3,000 for the purpose of funding Marlborough Addictions Referral Center, Inc., a nonprofit drop-in center

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 18: To see if the Town will vote to raise and appropriate, borrow and appropriate, or transfer from available funds a sum of money for the purpose of implementing a Geographic Information System, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town borrow and appropriate the sum of \$525,000 for implementing a Geographic Information System. This appropriation and borrowing shall be contingent upon favorable Proposition 2 ½ debt exclusion vote at the annual town election.

MOTION MADE TO MOVE THE QUESTION PASSED BY A MAJORITY VOTE.

2/3 VOTE REQUIRED YES 149 NO 21.

MOTION AS STATED ABOVE CARRIES

AT 11:07 PM IT WAS VOTED UNANIMOUSLY TO ADJOURN TO TUESDAY, APRIL 10, 2001 AT 7:30 PM.

***Annual Town Meeting
Monday, April 9, 2001
Adjourned Session
Tuesday, April 10, 2001***

At the Annual Town Meeting Adjourned Session duly called and held at the P. Brent Trottier Middle School on Tuesday, April 10, 2001 the following articles were acted upon in a legal manner. There was a quorum present (150 Voters = quorum, 249 Voters were present).

Checkers: Janet ME Mattioli Bonnie Phaneuf
Lois Denman Lidia Kiley

The following Tellers were appointed by Moderator Wilson and sworn-in by Town Clerk Paul J. Berry:

Charles Aspesi Bernard Bautz
James Chance Susan Ziegler

Town Moderator, John H. Wilson, called the meeting to order at 8:05 PM.

The Colors were presented by Brownie Troop 2798 - Brownie members presenting were: Nicole Bishop, Jackie Cole, Emily Leonard, Leah Walzer.

Annual Town Meeting (continued)

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$250,000 for the maintenance of Town roads, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

MOTION MADE: That the Town raise and appropriate the sum of \$250,000 for the maintenance of Town roads.

MOTION (as stated above) VOTED UNANIMOUSLY.

MOTION MADE: TO MOVE ARTICLES 48, 52, 71 FORWARD.

VOTED UNANIMOUSLY TO MOVE ARTICLES 48, 52, 71 FORWARD.

ARTICLE 48: To see if the Town will vote to raise and appropriate, borrow and appropriate, or transfer from available funds and appropriate, a sum of money for the purpose of road and sidewalk safety improvements along and near Southville Road and Parkerville Road, in the vicinity of Finn, Neary and Trottier Schools, or do or act anything in relation thereto. (Proposed by the Board of Selectmen and Southborough School Committee)

MOTION MADE: That the Town raise and appropriate the sum of \$370,000 for road and sidewalk safety improvements along and near Southville Road and Parkerville Road, in the vicinity of Finn, Neary and Trottier Schools. This appropriation shall be contingent on passage by a majority vote at the annual town election excluding this capital expenditure from Proposition 2 ½. MAJORITY VOTE NEEDED

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 52: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, the sum of \$200,000 to purchase two (2) portable classrooms for the Neary School, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

MOTION MADE: That the Town raise and appropriate the sum of \$200,000 to purchase two (2) portable classrooms for the Neary School. This appropriation shall be contingent on passage by a majority vote at the annual town election excluding this capital expenditure from Proposition 2 ½.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 71: To see if the Town will vote to accept Massachusetts General Laws, Chapter 44B, Sections 3-7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, to approve a property tax surcharge of three percent of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2001, and to exempt from the surcharge any or all of the following:

Annual Town Meeting (continued)

- (1) property owned and occupied as a domicile by a person who qualifies for low income housing or low or moderate income senior housing in the town;
- (2) \$100,000 of the assessed valuation of Class One, residential parcels.

, or do or act anything in relation thereto. (Proposed by the Community Preservation Committee)

MOTION MADE: That the Town accept Massachusetts General Laws, Chapter 44B, Sections 3-7, known as the Community Preservation Act, which establishes a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historic resources and affordable housing purposes, to approve a property tax surcharge of three percent of the taxes assessed annually on real property which shall be dedicated to the fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2001, and to exempt from the surcharge any or all of the following:

- (1) property owned and occupied as a domicile by a person who qualifies for low income housing or low or moderate income senior housing in the town;
- (2) \$100,000 of the assessed valuation of Class One, residential parcels.

MOTION (as stated above) VOTED BY A MAJORITY VOTE.

ARTICLE 20: To see if the Town will vote to transfer from available funds and appropriate a sum of money in anticipation of reimbursement from the Commonwealth for Chapter 90 highway improvements, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

MOTION MADE: That the Town transfer from available funds and appropriate the sum of \$271,622 in anticipation of reimbursement from the Commonwealth for Chapter 90 highway improvements.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for the purpose of purchasing Public Works Equipment, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

MOTION MADE: That the Town raise and appropriate the sum of \$165,000 for the purpose of purchasing Public Works Equipment.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 22: To see if the Town will vote to accept from the Commonwealth a certain parcel of land situated off of Middle Road for cemetery purposes, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

MOTION TO INDEFINITELY POSTPONE ARTICLE 22 VOTED UNANIMOUSLY.

Annual Town Meeting (continued)

ARTICLE 23: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money for testing, monitoring and site remediation at the Public Works facility, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

MOTION MADE: That the Town raise and appropriate the sum of \$75,000 for testing, monitoring and site remediation at the Public Works facility.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, the sum of \$70,000 to acquire two new four-door full-size sedan police cruisers and one police van and authorize the Selectmen to sell, turn in or otherwise dispose of two police cruisers and one police van, or do or act anything in relation thereto. (Proposed by the Police Chief)

MOTION MADE: That the Town raise and appropriate the sum of \$70,000 to acquire two new four-door full-size sedan police cruisers and one police van and authorize the Selectmen to sell, turn in or otherwise dispose of two police cruisers and one police van.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, the sum of \$10,000 to acquire a new boiler system as replacement for the existing unit and authorize the Selectmen to sell, turn in or otherwise dispose of the old boiler system, or do or act anything in relation thereto. (Proposed by the Police Chief)

MOTION TO INDEFINITELY POSTPONE ARTICLE 25 VOTED UNANIMOUSLY.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money for the purpose of hiring consulting engineers by various Town departments, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$27,500 for the purpose of hiring consulting engineers by various Town departments.

MOTION (as stated above) VOTED BY A MAJORITY.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$17,500 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

Annual Town Meeting (continued)

MOTION MADE: That the Town raise and appropriate the sum of \$17,500 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$6,156 for the purpose of aiding in the funding of the MetroWest Planning Office, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$6,156 for the purpose of aiding in the funding of the MetroWest Planning Office.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to participate in a joint purchasing contract for procurement of goods and services with MetroWest Regional Services Consortium, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$5,000 to participate in a joint purchasing contract for procurement of goods and services with MetroWest Regional Services Consortium.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate \$2,000 for the purpose of contributing to the annual operating budget of the SuAsCo Watershed Community Council, or do or act anything in relation thereto. (Proposed by the Conservation Commission, Open Space Preservation Commission and Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$2,000 to contribute to the annual operating budget of the SuAsCo Watershed Community Council.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to be expended under the direction of the Heritage Day Committee for the purpose of paying the necessary costs associated with the Heritage Day celebration and the Heritage Day parade, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$10,000 to be expended under the direction of the Heritage Day Committee for the purpose of paying the necessary costs associated with the Heritage Day celebration and the Heritage Day parade.

Annual Town Meeting (continued)

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money for the purpose of maintenance of equipment, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$3,000 for the purpose of maintenance of equipment.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 33: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money for the purpose of establishing a fund to be used to pay the Town's share of casualty and other losses incurred to Town property and equipment which are not covered by insurance policies, and/or which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$5,000 for the purpose of establishing a fund to be used to pay the Town's share of casualty and other losses incurred to Town property and equipment which are not covered by insurance policies, and/or which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 34: To see if the Town will vote to renew a revolving fund established under Chapter 44, Section 53 E 1/2, "An Act Authorizing Cities and Towns to Establish Certain Revolving Funds", a revolving fund for the purpose of funding the inspection services for the Sealer of Weights and Measures, plumbing and wiring. All receipts received for the services provided by the above-mentioned departments shall be credited to this account up to the amount of \$60,000. The Town Accountant will authorize expenditures from this revolving fund, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town renew a revolving fund established under Chapter 44, Section 53 E 1/2, "An Act Authorizing Cities and Towns to Establish Certain Revolving Funds", a revolving fund for the purpose of funding the inspection services for the Sealer of Weights and Measures, plumbing and wiring. All receipts received for the services provided by the above-mentioned departments shall be credited to this account up to the amount of \$60,000. The Town Accountant will authorize expenditures from this revolving fund.

MOTION (as stated above) VOTED UNANIMOUSLY.

Annual Town Meeting (continued)

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, the sum of \$14,000 to purchase a copier, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$14,000 to purchase a copier.

MOTION (as stated above) VOTED BY A MAJORITY.

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$10,000 for the purpose of conducting a Household Hazardous Waste Day, or do or act anything in relation thereto. (Proposed by the Board of Health)

MOTION MADE: That the Town raise and appropriate the sum of \$10,000 for the purpose of conducting a Household Hazardous Waste Day.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 37: To see if the Town will vote to raise and appropriate, or transfer from available funds and appropriate, a sum of money to be deposited in the Stabilization Fund to be held and administered in accordance with the provisions of Massachusetts General Laws, Chapter 40, Section 5b, or do or act anything in relation thereto. (Proposed by the Advisory Committee and Board of Selectmen)

MOTION TO INDEFINITELY POSTPONE ARTICLE 37 VOTED UNANIMOUSLY.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to fund a Workers' Compensation Claim Reserve Fund as per Massachusetts General Laws, Chapter 40, Section 13C, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$40,000 to fund a Workers' Compensation Claim Reserve Fund as per Massachusetts General Laws, Chapter 40, Section 13C.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 39: To see if the Town will vote to transfer control and management of approximately 130,680 square feet of school property, formerly known as South Union School on Highland Street (Assessors' Map 3, Lot 3), from school purposes to general town purposes, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

MOTION MADE: That the Town vote to transfer control and management of approximately 130,680 square feet of school property, formerly known as South Union School on Highland Street (Assessors' Map 3, Lot 3) from school purposes to general town purposes.

MOTION (as stated above) VOTED UNANIMOUSLY.

Annual Town Meeting (continued)

ARTICLE 40: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to hire an architectural firm to undertake a feasibility study that would examine the options and cost that would include renovation and code compliance with the ADA (American Disabilities Act) of the South Union School for the housing of the Southborough Arts Council and to serve as the permanent Southborough Arts Center. The study would also include the feasibility of constructing a playground on this same site, or do or act anything in relation thereto. (Proposed by the Southborough Cultural Arts Council)

MOTION MADE: That the Town raise and appropriate the sum of \$25,000 to hire an architectural firm to undertake a feasibility study that would examine the options and cost that would include renovation and code compliance with the ADA (American Disabilities Act) of the South Union School for the housing of the Southborough Arts Council and to serve as the permanent Southborough Arts Center. The Study would also include the feasibility of constructing a playground on the same site.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 41: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$10,000 for the purpose of compensating qualified senior citizens for services rendered to the Town through the Senior Tax Work-off Program, or do or act anything in relation thereto. (Proposed by the Council on Aging)

MOTION MADE: That the Town transfer from overlay reserve and appropriate the sum of \$10,000 to compensate qualified senior citizens for services rendered to the town through the Senior Tax Work-off Program.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 42: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to hire staff with expertise in capital planning and building maintenance for schools and town buildings, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town raise and appropriate the sum of \$70,000 to hire staff with expertise in capital planning and building maintenance for schools and town buildings.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 43: To see if the Town will vote to establish and/or reauthorize a revolving account authorized to, and for the use of the Southborough Fire Department for the receipt of ambulance fees, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½. Expenditures for fiscal year 2002 will not exceed one percent (1%) of the amount raised by taxation in fiscal year 2001, or do or act anything in relation thereto. (Proposed by the Fire Chief)

MOTION MADE: That the Town vote to establish a revolving account authorized to, and for the use of the Southborough Fire Department for the receipt of ambulance fees, in accordance with Massachusetts General Laws, Chapter 44, Section 53E ½. Expenditures for fiscal year 2002 will not exceed one percent (1%) of the amount raised by taxation in fiscal year 2001.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 44: To see if the Town will vote to insert a new Section 95, Fire Alarm Code, into the Code of the Town of Southborough. This section shall read as follows:

95-1. DEFINITIONS

For the purpose of this chapter, the following terms, phrases, words and their derivations shall have the meanings given herein. The word "shall" is always mandatory and not discretionary.

ALARM SYSTEM – An assembly of equipment and devices or a single device such as a solid state unit which plugs directly into a one-hundred-ten volt alternating current (AC) line, arranged to signal the presence of a hazard requiring urgent attention and to which the Fire Department is expected to respond.

ALARM USED or USER – Any person on whose premises an alarm system is maintained within the Town except for alarm systems on motor vehicles or proprietary systems. Excluded from this definition and from the coverage of this chapter are Central Station personnel and persons who use alarm systems to alert or signal persons within the premises in which the alarm system is located of an attempted unauthorized intrusion or hold up. If such a system employs an audible signal emitting sounds or a flashing light or beacon designed to signal persons outside the premises, such a system shall be within the definitions of "alarm system" as that term is used in this chapter and shall be subject to this chapter.

ANNUNCIATOR – A device containing two or more targets or indicator lamps in which each target or lamp indicated the circuit condition or location to be annunciated.

ADUIO-VISUAL ALARM – A UL® listed device which will sound a distinct audible alarm signal rated at eighty-five (85) decibels (dB) at ten (10) feet and will initiate a flashing visual signal.

AUTHORITY HAVING JURISDICTION (AHJ) – The municipal approving authority which is responsible for response to the specific alarm signal that the system is designed to transmit:

Fire Alarms: The Southborough Fire Department

Emergency Medical Alarms: The Southborough Fire Department

AUTOMATIC DIALING DEVICE – An alarm system which automatically sends over telephone lines or otherwise a coded signal indicating the existence and location of the emergency situation that the alarm system is designed to detect.

CARBON MONOXIDE DETECTOR – A UL® listed device, designed to detect carbon monoxide by reacting to minimal levels in the air, powered by a battery or one-hundred-ten (110) volt AC current for local residential systems and twenty-four (24) volts for nonresidential systems.

CENTRAL STATION – An office to which alarm and supervisory signaling devices are connected, where operators supervise circuits or where guards are maintained continuously to investigate signals.

Annual Town Meeting (continued)

DIGITAL DIALER - A UL® listed device approved by the AHJ which transmits coded point identification to a central station receiver.

DOUBLE ACTION PULL STATION - A UL® listed device designed so that an occupant can manually signal the presence of fire and sound the fire alarm system. To avoid false alarms, this device requires two (2) actions to initiate the signal.

EMERGENCY MEDICAL SERVICES – Emergency medical care and ambulance services provided by the Southborough Fire Department.

FALSE ALARM – An activation of an alarm system due to mechanical failure, malfunction, improper installation, or negligence of the user of an alarm system, his/her employees or agents, or which produces any signal resulting in the response of the Fire Department when in fact there has not been detection of an actual fire, smoke, heat, water flow, or other condition designed to detect a fire or medical alarm. Excluded from this definition are activation of alarm systems caused by natural disasters.

FIRE CHIEF – The Chief of the Southborough Fire Department.

FIRE DEPARTMENT – The Southborough Fire Department.

FM APPROVED – A device which has been tested and approved by Factory Mutual Systems.

GRAPHIC REPRESENTATION – An illustrated representation of the structure which must be posted at both the fire alarm control panel and at the annunciator. This representation must be permanently mounted and protected from damage. It shall be approved by the AHJ.

HEAT DETECTOR - A UL® listed device which detects and signals the presence of heat by temperature monitoring.

IMSA – The International Municipal Signal Association.

KNOX BOX® - A secured key box manufactured by the Knox Company, Irvine, CA. Located on the exterior of all commercial structures with fire alarm systems to which only the Fire Department has access.

NATIONAL FIRE CODE – The fire codes developed and published by the National Fire Protection Association (NFPA).

LICENSED FIRE ALARM INSTALLER – A person licensed by the Commonwealth of Massachusetts to install fire alarm systems.

LOCATING STROBE LIGHT – A red strobe light located over the Knox Box which will flash upon the activation of the fire or emergency medical alarm system so as to draw attention to the structure and indicate the location of the Knox Box.

Annual Town Meeting (continued)

NATIONAL FIRE ALARM CODE – The fire codes developed and published by the NFPA through a consensus process and referenced as part of this chapter.

NEC – The current version of the National Electrical Code (NFPA 70)

NFPA – The National Fire Protection Association.

NFPA 72 – The current edition of Installation, Maintenance and Use of Remote Station Protective Signaling Systems.

NFPA 90A – The current edition of Installation of Air Conditioning and Ventilation Systems.

NFPA 101 – The current edition of the Life Safety Codes.

NOTICE OF VIOLATION – A legal notice issued by the Fire Chief or his designee under Massachusetts General Laws, Chapter 148, the Massachusetts Fire Prevention Regulations 527CMR or this by-law which indicates non-compliance.

POINT IDENTIFICATION – Utilizing computer and processed logic control system technology, identifies the exact device of alarm origination and communicates this information locally to the fire alarm control panel and fire alarm annunciator through the use of light-emitting diodes, back lighting or alphanumeric description and, at the discretion of the AHJ, transmits this information directly to the Central Station through the use of a digital dialer.

PUBLIC NUISANCE – Anything which annoys, injures or endangers the comfort, repose, health or safety of any considerable number of persons of any community or neighborhood.

SMOKE DETECTOR - A UL® listed detection device, designed to detect fires in their incipient stage by reacting to minute by-products of combustion in the air, which is powered by battery or one-hundred-ten (110) volt AC current for local residential systems and twenty-four (24) volts for non-residential systems (as defined in Underwriters' Laboratory Code 168).

TOWN – The Town of Southborough.

UL® LISTED – Listed and approved for the specific use by Underwriters' Laboratory.

VERIFICATION – The fire alarm option which delays the transmission of an alarm from the smoke detector circuits until cross-zoning of two (2) devices indicates an alarm or a single smoke detector holds an alarm condition for two (2) cycles from a single device. (This option greatly reduces false alarms while maintaining a high level of fire safety.)

WATER FLOW ALARM – An alarm signal initiated by the activation of a fire sprinkler, hose station or fixed water spray fire-suppression system.

ZONE – A specific physical area protected by a group of fire alarm initiating devices.

95-2. GENERAL REGULATIONS

- A. All alarm users of nonresidential fire and emergency medical alarm systems shall equip the alarmed premises with an approved Knox Box of sufficient size to hold all premises keys and other pertinent information. A red indicator strobe light shall be mounted above the Knox Box to indicate its location.
- B. The alarm user shall be responsible with providing the Fire Chief with current information relative to the emergency contacts, hazardous operations and access keys.

95-3. CONTROL REQUIREMENTS

- A. All fire alarms shall be registered with the Fire Department in writing. Registration shall include the fire alarm user's name, address, telephone number, approved Central Station name and telephone number.
- B. Every alarm user shall submit to the Fire Chief the names, addresses and telephone numbers of at least two (2) persons who can be reached at any time, day or night, and who are authorized to respond to an emergency signal transmitted by an alarm system and who can open the premises wherein the alarm is installed.

95-4. INSTALLATION OF FIRE ALARM SYSTEMS (excluding one and two family residential applications)

- A. Prior to the installation or alteration of any fire alarm system, the firm contracted by the alarm user shall apply to the Fire Department for a fire alarm permit. At the time of application the contracted company shall submit fire alarm prints which are drawn to scale and utilize current design and engineering standards. The Fire Chief or his designee shall have twenty-one (21) days to review, comment on, approve or reject these plans. All plans submitted must include the specifications of all devices which the contracted firm proposes to install. If the Fire Chief or his designee rejects these plans, he must reference in writing the basis of his rejection.
- B. Whenever possible, the automatic dialing device equipment proposed shall provide point identification to the central station. Tamper devices shall transmit a supervisory signal to the central station. Graphic Representation as well as a Knox Box and exterior locating strobe light shall be provided on all installations.
- C. Installation shall be conducted in accordance with Massachusetts General Laws, Fire Prevention Regulations 527 CMR, Massachusetts Building Code 780 CMR, NFPA 70, NFPA 72 and all other applicable codes.
- D. At the completion of the fire alarm system installation, the fire alarm contractor shall perform a one hundred percent (100%) test as outlined in NFPA 72 of all initiating and control devices. At the completion of this testing process, the fire alarm contractor shall furnish the Fire Chief or his designee with a letter of one hundred percent (100%) testing and request a final inspection for system approval.

Annual Town Meeting (continued)

The first inspection will be provided as part of the fire alarm permit fee, and each reinspection will be performed at an additional fee.

95-5. MAINTENANCE AND REPAIR OF FIRE ALARM SYSTEMS.

- A. Permits shall be obtained from the Fire Department prior to starting any alteration or repair of fire alarm systems. Fees for permits shall be established by the Fire Chief and approved by the Board of Selectmen. All work shall be conducted in accordance with NFPA 70, NFPA 72, and all applicable Massachusetts General Laws and Regulations. Permits will be available between the hours of 8:00 AM and 6:00 PM at Fire Headquarters, 21 Main Street. For off-hour emergency repairs (between the hours of 6:00 PM and 8:00 AM), permits may be obtained the next day after 8:00 AM.
- B. In addition to the issuance of a permit as indicated in Section 5 A, the Fire Department and Central Station shall be notified via telephone immediately prior to any test, maintenance, alteration or repair of fire alarm systems (to reduce the chance of a false fire alarms). Notification shall also be given via telephone at the completion of the work.
- C. Only licensed personnel or persons working as an apprentice under the supervision of licensed personnel as approved by the Commonwealth of Massachusetts shall be allowed to perform maintenance and repairs to fire alarm systems.

95-6. THE INSTALLATION AND MAINTENANCE OF RESIDENTIAL FIRE ALARM SYSTEMS.

- A. Prior to the issuance of any building permit for new construction or alterations to one and two family residences, the applicant shall submit a set of plans to the Fire Department for approval of the fire detection system. The plans shall show all devices as required by Massachusetts General Laws Chapter 148, 780CMR the Massachusetts Building Code and 527CMR the Massachusetts Fire Prevention Regulations.
- B. Upon completion of the building or renovations, the applicant shall schedule an inspection with the Fire Department. A one hundred percent (100%) test shall be conducted on all devices. A Certificate of Compliance shall be issued by the Fire Department in accordance with Massachusetts General Laws Chapter 148, Section 26 upon successful testing of the system. A fee for the Certificate of Compliance shall be established by the Fire Chief and approved by the Board of Selectmen.
- C. Maintenance and repair shall conform to Section 95-5.

95-7. FALSE ALARMS

- A. When emergency messages and/or signals are received by the Fire Department that evidence false alarms, the Fire Chief shall take such action as may be appropriate under this section, and when so required by the terms of this by law,

Annual Town Meeting (continued)

order the immediate repair and upgrade of fire alarm systems in such a manner as to reduce the occurrence of false alarms.

- B. After the Fire Department has recorded three (3) separate false alarms within a calendar year (commencing January 1st.) from an alarm system, the Fire Chief or his/her designee shall notify the alarm user in writing and by certified mail of such facts, including dates and times of each alleged false alarm.

95-8. VIOLATIONS AND PENALTIES

- A. Any user of an alarm system which transmits false alarms shall be assessed a fine more commensurate with the Department's costs in accordance with the following schedule for each false alarm in excess of three (3) occurring within a calendar year. These fines may be adjusted by the Fire Chief, who will provide the Board of Selectmen with an annual report of the status of these fines and the outstanding balances which are due.

Emergency Medical:	one hundred fifty dollars (\$150) per alarm
Fire Alarms:	one hundred fifty dollars (\$150) per alarm

In extenuating circumstances where, in the opinion of the Fire Chief or his designee, that a continuous ongoing effort to resolve the false alarm situation exists, the Fire Chief or his designee may waive the false alarm assessment.

95-9. DISPOSITION OF FUNDS

- A. All fines assessed shall be paid to the Town Treasurer for deposit in the General Fund. This by-law shall be subject to Massachusetts General Laws Chapter 40, Section 21D for non-criminal enforcement.

, or do or act anything in relation thereto. (Proposed by the Fire Chief)

MOTION MADE: That the Town vote to insert a new Section 95, Fire Alarm Code, into the Code of the Town of Southborough as printed in the Warrant.

AMENDMENT TO MOTION: TO AMEND (SECTION 95-8) BY STRIKING THE AMOUNT OF \$150 AND INSERTING \$500 FOR FIRE ALARMS.

AMENDMENT PASSED BY A MAJORITY.

MAIN MOTION AS AMENDED PASSED BY A MAJORITY VOTE.

ARTICLE 45: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money to replace the windows at Fire Headquarters, or do or act anything in relation thereto. (Proposed by the Fire Chief)

MOTION MADE: That the Town raise and appropriate the sum of \$5,000 to replace the windows at Fire Headquarters.

Annual Town Meeting (continued)

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 46: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money to purchase equipment for the creation of a Public Safety Dispatch Facility, or do or act anything in relation thereto. (Proposed by the Fire Chief)

MOTION MADE: That the Town raise and appropriate the sum of \$80,000 to purchase equipment for the creation of a Public Safety Dispatch Facility.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 47: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money to install waste water holding tanks at Fire Headquarters, 21 Main Street and Station 2, 2 Harrington Court, or do or act anything in relation thereto. (Proposed by the Fire Chief)

MOTION MADE: That the Town raise and appropriate the sum of \$11,000 to install waste water holding tanks at Fire Headquarters, 21 Main Street and Station 2, 2 Harrington Court.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 49: To see if the Town will vote to amend the Town By-Law by deleting Section 41-20, Quorum requirement and replace it with the following: To conduct business at any Annual or Special Town Meeting, a quorum of ten (10) registered voters in the town shall be present, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: That the Town vote to amend the Town by-law by deleting Section 41-20, Quorum requirement and replace it with the following: To conduct business at any Annual or Special Town Meeting, a quorum of fifty (50) registered voters in the town shall be present.

MOTION MADE TO INDEFINITELY POSTPONE ARTICLE 49 PASSED BY A MAJORITY VOTE.

ARTICLE 50: To see if the Town will vote to insert a new section, Section 41-1.D., Schedule Fall Town Meeting to the Code of the Town of Southborough. The section shall read as follows:

Section 41-1.D. Schedule Fall Town Meeting

A Fall Town Meeting shall be held in October of each year on a date to be set by the Board of Selectmen. The Warrant for said Fall Town Meeting shall be open for insertion of Articles for a period of not less than one (1) week, closing at least four (4) weeks prior to said Town Meeting date.

, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

Annual Town Meeting (continued)

MOTION MADE: That the Town vote to insert a new section, Section 41-1.D., Schedule Fall Town Meeting to the Code of the Town of Southborough to read:

Section 41-1.D. Schedule Fall Town Meeting

A Fall Town Meeting shall be held in October of each year on a date to be set by the Board of Selectmen. The Warrant for said Fall Town Meeting shall be open for insertion of Articles for a period of not less than one (1) week, closing at least four (4) weeks prior to said Town Meeting date.

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 50.

MOTION TO INDEFINITELY POSTPONE ARTICLE 50 PASSED BY A MAJORITY VOTE.

ARTICLE 51: To see if the Town will vote to appropriate the sum of \$500,000 for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws or any other enabling authority; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or do or act anything in relation thereto. (Proposed by the Board of Health)

MOTION MADE: That the sum of \$500,000 is appropriated for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation all cost thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$500,000 and issue bonds or notes therefor under G.L. Chapter 111, section 127B ½ and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen, Department of Public Works, Board of Health or other appropriate local body or official is authorized to enter into a project regulatory agreement with The Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects. 2/3 VOTE NEEDED

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 53: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, the sum of \$5,446 to purchase classroom furniture for the Neary School, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

Annual Town Meeting (continued)

MOTION MADE: That the Town raise and appropriate the sum of \$5,446 to purchase classroom furniture for the Neary School.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 54: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, the sum of \$105,467 for the FY 2002 installment of the multiyear technology update in all Southborough Public Schools, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

MOTION MADE: That the Town raise and appropriate the sum of \$81,467 for the FY 2002 installment of the multiyear technology update in all Southborough Public Schools.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 55: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, the sum of \$19,800 for Southborough Public Schools' portion of the purchase of furniture and equipment for the Office of the Superintendent of Schools, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

MOTION MADE: That the Town raise and appropriate the sum of \$19,800 for Southborough Public Schools' portion of the purchase of furniture and equipment for the Office of the Superintendent of Schools.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 56: To see if the Town will vote to authorize borrowing by the Northborough-Southborough Regional School Committee, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d), as amended, or for the Town of Southborough to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, their share of the sum of \$136,000 for the purpose of equipment purchases of a capital nature for the FY 2002 installment of the multiyear technology update at Algonquin Regional High School, or do or act anything in relation thereto. (Proposed by the Northborough-Southborough Regional School Committee)

MOTION MADE: That the Town approve the borrowing by the Northborough-Southborough Regional School District, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d) of the sum of \$136,000 for the purpose of equipment purchases of a capital nature for the FY 2002 installment of the multiyear technology update at Algonquin Regional High School.
BORROWING REQUIRES A MAJORITY VOTE

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 57: To see if the Town will vote to authorize borrowing by the Northborough-Southborough Regional School Committee, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d), as amended, or for the Town of Southborough to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, their share of the

Annual Town Meeting (continued)

sum of \$503,160 for making extraordinary repairs, renovation and purchasing equipment of a capital nature at Algonquin Regional High School, or do or act anything in relation thereto. (Proposed by the Northborough-Southborough Regional School Committee)

MOTION MADE: That the Town approve the borrowing by the Northborough-Southborough Regional School District, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d) the borrowing and appropriation of the sum of \$233,160 for making extraordinary repairs, renovation and purchasing equipment of a capital nature at Algonquin Regional High School.

MOTION (as stated above) PASSED BY A MAJORITY VOTE.

ARTICLE 58: To see if the Town will vote to authorize borrowing by the Northborough-Southborough Regional School Committee, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d), as amended, or for the Town of Southborough to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, their share of the sum of \$19,800 for the Northborough-Southborough Regional School District's portion of the purchase of furniture and equipment for the Office of the Superintendent of Schools, or do or act anything in relation thereto. (Proposed by the Northborough-Southborough Regional School Committee)

MOTION MADE: That the Town approve the borrowing by the Northborough-Southborough Regional School District, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d), of the sum of \$19,800 for the purchase of furniture and equipment for the Office of the Superintendent of Schools.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 59: To see if the Town will vote to amend the Zoning Code of the Town of Southborough by changing the following described areas from Residence B District to Business Village District as follows:

Land located on the north side of Route 9 and east of Pleasant Street, identified as Map 39, Parcels 11, 12, 13, 14 and Map 38, Parcel 76 of the Southborough Assessors' records, being 3.77 acres, more or less.

, or do or act anything in relation thereto. (Proposed by Marcella Mazzarelli et al)

MOTION TO INDEFINITELY POSTPONE ARTICLE 59 VOTED UNANIMOUSLY.

MOTION TO BRING ARTICLE 65 FORWARD PASSED.

ARTICLE 65: To see if the Town will vote to amend the existing Zoning Map of the Town of Southborough as follows: By removing the following from a Residence A (RA) District and establishing the same as a Industrial Park (IP) District.

METES AND BOUNDS DESCRIPTION

A certain parcel of land in the Commonwealth of Massachusetts, County of Worcester, Town of Southborough situated north of Gilmore Road and shown on a plan entitled "Plan Showing

Annual Town Meeting (continued)

Proposed Rezoning in Southborough, MA," Scale 1" = 200'", dated December 1, 2000, prepared by Beals and Thomas, Inc. More particularly bounded and described as follows:

Beginning at the most southwesterly corner of said parcel, said point being N 37 24 31 W 891.30 feet from the intersection of the north side of Gilmore Road and the Southborough/Westborough town line, thence running;

N 37 24 31 W 1567.58 feet by said town line to a point, said last course being bounded in part by land now or formerly Trustees of Park Central Realty Trust and in part by land now or formerly Thomas J. Flatley, thence turning and running;
N 77 05 51 E 117.78 feet to a point, thence turning and running;
N 70 01 15 E 59.45 feet to a point, thence turning and running;
N 86 51 08 E 104.48 feet to a point, thence turning and running;
S 00 43 09 E 72.14 feet to a point, thence turning and running;
N 88 17 22 E 181.58 feet to a point, thence turning and running;
N 50 36 31 E 356.80 feet to a point, thence turning and running;
S 72 42 08 E 313.60 feet to a point, thence turning and running;
S 00 05 40 E 453.66 feet to a point, thence turning and running;
N 89 07 29 E 165.48 feet to a point, said last ten courses being bounded by land now or formerly Charles Whittemore & Kathryn Whittemore, thence turning and running;
N 88 20 15 E 179.75 feet to a point, said last course being bounded by land formerly Warfield, thence turning thence turning and running;
S 21 30 53 E 138.71 feet to a point, thence turning thence turning and running;
N 88 54 14 E 92.40 feet to a point, thence turning and running;
S 83 51 45 E 157.07 feet to a point, thence turning and running;
S 84 39 22 E 315.43 feet to a point, said last four courses being bounded by land now or formerly Garabedian, thence turning and running;
S 05 00 33 W 665.52 feet to a point, thence turning and running;
S 84 44 32 W 1083.69 feet to the point of beginning, said last two courses being on land now or formerly Trustees of Park Central Realty Trust.

Containing 1,637,954 square feet more or less, or 37.60 acres, more or less.

, or do or act anything in relation thereto. (Proposed by the Trustees of Park Central)

MOTION MADE: TO ACCEPT ARTICLE 65 AS PRINTED IN THE WARRANT. THIS REQUIRES A 2/3 VOTE

MOTION (as stated above) VOTED UNANIMOUSLY.

MOTION TO BRING ARTICLES 68, 69, 70 FORWARD.

MOTION VOTED UNANIMOUSLY.

Annual Town Meeting (continued)

ARTICLE 68: To see if the Town will vote to accept as a public way Vale Terrace described on a plan entitled "Plan of Acceptance of Vale Terrace, Southborough, Mass." prepared by MetroWest Engineering, Inc., dated October 11, 1996, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: That the Town accept as a public way Vale Terrace described on a plan entitled "Plan of Acceptance of Vale Terrace, Southborough, Mass." prepared by MetroWest Engineering, Inc., dated October 11, 1996.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 69: To see if the Town will vote to accept as a public way Killam Farm Lane described on a plan entitled "Roadway Acceptance Plan, Killam Farm Lane in Southborough, Massachusetts" prepared by Sullivan, Connors & Associates, dated September 25, 2000, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: That the Town accept as a public way Killam Farm Road described on a plan entitled "Roadway Acceptance Plan, Killam Farm Road in Southborough, Massachusetts," prepared by Sullivan, Connors & Associates, dated September 25, 2000.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 70: To see if the Town will vote to accept as a public way Hubley Lane described on a plan entitled "Road Acceptance Plan of Hubley Lane in Southborough, Mass." Prepared by MetroWest Engineering, Inc., dated February 14, 2001, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: That the Town accept as a public way Hubley Lane described on a plan entitled "Road Acceptance Plan of Hubley Lane in Southborough, Mass." prepared by MetroWest Engineering, Inc. dated February 14, 2001.

MOTION (as stated above) VOTED UNANIMOUSLY.

ARTICLE 60: To see if the town will vote to amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Section 174-8.2 - Residence A District, Paragraph A. (8) to read "Construction of private garage or private parking for not more than three (3) vehicles. One vehicle may be a truck or other commercial vehicle." And to further amend Section 174-8.2, Paragraph B. (12) to read "Private garage or parking for more than three (3) vehicles."

, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: That the Town amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Section 174-8.2 – Residence A District, Paragraph A. (8) to read:

"Construction of private garage or private parking for not more than three (3) vehicles. One vehicle may be a truck or other commercial vehicle."

Annual Town Meeting (continued)

And to further amend Section 174-8.2, Paragraph B. (12) to read:

“Private garage or parking for more than three (3) vehicles.”

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 60 VOTED UNANIMOUSLY.

ARTICLE 61: To see if the Town will vote to amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Section 174-8.2 - Residence A District, Paragraph D. (4) to read; "Maximum height: thirty-five (35) feet, two and one-half (2 ½) stories [seventeen (17) feet, one (1) story for accessory buildings].

, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 61.

MOTION TO INDEFINITELY POSTPONE ARTICLE 61 PASSED UNANIMOUS.

MOTION TO MOVE ARTICLE 64 FORWARD.

MOTION TO MOVE ARTICLE 64 FORWARD PASSED UNANIMOUS.

ARTICLE 64: To see if the Town will vote to amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Section 174-13 - **Landscaping**, as follows:

A. Purpose and Applicability

(1) Purpose - The purpose of this section is to improve the appearance, environment, character, and value of the total community; and to protect nearby properties, thereby promoting the general welfare.

(2) Applicability - Street, side line, vehicular use area and district boundary plantings and screening shall be provided as specified below when any new building, addition or change of use requires a parking increase of five (5) or more spaces. In performing site plan review under §174-10, the Planning Board may reduce or waive the requirements of this section, if in their judgment, strict compliance would be unreasonable due to existing site conditions.

(3) Exceptions - The requirements of this section do not apply to developments or renovations in the Business Village District. A landscape plan shall be submitted as part of each site plan or Special Permit Application in the Business Village District, with a written explanation of how the landscaping (or lack thereof) is in the best interest of retaining the character of the Village District.

B. Unchanged

C. Street planting area. Street planting is required for all nonresidential premises. A landscaped buffer strip shall be a minimum of fifteen (15) feet in depth. Also refer to subsection G. Existing vegetation.

Annual Town Meeting (continued)

D. Side and rear line planting area. A landscape buffer strip a minimum of ten (10) feet in width shall abut all side and rear property lines.

E. Unchanged

F. District boundary planting area. A landscaped buffer strip, a minimum of twenty (20) feet in width is required on any nonresidential premises along the full length of any boundary abutting property that is residentially used or zoned except that in the Industrial Park District (IP) the buffer strip shall be a minimum of fifty (50) feet in width. The buffer strip shall contain existing vegetation and/or plantings that are sufficiently dense in the opinion of the Planning Board to adequately screen adjacent residential properties.

G. - K. Unchanged

, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: That the Town amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Section 174-13 – Landscaping to read:

A. Purpose and Applicability

(1) Purpose - The purpose of this section is to improve the appearance, environment, character, and value of the total community; and to protect nearby properties, thereby promoting the general welfare.

(2) Applicability - Street, side line, vehicular use area and district boundary plantings and screening shall be provided as specified below when any new building, addition or change of use requires a parking increase of five (5) or more spaces. In performing site plan review under §174-10, the Planning Board may reduce or waive the requirements of this section, if in their judgment, strict compliance would be unreasonable due to existing site conditions.

(3) Exceptions - The requirements of this section do not apply to developments or renovations in the Business Village District. A landscape plan shall be submitted as part of each site plan or Special Permit Application in the Business Village District, with a written explanation of how the landscaping (or lack thereof) is in the best interest of retaining the character of the Village District.

B. Unchanged

C. Street planting area. Street planting is required for all nonresidential premises. A landscaped buffer strip shall be a minimum of fifteen (15) feet in depth. Also refer to subsection G. Existing vegetation.

D. Side and rear line planting area. A landscape buffer strip a minimum of ten (10) feet in width shall abut all side and rear property lines.

E. Unchanged

Annual Town Meeting (continued)

F. District boundary planting area. A landscaped buffer strip, a minimum of twenty (20) feet in width is required on any nonresidential premises along the full length of any boundary abutting property that is residentially used or zoned except that in the Industrial Park District (IP) the buffer strip shall be a minimum of fifty (50) feet in width. The buffer strip shall contain existing vegetation and/or plantings that are sufficiently dense in the opinion of the Planning Board to adequately screen adjacent residential properties.

G. - K. Unchanged

, or do or act anything in relation thereto. (Proposed by the Planning Board)

NEED 2/3 VOTE

MOTION MADE: (as stated in the above article) VOTED UNANIMOUSLY.

ARTICLE 62: To see if the Town will vote to amend the code of the Town of Southborough Article III, Section 174-8.2; Residence A District; Paragraph D. (5) to read: Maximum floor area ratio: fifteen-hundredths (.15).

, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 62 VOTED BY A MAJORITY.

ARTICLE 63: To see if the Town will vote to amend the code of the Town of Southborough Article III, Section 174-8.3; Residence B District; Paragraph D. (5) to read: Maximum floor area ratio: eighteen-hundredths (.18), and Paragraph E. (5) to read: Maximum floor area ratio: twenty-hundredths (.20).

, or do or act anything in relation thereto. (Proposed by the Planning Board)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 63 VOTED UNANIMOUSLY.

ARTICLE 66: To see if the Town will vote to amend the existing Zoning Map of the Town of Southborough as follows: By removing the following from a Residence A (RA) District and establishing the same as a Industrial Park (IP) District.

METES AND BOUNDS DESCRIPTION

A certain parcel of land in the Commonwealth of Massachusetts, County of Worcester, Town of Southborough situated south of Route 9 and shown on a plan entitled "Plan Showing Proposed Rezoning in Southborough, MA," Scale 1" = 200", dated December 1, 2000, prepared by Beals and Thomas, Inc. More particularly bounded and described as follows:

Beginning at the intersection of the existing zone line and land now or formerly Peter G. & Betty Jo Dowd, said point being S 00 35 18 W 1173.67 feet from the intersection of the existing zone line and southerly side line of Route 9, thence running;

Annual Town Meeting (continued)

S 25 14 42 E 1101.97 feet to a point, thence turning and running;
S 32 41 22 W 795.70 feet to a point, said last two courses being on land now or formerly EMC Corporation, thence turning and running;
S 11 48 56 W 294.39 feet to a point, said last course being bounded by land now or formerly Amir Eldad, thence turning and running;
N 00 35 16 E 1954.65 feet to the point of beginning, said last course being on land now or formerly EMC Corporation.

Containing 427,555 square feet more or less, or 9.815 acres, more or less.

, or do or act anything in relation thereto. (Proposed by EMC Corporation)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 66 VOTED UNANIMOUSLY.

ARTICLE 67: To see if the Town will vote to accept as a public way Brookside Road described on a plan entitled "Acceptance plan of Brookside Road in Southborough, MA" by Engineering Design Consultants, Inc. dated January 23, 2001, or do or act anything in relation thereto. (Proposed by Irene B. & Richard F. Tibert and eighteen others)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 67 VOTED UNANIMOUSLY.

ARTICLE 72: To see if the Town will authorize the Board of Assessors to use free cash in the Town treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 2001 and ending June 30, 2002, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 72 VOTED UNANIMOUSLY.

At 11:28 PM on Tuesday April 10, 2001 a motion to dissolve the Annual Town Meeting of April 9, 2001 and the Adjourned Session of Tuesday April 10, 2001 was passed unanimously.

A true copy:

Attest:

Paul J. Berry, Town Clerk

Special Town Meeting Monday, April 30, 2001

At the Special Town Meeting duly called and held in the P. Brent Trotter Middle School, Southborough, MA on Monday, April 30, 2001 at 7:00 PM the following ARTICLES were voted on in a legal manner. There was a quorum present (150 Voters = quorum, 301 Voters were present).

Checkers: Lidia Kiley Lois Denman
 Bonnie Phaneuf Janet ME Mattioli

The Meeting was called to order at 7:35PM by the Town Moderator, John H. Wilson.

The following Tellers were appointed by Moderator Wilson and sworn-in by Town Clerk Paul J. Berry:

 Charles Aspesi Donald McLung
 James B. Denman Chris Spellman

Moderator Wilson had requests from the following non-voters to attend the Special Town Meeting:

Tara M. Ward, Assistant Town Clerk, Southborough, MA
Vanessa Hale, Assistant Town Administrator, Southborough, MA
Robert C. Melican, Superintendent of Schools
Bradford Jackson, Assistant Superintendent of Schools
Gene Raymond, Architect for Stekalovsky & Holt

There being no objections from the floor, it was VOTED to allow the above non-voters to remain.

The boundaries of the gymnasium were outlined by the Moderator to include all of the floor area.

Moderator Wilson noted the receipt of the return of the posting of the Warrant for the Special Town Meeting by the Constable.

The Colors were presented by Girl Scout Troop 2796 from Southborough, MA. The following Girl Scouts participated: Lana Atamiano, Kia J. Carlson, Amanda Johnson, Laura Joyce, and Jackie Muggeridge.

Moderator John H. Wilson explained the rules of Town Meeting. Seven (7) voters can question the moderator's call of a vote.

It was VOTED UNANIMOUSLY to waive the reading of the Special Town Meeting Warrant.

ARTICLE 1: To see if the Town will vote to amend the motion for Article 3 of the Special Town Meeting of November 13, 2000 as follows:

1. Delete the words, "for constructing, originally equipping and furnishing an addition or additions to the Margaret A. Neary School including the payment of all costs incidental and

Special Town Meeting (continued)

- related thereto: for remodeling, reconstructing or making extraordinary repairs to the present Margaret A Neary School, including the payment of all costs incidental and related thereto,"
2. And delete the words, "for constructing, originally equipping and furnishing an addition or additions to the Albert S. Woodward School including the payment of all costs incidental and related thereto; for remodeling, reconstructing or making extraordinary repairs to the present Albert S. Woodward School including the payment of all costs incidental and related thereto" and insert the words " for demolishing the existing Woodward School and constructing, originally equipping and furnishing a new school including the payment of all costs incidental and related thereto," so that it reads as follows:

That the sum of \$21,211,676 is hereby borrowed and appropriated for constructing, originally equipping and furnishing an addition or additions to the Mary Finn School, including the payment of all costs incidental and related thereto; for remodeling, reconstructing or making extraordinary repairs to the present Mary Finn School including the payments of all costs incidental and related thereto; for constructing, originally equipping and furnishing an addition or additions to the P. Brent Trottier Middle School including the payment of all costs incidental and related thereto, for remodeling, reconstructing or making extraordinary repairs to the present P. Brent Trottier Middle School including the payment of all costs incidental and related thereto, for demolishing the existing Woodward School and constructing, originally equipping and furnishing a new school including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with approval of the Board of Selectman, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 (3) and (3A) and Chapter 70B, of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town. (Proposed by the K-8 Temporary School Building Planning Committee and the Southborough School Committee)

[This article would reduce the scope of the school building projects voted at the Special Town Meeting on November 13, 2000 to keep project costs within the \$21,211,676 voted by the Town. The scope would include the addition to P. Brent Middle Trottier Middle School, additional funding for the Mary Finn School addition approved at the April 1, 2000 STM, and for reconstructing the Woodward School by means of new build. The grade configuration planned for this option is Mary Finn School grades Pre-K and K-1, Albert S. Woodward School grades 2-3, Margaret Neary School grades 4-5, and P. Brent Middle Trottier Middle School grades 6-8.]

MOTION MADE: That the Town vote to amend the motion for Article 3 of the Special Town Meeting of November 13, 2000 and replace it with the following:

1. Delete the words, "for constructing, originally equipping and furnishing an addition or additions to the Margaret A. Neary School including the payment of all costs incidental and related thereto: for remodeling, reconstructing or making extraordinary repairs to the present Margaret A. Neary School, including the payment of all costs incidental and related thereto,"
2. And delete the words, "for constructing, originally equipping and furnishing an addition or additions to the Albert S. Woodward School including the payment of all costs incidental and related thereto; for remodeling, reconstructing or making extraordinary repairs to the present Albert S. Woodward School including the payment of all costs incidental and related thereto" and insert the words "for demolishing the existing Woodward School and constructing, originally equipping and furnishing a new school including the payment of all costs incidental and related thereto," so that it reads as follows:

Special Town Meeting (continued)

That the sum of \$21,211,676 is hereby borrowed and appropriated for constructing, originally equipping and furnishing an addition or additions to the Mary Finn School, including the payment of all costs incidental and related thereto; for remodeling, reconstructing or making extraordinary repairs to the present Mary Finn School including the payments or all costs incidental and related thereto; for constructing, originally equipping and furnishing an addition or additions to the P. Brent Trottier Middle School including the payment of all costs incidental and related thereto, for remodeling, reconstructing or making extraordinary repairs to the present P. Brent Trottier Middle School including the payment of all costs incidental and related thereto, for demolishing the existing Woodward School and constructing, originally equipping and furnishing a new school including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with approval of the Board of Selectman, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 (3) and (3A) and Chapter 70B, of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no funds shall be borrowed or expended hereunder, unless and until the Town shall have voted to exclude the amounts necessary to repay any bonds or notes issued hereunder from the limitations imposed by Chapter 59, Section 21C of the General Laws, also known as Proposition 2 ½.

At 7:52 PM, the Temporary School Building Planning Committee made a slide presentation. After the slide presentation, the Advisory Committee voiced its support of Article 1, as did the Board of Selectmen.

MOTION MADE: TO MOVE THE QUESTION
2/3 VOTE NEEDED TO MOVE THE QUESTION
PASSED UNANIMOUSLY.

2/3 VOTE IS NEEDED FOR THIS ARTICLE
214 YES 25 NO
MOTION CARRIES.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer from available funds and appropriate, or borrow and appropriate, a sum of money for architectural design services for K-8 schools, or do or act anything in relation thereto. (Proposed by the K-8 Temporary School Building Planning Committee and the Southborough School Committee)

[If Article 1 does not pass, this article would provide funding for architectural design fees that have been incurred since the November Special Town Meeting and December Special Election.]

MOTION TO INDEFINITELY POSTPONE ARTICLE 2 VOTED UNANIMOUSLY.

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or borrow and appropriate \$440,600 for constructing, originally equipping and furnishing an addition or additions to the Mary Finn School including costs incidental and related thereto; for remodeling, reconstructing or making extraordinary repairs to the present Mary Finn School including costs incidental and related thereto. (Proposed by the K-8 Temporary School Building Planning Committee and the Southborough School Committee)

Special Town Meeting (continued)

[If Article 1 does not pass, this article would provide the additional funding necessary for the Mary Finn School addition approved at the April 1, 2000 STM.]

MOTION TO INDEFINITELY POSTPONE ARTICLE 3 VOTED UNANIMOUSLY.

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds and appropriate, or borrow and appropriate, a sum of money for architectural design services for the K-8 Temporary School Building Planning Committee to present proposals to an annual or Special Town Meeting to accommodate the needs of the Southborough Schools K-8, including costs and benefits associated with renovation, addition, and new construction, or do or act anything in relation thereto, and that to meet this appropriation, the Treasurer, with approval of the Board of Selectman, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7 (3) and (3A) and Chapter 70B, of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no funds shall be borrowed or expended hereunder, unless and until the Town shall have voted to exclude the amounts necessary to repay any bonds or notes issued hereunder from the limitations imposed by Chapter 59, Section 21C of the General Laws, also known as Proposition 2 1/2. (Proposed by the K-8 Temporary School Building Planning Committee and the Southborough School Committee.)

[If Article 1 does not pass, this article would provide funding for the K-8 Temporary Building Planning Committee to hire an architect and redesign options for presentation to a future Annual or Special Town Meeting.]

MOTION TO INDEFINITELY POSTPONE ARTICLE 4 VOTED UNANIMOUSLY.

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds and appropriate, or borrow and appropriate, a sum of money for construction management services for K-8 schools, or do or act anything in relation thereto, and that to meet this appropriation, the Treasurer, with approval of the Board of Selectman, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 (3) and (3A) and Chapter 70B, of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore; provided, however, that no funds shall be borrowed or expended hereunder, unless and until the Town shall have voted to exclude the amounts necessary to repay any bonds or notes issued hereunder from the limitations imposed by Chapter 59, Section 21C of the General Laws, also known as Proposition 2 1/2. (Proposed by the K-8 Temporary School Building Planning Committee and the Southborough School Committee)

[This article would provide additional funding, if necessary, for the projects passed in Article 1, and/or Article 3 to hire a construction management firm to assist the School Building Committee in overseeing the K-8 school building projects.]

MOTION TO INDEFINITELY POSTPONE ARTICLE 5 VOTED UNANIMOUSLY.

At 9:45 PM on Monday, April 30, 2001 it was MOVED and UNANIMOUSLY VOTED to DISSOLVE the SPECIAL TOWN MEETING OF APRIL 30, 2001.

A true copy:

Attest:

Paul J. Berry, Town Clerk

Annual Town Election

Monday, May 14, 2001

TOWN MODERATOR 1 year
Vote for One

John H. Wilson	1407
All Others	9
Blanks	212
Total	1628

BOARD OF SELECTMEN 3 years
Vote for One

David W. Parry	853
Alfred C. Hamilton	708
All Others	5
Blanks	62
Total	1628

BOARD OF ASSESSORS 3 years
Vote for One

Shirley A. Bator	1203
All Others	6
Blanks	419
Total	1628

SCHOOL COMMITTEE 3 years
Vote for One

Marcia A. Hallwood	772
Jonathan D. Sanson	557
All Others	6
Blanks	293
Total	1628

NORTHBOROUGH/SOUTHBOROUGH
REGIONAL SCHOOL DISTRICT
COMMITTEE, SOUTHBOROUGH
CANDIDATE 3 years
(Southborough Vote) – Vote for One

Jack Kessler	746
Karen R. Richardson	733
All Others	2
Blanks	147
Total	1628

NORTHBOROUGH/SOUTHBOROUGH
REGIONAL SCHOOL DISTRICT
COMMITTEE, SOUTHBOROUGH
CANDIDATE 3 years
(Northborough Vote) – Vote for One

Jack Kessler	1135
Karen R. Richardson	1181
All Others	1
Blanks	384
Total	2701

NORTHBOROUGH/SOUTHBOROUGH
REGIONAL SCHOOL DISTRICT
COMMITTEE, NORTHBOROUGH
CANDIDATE 3 years
(Southborough Vote) – Vote for One

Joan G. Frank	780
Charles R. Fawcner	443
All Others	3
Blanks	402
Total	1628

NORTHBOROUGH/SOUTHBOROUGH
REGIONAL SCHOOL DISTRICT
COMMITTEE, NORTHBOROUGH
CANDIDATE 3 years
(Northborough Vote) – Vote for One

Joan G. Frank	1448
Charles R. Fawcner	1012
All Others	5
Blanks	236
Total	2701

BOARD OF HEALTH 3 years
Vote for One

Suzanne H. Traini	1107
All Others	24
Blanks	497
Total	1628

Annual Town Election

Monday, May 14, 2001

BD. OF LIBRARY TRUSTEES 3 years

Vote for Two

Fred B. Williams	1216
Helen Puff Uhlman	1214
All Others	2
Blanks	824
Total	3256

PLANNING BOARD 5 years

Vote for One

Charles E. Gaffney	1200
All Others	5
Blanks	423
Total	1628

QUESTION 1

Shall the Town of Southborough be allowed to assess an additional \$250,000 in real estate and personal property taxes for the purpose of funding a portion of the Fiscal Year 2002 Fire Department budget for the fiscal year beginning July first, two thousand and one?

Yes	1201
No	389
Blanks	38
Total	1628

Said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

QUESTION 2

Shall the Town of Southborough be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to implement a Geographic Information System?

YES	624
NO	913

BLANKS	91
TOTAL	1628

And provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

QUESTION 3

Shall the Town of Southborough be allowed to assess an additional \$370,000 in real estate and personal property taxes, for the purposes of constructing road and safety improvements along Southville and Parkerville Roads, for the fiscal year beginning July first, two thousand and one?

YES	927
NO	654
BLANKS	47
TOTAL	1628

And provided further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

QUESTION 4

Shall the Town of Southborough be allowed to assess an additional \$200,000 in real estate and personal property taxes, for the purposes of purchasing two (2) portable classrooms for the Neary School, for the fiscal year beginning July first, two thousand and one?

YES	1088
NO	503
BLANKS	37
TOTAL	1628

And provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

Annual Town Election

Monday, May 14, 2001

QUESTION 5

Shall the Town of Southborough be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to contract for design and construction services of the Southborough Community Facilities?

YES	789
NO	784
BLANKS	55
TOTAL	1628

And provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes".

QUESTION 6

Shall the Town of Southborough accept sections 3 to 7 inclusive of Chapter 44B of the General Laws, as approved by its legislative body, a summary of which appears below?

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act (Act), establish a dedicated funding source to enable cities and towns to (1) acquire open space, which includes land for park and recreational uses and the protection of public drinking water well fields, aquifers and recharge areas, wetlands, farm land, forests, marshes, beaches, scenic areas, wildlife preserves and other conservation areas, (2) acquire and restore historic buildings and sites, and (3) create affordable housing. In the Town of Southborough, the funding source for these community preservation purposes will be a surcharge of 3% on the annual property tax assessed on real property and annual distributions made by

the state from a trust fund created by the Act. If approved, the following will be exempt from the surcharge: (1) property owned and occupied as a domicile by any person who qualifies for low income housing or low and moderate senior housing in the Town of Southborough, as defined in Section 2 of said Act; (2) \$100,000 of the value of each taxable parcel of residential real property. A taxpayer receiving a regular property tax abatement or exemption will also receive a pro rata reduction in surcharge.

A Community Preservation Commission will be established by by-law to study community preservation resources, possibilities and needs to make annual recommendation to town meeting on spending the funds. At least 10% of the funds for each fiscal year will be spent or reserved for later spending on each of the Act's three community preservation purposes: (1) open space (excluding land for recreational use), (2) historic resources and (3) affordable housing."

YES	771
NO	793
BLANKS	64
TOTAL	1628

The question is deemed approved and the statute accepted if a majority of the voters voting on the ballot question vote "yes".

A true copy:

Attest:

Paul J. Berry, Town Clerk

Special Town Election
Monday, May 21, 2001

BALLOT QUESTION

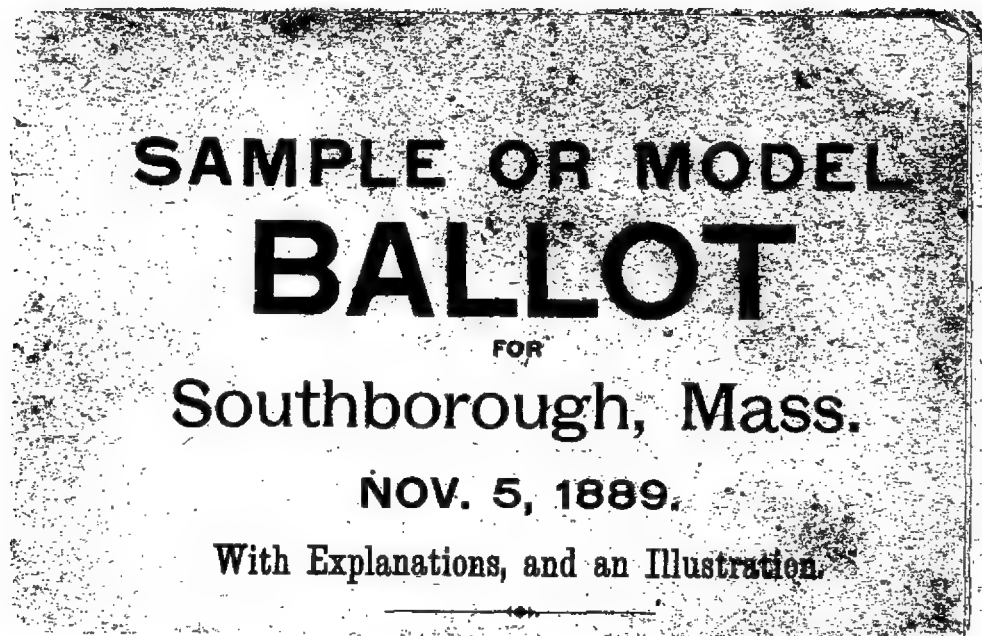
Shall the Town of Southborough be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued for constructing, originally equipping and furnishing an addition or additions to the Mary Finn School; for remodeling, reconstructing or making extraordinary repairs to the present Mary Finn School; for constructing, originally equipping and furnishing an addition or additions to the P. Brent Trottier Middle School; for remodeling, reconstructing or making extraordinary repairs to the present P. Brent Trottier Middle School; for demolishing the existing Woodward School and constructing, originally equipping and furnishing a new school?

YES	863
NO	340
BLANKS	1
TOTAL	1204

A true copy:

Attest: _____

Paul J. Berry, Town Clerk



Special Town Meeting ***Saturday, November 10, 2001***

At the Special Town Meeting duly called and held in the P. Brent Trottier Middle School, Southborough, MA on Saturday, November 10, 2001 at 9:00 AM the following ARTICLES were voted on in a legal manner. There was a quorum present (150 Voters = quorum, 1361 Voters were present).

Checkers:	Gail B. Rowe	Lena Carloni	Lois Denman
	Vernelle Cibelli	Janet ME Mattioli	Alice Brenda Gaffney
	Linda Hubley	Jennifer Juliano	Eleanor MacLauchlin
	Carolyn Ostresh	Theresa Prosperi	Ann Sarkis
	Robert Spayne	Alphonsina Torcoletti	

The Town Moderator, John H. Wilson, called the Meeting to order at 9:50 AM.

The following Tellers were appointed by Moderator Wilson and sworn-in by Town Clerk Paul J. Berry:

Edward Maloney	Sally Watters	Barbara Connors
Donnalee Sergi	Thomas McAuliffe	Wayne Thies
Anthony William Rea II	Daniel F. McCarthy	Stephen A. Morreale
Thomas Bacon	Charles R. O'Connell	Donald C. Morris
Richard F. Connors, Assistant Town Moderator		

Moderator Wilson had requests from the following non-voters to attend the Special Town Meeting:

Tara M. Ward, Assistant Town Clerk, Southborough, MA
Robert C. Melican, Superintendent of Schools
Bradford Jackson, Assistant Superintendent of Schools
State Representative Paul J.P. Loscocco
State Representative Steve LeDuc
Shirley Lundberg, Northbrough-Southborough Regional School District Committee
David Crowley, Northborough
Jon Phelps, Video Camera Operator
Jennifer Kavanaugh, MetroWest Daily News
Marshall Wolff, MetroWest Daily News
Jackie Reis, Telegram & Gazette

There being no objections from the floor, it was VOTED to allow the above non-voters to remain.

The boundaries of the gymnasium were outlined by the Moderator to include all of the floor area and the bleachers.

Moderator Wilson noted the receipt of the return of the posting of the Warrant for the Special Town Meeting by the Constable.

It was VOTED UNANIMOUSLY to waive the reading of the Special Town Meeting Warrant.

Special Town Meeting (continued)

An Accommodation was given to Suellen Wrenn to acknowledge her 21 years as a Swimming Teacher. Ms. Wrenn is retiring this year.

ARTICLE 1: To see if the Town will vote to raise and appropriate, borrow and appropriate, or transfer from available funds \$525,000 for the purpose of implementing a Geographic Information System, or do or act anything in relation thereto. (Proposed by the Board of Selectmen, Board of Assessors, Building Inspector, Conservation Commission, DPW Superintendent, Fire Chief, Planning Board, Police Chief, Recreation Commission.)

MOTION MADE: That the Town transfer One hundred thousand dollars (\$100,000) from the Water Reserve fund in order to implement Phase I of a Geographic Information System (GIS), a Town computer system to be used by all agencies capable of assembling, storing, manipulating and displaying map-based information including but not limited to information about the town's buildings, streets and infrastructure, Zoning Districts, sewage systems, location of homes and businesses, traffic data, conservation and wetlands, data for emergency incidents so that the town government can obtain the important necessary information as efficiently as possible to respond to police, fire and medical emergencies, respond to EPA and other mandated mapping requirements and comply with requests for public records.

MOTION CARRIES BY A MAJORITY VOTE.

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer from available funds and appropriate, or borrow and appropriate, a sum of money to purchase 2 East Main Street, or do or act anything in relation thereto. (Proposed by the Board of Selectmen.)

MOTION MADE: To indefinitely postpone Article 2.

VOTED UNANIMOUSLY TO INDEFINITELY POSTPONE ARTICLE 2.

ARTICLE 3: To amend ARTICLE 2 of the ANNUAL TOWN MEETING, Monday, April 13, 1998:

"To see if the Town will authorize the borrowing of \$5,000,000 for the purpose of purchasing real property, provided that this appropriation and borrowing shall be contingent upon favorable Proposition 2 ½ debt exclusion vote at the town election."

And substitute the following:

To see if the Town will authorize the borrowing of \$5,000,000 for the purpose of purchasing real property for the sole or exclusive use of open space, conservation land, or land subject to conservation restrictions so that it can only be used for conservation purposes; provided that this appropriation and borrowing shall be contingent upon favorable Proposition 2 ½ debt exclusion vote at a town election, or do or act anything in relation thereto. (Proposed by Mark Davis and 142 others.)

Special Town Meeting (continued)

MOTION MADE: That the Town vote to amend ARTICLE 2 of the ANNUAL TOWN MEETING, Monday, April 13, 1998 by deleting:

“the borrowing of \$5,000,000 for the purpose of purchasing real property”

And inserting:

“the borrowing of the balance of five million dollars (\$5,000,000) four million seven hundred sixty thousand (\$4,760,000) for the purpose of purchasing real property for the sole or exclusive use of open space, conservation land, or land subject to conservation restrictions so that it can only be used for conservation purposes.”

MOTION TO MOVE THE QUESTION PASSED BY A MAJORITY VOTE.

458 IN FAVOR 343 OPPOSED

MOTION PASSED BY A MAJORITY.

ARTICLE 4: To see if the Town will vote to establish a committee to negotiate the terms of the dissolution of the Northborough-Southborough Regional School District, which Committee would also be responsible for developing a plan to operate a kindergarten-grade twelve school system within the Town, negotiating a dissolution plan that is acceptable to both Northborough and Southborough and winning state approval and/or special provisions in the School Building Assistance Program that are advantageous to the Town, to determine whether the Town will appropriate a sum of money to meet the expenses of this Committee, or take any other action relative thereto. (Proposed by the Board of Selectmen at the request of the Northborough-Southborough Regional District School Committee.)

MOTION MADE: That the Town vote to establish a committee to negotiate the terms of the dissolution of the Northborough-Southborough Regional School District, which Committee would also be responsible for developing a plan to operate a kindergarten-grade twelve school system within the Town, negotiating a dissolution plan that is acceptable to both Northborough and Southborough and winning state approval and/or special provisions in the School Building Assistance Program that are advantageous to the Town, to determine whether the Town will appropriate a sum of money to meet the expenses of this Committee.

MOTION MADE: To discuss Articles 4, 5, 6, 7, 8, 9, 10 jointly for the purpose of discussion
PASSED by a MAJORITY VOTE.

MOTION MADE: To bring Article 7 forward.

MOTION VOTED BY A MAJORITY VOTE.

ARTICLE 7: To see if the Town will vote to approve the borrowing of Fifty-nine million two hundred and one thousand one hundred dollars (\$59,201,100) by the Northborough-Southborough Regional District Committee, as approved by the District School Committee in accordance with the provisions of Massachusetts General Laws, Chapter 71, Section 16(d), for the purpose of financing costs of adding to, remodeling, reconstructing, making extraordinary repairs, equipping

Special Town Meeting (continued)

and furnishing the existing Algonquin Regional High School, including all other costs incidental and related thereto, provided, however, that no sums for this purpose shall be borrowed or expended hereunder unless and until each of the Member Towns of the District shall have voted to exclude its respective share of debt service on bonds or notes issued for this project from the limitations imposed by Chapter 59, Section 21C of the General Laws. (Proposition 2 ½). (Proposed by Northborough-Southborough Regional School District Committee.)

MOTION MADE: That the Town approve the borrowing of Fifty-nine million two hundred and one thousand one hundred dollars (\$59,201,100) by the Northborough-Southborough Regional District Committee, as approved by the District School Committee in accordance with the provisions of Massachusetts General Laws, Chapter 71, Section 16(d), for the purpose of financing costs of adding to, remodeling, reconstructing, making extraordinary repairs, equipping and furnishing the existing Algonquin Regional High School, including all other costs incidental and related thereto, provided, however, that no sums for this purpose shall be borrowed or expended hereunder unless and until each of the Member Towns of the District shall have voted to exclude its respective share of debt service on bonds or notes issued for this project from the limitations imposed by Chapter 59, Section 21C of the General Laws.

MOTION CARRIES 688 IN FAVOR 412 OPPOSED.

VOTED BY A MAJORITY TO BRING ARTICLE 4 BACK TO THE FLOOR.

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 4.

MOTION MADE: TO AMEND ARTICLE 4.

AMENDMENT STATES: Contingent upon failure of future town meetings or special elections.

AMENDMENT DEFEATED BY A MAJORITY VOTE.

MOTION TO INDEFINITELY POSTPONE ARTICLE 4 PASSED BY A MAJORITY VOTE.

MOTION MADE: TO RECONSIDER ARTICLE 7 (This requires a 2/3 VOTE).

MOTION FAILS YES 25 NO 5.

ARTICLE 5: To see if the Town will vote to request the Regional District School Committee of the Northborough-Southborough Regional School District (the "District") to authorize the borrowing of money in order to construct a new high school in Southborough, which project would involve, among other things, either the substantial amendment of the District's Agreement to alter the capital cost allocation provisions of the District's Agreement to require each town to pay for the school construction in their town and to provide that no "buy-out" of Southborough's share of the District's high school building would need to be made by Northborough, and/or ultimately the dissolution of the District, or take any other action relative thereto. (Proposed by the Board of Selectmen at the request of the Northborough-Southborough Regional School District Committee.)

MOTION MADE: To INDEFINITELY POSTPONE ARTICLE 5.

MOTION CARRIES BY A MAJORITY VOTE.

ARTICLE 6: To see if the Town will vote to request the Regional District School Committee of the Northborough-Southborough Regional School District (the "District") to authorize a borrowing in order to construct a new regional high school on the current site in Northborough, including all other costs incidental and related thereto, provided, however, that no sums for this purpose shall be borrowed or expended hereunder unless and until each of the Member Towns of the District shall have voted to exclude its respective share of debt service on bonds or notes issued for this project from the limitations imposed by Chapter 59, Section 21C of the General Laws (Proposition 2 ½). (Proposed by the Board of Selectmen.)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 6.

MOTION CARRIES BY A MAJORITY VOTE.

ARTICLE 8: To see if the Town of Southborough will vote to amend the Regional School Agreement to provide that there shall be two schools within the Region, one in each town, and each Town shall pay for, own, and maintain the land and building in that Town, as well as pay for the operating costs for that school, and to provide such terms as are necessary or desirable to effect this, or do or act anything in relation thereto. (Proposed by Kelly Roney and 148 others.)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 8.

MOTION CARRIES BY A MAJORITY VOTE.

ARTICLE 9: To see if the Town of Southborough will vote to create a Building Committee consisting of seven members, residents of the Town. Three appointed by the Board of Selectmen, two by the Regional School Committee, and two by the Southborough School Committee. Such Building Committee shall plan the construction of a high school within the Town and shall present to Southborough Town Meeting such funding proposals as are necessary to effect it, or do or act anything in relation thereto. (Proposed by Kelly Roney and 148 others.)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 9.

MOTION CARRIES BY A MAJORITY VOTE.

ARTICLE 10: To see if the Town of Southborough will vote to authorize the Board of Selectmen to select and acquire a parcel, or parcels, of land for the purpose of sitting a 700 student high school within the Town, such as acquisition subject to funding and approval by the voters at a Special or Annual Southborough Town Meeting, or do or act anything in relation thereto. (Proposed by Kelly Roney and 148 others.)

MOTION MADE: TO INDEFINITELY POSTPONE ARTICLE 10.

MOTION CARRIES BY A MAJORITY VOTE.

Special Town Meeting (continued)

MOTION MADE: To DISSOLVE the Special Town Meeting of November 10, 2001.

MOTION CARRIES.

The Special Town Meeting of Saturday, November 10, 2001 was DISSOLVED at 2:17 PM.

A true copy:

Attest: _____

Paul J. Berry, Town Clerk



Volume IX, Number 180

Friday, April 15, 1988

60 cents

The Southborough Villager

CAPITAL EXCLUSION COMING UP

TOWN MEETING ENDS

Professional
Planner
Approved

Special Town Election
Tuesday, December 11, 2001

BALLOT QUESTION

Shall the Town of Southborough be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay its assessed share of the bond issued in order to pay for the financing costs of adding to, remodeling, reconstructing, making extraordinary repairs, equipping and furnishing the existing Algonquin Regional High School?

and provided, further, that said question shall be deemed approved if a majority of the persons voting there shall vote "yes".

YES	1776
NO	330
BLANKS	0
TOTAL	2106

A true copy:

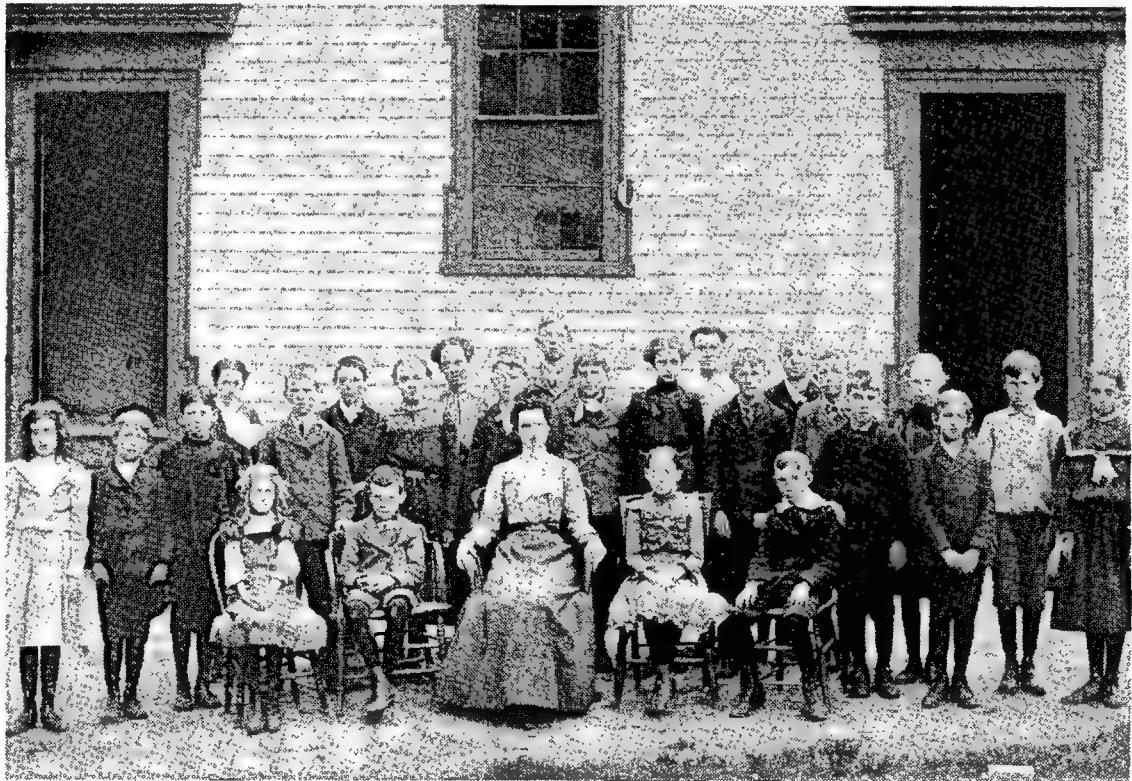
Attest: _____

Paul J. Berry, Town Clerk



SKETCH OF POLLING PLACE.

This Certifies, that Joseph Bullard Richards has stood
at the head of his class three Days past and is entitled
the approbation of his Instructor for his good Improvement
the same time at school ----- in L. Newton, Instructor
Southboro' December 30th 1815



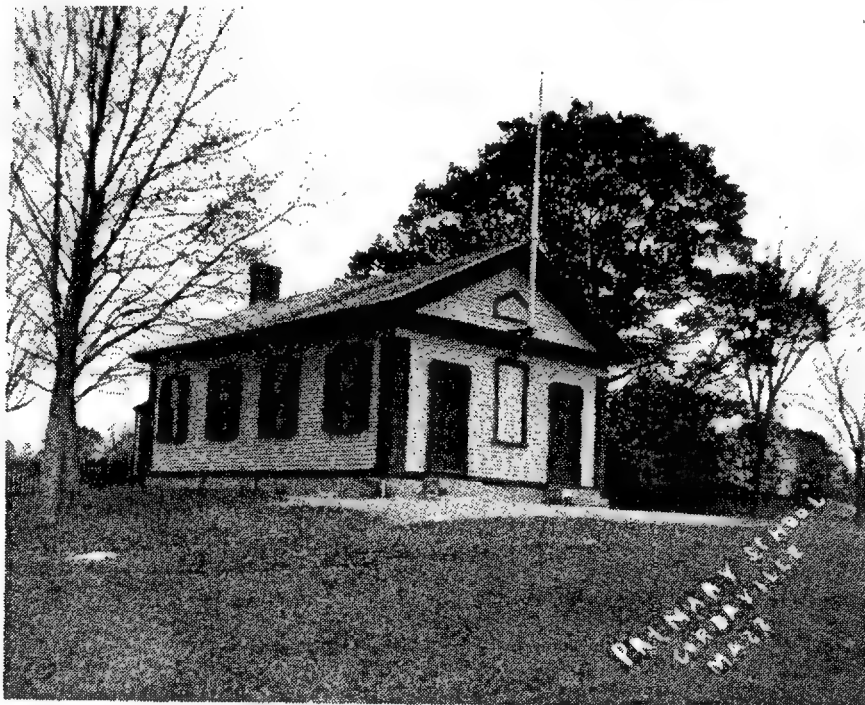
EDUCATION

...The care of the fires was left with the larger boys, who took their turns in building it. I sometimes was paid in a storm for building the fire, by the other boys, a home-made lead pencil, or a dozen of pins, and sometimes two cents. The girls always swept the school-room and washed it, with the help of the boys. The large girls, with some of the larger boys, had to stay in the evening to keep a fire to dry the school-room for the examination the next day.

The dress of the boys was thin and poor. Many of them wore home-made woolen frocks and round pockets, no drawers or flannel undershirts. Very few wore boots. Most of them wore leggings.

The dress of the girls was a sort of linsey-woolsey, some calico, but very light under-clothing. The girls would go through snow—(drifts from two to three feet deep). The dress of our children today to go to school is vastly better than they had then with which to go to meeting.

Deacon Peter Fay, *Historical Sketches*, p. 6.



Southborough School Committee

Mary Jane Mastrangelo
Dolly Ryan
Marcia Hallwood
Desiree Brodeur
Frank Fazio

Chairperson
Vice Chairperson
Secretary

Administration

Robert E. Melican
B.S.Ed., M.Ed., C.A.G.S.
Bradford L. Jackson
B.S., M.B.A.
Charles E. Gobron
A.B., M.Ed.
Jean M. Bean
B.S.Ed., M.Ed.
Barbara E. Goodman
B.S., M.Ed.
Gail A. Jenks
B.S., M.S.
Basilio Diaz

Superintendent of Schools

Assistant Superintendent of Schools for
Finance and Facilities
Director of Curriculum and Instruction

Director of Student Support Services

Assistant Director, Student Support Services

Director of Technology

Facilities Manager

Cheryl L. Levesque
Cheryl M. Lepore
TBA
Kathleen Ledoux

Barbara Donovan
Helen A. Yanco
Deborah A. Gabriau
Maureen C. Murphy
Sheri-Lynne Foster
Jason A. Little
Pamela E. Hite
Barbara Sanchioni-Armstrong
Suzanne L. Houle

Administrative Assistant to Superintendent
Secretary to Superintendent
Secretary to Assistant Superintendent
Administrative Assistant, Director of Student
Support Services
Secretary, Director of Curriculum/Instruction
Personnel Assistant
Personnel Clerk
Office Secretary
Budget Officer
Financial Secretary - Northborough
Financial Secretary - Southborough
Financial Secretary - Algonquin
Financial Clerk

Business Office

44 Bearfoot Road
Northborough, MA 01532
8:00 a.m. - 4:30 p.m.
(508) 351-7000
(508) 351-7049

Office Hours:
Telephone:
FAX:

Superintendent's Report

Robert E. Melican, Superintendent

On behalf of Mary Jane Mastrangelo, Chairperson, and School Committee Members, Desiree Brodeur, Frank Fazio, Marcia Hallwood and Dolly Ryan, it is my pleasure to thank all of the members of the Southborough community for their continued support for our students. This support and dedication by the Town Officials, parents, staff and citizens all contribute to the excellence that our public schools are known for throughout the Commonwealth.

The year 2001 continued the long held tradition of providing excellence in education for all of our students. Our district experienced a number of staffing changes this past year, but even with a teacher shortage we were able to attract highly qualified and motivated staff to work with our exceptional veteran staff. This was possible due to the excellent reputation that our district maintains. As I noted above, this is due to your support.

The curriculum advances that we are seeing in our schools and the delivery of instruction in the classroom always comes back to the commitment of the community to education. This commitment is alive and well in Southborough and I thank you. Valuing professional development for our staff, the district continues to provide a variety of opportunities, not only for staff, but also community members. Two full days of professional activities that are presented each year allow participants to fine tune their skills. Realizing the importance of professional growth, the district is committed to providing the appropriate opportunities for staff. All of our success starts in the classroom! The delivering of the curriculum, the differentiating of instruction for students, the challenging of all of our students to their ability, the providing of all the appropriate tools, along with highly qualified and dedicated staff, makes this success a reality! In maintaining its commitment to mentoring of new staff, the district has continued its very successful Teacher Mentor program.

The district continually addresses any areas of concern that develop through the state MCAS (Massachusetts Comprehensive Assessment System) test. Under the direction of our Director of Curriculum, principals and staff review all of our results to identify areas of improvement. The discussions between parents, staff and students in regard to our test scores help to ensure continued success on this very important testing program.

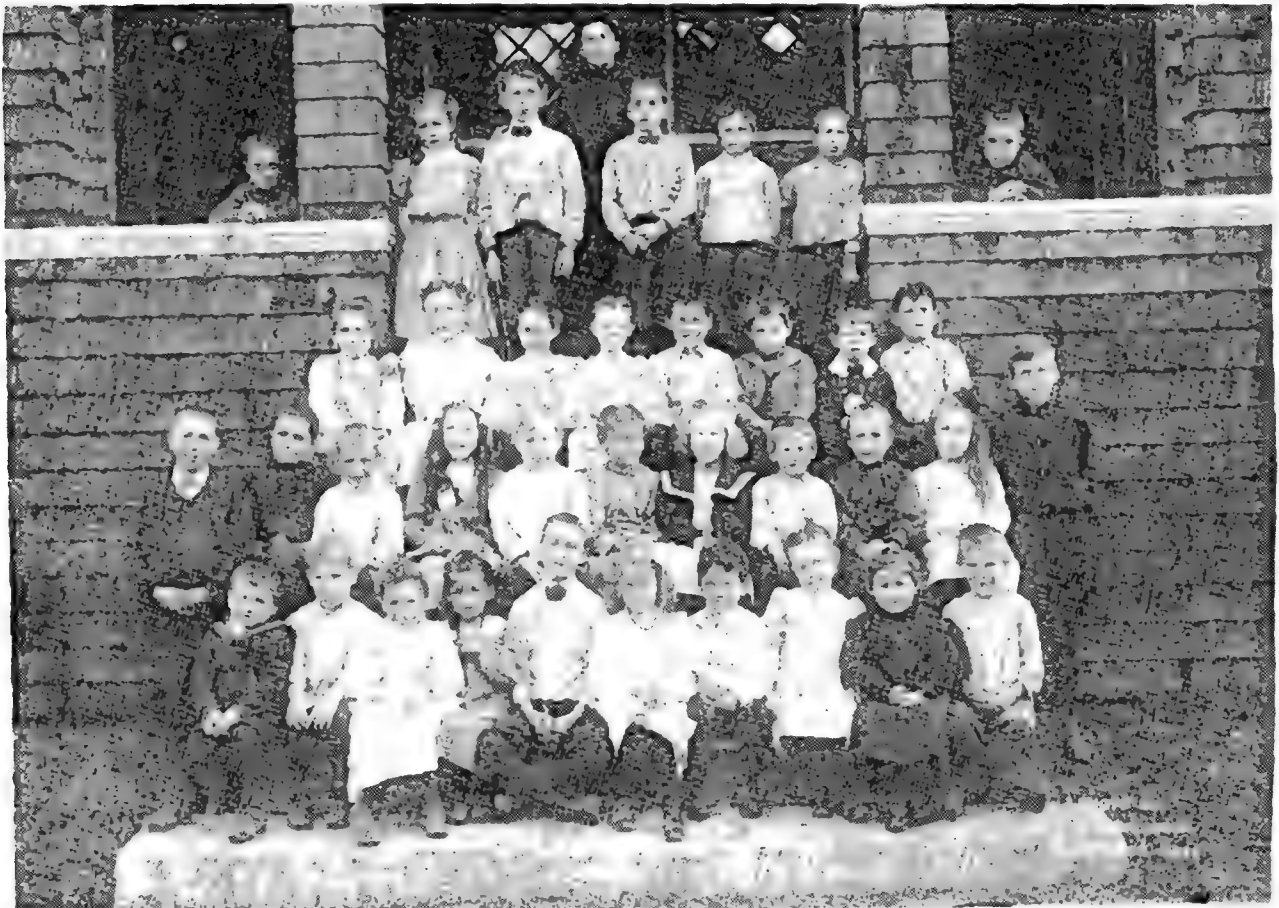
I am sure that the technological advances that we as a society are experiencing can at times be overwhelming. Fortunately we have generations of young adults and students that are not only ready for this advancement but also are participants. Due to this community's commitment to providing the best technology education possible to our schools, our students have the tools and the skills to not only understand the changes in technology but to be a player in their development.

No matter how well we try to predict future enrollments, the K-8 student population continues to exceed our expectations. When would anyone have ever predicted nine to ten classes within a grade level! Parents know the value of education and look to Southborough as the community to raise their children. With these increasing student populations, all of you again have stepped up and addressed the needs of our schools. This past year saw the Special Town Meeting passing a warrant article to complete the additions to the Finn School and the Trottier School and the construction of a new Woodward Elementary School. It is quite obvious the

Superintendent's Report continued

sacrifices that you make on behalf of our students. Years from now, these young students will be able to look back at the past few years and clearly see the commitment that this community has made for education.

My sixth year as your superintendent continues to bring new projects and responsibilities to my office. As you read the enclosed reports from our schools, I believe that you will see what a wonderful school system you have and why it is held in such high regard. Thank you for the privilege and honor to represent the community of Southborough.



The next [teachers] were Misses Olivia Thayer and Abigail Thayer, who taught in the hall of the house owned by Fitch-Winchester. Col. Jonas Ball procured the teachers. Their mode of teaching was something new for the town of Southboro. It consisted of reading, elocution, grammar, politeness of manners, how to sit in a chair, to stand, walk, to leave a room, to receive company, to courtesy, and last though not least, how to kiss with civility—that comes very natural to some people...

Deacon Peter Fay, *Historical Sketches*, p. 13.

Mary E. Finn School

Mary A. Ryan, Principal

The Mary E. Finn School provides a rich learning environment for all our students. We are proud of the many educational innovations that are balanced with strong teaching strategies in each classroom. Our staff is continually involved in gaining professional information to enhance our programs and support the learning opportunities for our children. Our school is inclusive and provides a sense of community for all students and their families.

Literacy continues to be the focus of our instruction and programming. The grade level teams are always involved in evaluating our instruction, adapting curriculum to meet the strengths and needs of our students, and developing new programs based on sound pedagogical research. The math instruction at Finn is based on the TERC program "Investigations". This program goes beyond basic computation skills. It provides thinking activities for developing a solid conceptual understanding of mathematics. Children are encouraged to develop their own problem solving strategies, use math vocabulary to describe their processes, and explain these functions both verbally and in their math journals. Math classes involve whole group, cooperative groups and independent activities.

Teachers worked during the summer developing the following initiatives; to develop instructional mapping for the first grade reading program, to link technology to classroom instruction, to connect kindergarten curriculum to the state, district, and school based goals, and to plan first grade science instruction as outlined in the district guides. The librarian and computer teacher worked on furthering their understanding of the Dukane Media Retrieval system and connecting it to our curriculum and instruction.



Finn School continued

The Mary E. Finn School is very fortunate to have the latest technology available to staff and students. We begin each day with a live broadcast from the school library. This includes the Pledge of Allegiance led by two students. We also include a variety of presentations by either the Principal, Assistant Principal, Librarian or Behavior Specialist. This has proven to be an excellent communication vehicle and has helped develop a real sense of community in the building.

The staff has actively pursued grant monies available from different organizations. They have written and received grants from the Southborough Education Foundation, Chamber of Commerce, Alliance for Education and the Department of Education. These monies have been used for programming initiatives and materials to enrich classroom instruction.

The S.O.S. continues to support our school community in many ways. They provide families opportunities to join the school community through multi-cultural celebrations, student Sock Hop, Family Fun Fair, and the Special Person Sundae party. They also bring wonderful cultural and enrichment programs to our students. I have never asked for their assistance or support in planning or implementing programs that they have not responded positively and completely. Their organizational skills and commitment are outstanding and we are very fortunate to have their support.

We look forward to the completion of our building project. The additional space will provide for the pre-school program to be housed in Southborough. We will also be adding classrooms for our ever-expanding student population. In September 2002, we look forward to adding two full day kindergarten programs.

We will also have the advantage of enough space to house all our programs and staff without sharing or shifting people between temporary rooms.

As always, this has been an exciting educational year for our students. The staff continues to be committed to providing excellence in all our endeavors. It is always a pleasure to bring visitors on a tour of the building and watch their expressions as they witness learning environments that are beyond the norm. Southborough should be very proud of the school and the professionals that provide outstanding educational experiences for their youngest students.



Margaret A. Neary School

Stephen Billhardt, Principal

The Neary School opened its doors this fall with just over 521 students. When our new modular classrooms were completed in late October, two fifth grade classrooms enthusiastically moved in. This allowed our art room to again relocate out of the cafeteria and into their own space. We appreciate this additional space as it again allows us some breathing room for the time being.

Neary's third and fourth grade classrooms are adopting a program that integrates technology and reading. Scholastic Reading Counts (SRC!) and Scholastic Reading Inventory (SRI) are being incorporated into our own guided reading program. The intent is to provide a way of meeting the diverse, individual needs of all the students in each classroom. Students use information from a database to choose appropriate reading material and complete computer based assessments, specific to the chosen text. Extension activities are also completed. Overall progress is monitored and assessed. Funding for the program was initially provided by the Southborough Education Foundation and was augmented by a grant provided by the Commonwealth of Massachusetts. Funds for continuation of the program will be incorporated into the operating budget. Our goal is to provide students with the skills they will need for future success, and a lifelong love of reading!

In keeping with a goal in our School Improvement Plan to promote a greater awareness and understanding of national and world geography, the fourth grade will be focusing on geography in our social studies classes. Geography, like the other social sciences, requires substantial knowledge, intellectual skills, and concepts. A student must acquire substantial knowledge such as the names and locations of major cities; intellectual skills such as accurate reading of maps; and concepts such as longitude and latitude. Our instruction in geography will build upon the natural interest children have in learning about familiar places in order to cultivate their interest in the larger unfamiliar world.

While much of the fourth grade curriculum in social studies emphasizes the study of Ancient Civilizations, we will introduce the children to the geographical location of each Ancient Civilization and draw contrasts with the present day. Throughout the year the children will be exposed to the five themes of geography: location, place, region, human environmental interactions, and movement.

This year, the fifth grade has implemented a new Social Studies program, entitled *America Will Be*, published by Houghton Mifflin. The benefits that this program brings to the fifth grade Social Studies curriculum are multifold. The new textbook incorporates primary source material throughout which allows students to access excerpts of diaries, journals, documents and photos of historical artwork important to the time periods taught. These authentic reproductions serve as springboards for further student research and inquiry. Additionally, the series has multiple resources that can be used to bolster differentiated instruction. Each lesson is available on audiotape for students who need comprehension reinforcement or reading support. The textbooks and resources are also available in various

Neary School continued

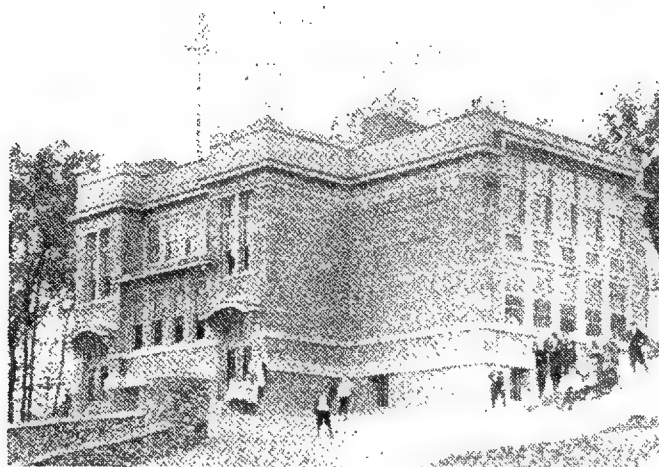
languages which assist students, who are learning English as a second language, bridge the gap between two languages.

The fifth grade team believes that the addition of this new program will foster our students' interest in United States History. It will provide them with needed exposure and practice with primary source materials, as outlined in the Massachusetts State Curriculum Frameworks in History. Students of all learning styles and needs are able to access information through the use of the various resources included in this program model.

In order to continue with the implementation of our District Technology Plan and the recommendation of two computer labs, we have purchased a mobile wireless lab to provide a second lab experience for our students. This portable lab consists of sixteen laptop computers equipped with Airport cards, which provide a wireless connection, through an Airport base station, to the Internet as well as to our local area network. Housed on a cart that provides recharging after school hours, this "lab" may be moved from room to room as a single unit or shared among several classrooms. This flexibility provides teachers with the option of a whole class activity for a varying degree of time as opposed to the standard 45 minute period that the traditional computer lab requires. If more appropriate, five or six laptops may be brought to a classroom for small group projects rather than monopolizing the whole lab of 24 computers unnecessarily.

Our District supports the premise that we do not teach technology; we teach curriculum. With this portable lab we can provide anytime, anywhere learning activities with the incorporation of computers into many parts of the classroom day. These computers could not have come at a better time, as they will help to propel our students and teachers to achieve our school improvement plan of integrating technology across the curriculum. Our Technology Specialist and Media Specialist team-taught to introduce research strategies such as the Big6 skills using the wireless lab. As role models, they are providing an important component of technology integration in assisting faculty members in the use and classroom management of these laptops. This wireless lab is available to be used in all classrooms.

The Fayville School



Neary School continued

The Neary School Library continues to strive to provide our students and staff with current and well-reviewed books and audiovisual material that are aligned with the state curriculum frameworks. Our annual Readathon and participation in the Massachusetts Children's Book Award provide additional opportunities to encourage reading.

The General Music program at Neary School provides students in grades 3, 4 and 5 with the experience of many musical elements. These include singing, listening and movement to music, composing and playing classroom musical instruments. Music technology gives the students in each grade the opportunity to learn musically through interactive and MIDI music computer software. Third grade classes learn to play the recorder and perform a concert in the spring. All grades share classroom themes, where studies in the classrooms are integrated into the music curriculum.

The Neary School Chorus is an opportunity for students in grades 4 and 5 to grow musically using their voices. Chorus rehearsals are held once a week and include the following; vocal skill building, vocal technique, breathing and tone quality exercises as well as building self-esteem through vocal confidence. Concerts and performances are held throughout the school year.

The Physical Education curriculum is incorporating many of the Massachusetts Comprehensive Health Curriculum Frameworks standards and learning strands into the current grade 3 through 5 programs. The Physical Education classes integrate many of the learning standards; not only from the Health frameworks, but also from Social Studies, Science, Math, and the Fine Arts. Students in grades three through five experience many physical activities in this program but are also expected to learn concepts in Health, Social Interaction, Science theories, inter-cultural dance and rhythmic while engaging in vigorous activities.

The Art Program at Neary School continues to incorporate the Arts Frameworks document into lessons for students Grades 3, 4 and 5. Cross curriculum themes continue to connect art with classroom topics and learning (e.g. Egyptian art projects, mosaics, etc. in Grade 4). Students explore various art mediums in two and three-dimensional forms and learn about aesthetics, art movements, artists and self-expression. An overarching goal is to heighten students' awareness of art as a language, and that it is essential for every person and for our society. Student artwork will be displayed throughout the year and every student will be represented in an art exhibit later in the year.

P. Brent Trotter Middle School

Linda Murdock, Principal

This is the fourth annual report for the P. Brent Trotter Middle School, which opened in August 1998, and currently has an enrollment of 464 students in the 6th through 8th grades.

At Trotter Middle School, we have just completed the third full year in our new facility, and community and school use of our facilities continues to be very high. Our auditorium is regularly used by the Southborough Players for their

Trottier School continued

community productions, as well as for our school musical, productions by our new student theatre club, the Southborough Rotary Club talent show, and many concerts and other performances, for students and for the community, including use by the Boston Dance Company for its annual production of the "Nutcracker" and by the Marlboro Symphony, a regional orchestra with members from all surrounding towns. Trottier's excellent gymnasium also sees high use for a wide variety of sports programs serving all ages, including Trottier's interscholastic basketball program, as well as adult and community youth programs. As we move into this school year, we expect that our school will continue to be an active center for the community.

During this past year, a major focus as always has been work on our curriculum, including implementing the new district science and social studies curriculum guides. In science, units have been added and the entire middle school curriculum has been deepened and rearticulated. Our 6th grade Math/Science/-Technology Night continues to be popular with students and parents, and helps parents understand the philosophy of our science curriculum. In social studies, we have completed the transition to the new curriculum, and all aspects of the new curriculum are in place in all three grades. Our fast-paced 8th grade French and Spanish classes are in their second year, and we are looking toward expansion of our world language program into the 6th grade to give students even more opportunity in this area. Our advanced art elective, initially funded by a grant from the Southborough Education Foundation, is continuing and is a very popular choice.

During the past three years, professional development at Trottier has emphasized standards-based and differentiated instruction, in order to better meet all students' needs in the classroom. Last year, as well as continuing this work, we identified and worked on several priorities for school improvement, including development of a revised vision statement, review and revision of our report cards, and analysis and improvement of school climate. The following is the revised vision statement adopted last year by Trottier faculty and Trottier School Council:

*Our vision is that the Trottier Middle School
be a place where adults and students alike
want to come.*

*Trottier will be a community in which
all feel respected and supported,
and therefore safe to express themselves
and take emotional and educational risks.
Kindness, cooperation, inclusion, tolerance,
and eagerness to grow
will be the hallmarks of this community.
High expectations, creativity, critical thinking
and inquiry
will shape our learning environment.*

As noted, last year our faculty and School Council, with input from parents and community members, also developed and adopted a proposal for changes in our

Trottier School continued

report cards as well as changes in how we recognize students for academic achievement. One major change that resulted from this process was the elimination of the honor roll, an action taken in order to improve our ability to have our school indeed be a place, in accordance with our vision statement, where students feel "safe to express themselves and take emotional and educational risks." As noted by our committee, "decisions regarding students must be made with the middle school philosophy in mind". This philosophy is one that emphasizes the middle school years as a time for personal and intellectual growth. It is a time during which students should feel free to express themselves and to take intellectual risks.

Another major area of focus for us each year, of course, is our students' performance on the state-mandated MCAS tests. Since we received the first results from the MCAS testing program, faculty in each subject area have worked to analyze the results of the tests and to make appropriate changes in curriculum and instruction. We recently received our results for the spring 2001 MCAS tests, which were again much higher than the state averages, and were also significantly higher than last year's results. Although we are very pleased that our school scores this past year are in the top ten percent of Massachusetts school districts, we will continue to analyze our test results and our curriculum, make changes as needed, and continue to work toward continuous improvement in teaching and learning, with the goal of helping all our students achieve success on the MCAS tests.



Trottier School continued

We are continuing to use technology to enhance our students' educational experience and provide effective communication with parents. Students and parents frequently access our homework hotlines, and the use of voice mail and e-mail has improved parent-teacher communication. The Internet is used both for student research and for classroom instruction. Our classroom computers and overhead monitors provide facilities for notetaking, brainstorming, and demonstration, and teachers are taking advantage of both the Internet and various specific software programs to enhance their classroom instruction. This year, faculty are participating in monthly technology workshops, and we are anticipating conversion to a new student information management system which will allow us more flexibility in scheduling and in reporting.

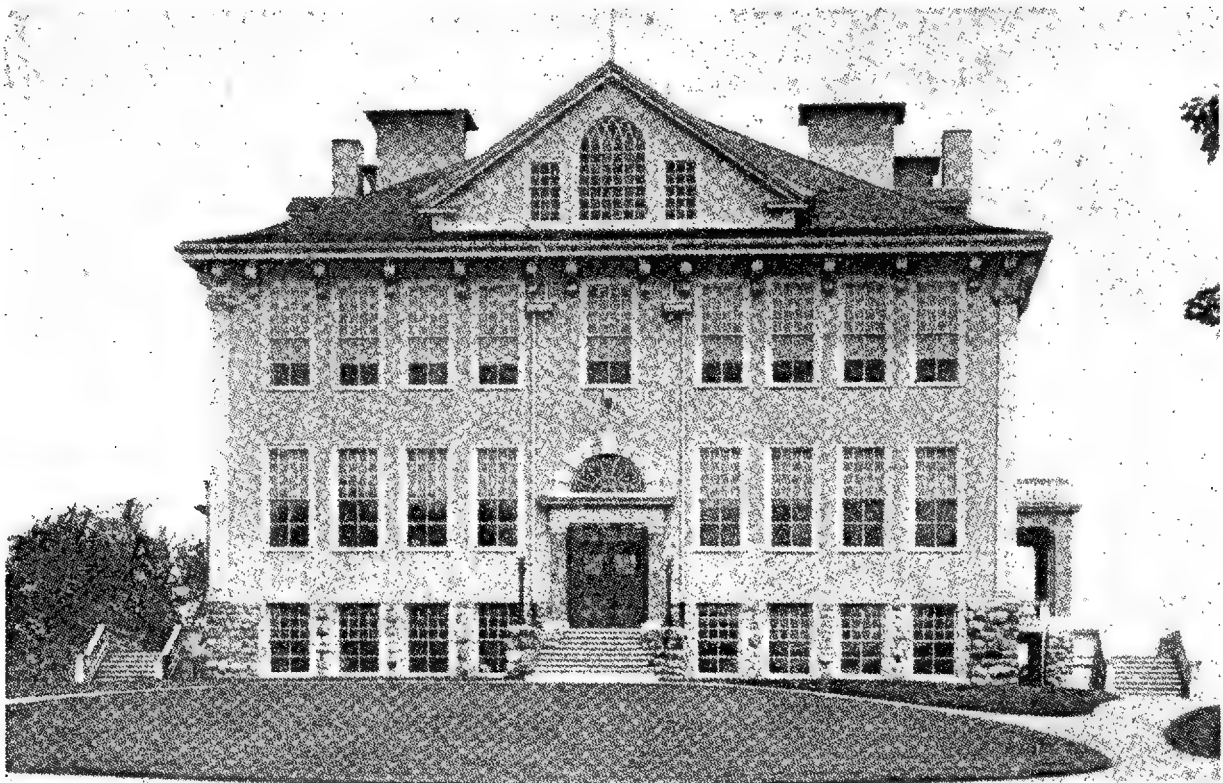
During this past year, we also continued many different activities focusing on recognition and involvement of students. The Trottier School Council includes student representatives, and our student council is working on a new proposal for student recognition. Our school musical last spring involved close to 100 students in all three grades, and almost 350 students were involved in our annual volleyball marathon. In April, talented Trottier students and others were once again showcased in a talent show sponsored by the Southborough Rotary Club. Throughout the year, assemblies and special presentations allowed students to perform and present for each other and for parents. Finally, our year-end awards assemblies were structured to provide opportunities for student participation and recognition, and included student speakers and performers. During this school year, we will continue our efforts to involve more students in school activities, and to provide more opportunities for recognition of student accomplishments.



Trottier School continued

program are continuing, and our 7th graders are participating in brunches at the school with senior citizens.

Again this year, the school curriculum has been enhanced in many ways through the generosity of the Trottier SOS. Our opening assembly was once again funded by SOS. The sixth grade had a presentation by the Chinese Song-Zhu Cultural Association, who taught Chinese brush painting, in connection with the 6th grade interdisciplinary unit on China, and both 6th and 7th graders enjoyed a presentation on the history of American dance on the day before the social dance lessons for 6th and 7th graders, also sponsored by SOS, began. Tom McCabe, a creative storyteller, worked with the sixth grade in a writing workshop, and a pair of poets from "Poetry Alive!" were at Trottier last year, and will again be at Trottier this coming January to work with seventh and eighth grade students on reading, dramatizing, and understanding poetry. The SOS also supported a seventh grade trip into Boston to the theater to see several short stories enacted as plays, as well as a trip to the science museum. Our art curriculum has been expanded to take advantage of the kiln purchased for the school by SOS. SOS has also helped to organize and fund both new and traditional events throughout the year, including the activities of the First Two Days, our annual open house, the eighth grade banquet, awards day and the annual end of year cookout in the spring.



Student Support Services

Jean M. Bean, Director

The Southborough School Department is proud of the comprehensive support services that are provided to children within our schools. Each school has a building based student support services team. The purpose of these teams is to provide students with necessary academic and behavioral support services as soon as a concern is identified. Classroom teachers, parents, and other concerned school staff may bring the student concern to the building based student support services team. Generally, student needs can be met through this process by having classroom teachers and student support staff problem solve and develop strategies for student success. Sometimes this building based team may be concerned that the child may have a disability; if this is the case the student may be referred for a special education evaluation. Each building based student support services team includes the building principal, classroom teachers, special education teachers, speech and language therapists, school psychologists, guidance counselors, occupational therapists, behavior specialists as well as tutors and aides. The district also has an English as a Second Language tutor to assist students as they transition into the English speaking culture. Having this range of services allows for each building to effectively meet the needs of all students regardless of disability or temporary need for support.

A major goal of the special education practices in the Southborough Schools has been to educate all learners within the school community regardless of disability. Each year we are stronger in reaching that goal. Children with a wide range of ability as well as disability are working side by side in all of our classrooms. In an effort to increase sensitivity towards diversity, a disability awareness curriculum is offered to all the students in the fourth grade. A group of parent volunteers have been trained to work in the fourth grade classes to educate students in the Understanding Handicaps Curriculum. This curriculum helps to sensitize students to the challenges that are faced by students with disabilities. This program has been so successful that we have plans to expand programs into the second grade next school year.

Over the past two years we have expanded the services at all three schools to include a language intensive program for students who are challenged in their reading, writing, listening and speaking skills. Currently approximately thirty students are being provided with this level of more intensive support. This model allows for these children to have high quality intensive support and continue to be educated in their local school program.

Professional development is ongoing within our schools for both general and special education staff. A focus of this training is to expand our teaching strategies so that differentiated instruction is a natural part of our daily instruction. Many teachers have been trained in reading strategies that include Wilson Reading, Project Read, Lindamood-Bell and Semple Math. Many of these programs not only effectively meet the needs of students with disabilities but also, for students within the mainstream of general education.

The need for quality instruction for children at the pre-school level has been well researched. Children from Southborough have had access to preschool

Student Support Services continued

programs for the past several years. Due to a shortage of classroom space, children from Southborough have been attending preschool programs that are located at the Zeh School in Northborough. As soon as space is available, an integrated preschool program will be located at the Finn School in Southborough.

The citizens of Southborough should feel confident that the student support services that are available to all children within each school are effective and continue to meet the needs of our school community.

Northborough-Southborough Professional Development Committee

Charles E. Gobron and Dennis F. Wrenn, Co-Chairs

The Professional Development Committee is fortunate to have over twenty members. These educators consist of classroom teachers, specialists, principals and other administrators throughout the district.

During 2001, members of the committee helped organize four professional development days, oversaw the implementation of four graduate credit courses, completed a K-12 needs assessment, began plans for an updated district professional development plan, and continued to assist educators in their recertification efforts.

On January 16, 2001, a highly successful district wide professional development day took place. Twenty-nine workshops were offered; in addition, several educators designed special projects approved by their principals and tied directly to school and/or district goals.

In March, a building based professional development day took place in each of the schools throughout the district. Topics were directly related to goals stated in the individual school improvement plans. Workshops included differentiated instruction, guided reading, mathematics Investigations, as well as in depth examinations of social competency programs and the high school accreditation process.

Almost thirty educators from the district successfully completed Understanding Teaching I, a three-credit graduate course offered by Research for Better Teaching. The reaction to this course was very positive and many teachers appreciated the direct link to improved classroom practice. The course was offered again in the fall and thirty-five teachers are presently enrolled.

A Department of Education grant allowed eleven teachers from the district to participate in a rigorous administrative preparation course called Educational Leadership. Anna Maria College was involved in a collaborative effort that included the public schools of Northborough, Southborough, Westborough, Shrewsbury, and Hudson. Because of the wide variety of activities offered through this course, several participants were able to apply for administrative certification.

A collaborative effort involving the Westborough Public Schools allowed six social studies educators to participate in a three-credit graduate course sponsored by Primary Sources in Cambridge. The school system provided some release time for this highly successful project.

Professional Development continued

On August 29th another building based professional development day took place. The beginning of the school year is an ideal time to examine the individual 2001-2002 school improvement plans, and activities throughout the district emphasized the priorities set in each building.

On Monday, November 26th, a well-received district professional development day occurred. Offerings were divided into four categories: graduate course work, technology, content-based classes, and pedagogical workshops. In order to be in compliance with Massachusetts Department of Education regulations for recertification, all district workshops have a minimum of ten hours.

Professional development offerings in Northborough and Southborough continue to win high praise from the educational community. This is due to the commitment to excellence shared by the educators, parents, citizens, and school committee members in the district.

Curriculum Teams

English Language Arts Curriculum Team

Nancy Dooley, Chair

The English Language Arts Team continues to review and assess the implementation of the K-12 Curriculum guide. Information has been elicited from teachers throughout the districts concerning the novels/trade books read at each grade level. A draft of the list has been recently distributed to teachers for discussion and for curriculum integration. Team members are currently working in subgroups, reviewing different sections of the revised state frameworks and ensuring alignment with the district guide. Three professional development programs were offered in the district in 2001. In addition, several educators participated in off-site training in improving topic development and standard English convention through focus correction areas.

On the elementary level, team members have been concerned with the implementation of the handwriting standards and have been working with principals to assure adequate materials are given to teachers. This past summer a group of educators continued their work on the Spelling and Phonics Program, with special emphasis at the fourth and fifth grade level.

A renewed interest in the John Collins Writing Program was evident this year at both the elementary and middle school levels. Additionally at the middle school level in both Northborough and Southborough, an exciting Shakespeare unit has been implemented. This effort has been supported by professional development opportunities throughout the year.

At the high school level, teachers continue to assess both required courses and elective courses to assure they are consistent with student needs and Curriculum Framework objectives.

Educators at all levels continue to review data from MCAS testing. Teachers have actively participated in several professional development programs designed

Curriculum continued

to help them implement strategies to ensure that all students are writing at proficient levels.

Science and Technology Engineering Curriculum Team

Kelley Gangi, Donald Padgett, and Donald Holm, Co-chairs

For the past two years, members of the Science and Technology/Engineering Curriculum Team have been designing a curriculum matrix for grades K-8. Team members have revised district standards to align with the state frameworks and developed new standards for engineering.

The new document presents expectations for learning for physical science, life science, earth science, and technology/engineering. The content spirals through the grade levels, allowing students to achieve high standards for understanding and application as they expand their own knowledge and experience.

Underlying the work of team members is the belief in the guiding principles of the Science and Technology/Engineering Curriculum Framework. A comprehensive science and technology/engineering education program enrolls all students from PreK through Grade 12. It builds students' understanding of the fundamental concepts of each domain and makes connections across these domains.

In an effective program, science and technology are integrally related to mathematics. Investigation, experimentation, and problem solving are central to the program. Assessment serves to inform student learning, guide instruction, and evaluate student progress.

Implementation of an effective science and technology/engineering program requires collaboration with experts, appropriate materials, support from parents and community, ongoing professional development, and quantitative and qualitative assessment.

During 2002, committee members will be examining the Grade 9-12 learning standards as well as the transition from middle school to high school.

Social Studies Curriculum Team

Farhana Zia and Lea Sullivan, Co-chairs

Members of the Social Studies Curriculum Team have met monthly during the course of 2001. Educators in Northborough-Southborough have been examining grade level expectations and realize that the success of a social studies program depends on avoiding major gaps in instruction as well as needless repetition throughout the grades.

According to the Massachusetts History and Social Science Curriculum Framework, "the core content of all courses should be sequenced by teachers, collaborating across elementary, middle, and high school grades, no longer operating solely within the limits of their own grade and school levels."

Curriculum team members have noticed that collaborative planning, sharing of ideas, and content-based discussions across the grade levels are occurring on a more frequent basis.

Curriculum continued

This summer, the Social Studies Curriculum Team planned three K-8 grade level meetings in order that all teachers might focus on the implementation of grade level expectations as well as on the resources needed for improved student learning.

New textbooks, aligned with the district guide and the Massachusetts Curriculum Frameworks, were purchased for all fifth grade classes in Northborough and Southborough. In addition, recent middle school purchases helped make the social studies experience in both towns more consistent.

In the coming year, social studies curriculum members will concentrate on the Grade 9-12 learning standards in history, geography, economics, and civics and government. A revision of the Massachusetts History and Social Science Curriculum Framework will be approved this spring and future high school MCAS questions will emphasize United States History.

Mathematics Curriculum Team

Barbara Haig, Chair

The Mathematics Curriculum Team is an important ongoing committee comprised of representatives from each of the schools in the districts. At the elementary level the focus of the Team has been on the implementation of the *Investigations in Number, Data, and Space* program in K-5. Training sessions and support groups for teachers K-2 and 3-5 took place several times during the year. In addition, a Professional Development Day offering in *Investigations* was established for teachers new to the system.

A group of teachers was identified to act as facilitator-leaders at district-wide grade-level curriculum staff meetings throughout the year. These facilitators participated in training sessions in June. A document with grade-level assessment activities and expectations is being compiled and will be shared. A teacher survey, focusing on the comfort level of teachers in implementing the curriculum, was distributed in June. The results have helped math leaders identify needed support and materials.

On the middle school and high school levels, MCAS results played an important role. Results of each item on the 6th, 8th, and 10th grade tests were analyzed; educators discussed curriculum adaptations as well as remediation needs. A study group consisting of mathematics teachers, administrators, and special education personnel has begun an in depth study of mathematics instruction in the schools and will make recommendations to the Mathematics Curriculum Team.

The Arts Curriculum Team

Lee Blanchett, Chair

Two years ago, the Massachusetts Board of Education adopted a second edition of the Arts Curriculum Framework. Members of the Northborough-Southborough Arts Curriculum Team have been working hard to implement

Curriculum continued

the learning standards in dance, music, theatre, and the visual arts throughout the grade levels.

The Arts Curriculum Committee's work is based on the five guiding principles found in the framework:

- I. An effective arts curriculum provides a sequential program of instruction in dance, music, theatre, and visual arts for all students beginning in preschool and continuing through high school.
- II. An effective arts curriculum emphasizes development of students' skills and understanding of creating, performing, and responding.
- III. An effective arts curriculum promotes knowledge and understanding of the historical and cultural contexts of the arts.
- IV. An effective arts curriculum uses a variety of assessment methods to evaluate what students know and are able to do.
- V. An effective arts curriculum provides opportunities for students to make connections among the arts, with other disciplines within the core curriculum, and with arts resources in the community.

Work on the district's K-12 guide has involved educators from the elementary, middle, and high school level. Collaborative efforts have resulted in the collection of model assessment tools and strategies as well as a scope and sequence for each area of the curriculum. Sample learning scenarios are also being gathered and examined as committee members continue this project.

A K-12 Northborough-Southborough Arts document is expected to be presented to the school committees for approval in 2002.

Health Curriculum Team

Laurie Pardee, Chair

Members of the Health Curriculum Team have been working to ensure that the Northborough-Southborough Health Curriculum is aligned with the Massachusetts Health Curriculum Frameworks. The team's mission is to guarantee that there is a comprehensive standards based, data driven health curriculum. This curriculum should enable students to increase knowledge and skills as well as develop healthy attitudes that will allow them to develop into responsible adults and productive citizens.

A draft of the revisions to the K-5 health curriculum has been completed and the document is in the editing stages. An important premise of this document is that health is taught by the classroom teachers and the content is embedded into the fabric of the daily routines.

Standards addressed in the health curriculum are the same topics found in the state frameworks. They include such topics as growth and development, physical activity and fitness, nutrition, mental health, family life, violence prevention, and community and public health.

Members of the Health Curriculum Team have attended conferences and workshops and have been able to gather a number of "best practices" in health education. A particular emphasis has been the connection of health education and

Curriculum continued

health intervention practices from pre-school to Grade 12 to ensure that students are well educated in the health standards.

During the next two years the emphasis will be on updating curriculum standards and expectations at the middle and high school levels.

Foreign Language Curriculum Team

Maxine Bellew, Chair

One of the major initiatives of the Foreign Language Curriculum Team has been the recommendation that accelerated classes in French and Spanish be offered at the middle schools. This past year the implementation of that recommendation progressed very well, and a growth in the number of accelerated sections is anticipated for next year. Students who do well in the 8th grade accelerated classes usually go to Algonquin as students in Spanish II or French II honors.

The Advanced Placement French and Advanced Placement Spanish classes at Algonquin have been very well received this year. Teachers have been able to focus instruction on the content itself and will be devoting some time in the spring to AP exam preparation.

Transitions to the high school from the middle schools continue to improve. Teachers in the middle school and high school have been meeting with each other to improve curriculum articulation. The dialogue has resulted in recommendations from both middle schools to add a 6th grade Spanish and French program so that introductory materials would be covered before going on to grades 7 and 8. This would also result in strengthened student preparation for high school.

The Foreign Language Curriculum Team continues to look at long term planning and the future possibilities of foreign language at the elementary school level.

During the past year foreign language teachers at both the middle and high school level were able to take advantage of several professional development opportunities. Through workshops, conferences, and site visits, teachers have been sharpening both their presentation and assessment skills, resulting in improved student learning in the foreign languages.

Instructional Technology

Gail A. Jenks, Director of Technology

During this past year the district-wide Instructional Technology Committee has undertaken the task of revising the technology plan to reflect changes in our curriculum goals and purchase plan. To comply with the new federal Children's Internet Protection Act we also revised our Acceptable Use Policies for technology for students and staff. This law requires that the district employs a filtering system and has policies to regulate computer use on the Internet. These policies were

Technology (continued)

presented to the three school committees in November with anticipated approval in January 2002.

Using the Massachusetts Department of Education technology benchmarks as a guide, we have purchased additional computers to maintain a 5 to 1 student to computer ratio as recommended as a minimum. The proposed purchase plan for the next three years includes replacing computers that are more than five years old. During this school year, the Margaret Neary School purchased a wireless, portable lab which provides flexibility for students and a more efficient use of our resources. The Mary Finn and Trottier Schools have large screen monitors in their classrooms which provide a means for teachers and students to share projects, slide shows, and relevant web sites.

Benchmark 4 of the State standards stipulates technical support for each 100-200 computers. In the FY '02 budget we were able to hire one staff member to handle the responsibilities of maintaining and troubleshooting hardware and software issues in our three buildings. Another subtopic of this benchmark specifies an integration specialist to assist faculty in the effective use of technology. The Southborough schools have an educator in each building that role models technology integration and helps teachers create and carryout projects and activities using computers.

Providing professional development opportunities for our faculty is a primary focus of our district. We have initiated a new model called Technology Mondays in which one Monday afternoon per month is devoted to integration ideas and the creation of lessons that benefit from the inclusion of technology. These building-based workshops are led by the technology specialist and one or more classroom teachers.

In our efforts to share our equipment with others, we provided computer classes for senior citizens during the spring and fall of 2001 with the intent to repeat these in the spring of 2002. Not only do these sessions help our community members learn about technology, but they also acquaint them with the exciting happenings in our schools.

On the administrative side, we have instituted a new student information management system which will allow us to comply with the State's requirement to submit data electronically, replacing paper reports. Additionally it provides a more efficient way to accurately maintain student data as children progress through the grades.

Technology and its uses are ever changing in our schools. The growth of teacher and student skills is exciting and evident on a daily basis with a concerted effort to enrich curriculum and provide new challenges for all. Visit our webpages for information about all aspects of our schools: www.nsboro.k12.ma.us.

Grants

In 2001, the district was fortunate to receive a number of federal and state grants enabling us to continue initiatives in several curriculum areas. Some of the grants are allocated to us each year, but several of the grants are competitive and are a result of substantial effort by educators in the district.

Grants continued

E.C.I.A. Title VI

This consolidated federal grant (\$14,120) has been used to provide support to the school libraries, to purchase computer software/hardware for instructional use, and to obtain other curricular materials tied to high academic standards and improved student achievement. Southborough's share is \$4,726.

Dwight D. Eisenhower Professional Development

This grant provides funding for school districts to enhance the skills of teachers and the quality of instruction for all students. The Northborough, Southborough, and Northborough-Southborough Regional School Districts have been awarded \$17,940 as a consolidated grant. Southborough's share is \$5,810. Funds have been used to offer professional development opportunities in science and mathematics. Training new teachers in Math Investigations and FOSS Science (Full Option Science System) has been possible because of this grant.

Access to the Curriculum

This past year the Northborough, Southborough, and Northborough-Southborough Regional School Districts were awarded \$46,686 in accessing the curriculum funding. This is a federal grant program designed to support professional development opportunities that help teachers address the abilities and needs of all students with disabilities. Southborough's share of this grant is \$14,848. The district uses the funds to provide professional development training to both classroom teachers and special education staff members.

Drug Free Schools Grant

The purpose of this federal grant is to support programs that prevent violence in and around schools; prevent the illegal use of alcohol, tobacco, and drugs; involve parents; and coordinate with related federal, state, and community efforts and resources. Southborough's share was \$7,488. The district will use the funds to continue programs at the elementary, middle, and high school level that help students manage their anger and learn how to make healthy choices. Educators also hope to incorporate "bully-proofing" strategies as part of these efforts.

Health Protection Grant

This comprehensive school health education grant supports education reform with the continuation of an interdisciplinary PreK-12 coordinated health education and human services program that sets high expectations and enhances the physical, intellectual, and emotional health of all students. This grant has helped the coordination of mental health and other health services and has provided school and community based programs that benefit all students. Southborough's share of the grant has been \$30,650.

Federal Grant 94-142

The purpose of these funds is to ensure that students with special needs receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. In 2001, Southborough's share was \$178,949. The district will use these funds to defray the cost of several instructional aides, a school psychologist, and a speech and language therapist. Funds are also used to hire consultants to help with training for classroom teachers, special needs personnel, and support staff members.

Grants continued

Project Success: Academic Support Services for Students

Because of the importance of the Massachusetts Comprehensive Assessment System, it was possible to apply for funding to assist students who might experience difficulty with the reading and/or mathematics sections of the test. Southborough received a \$5,100 grant that was used for a summer program to help students in grades 2 through 7 strengthen math and reading skills.

Technology Literacy Challenge Fund: Adopting Best Practices/Programs

The purpose of this \$29,997 grant program was to provide funding for districts to adopt "best technology" classroom practices and programs that have an impact on the students. These projects are effective models of teaching that integrate technology into the local curriculum and align with the state's learning standards.

Class Size Reduction

The purpose of this program is to improve student achievement by reducing class size, particularly in the grades one through three, by supporting the hiring of additional highly qualified teachers. In the past, the districts have been able to use the grant to fund a teacher mentor program that supported new teachers. This year the funds (Southborough \$12,441) have been used to offset the costs of hiring additional teachers for the purpose of lowering class sizes.

Gifted and Talented

In 2001, Southborough was awarded \$5,000 and funds were used to obtain materials for students. In addition, the grant was used to provide professional development opportunities to enable teachers to work more effectively with gifted and talented students.

Early Childhood Grant

In 2001, Southborough's share of this \$34,229 consolidated grant was \$15,049. The purpose of these federal funds is to support the placement of the district's young children with disabilities into high-quality inclusive programs following the federal and state requirements for least restrictive environment. The district intends to use the grant to help with the integrated preschool program, with an emphasis on continuing the high level of services for medically fragile children.

Enhanced School Health Services Grant

The Massachusetts Department of Public Health awarded a five-year grant to the Northborough, Southborough, and Northborough-Southborough Regional School Districts. In 2001, the school districts received \$85,000. The purpose of these funds is to improve health services to all school children. The salary of the school nurse leader and two other part time nursing positions are funded through this grant. An extensive computer system has been fully implemented in each school building and student health information has been entered during the first phase of this grant.

SOUTHBOROUGH PUBLIC SCHOOLS
Enrollment by Grades
October 1, 2001

<i>School</i>	<i>K</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>Total</i>
Finn	169	200	150							519
Neary				184	165	173				522
Trottier							167	152	138	457
Total	169	200	150	184	165	173	167	152	138	1498

**The Southboro
School Committee**

REPORTS ON

**Southboro and the
Regional High School
Issue**

RECOMMENDATION The Southborough School Committee strongly urges the Town to vote favorably on both regional high school articles. The School Committee feels that the long-range educational welfare of our high school youth is at stake in this issue and believes that further delay will make a cooperative joint effort impossible. Acceptance of the amendment will release Berlin and make possible joint action by Northboro and Southboro to improve the agreement and to proceed with actual preliminary planning. Actual construction will of course be entirely dependent on approval of appropriations by both towns later on. Article 52 will provide funds for actual preliminary planning.

FACULTY OF SOUTHBOROUGH PUBLIC SCHOOLS

2001-2002

Mary E. Finn School

Principal

Mary A. Ryan, *B.S., M.Ed., Worcester S.C.*

Assistant Principal

John Quinn, *B.S., Springfield College; M.S., Univ. of Mass., Boston*

Kindergarten

Nancy E. Bauman, Co-Team Leader, *B.A., Regis College*

Heather A. Devine, Co-Team Leader, *B.S.Ed., Syracuse Univ.; M.Ed., Fitchburg S.C.*

Joan E. Croeber, *B.S., B.A., Keene S.C.*

Nicole McMahon, *B.A., Wheelock College*

Maureen E. Silven, *B.A., M.A.T., Tufts Univ.*

Grade 1

Kimberly F. Nanigian, Team Leader, *B.S.Ed., Univ. of Edinboro, PA*

Christen Barnicle, *B.S., Boston Univ.*

Lori Donfrancesco, *B.S., Boston Univ.; M.A.T., Rhode Island College*

Jodi Geller, *B.A., M.A.T., Tufts Univ.*

Sue Ellen Lievense, *B.A., Michigan State Univ.; M.A., Univ. of Detroit*

Mary Lincoln, *B.A., Boston College; M.Ed., Anna Maria College (LOA)*

Sara T. Miller, *B.S.Ed., Wheelock College*

Katie L. Prunier, *B.S., M.Ed., Univ. of Mass.*

Lorraine Q. Robinson, *B.S.Ed., Framingham S.C.*

Jill Salvucci, *B.S., Marist College*

Mary Jane Sparrow, *B.A., Univ. of Mass. (LOA)*

Grade 2

Mary Jo Fisher, Co-Team Leader, *B.S., State Univ. of N.Y.; M.Ed., St. Michael's College*

Elizabeth Loeffler, Co-Team Leader, *B.S., Univ. of Mass./Amherst; M.Ed., Framingham S.C.*

Amy Brewis, *B.S., Elmira College, NY*

Margaret J. Daly, *B.S. Ed., Bridgewater S.C.; M.Ed., Framingham S.C.*

Kelli Dupuis, *B.A., M.A., Univ. of Conn.*

Marie A. Majeski, *A.B. Anna Maria College; M.Ed., Worcester S.C.*

Christine Richard, *B.S., Worcester S.C.; M.Ed., Lesley College*

Gwen Robison, *B.S., Univ. of Mass.*

Bethany G. Wharton, *B.A., Becker College*

Margaret A. Neary School

Principal

Stephen L. Billhardt, *B.A., Dickinson College; M.Ed., Lesley College;
C.A.S., Harvard Graduate School of Education*

Assistant Principal

John Quinn, *B.S., Springfield College; M.S., Univ. of Mass., Boston*

Neary School continued

Grade 3

Karyn B. Stodulski, Co-Team Leader, *B.S., Fitchburg S.C.*
Kathryn Wilson, Co-Team Leader, *B.A., Providence College*
Kimberly Collins, *B.S., Springfield College*
Jessica E. Fay, *B.S., The College of St. Rose; M.A., Framingham S.C.*
Karen Hierman, *B.S., North Adams S.C.; M.Ed., Framingham S.C.*
Elizabeth McDonnell, *B.A., Colby College; M.Ed., Lesley College*
Barbara McMahon, *B.M., Clemson Univ.*
Susan Murphy, *B.A., Mount Holyoke College; M.Ed., Boston Univ.*
Rosalie Vendetti, *B.A., William Patterson College; M.Ed., Framingham S.C.*

Grade 4

Katharine Howard, Team Leader, *B.A., Anna Maria College; M.Ed., Worcester S.C.; C.A.G.S., Worcester S.C., Assumption*
Diane Buyniski, *B.S., Worcester S.C.; M.Ed., Worcester S.C.*
Kathleen Denning-Lord, *B.A., St. Joseph's College; M.Ed., Boston College*
Amy Hakala Dolan, *B.S., Univ. of Maine*
Amy Kelly, *B.A., William Smith College; M.Ed. Boston College (LOA)*
Melissa Pennacchia, *B.A., Brown Univ.; M.A.T., Tufts Univ.*
Stephanie Prah, *B.A., Eastern Nazarene College*
Marie Quinn, *B.S.Ed., Bridgewater S.C.*
Mary Ellen Shields, *B.S., Fitchburg S.C.; M.Ed., Framingham S.C.; C.A.G.S., Worcester S.C., Framingham S.C.*
Kristin Theve, *B.S., Springfield College; M.Ed., Worcester S.C.*

Grade 5

Joy Collins, Co-Team Leader, *B.A., Univ. of Mass./Amherst*
Vasiliki Angelou, *B.A., Univ. of Mass.; M.Ed., Worcester S.C.*
Jule C. Burdsall, *M.A.T., Simmons College; B.S. Bentley College*
Sheila Finnegan, *B.A., M.Ed., Bridgewater S.C.*
Linda Moran, *B.A., Merrimack College*
Miriam Soldo, *B.S., North Adams S.C.*
Jennifer Turieo, *B.S., Fairfield Univ.; M.Ed., Anna Maria College*
Gregory Wallack, *B.S., Univ. of Wisconsin*
Anna Westberg, *M.A.T., Tufts Univ.; B.A., Bates College*

P. Brent Trotter Middle School

Principal

Linda A. Murdock, *B.A., Univ. of MN; M.Ed., Lesley College; M.Ed., Cambridge College; J.D., Harvard Law School*

Assistant Principal

David Smith, *B.S., Keene S.C.; M.Ed., Worcester S.C.*

Grade 6

Patricia Cohen, Team Leader, *B.A., Regis College; M.Ed., Worcester S.C.*
Jill Katzer, Team Leader, *B.S., M.S., Syracuse Univ.*
Richard Gablaski, *B.S.Ed., M.S., Worcester S.C.*

Trotter School continued

Kelley Gangi, *SMC (Science); B.A., Univ. of Mass.*

Tami Gower, *B.S. Husson College; M.B.A., Bentley College; M.Ed., Lesley Univ.*

C.P.A.

Thomas Griffittin, *B.S., Framingham S.C.*

Sandra Scordato, *B.A., Boston College; M.Ed., Lesley College*

Marylea Sullivan, *SMC (Social Studies), B.A., Univ. of Mass.; M.Ed., Worcester S.C.*

Grade 7

Gail Dufault, *Team Leader, SMC (Language Arts) B.A., M.Ed., Worcester S.C.*

Justin Cameron, *B.A., Green Mountain College*

Stacey Feist, *B.A., M.A., Adelphi Univ.*

Lori Gompf, *B.S., Ohio Univ.; M.Ed., Boston College*

Kathleen Haley, *B.S., Univ. of NH; M.Ed., Lesley College (LOA)*

Keith Lavoie, *B.A., Stonehill College; M.A., Sacred Heart Univ.*

Marcia Sajewicz, *B.A., Dartmouth College*

Grade 8

Steven Brady, *Team Leader, B.A., Assumption College*

Susan B. Farese, *SMC (Math), B.A., Boston College; M.Ed., Cambridge College*

Elizabeth Henry-Veeneman, *B.A., M.A.T., Univ. of Pittsburgh*

Lawrence Hockstad, *A.B., M.A.T., Harvard Univ.*

Lisa Klein, *B.S., College of William and Mary*

P. Daniel Lewis, *B.A., Dartmouth College; M.A., Tufts Univ.*

Gabrielle Perlman, *B.A., Hofstra Univ.*

Family and Consumer Science

Linda L. Bowes, *B.S., M.Ed., Framingham S.C.*

French/Spanish

Deborah Brown, *B.A., Muhlenberg College*

Margaret Marinelli, *B.A., Boston College; M.Ed., Worcester S.C.*

Jane E. O'Toole, *B.A., College of Wooster, OH; M.Ed., Univ. of Arizona*

Health and Physical Education

William O'Connor, *B.S.Ed., Northeastern Univ.; M.Ed., Boston State Teachers College*

Study Skills

Thera F. Robbins, *B.A., Ohio Univ. (LOA)*

Thomas St. Pierre, *B.A., Dickinson College*

Technology Education

Douglas Somerville, *B.S., M.Ed., Bridgewater S.C.*

Special Education/Student Support Services***Inclusion Specialist***

Karen P. Carlson, *B.A., Wellesley College; Ph.D., Univ. of So. Florida*

School Psychologist

Patrice McGourty, *B.S., Northeastern Univ.; M.Ed., Rivier College; C.A.G.S., Assumption College*

Sally Supinski-Ruzecki, *B.A. Ithaca College; M.Ed., C.A.G.S., Northeastern Univ.*

Trottier School continued

Special Needs Resource Teachers

Christa Andrews, *B.S. Fitchburg S.C.*
Kimberly Bianchi, *B.A., Univ. of Mass./Dartmouth; M.A., Fitchburg S.C.*
Diane Burris-Dunham, *B.S., M.Ed., Northeastern Univ.*
Kathleen Curran, *B.A., Univ. of RI, M.Ed., Lesley College*
Mary Insani, *B.S.Ed., M.Ed., M.Ed. Admin., Framingham S.C.*
Margery Lubanko, *B.S., Univ. of Hartford; M.A., California S.U., Northridge*
Deborah L. Record, *B.A., St. Michael's College; M.Ed., Simmons College*
Clayton Ryan III, *B.A.; M.Ed., Framingham S.C.*
Brian Winston, *B.A., Univ. of Mass./Amherst; M.Ed. American Int. College*

Remedial Reading

Patricia Pastner, *B.A., Anna Maria College; M.Ed., Worcester S.C.*
Jennifer R. Shields, *B.S., North Adams S.C.; M.Ed., Framingham S.C.*

Language Arts Tutor

Betsy Joseph, *B.A., Tufts Univ.; M.Ed. Framingham S.C.*
Joan L. McMahon, *B.S., Eastern Conn. S.C.; M.S., Fordham Univ.*

Special Needs Tutors

Frances Caddigan, *B.S.Ed., Boston College*
Patricia Carlson, *B.A., Westfield S.C.*
Cynthia Getchell, *B.S., M.A., Framingham S.C.*
Sally A. Mitchell, *B.S., Univ. of Mass.*
Barbara L. Wicklman, *B.S., Gordon College*

Speech Pathologists

Jill M. Johnson, *B.A., Assumption College; M.S., MGH Institute of Health*

Professionals

Wendy Morrison, *B.S., Univ. of Mass.; M.S., Univ. of Wisconsin (LOA)*
Jennifer Potts, *B.S., Providence College; M.S., Worcester S.C.*
Phyllis Trincia, *B.F.A., M.A., Ohio Univ.*

School Nurses

Laurie Pardee, *B.S. Worcester S.C.; M., Nursing Anna Maria College*
Dale A. Burgess, *B.S.N., Northeastern Univ., Certified*
Frances Carrigan, *R.N., St. Vincent's Hospital, Certified*
Carolann R. Kane, *R.N., Catherine Laboure School of Nursing, Certified*

Occupational Therapist

Tricia Cabral, *B.S., Univ. of N.H.*

School Physician

Dr. Sharon Campion

Teaching Specialists

Art

Martha K. Bachman (Finn/Trottier), *B.F.A., Alfred Univ.; Art Ed. Teaching Cert., Edinboro Univ.*
Joyce Caras (Finn), *B.F.A., Univ. of Mass./Lowell*
Marsha Gleason (Neary), *B.A., Westfield S.C.*

Trottier School continued

Computer

Beth M. DePasquale (Finn), *B.S., Worcester S.C.; M.Ed., Fitchburg S.C.*
Patricia Lally (Neary), *B.A.Ed., Univ. of Mass./Amherst; M.Ed., Worcester S.C.*
Evelynne Maynard (Trottier), *B.S., M.Ed. Worcester S.C.*

Library/Media

Leslie Duffy (Trottier), *B.A., Univ. of Mass.; M.S., Simmons College*
Jan Herzog (Finn), *A.B., Wellesley College; M.S., Simmons College*
Laurie Woodfin (Neary), *B.A., Colby College; M.S., Simmons College*

Guidance

Alisa Bernat (Trottier), *B.A., Colby College; M.A., Lesley College*
Barbara D. Dumont (Trottier), *A.B., M.A., Univ. of Michigan*
Tanya Marderosian (Finn), *B.S., M.A., Framingham S.C. (LOA)*
Elizabeth Sobol (Neary), *B.S., Boston Univ.; M.A., Univ. of Maryland*
Linda Salvucci (Finn), *B.S., Worcester S.C.*

Music

Frances Alibrio-Curran (Neary/Trottier), *B.S., Univ. of Conn.; M.M., Univ. of Lowell*
Carolyn M. Alzapiedi (Finn/Trottier), *B.M., Anna Maria College*
Ann M. Chetwynd (Finn), *B.M., Univ. of Mass. Lowell (LOA)*
Kristen Grillo (Neary), *B.M.E., Univ. of Southern Maine*
Rebecca Makara (Neary/Trottier), *B.M., Catholic Univ. of America*
Phyllis Morse (Finn) *B.M., Anna Maria College*

Physical Education

Anne-Marie Angus (Finn/Trottier), *B.Ed., Dunfermline College (Scotland)*
Judith Fledderjohn (Neary), *B.A., Manhattanville College; M.S., Northeastern (P.L. 94-142)*
Raymond LaChance (Neary), *B.S., Springfield College*
Brenda Lutfy (Neary), *B.S., M.S., Bridgewater S.C.*
Thomas P. McCabe (Finn), *B.S., Univ. of NH*
Joanna Rowe (Finn/Neary), *B.S., Univ. of RI*

Supportive Personnel

Special Needs Aides

Diane Andes (Trottier), *B.A., Univ. of CA. S.F.*
Ronna Aronson (Neary), *B.S., Univ. of Mass./ Amherst*
Aimee Barnes (Finn), *Univ. of Mass./ Amherst*
Pamela Bishop (Finn), *B.S. Merrimack College*
Nancy Boynton (Trottier), *B.A., State Univ. College at Potsdam, NY*
Katrina Caron (Finn), *B.M., Anna Maria College*
Susan M. Carta (Finn), *B.A., Boston College; M.S., Wheelock College*
Susan T. Clark (Neary), *B.A., Ithaca College; M.A., Syracuse Univ.*
Donna Daluise (Trottier), *B.S., Salem S.C.*
Vincent Ferrara (Trottier), *A.A., Worcester Junior; B.A., M.A., Framingham S.C.*
Jessica LaFreniere (Finn), *B.S., Rutgers Univ.*
Paul Palumbo (Neary), *B.A., College of Holy Cross*

Trottier School continued

Sue Ellen Renfrew (Trottier), *B.A., Earlham College*
Robin Roche (Finn), *A.S., Bay Path College*
Virginia S. Sands (Finn), *B.S., Framingham S.C.*
Diane Toomey, Pre-School Aide (Finn/Zeh), (*P.L. 94-142*)
Nancy Serapiglia (Trottier), *B.A., Anna Maria College;*
Mary Ann White (Neary), *B.A., Univ. of Maine (P.L. 94-142)*
Susan Vachon (Finn/Zeh), *A.S. Quinsigamond College (C.O.T.A.)*
Lori Winer (Finn), *B.A., Tufts Univ.*

Tech Aide

Julie Grifo

Secretaries

Deborah Geever (Finn)
Barbara Gordon (Neary)
Monica Kennedy (Special Needs, Finn)
Kimber-Lee A. Barton (Trottier)

Clerical Aides

Robin Mason (Finn)
Sara Hamill (Neary)
Nancy Joyal (Trottier)

Custodial Personnel

Christopher Banks (Finn)
Keith J. Campbell (Finn)
Michael Castell, Head Custodian (Neary)
Scot Dunnet (Trottier)
Paul Flynn (Neary)
Michael Maguire (Trottier)
Joseph Mancini (Trottier)
Janice E. Morin (Trottier)
Daniel Morrison, Head Custodian (Trottier)
James M. Robbins (Neary)
Brian Sullivan, Head Custodian (Finn)
John Welch (Finn)
Jayson Winsor (Finn)

Cafeteria Personnel

Theresa Locke, Supervisor of Cafeterias
Denise McShera, Manager (Trottier)
Norene Cooley (Trottier)
Susan Hillcoat (Neary/Trottier)
Mary Hartley (Neary)
Janice Monroe (Finn)
Cheryl A. Pini (Trottier)
V. Kathleen Riga (Neary)
June Tidman (Finn)

**TOWN OF SOUTHBOROUGH SCHOOL FINANCIAL STATEMENT
FOR THE 2001**

FISCAL YEAR - JULY 1, 2000 THROUGH JUNE 30, 2001

APPROPRIATION:

Regular Education	\$	7,073,711
Special Education	\$	1,915,223
Total Beginning Appropriation	\$	8,988,934
Additional Appropriation (Foundation Reserve)	\$	65,950
Total Appropriation	\$	9,054,884

EXPENDITURES:

REGULAR DAY PROGRAMS

ADMINISTRATION:

School Committee	\$	26,485
Superintendent's Office	\$	122,754
Administrative Support Service	\$	114,940
Total Administration	\$	264,178

INSTRUCTION:

Supervision	\$	63,332
Principals' Offices	\$	460,147
Teaching	\$	4,277,791
(includes Salaries, Supplies and Materials)		
Professional Development	\$	53,560
Textbooks & Instructional Equip	\$	271,390
Library Services	\$	177,483.81
Media Services	\$	10,825
Guidance Services	\$	151,308
Total Instruction	\$	5,465,838

OTHER SCHOOL SERVICES:

Attendance Services	\$	500
Health Services	\$	121,880
Pupil Transportation	\$	205,651
Cafeteria Services	\$	-
After School Activities	\$	16,311
Student Body Activities	\$	10,032
Total Other School Services	\$	354,374

OPERATION OF PLANTS:

Custodial Services		
(Salaries & Supplies)	\$	422,962
Heating	\$	132,850
Electricity	\$	156,175
Telephones	\$	32,067
Gas	\$	1,869
Water	\$	10,500
Technology Telecommunicatio	\$	6,125
Total Operation of Plants	\$	762,548

MAINTENANCE:

Grounds	\$	1,391
Buildings	\$	146,193
Equipment	\$	37,491
Technology Maintenance	\$	17,149
Total Maintenance	\$	202,224

EARLY RETIREMENT LIABILITY: \$ -

LEASE OF EQUIPMENT: \$ 15,703

NEW EQUIPMENT OVER \$5000: \$ -

TUITION OTHER PUBLIC SCHOOLS: \$ -

**TOTAL EXPENDITURES,
REGULAR DAY PROGRAMS** \$ 7,064,865

SPECIAL EDUCATION PROGRAMS

Supervision	\$	73,601
Teaching (Salaries & Supplies	\$	922,990
Professional Development	\$	2,645
Psychological Services	\$	155,772
Technology SPED	\$	-
Health Services	\$	42,139
Transportation	\$	163,014
Telephone	\$	1,000
Equipment Maintenance	\$	10,133
Programs - Other Schools in Massachusetts	\$	414,838
Payments to Collaboratives	\$	141,193
Repayment of SPED Loan	\$	55,000
TOTAL EXPENDITURES, SPECIAL EDUCATION	\$	1,982,325

TOTAL EXPENDITURES \$ 9,047,190

BALANCE RETURNED TO GENERAL FUND: \$ 7,694

SCHOOL LUNCH ACCOUNT

INCOME:

Balance from FY00	\$	-
Total Receipts, FY01	\$	177,947
Appropriation	\$	-
Total Revenues	\$	177,947

EXPENSES:

Total Expenditures	\$	156,395
BALANCE TO FY02	\$	21,552

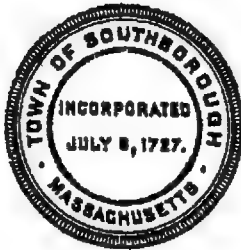
ACADEMIC SUPPORT SERVICES

Expenditures	\$	5,088
Unexpended Balance	\$	12
Total Grant Received	\$	5,100

GIFTED & TALENTED

Expenditures	\$	3,000
Unexpended Balance	\$	0
Total Grant Received	\$	3,000

ANNUAL TOWN WARRANT
of the
TOWN OF SOUTHBOROUGH
MASSACHUSETTS



For the Annual Town Meeting on

April 8, 2002

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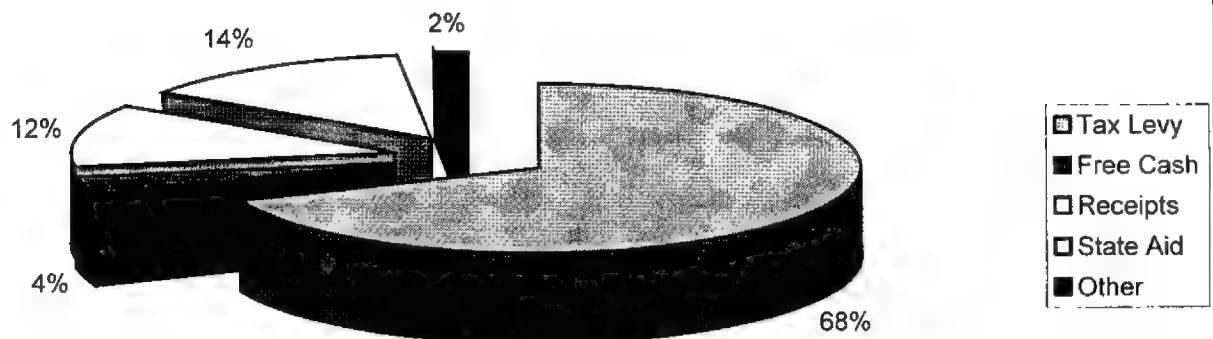
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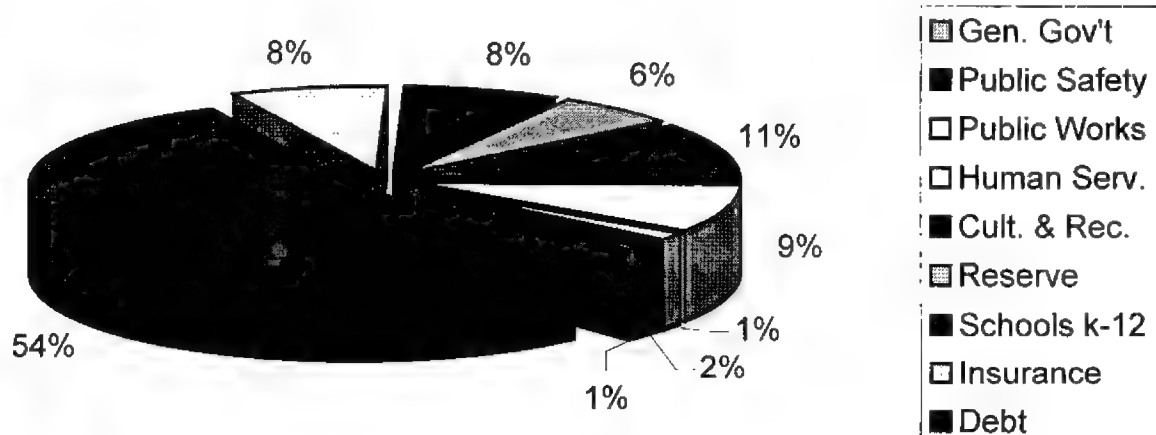
TOWN OF SOUTHBOROUGH BUDGET

REVENUES							
	1996	1997	1998	1999	2000	2001	2002
LEVY LIMIT (within tax limit)	9,468,771	10,309,556	11,010,138	11,785,254	12,623,495	14,219,187	15,489,680
2 1/2 % (within tax limit)	236,719	257,739	275,253	294,631	315,587	355,480	387,242
NEW GROWTH (within tax limit)	604,066	442,843	499,863	543,610	1,280,105	915,013	1,070,155
BUDGET OVERRIDE	0	0	0	0	0	0	250,000
TOTAL (within tax limit)	10,309,556	11,010,138	11,785,254	12,623,495	14,219,187	15,489,680	17,197,077
Exemption (outside tax limit)	397,163	428,523	788,415	1,581,908	1,988,216	2,633,229	3,137,549
Reimbursement for Schools	0	0	0	0	(661,256)	(987,481)	(987,481)
TOTAL LEVY	10,706,719	11,438,661	12,573,669	14,205,403	15,546,147	17,135,428	19,347,145
LOCAL RECEIPTS	2,152,838	2,208,363	2,713,302	2,945,808	3,309,075	3,273,751	3,324,569
FREE CASH	895,875	1,280,000	1,074,500	1,224,500	1,371,000	937,222	1,000,000
LOCAL AID	796,012	885,486	1,008,483	1,154,204	2,037,901	3,381,758	3,814,158
OTHER RESERVES	272,156	359,891	775,029	533,732	699,377	883,377	486,622
TOTAL REVENUE	14,823,600	16,172,401	18,144,983	20,063,647	22,963,500	25,611,536	27,972,494
EXPENDITURES							
	1996	1997	1998	1999	2000	2001	2002
MISC.	124,280	250,523	192,948	626,878	256,484	948,330	991,465
OVERLAY	150,000	292,254	241,046	200,000	201,843	331,265	295,142
DEBT & INTEREST	535,697	584,017	883,790	1,298,443	1,988,216	1,837,879	1,886,490
CAPITAL ARTICLES	960,306	972,541	1,689,607	1,491,426	1,412,712	2,027,261	1,755,335
TOTAL CAPITAL	1,496,003	1,556,558	2,573,397	2,789,869	3,400,928	3,865,140	3,641,825
INSURANCE & BENEFITS	890,278	872,691	984,011	1,094,972	1,237,321	1,587,183	1,840,597
TOWN BUDGET	4,107,043	4,554,099	4,655,767	5,191,371	5,670,122	6,418,887	7,112,459
BUDGET ARTICLES	466,239	527,993	470,792	581,411	719,496	710,901	762,126
TOTAL TOWN	4,573,282	5,082,092	5,126,559	5,772,782	6,389,618	7,129,788	7,874,585
SCHOOL BUDGET	6,820,415	7,362,757	8,098,409	9,166,534	10,241,187	11,529,689	12,994,319
TOTAL BUDGETS	12,283,975	13,317,540	14,208,979	16,034,288	17,868,126	20,246,660	22,709,501
STABILIZATION	600,000	0	150,000	300,000	401,000	0	0
TOTAL EXPENDITURES	14,654,258	15,416,875	17,366,370	19,951,035	22,128,381	25,391,395	27,637,933
UNDER (+) OR OVERRIDE(-)	169,342	755,526	778,613	112,612	835,119	220,141	334,561

**Town of Southborough
Where the Money Comes From
FY 2002**



**Where the Money Goes
Town of Southborough
FY 2002**



TOWN FINANCE TERMINOLOGY

The following terms are frequently used in the Advisory Committee Report and at Town Meeting. For your convenience, we provide the following definitions.

Surplus Revenue: (Often referred to as "Excess and Deficiency")

The fund represents the amount by which the Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves.

Available Funds: (Often referred to as "Free Cash")

The amount of the Unreserved Fund Balance (Surplus Revenue) account over and above uncollected taxes of prior years constitutes "free cash" or "available funds".

Overlay:

The Overlay is the amount raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions.

Overlay Reserve:

This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year, and may be used by vote of the town for extraordinary or unforeseen purposes or voted into the Reserve Fund.

Stabilization Fund:

An outside section of Chapter 138 of the Acts of 1991 (the FY92 State budget) modifies limitations on the Stabilization Fund appropriation process by enabling communities to appropriate from this fund for any non-capital, lawful purpose without Emergency Finance Board approval (section 333). Beginning in FY92, the Stabilization Fund will thus become a source of revenue for general operating expenses for communities.

The Stabilization Fund is a mechanism for setting aside money for capital projects. It equalizes the effect of capital expenditures over time, as capital appropriations can change considerably from year to year. The balance in the fund will build up during years when expenditures for capital items are low. During years with high capital expenditures, the community will transfer money from the fund to reduce the project's impact on the tax rate or the amount of borrowing required for the project.

A community may appropriate up to 10% of its tax levy each year, as long as the balance in the Stabilization Fund does not exceed 10% of the community's equalized valuation. Interest earned on any fund balance is retained as part of the fund.

Appropriations into a Stabilization Fund can be made at either an annual or special town or district meeting. Chapter 94 of the Acts of 1985 permits appropriations to be made from a Stabilization fund at a special town or district meeting, not just at the annual meeting. Regardless of the timing, appropriations from the Stabilization Fund require a two-thirds vote by the appropriating authority. Until the FY92 state budget, a community could only appropriate from the Stabilization Fund for a none-capital purpose with the approval of the Emergency Finance Board,

Reserve Fund:

This fund is established by the voters at the Annual Town Meeting only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) both.

Transfers from the Reserve fund may be made only by the Advisory Committee and are for "extraordinary or unforeseen expenditures" only.

Conservation Fund:

For land purchases and any other conservation use.

INTRODUCTION TO THE RULES OF TOWN MEETING

TOWN MEETING

Southborough's Town Meeting is an open town meeting in which all registered voters may participate in the voting. The Meeting is a deliberative assembly, conducted in the democratic process, charged with considering a maximum number of questions of varying complexity in a minimum amount of time and with full regard to the rights of the majority, strong minority, individuals, absentees and all of these together.

AUTHORITY

The three elements of authority at Town Meeting are a quorum of one hundred fifty (150) registered voters or more, the Town Clerk and the Moderator. Of these three the quorum is the most important.

The Town Clerk is responsible for voter registration, certification of a quorum, setting up the hall and keeping the record of the Meeting. He may also officiate at the Meeting in the absence of a Moderator.

The Moderator presides at and regulates the proceedings, decides all questions of order, and makes declarations of all votes. No one may speak on an issue without being recognized by the Moderator. It is his responsibility to approve the distribution of materials, and persons wishing to do so must seek his permission. The Moderator appoints Tellers and alternates for the purpose of counting votes of the meeting.

THE WARRANT

All matters to be considered at Town Meeting must be published in the Town Meeting Warrant, which is the responsibility of the Board of Selectmen. By state law, Town by-law, or custom several business articles such as budget appropriations must be presented in the Town Warrant each year for consideration. Other items are added by warrant articles proposed by town officials, committees, boards, or groups of ten or more registered voters. The Advisory Committee reviews the warrant, making recommendations on all the items of business to be presented. In accordance with the by-laws, all articles in the Warrant are considered in the order in which they appear in the Warrant, unless the Town Meeting votes to change the order.

PARTICIPATION

Anyone wanting to ask questions, make a statement, or otherwise participate in the meeting must go to one of the floor microphones and wait to be recognized by the Moderator. Upon recognition by the Moderator, state your name and address and then state your business.

Anyone whose name is not on the list of registered voters requires the approval of either the Moderator or a majority of the Meeting to sit in the voting area.

All remarks should be limited to the subject then under discussion. It is improper to indulge in references to personalities and all expressions of approval or disapproval, such as applause or booing, are out of order. The Moderator may request any person to keep silent. If after warning from the Moderator, a person refuses to be silent or persists in other disorderly behavior, the Moderator may order a person to withdraw and if he fails to withdraw, may order a police officer to remove such person from the Meeting.

Individuals who have a personal or financial interest with respect to a matter may speak or vote thereon but should frankly disclose their interest. However, no Town Meeting voter should accept compensation for speaking to or voting at the Meeting without disclosing that fact.

There is no fixed time limit to the debate of any question. However, each individual who speaks to the Meeting should make an effort to be as brief as possible, out of consideration for the others attending the Meeting and the need to give adequate time to all matters coming before it.

Introduction to the Rules of Town Meeting (continued)

Anyone who wishes to make a special presentation with respect to any article must, prior to the Meeting, inform the Moderator of the length of time required and the nature of the presentation in seeking his approval.

In order to give all a fair opportunity to speak, no one who has addressed the Meeting on any particular motion shall speak again, except to answer questions, until all others wishing to speak to the motion have done so.

HOW ARE MOTIONS CLASSIFIED?

Main Motions

Motions of this group have for their object the bringing of questions, or propositions, before the Meeting for consideration. Only one main motion can be considered at a given time by the Meeting, and such a motion, when introduced, excludes all other main motions until it has been disposed of.

Subsidiary Motions

Motions of this group have for their object the modification or disposition of the main motion that is being considered. Their existence as motions depends entirely upon the principal motion to which they are subordinate. Since they relate to the question before the Meeting, it is "in order" to propose them when a main motion is still before the Meeting and to vote upon them before voting upon the main motion.

Privileged Motions

Motions of this group have no connection whatsoever with the main motion before the Meeting, but are motions of such importance that they are entitled to immediate consideration. These motions have the privilege of setting aside temporarily the main business before the Meeting.

Incidental Motions

Motions of this group have few characteristics in common, but for convenience have been grouped into one class. The name, "incidental," has been chosen because they arise only incidentally out of the business of the Meeting.

RULES RELATIVE TO MOTIONS

A motion is the means of bringing a proposal or question before the Meeting for consideration. When put forward it is a motion; after it is seconded and acknowledged by the Moderator, it becomes the question or proposal. Except for complimentary resolutions (the presentation of which must be approved in advance by the Moderator), no main motion shall be entertained unless it is contained within a warrant article (main motion, take from the table, reconsider, rescind, advance an article, postpone indefinitely or postpone to a time certain). Upon completion of debate, articles will be voted upon. The Moderator shall determine whether a motion, or any discussion relative to a motion, is within the "scope of the article." That is, the motion and the debate must be relevant to the article as written in the Warrant. Articles only give notice to the voters and do not initiate action; motions do. Motions may be withdrawn; articles may not be withdrawn – articles must be acted upon by Town Meeting.

There are four types of amendments: striking out, inserting, striking out and inserting, and substitution. Motions to amend may be hostile as long as they are germane. An amendment to a motion is an amendment of the first rank; an amendment is an amendment of the second rank; there can be no amendment beyond that of the second rank.

Some motions avoid a final determination by the Meeting. A motion to commit or to refer sends the matter to an existing board or committee or one to be established. The motion to postpone indefinitely disposes of the question without bringing it to a direct vote. The motion to postpone indefinitely should not be confused with the motion to table which only temporarily delays a vote.

As previously stated, articles may not be withdrawn; so when the Meeting does not wish to act on a particular article, the proper motion is to postpone consideration indefinitely.

Introduction to the Rules of Town Meeting (continued)

Motions to reconsider are in order and shall be entertained when moved by a person who voted on the prevailing (winning side) side of the original vote on the article. Articles may be reconsidered and defeated only once. A motion to reconsider, when passed by the necessary 2/3 vote, will bring the original article back to the floor (requires a new motion and additional debate) or, if the motion to reconsider is defeated, then the original article stands as previously voted and may not be reconsidered again. The person making the motion for reconsideration is under no obligation to state why said article should be reconsidered (although informing the hall of a reason(s) is the usual process). Actions to reconsider can be taken at the same session or any subsequent session of the Meeting. A notice of reconsideration may be filed with the Town Clerk stating that, at a specific point during the current Town Meeting, a person will move for reconsideration on a particular article. The Moderator, when so informed by the Town Clerk of this pending motion, will inform the hall of said action.

All motions other than purely procedural motions must be in writing and signed by the sponsor.

CHART OF PRECEDENCE OF MOTIONS AND SUMMARY OF GOVERNING RULES

	<u>May interrupt a speaker</u>	<u>Reg. a sec.</u>	<u>Debatable</u>	<u>Vote Required</u>	<u>Motions that may apply</u>
<u>PRIVILEGE MOTIONS</u>					
1. To dissolve	no	yes	no	majority	none
2. To adjourn	no	yes	limited	majority	amend
3. Point of no quorum	no	no	no	none	none
4. Recess	no	yes	limited	majority	amend
5. Question of privilege	yes	no	no	chair rules	none
6. Orders of the day	yes	no	no	none	none
<u>SUBSIDIARY MOTIONS</u>					
7. To lay on the table	no	yes	no	2/3	none
8. Previous question	no	yes	no	2/3	none
9. To postpone definitely	no	yes	limited	majority	amend, reconsider previous question
10. To refer to a committee	no	yes	limited	majority	amend, reconsider previous question
11. To amend	no	yes	yes	majority	amend, reconsider previous question
12. To postpone indefinitely	no	yes	yes	majority	reconsider previous question
<u>MAIN MOTIONS</u>					
Main Motions	no	yes	yes	majority*	all
To take from the table	no	yes	no	majority	none
To reconsider	no	yes	yes	2/3	table previous question postpone definitely
To rescind	no	yes	yes	2/3	all
To amend after passage (requires a 2/3 vote to reconsider the prior vote)	no	yes	yes	majority	all
<u>Consideration of Articles</u>					
a) To advance	no	yes	yes	majority	reconsider previous question
b) To postpone definitely	no	yes	yes	majority	amend, reconsider previous question
c) To postpone indefinitely	no	yes	yes	majority	reconsider previous question

Introduction to the Rules of Town Meeting (continued)

	May interrupt a speaker	Reg. a sec.	Debatable	Vote Required	Motions that may apply
<u>INCIDENTAL MOTIONS</u>					
To suspend rules	no	yes	no	2/3	none
To withdraw a motion	no	no	no	majority	reconsider
Point of order	yes	no	no	chair rules	none
Parliamentary inquiry	no	no	no	none	none
Point of information	no	no	no	none	none
Division of the assembly	no	no	no	none	none
Division of a question	no	yes	no	majority	none
Separate consideration	no	yes	no	majority	none

*The vote required to pass an affirmative main motion is a matter of substantive law, and it is usually a majority.

FORM USED IN MAKING MOTIONS

1. Main Motion	Mr. Moderator, I move that...(statement of the proposal)
2. Adjourn	Mr. Moderator, I move to adjourn to...(state time)
3. Amend	Mr. Moderator, I move to amend by adding...
	Mr. Moderator, I move to amend by inserting...before...
	Mr. Moderator, I move to amend by striking out...
	Mr. Moderator, I move to amend by striking out...and inserting...
	Mr. Moderator, I move to substitute...for...
4. Amend an Amendment	Mr. Moderator, I move to amend the pending amendment by (see above)
5. Amend Something Previously Adopted	Mr. Moderator, I move to amend the resolution under Article...by...
6. Commit or Refer	Mr. Moderator, I move that the proposal be referred to a committee of...
7. Division of the Assembly	Mr. Moderator, I call for a division.
8. Division of a Question	Mr. Moderator, I move to divide the question.
9. Lay on the Table	Mr. Moderator, I move that the proposal be laid on the table.
10. Point of Order	Mr. Moderator, point of order.
11. Postpone definitely	Mr. Moderator, I move to postpone the question to...
12. Postpone Indefinitely	Mr. Moderator, I move that the question be postponed indefinitely.
13. Previous Question	Mr. Moderator, I move the previous question.
14. Question of Privilege	Mr. Moderator, I rise to a question of privilege.
15. Recess	Mr. Moderator, I move to recess for...
16. Reconsider (2/3)	Mr. Moderator, I move to reconsider the vote under Article...
	Mr. Moderator, I move to reconsider the vote on the amendment to...
17. Separate Consideration	Mr. Moderator, I move for separate consideration.
18. Suspend the Rules	Mr. Moderator, I move to suspend the rules which interfere with...
19. Take from the Table	Mr. Moderator, I move to take from the table the motion relating to...

INTERRUPTING A SPEAKER

No one may interrupt a speaker except for a point of order or a question of privilege.

POINT OF ORDER

A point of order is a question of the Moderator about whether the speaker is entitled to be speaking, whether the discussion is irrelevant, illegal or contrary to proper procedure.

QUESTION OF PRIVILEGE

A question of privilege most often relates to the rights and privileges of those in attendance such as asking the Moderator to quiet the meeting so that discussion can be heard.

PARLIAMENTARY INQUIRY

A parliamentary inquiry is a question directed to the Moderator to obtain information on a matter of parliamentary law of the rules of the Meeting bearing on the business at hand. It is the Moderator's duty to answer such questions when it may assist a voter to make an appropriate motion, raise a proper point of order, or understand the parliamentary situation or the effect of a motion. The Moderator is not obliged to answer hypothetical questions.

PREVIOUS QUESTION

To call or move the question is a request to stop discussion and to take an immediate vote. This requires a 2/3 vote.

VOTING

Voting is by had vote and the Moderator declares the results of such votes. If seven or more registered voters immediately question the vote, so declared, the Moderator shall determine the results by a standing count of votes by the tellers. After the vote, as counted by the tellers, is presented to the Moderator and announced to the floor, any further motions for recount are out of order. Moreover, the Moderator may disallow the request for a count if he believes the voice was beyond a reasonable doubt.

If a law or by-law requires more than a simple majority for action by the Meeting, the Moderator may first determine whether the vote is unanimous. If the vote is not unanimous, the voters shall be counted by means of a standing vote.

ADJOURNMENT AND DISSOLUTION

Sessions of the Town Meeting normally adjourn at eleven o'clock in the evening but may adjourn at such earlier or later time as the Meeting upon vote of the majority may determined.

The Meeting shall not dissolve until all articles in the warrant have been properly considered.

TOWN WARRANT COMMONWEALTH OF MASSACHUSETTS

ANNUAL TOWN MEETING

Worcester, ss.

February 26, 2002

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the Inhabitants of the Town of Southborough qualified to vote in elections and Town affairs, to meet in the P. Brent Trottier Middle School, 49 Parkerville Road, in said Southborough, on

Monday, April 8, 2002

at **7:00 p.m.**, then and there to take action on the following Articles:

THE ADVISORY COMMITTEE WILL MAKE RECOMMENDATIONS ON ALL THE FOLLOWING ARTICLES AT TOWN MEETING.

ARTICLE 1: To hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote. (Proposed by the Board of Selectmen)

ARTICLE 2: To see if the Town will vote to fix for the fiscal year beginning July 1, 2002 and ending June 30, 2003, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended:

Moderator	50.00	Assessors (3)	2,250.00
Town Clerk	25,000.00	School Committees (10)	500.00
Selectmen (3)	3,000.00	Board of Health (3)	450.00

, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 3: To see if the Town will vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School, New England Regional Primate Research Center, L'Abri Fellowship, The New England Center for Children, Chapel of the Cross, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 4: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 2002 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 5: To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 6: To see if the Town will vote to delete Personnel Salary Administration Plan and insert in its place the following:

SALARY ADMINISTRATION PLAN AND PERSONNEL BY-LAWS OF THE TOWN OF SOUTHBOROUGH

PREAMBLE

This by-law establishes a Salary Administration Plan for the Town of Southborough, which classifies the several position classifications in the Town services into groups, establishes salary schedules, establishes employee benefits and establishes a Personnel Board to administer the by-law and to represent the interest of both the taxpayers and the Town employees covered by the by-law.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary, seasonal, special, casual Civil Service or any other, other than those positions filled by popular election, those under the direction and control of the School Committee, and those encompassed in any officially recognized labor union and/or association, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 21 of the by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the scheduled rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

SECTION 1. DEFINITIONS AND TERMS

As used in this by-law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority," the elected or appointed official or board having jurisdiction over a function or activity.

"Anniversary Year," is that year commencing on the first day of employment and terminating 365 days thereafter.

"Base Pay," is the compensation paid for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each eligible employee in accordance with the procedures and formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day. No contributions shall be made for hours worked in excess of 40 hours per week.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan and the Personnel By-Laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonuses.
3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay.
5. Holiday pay.

"Casual Position," a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefor.

"Civil Service Law," Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

"Class," a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

"Classification Schedule," titles in Schedule A, B, C, and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

"Compensation Grade," a range of salary or wage rates appearing in Schedule A, B, C, D and E.

"Continuous Full-Time Service," employment requiring a predetermined minimum work period and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Continuous Employment," full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

"Department," a functional unit of Town government composed of one or more employees.

"Department Head," the person appointed to be responsible for carrying out the duties of a Department.

"Employee," an employee retained in full-time employment.

"Full-Time Employment," employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

"Group," a group of classes appearing in Schedules A, B, C, D and E of Section 21.

"Increment," the dollar or percentage difference between step rates.

"Maximum Rate," the highest rate in a range which an Employee normally is entitled to attain.

"Minimum Rate," the rate in a range which is normally the hiring rate of a new employee.

"Part-Time Employee," an employee working in part-time employment.

"Part-Time Employment," employment for less than Full-Time Employment, as defined above.

[Personal Rate deleted]

"Position," an office or post of employment in the Town service with duties and responsibilities calling for the Full-Time or Part-Time employment of one person in the performance and exercise thereof, or more than one person sharing the same position.

"Position Class," same as "Class," (a class may include only one position, in which event it is defined as a "single position class").

"Promotion," a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range," the dollar difference between minimum and maximum rates of the assigned grade.

"Rate," a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule," Schedule B of Section 21.

"Single Rate," a rate for specific position class which is not in a designated range.

"Special Position," a position calling for Part-Time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate," rate in a range of compensation grade.

"Temporary Employee," (1) an employee retained in a temporary position as defined herein; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position," or "Seasonal Position," any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months, either on a Full-Time or Part-Time basis.

"Town," the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan and Personnel By-Laws under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Before a new position is established, or the duties of an existing position are so changed that a new level or work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new changed position and allocate it to its appropriate classification grade and establish the rate change therefor.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan and Personnel By-Laws.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The Department Heads shall be required to retain current job descriptions and to submit revisions to the Personnel Board after review by the Board of Selectmen or their designated appointee or the appropriate Commissioners or Trustees. The description for any class shall not limit what the duties or responsibilities of any position shall be, or to modify or in any way affect the power of any administrative authority to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. COMPENSATION

a. The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 a.m. the following Wednesday.

b. Employees subject to this Salary Administration Plan shall be paid time and one-half hours worked in the excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the Department Head.

In addition, all service outside of an employee's regularly scheduled tour of duty shall be at the overtime rate. Any employee who is recalled to duty hereunder shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of two (2) hours overtime recall pay.

c. Exempt employees who are paid a weekly salary, as opposed to those non-exempt employees who are paid an hourly wage, shall not be paid for those hours worked in excess of the regular scheduled work week.

d. The Salary Schedule of the Salary Administration Plan and Personnel By-Laws set forth as Schedules A, B, C, and D of Section 21 of this by-law, shall consist of the maximum and minimum salaries, in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to that grade.

e. Amounts paid to employees in reimbursement for expenses incurred in the performance of their duties such as mileage, meals, lodging, dues or similar job-related expenses shall be paid in addition to their compensation. All such payments shall be made as other charges and expenses to the extent budgeted by each department, board or commission. The rate of reimbursement shall be based upon the actual documented expenditure made by the employee, or at rates established by the Internal Revenue Service, supported by that agency's requirements for documentation.

SECTION 7. ADJUSTMENT POLICIES

a. Every employee subject to this plan and who is in continuous Full-Time service of the Town, computed from the date of his/her latest employment, shall be eligible annually for consideration of a merit increase advance to the next higher step rate, one year from the date of his/her latest increase. Such increase is not to exceed one step rate in any single twelve month period until the maximum of the grade is obtained, subject to the approval of the Department Head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and the Personnel Board. An evaluation of the employee's performance, in format approved by the Personnel Board, must accompany a letter requesting a merit increase. The Employee shall appear before the Personnel Board prior to it acting on any request for a merit increase. Any employee denied such an increase has the right to appeal, in writing to the Personnel Board, which shall confer with the employee, the Department Head and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and shall decide the matter. The Personnel Board shall approve all adjustments, in advance.

b. **Regular Part-Time employees in Schedule C shall be eligible for consideration for merit increases within their grade (between 0 and 4%) one year from the date of their last increase.** Special, casual and other Part-Time personnel for whose positions there is a single rate established in Schedule D of Section 21, shall not be eligible for step rate increases.

SECTION 8. TRANSFERS AND PROMOTIONS

a. An employee who is promoted to a job with a higher rate range, or rate of pay shall enter it at the rate recommended by the Department Head with the approval of the Personnel Board, but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the Department Head recommends that qualifications and performance warrant it and the Personnel Board approves. If the Department Head feels that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the Department Head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period, not to exceed three (3) months.

b. An employee transferred to a job with a lower rate range, or rate of pay, shall enter it at the rate paid for the previous position or at the maximum rate for the job, whichever is the lower, provided the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 9. NEW PERSONNEL

a. Physical examinations are required of all employees before being hired consistent with the Town's policies.

b. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department Heads shall notify the Personnel Board of the hiring of all personnel and their hiring rates.

c. For new regular Full-Time and new regular Part-Time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period at the end of which the employee may advance one step rate, provided that the Department Head and the Personnel Board decide the employee's performance warrants it. The employee shall thereafter be reviewed for a step rate increase one year from the date of the employee's latest increase. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 10. DEPARTMENT BUDGETS

Each Department Head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustment during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan and Personnel By-Laws with the approval of the Personnel Board.

SECTION 11. EMPLOYEE BENEFITS

Employee benefits, such as holiday and vacation with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay," and included in the coverage of the Salary Administration Plan and Personnel By-Laws, both those included in the Plan at its adoption and any other which may be included in the future.

a. Holidays with Pay

Each eligible Employee shall receive one day's pay at their regular straight time rate for the following holidays:

New Year's Day	Labor Day
Martin Luther King's Birthday	Columbus Day
Presidents' Day	Veteran's Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving Day
Independence Day	Christmas Day
	Day before <u>or</u> after Christmas Day

To be eligible for holiday pay, an Employee must work both their regular scheduled day preceding and their regular scheduled day following the holiday, or be excused from work pursuant to the provisions for absences with pay listed in the next Section.

An Employee whose regular day off falls on a holiday may elect to have one day off with pay in the following week in lieu of holiday pay, providing the choice of day is approved by the Department Head.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

b. Vacations with Pay

(1) Regular Full-Time Employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accordance with the following schedule:

Employed for	Time Earned per month
0-5 years	0.833 days per month
5 years	1.25 days per month
10 years	1.67 days per month
15 years	2.08 days per month
20 years or more	2.50 days per month

(2) Vacations shall be granted by Department Heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the Departments. An Employee shall be permitted to carry over up to one year's earned vacation. The Employee must have the Department Head's approval to take any portion of a prior year's unused vacation in addition to the days earned in the current fiscal year.

(3) If, in the opinion of the Department Head, there are unusual circumstances which warrant it, an Employee may, upon request, continue at work and receive vacation pay in lieu of taking vacation.

(4) In the event of termination of employment, which is caused through no fault of the Employee, or by reason of retirement, the Employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the Employee's preceding vacation. In the event of the death of any Employee, any accumulated vacation pay shall be paid to the Employee's estate.

(5) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

c. Sick Leave

(1) All regular Full-Time Employees shall be entitled to fifteen (15) days sick leave per year. Unused sick leave may be accumulated without limitation. Pay for each day of sick leave shall be at the rate of a regular day's pay. Absences on account of sickness in excess of that authorized may, at the discretion of the Department Head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness, non-work-connected accident, or work-connected accidents not covered by Massachusetts General Laws annotated Chapter 152 (Workers' Compensation). At retirement, the Town will pay the Employee twenty (20%) of the Employee's then-accumulated sick leave.

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than **three (3) days** shall be required to present a doctor's certificate to their Department Head stating reason and period of time the Employee will be absent from work. The above section is not to be construed by an Employee or Department Head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) An Employee may use up to seven (7) of the allowed fifteen (15) days of sick leave for the care of a sick family member who, in the opinion of the Department Head, is closely associated with the Employee.

(4) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board. **Starting July 1, 2002, each employee under this plan will be granted 1.25 sick days per month, equaling 15 sick days annually.**

d. Personal Days

Each Employee shall be entitled to three (3) personal days per year. A Department Head may honor the request for a personal day made by any member of their Department who may have a normally accepted need for a personal day. However, in no event shall personal days for any one Employee exceed three days per year nor shall personal days accumulate from year to year. **Personal days (3) shall be granted on an annual basis on employee's anniversary date. New employees shall be granted three (3) personal days when they commence employment.**

e. Workers' Compensation

Workers' Compensation benefits shall be paid in accordance with the Town's Worker's Compensation Plan in place.

f. Military Leave

An employee in Full-Time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid to that employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

g. Jury Duty

Any employee who is called to jury duty shall receive an amount equal to the difference between their normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

h. Miscellaneous Paid Time Off

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the Department Head:

(1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of state, the Department Head in his or her discretion may authorize two (2) additional days of travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Medical examinations required by employer.

(5) Attendance at educational programs required or authorized by Town or Department.

i. Court Time Pay

Any employee who normally is on duty at night, or is on vacation, furlough or day off, who is required to attend Court as a witness or in any other capacity arising from the performance of his/her duty or in behalf of the Commonwealth or the Town in any civil or criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which they attend or appear, but in no event less than three (3) hours of such overtime pay.

j. Educational Increment

All Full-Time employees subject to the provisions of the Salary Administration Plan and Personnel By-Laws who have earned credits leading to a degree while an employee of the Town in a field applicable to their position as determined by the Department Head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees, and the Personnel Board, in a degree granting program from an accredited college or university, shall receive a one-time bonus, according to the following schedule:

Associates Degree.....\$ 800.00
Bachelors Degree.....\$1,200.00
Masters Degree.....\$1,500.00

A copy of the completed transcript or diploma or other appropriate evidence of the completed degree must be presented to the Department Head and a copy to the Board of Selectmen who shall maintain complete and ongoing records for participants.

k. Tuition Reimbursement

The Town will provide tuition reimbursement, so long as:

- (1) the course is accredited and pertains to the employee's specific job or position. Such information shall be presented to the Department Head, in writing, prior to enrollment in the course; and
- (2) the Department Head, and the Board of Selectmen or their designated appointee, or the appropriate Commissioners or Trustees and the Personnel Board, approves of the commitment of Town funds prior to registration by the employee, or the employee assumes responsibility for payment; and
- (3) an approved purchase order is issued prior to registration by the employee's Department Head; and
- (4) the employee attains a grade for the course of "C" or better and presents written verification of such grade to the Department Head.

l. Maternity Leave

(1) A female employee who has completed the initial probationary period of six months, who is absent from such employment for a period not exceeding twelve weeks for the purpose of giving birth, said period to be hereinafter called maternity leave, and who shall give at least two weeks' notice to her Department Head or supervisor of departure and intention to return, shall be restored to her previous, or a similar position, with the same status pay, length of service credit and seniority, where applicable, and other employment benefits for which she was eligible on the date her leave commenced.

(2) Accrued sick leave benefits shall be provided for maternity leave purposes under the same terms and conditions which apply to other temporary medical disabilities.

(3) Such maternity leave shall not affect the employee's right to receive vacation time, sick leave, bonuses, advancement, seniority, length of service credit benefits, plans or programs for which she was eligible at the date of her leave, and any other advantages or rights of her employment incidental to her employment position.

m. Group Insurance

The Town will contribute fifty percent (50%) of the cost of an indemnity plan for medical coverage or ninety percent 90% of the cost of the Health Maintenance Organization plan.

SECTION 12. LEAVE OF ABSENCE

a. A leave of absence for valid reasons may be granted by a Department Head, but shall be without compensation.

b. Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 13. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS

a. A Part-Time employee shall be eligible for Full-Time (employee) status when the employee has worked over 20 hours a week for a period of at least three consecutive months. This status change requires prior approval by the appropriate Department Head.

b. A Full-Time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than three consecutive months shall be considered to be a Part-Time employee.

SECTION 14. APPOINTMENT OF "ACTING" DEPARTMENT HEADS

a. The Board of Selectmen or the appropriate commissioners or trustees may appoint, where necessary, in the case of the absence of a Department Head for three (3) consecutive weeks, excluding vacation periods, an "Acting" Department Head.

b. These "Acting" employees shall be compensated at an additional step rate of 10% per week. Such pay shall be retroactive only upon the conclusion of three (3) consecutive weeks of service by the "Acting" Department Head.

c. While on "Acting" status, which should be no longer than three (3) months, an employee shall still be eligible for overtime pay when fulfilling regular duties from the previous job beyond normal working hours.

SECTION 15. PERSONNEL BOARD

a. There shall be a Personnel Board to administer the Salary Administration Plan and Personnel By-Laws. Said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective capacity. They shall serve without compensation.

b. Future appointments shall be for three years. The Moderator shall fill any vacancies. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

SECTION 16. DUTIES OF THE PERSONNEL BOARD

a. The Personnel Board shall administer the Salary Administration Plan and Personnel By-Laws and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

b. The Board shall meet annually in July and organize by the choice of a Chairman and Clerk. The Board shall meet at least monthly, except for the month of August. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan and Personnel By-Laws.

c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department Heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

d. The Personnel Board, from time to time, shall review the Classification Schedule and administration policies of the Salary Administration Plan and Personnel By-Laws. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan and Personnel By-Laws at the next annual Town meeting.

e. On or before February 15 of each year the Personnel Board shall vote an annual adjustment which amends the weekly salary schedule for the forthcoming year, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan and Personnel By-Laws at the next Annual Town Meeting. Notwithstanding, the Personnel Board shall reserve the right to vote no adjustment as long as such determination is voted on or before February 15 of each year.

f. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan and Personnel By-Laws. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

g. Matters that are sent to the Chairman of the Personnel Board by registered mail must be brought before the Board at its next scheduled meeting. Failure of the board to vote to approve or disapprove requests within thirty (30) days of that meeting shall constitute approval of the request. In addition, notice in writing shall be forwarded to the concerned employee and respective Department Head within three (3) days of the Board's decision. Notwithstanding, if the Personnel Board shall so request and the concerned employee and his/her Department Head shall mutually agree, a reasonable extension of these time periods may be granted.

h. Upon recommendation of a Department Head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan and Personnel By-Laws as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD

a. All employees presently covered by this Plan shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan and Personnel By-Laws. The employee shall notify the Department Head in writing in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and good will with the personnel of the Town.

b. To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her Department Head, in a mutual effort to clear up any problems or misunderstanding.

c. If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the Department Head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by a Department Head against any employee who may take a matter to the Board.

SECTION 18. AMENDMENT OF THE PLAN

The Salary Administration Plan and Personnel By-Laws may be amended in the same manner in which Town By-Laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the Department Heads and employees affected at least one week's written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual Town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereof within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual Town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SECTION 19. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan and Personnel By-Laws, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

SECTION 20. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

SECTION 21: CLASSIFICATION SCHEDULE

Grade Level	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
I	30,000	31,111	32,222	33,333	34,444	35,555	36,666	37,777	38,999	40,000
II	35,000	36,111	37,222	38,333	39,444	40,555	41,666	42,777	43,888	45,000
III	40,000	41,666	43,332	44,998	46,664	48,330	49,996	51,662	53,328	55,000
IV	45,000	46,666	48,332	49,998	51,664	53,330	54,996	56,662	58,328	60,000
V	55,000	56,666	58,332	59,998	61,664	63,330	64,996	66,662	68,328	70,000
VI	60,000	61,666	63,332	64,332	66,664	68,330	69,996	71,662	73,328	75,000
VII	75,000	76,111	77,222	78,333	79,444	80,555	82,666	83,777	84,999	85,000

SCHEDULE A: FULL-TIME SALARY GRADED POSITIONS

Staff Librarian (Hourly)	I
Maintenance Custodian (Hourly).....	I
Animal Control Officer	II
Assistant Director, Council on Aging.....	II
Outreach Coordinator.....	II
Program Coordinator, Recreation Commission	II
Assistant Director, Youth Commission.....	III
Children's Librarian	III
Staff Engineer	III
Assistant Town Administrator	IV
Council on Aging Coordinator	IV
Director of Recreation Commission.....	IV
Assistant Superintendent, DPW	V
Building Inspector	V
Facilities Manager	V
Library Director	V
Principal Assessor.....	V
Public Health Director	V
Town Accountant.....	V
Town Planner.....	V
Treasurer-Collector.....	V
Youth Director, Youth Commission	V

SCHEDULE B: (Reserved)

SCHEDULE C: PART-TIME HOURLY GRADED POSITIONS

Swimming Aides	1
Tennis Aides	1
Seasonal Laborer	1
Library Page (P.T.)	1
Playground Counselors	1
Summer Program Assistant, Youth Commission	2
Tennis Instructors	2
Page, Library	3
Election Worker (P.T.)	3
Election Warden (P.T.)	4
Clerk, Library	5
Library Custodian	5
Playground Supervisor	5
Swimming Instructor	6
Secretary, Town Committee	8
Tennis Director	9
Swimming Director	10
Tree Warden	11

Grade	Minimum	Maximum
1	\$5.15	\$7.70
2	\$8.34	\$12.35
3	\$8.84	\$12.98
4	\$9.26	\$13.78
5	\$9.71	\$14.49
6	\$10.25	\$15.22
7	\$10.73	\$15.95
8	\$11.26	\$16.77
9	\$11.82	\$17.62
10	\$12.54	\$18.66
11	\$13.87	\$20.70

SCHEDULE D: PUBLIC SAFETY COMPENSATION (Positions not covered by Collective Bargaining Agreement)

	GRADE	AMOUNT PER DRILL	AMOUNT PER BOX ALARM
Police Dispatcher (part-time)	8		
Reserve Police Officer (part-time)	9		
Call Fire Lieutenant		\$79.07	\$30.42
Call Firefighter		\$66.90	\$24.33
Call Firefighter 2		\$30.42	\$12.16

When a call fire fighter works in place of a permanent firefighter, he is reimbursed on an hourly basis equal to the first step of a permanent firefighter.

SCHEDULE E: MISCELLANEOUS ANNUAL COMPENSATION SCHEDULE

Clerk, Board of Registrars	\$1,638.33
Registrar of Voters	\$205.66
Town Counsel (plus fees).....	\$1,704.33
Veterans' Agent and Director of Veterans' Services.....	\$9,836.68

LONGEVITY SCHEDULE

Full-Time Employees - 20 Hours or more

Note: Compensated on an annual basis

After 5 years	\$400
After 10 years	\$600
After 15 years	\$700
After 20 years	\$850
After 25 years	\$1,000
After 30 years	\$1,200
After 40 years	\$1,500

ARTICLE 7: To see if the Town will vote to raise a sum of money not to exceed the sum of \$26,677,760 as may be necessary for the Town's use, and make appropriations of the same, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

SEE BUDGETS ON THE FOLLOWING PAGES (Pages 15 through 39)

GENERAL GOVERNMENT

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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114 MODERATOR

700 Other Charges	0	36	50	50	50
MODERATOR TOTAL	0	36	50	50	50

119 ADVISORY COMMITTEE

700 Other Charges	0	135	135	135	135
ADVISORY COMMITTEE TOTAL	0	135	135	135	135

122 BOARD OF SELECTMEN

110 Salaries	184,475	196,612	201,362	206,568	206,568
100 Total Personal Services	184,475	196,612	201,362	206,568	206,568
304 Medical Exams	60	130	500	500	500
342 Legal Notices	1,680	3,490	3,000	3,000	3,000
200 Total Purchase of Services	1,740	3,620	3,500	3,500	3,500
710 Travel	1,000	1,158	1,300	1,300	1,300
730 Dues	2,233	2,576	2,696	2,668	2,668
732 Subscriptions	2,006	1,930	2,304	1,834	1,834
733 Conferences/Schooling	7,289	5,199	5,600	7,312	7,312
782 Miscellaneous	300	300	0	0	0
700 Total Other Charges and Expenses	12,828	11,163	11,900	13,114	13,114
BOARD OF SELECTMEN TOTAL	199,043	211,395	216,762	223,182	223,182

135 TOWN ACCOUNTANT

110 Salaries	80,633	88,351	93,701	97,899	97,899
100 Total Personal Services	80,633	88,351	93,701	97,899	97,899
420 Office Supplies	129	155	200	750	750
400 Total Supplies	129	155	200	750	750
700 Other Charges	30	55	575	185	185
800 Capital Outlay	0	0	0	300	300
TOWN ACCOUNTANT TOTAL	80,792	88,561	94,476	99,134	99,134

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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141 ASSESSORS

110 Salaries	127,822	109,872	114,463	119,731	119,731
100 Total Personal Services	127,822	109,872	114,463	119,731	119,731
304 Medical Exams	65	0	0	0	0
345 Advertising	0	0	0	0	0
380 Misc. Contracted Services	30,588	29,500	22,000	22,000	22,000
200 Total Purchase of Services	30,653	29,500	22,000	22,000	22,000
420 Office Supplies	1,278	877	1,200	1,600	1,600
581 Maps	2,500	3,088	3,000	3,000	3,000
582 Deeds & Plans	2,557	1,004	1,200	1,200	1,200
400 Total Supplies	6,335	4,969	5,400	5,800	5,800
700 Other Charges	4,354	6,398	8,600	8,600	8,600
800 Capital Outlay	0	500	1,000	0	0
ASSESSORS TOTAL	169,164	151,239	151,463	156,131	156,131

145 TREASURER/COLLECTOR

110 Salaries	151,181	167,231	162,148	172,959	172,959
100 Total Personal Services	151,181	167,231	162,148	172,959	172,959
253 Computer Services	950	1,465	0	0	0
304 Medical Exams	0	130	0	0	0
380 Misc. Contracted Services	0	9,098	14,000	14,000	14,000
382 Bank Service Charges	11,877	2,040	0	0	0
200 Total Purchase of Services	12,827	12,733	14,000	14,000	14,000
420 Office Supplies	6,540	11,588	7,330	7,580	7,580
400 Total Supplies	6,540	11,588	7,330	7,580	7,580
700 Other Charges	1,890	3,319	5,000	5,000	5,000
800 Capital Outlay	178	2,032	500	500	500
TREASURER/COLLECTOR TOTAL	172,616	196,903	188,978	200,039	200,039

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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151 LEGAL

308 Legal Services	55,436	89,703	60,000	60,000	60,000
200 Total Purchase of Services	55,436	89,703	60,000	60,000	60,000
LEGAL TOTAL	55,436	89,703	60,000	60,000	60,000

152 PERSONNEL BOARD

110 Salaries	0	0	0	0	0
100 Total Personal Services	0	0	0	0	0
344 Postage	0	0	25	0	0
380 Misc. Contracted Services	2,798	35	6,402	6,400	6,400
200 Total Purchase of Services	2,798	35	6,427	6,400	6,400
420 Office Supplies	0	48	50	0	0
400 Total Supplies	0	48	50	0	0
700 Other Charges	0	0	0	120	120
800 Capital Outlay	415	0	0	0	0
PERSONNEL BOARD TOTAL	3,213	83	6,477	6,520	6,520

158 ADMINISTRATIVE SUPPORT

110 Salaries	54,540	67,814	75,250	80,100	80,100
100 Total Personal Services	54,540	67,814	75,250	80,100	80,100
380 Misc. Contracted Services	0	0	4,000	4,000	4,000
200 Total Purchase of Services	0	0	4,000	4,000	4,000
420 Office Supplies	77	0	250	1,000	1,000
400 Total Supplies	77	0	250	1,000	1,000
700 Other Charges	0	0	0	0	0
800 Capital Outlay	0	0	0	0	0
ADMINISTRATIVE SUPPORT TOTAL	54,617	67,814	79,500	85,100	85,100

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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159 CENTRAL SERV/OPS SUPPORT

110 Salaries	36,451	8,291	39,534	0	0
100 Total Personal Services	36,451	8,291	39,534	0	0
253 Computer Services	51,515	86,859	55,375	97,051	97,051
273 Postage Meter Rental	895	0	1,300	1,300	1,300
340 Printing	10,052	5,965	10,000	10,000	10,000
341 Telephone	8,607	8,394	10,100	10,100	10,100
344 Postage	19,403	20,113	23,000	23,000	23,000
380 Misc. Contracted Services	11,802	14,323	12,405	12,405	12,405
200 Total Purchase of Services	102,274	135,654	112,180	153,856	153,856
420 Office Supplies	6,929	5,892	7,975	2,000	2,000
421 Storage of Microfilm	911	992	1,000	1,000	1,000
422 Photocopying Supplies	1,913	2,017	4,311	4,356	4,356
510 Books	230	0	0	0	0
584 Computer Supplies	4,040	5,194	8,755	8,860	8,860
599 Service Supplies	0	0	0	0	0
400 Total Supplies	14,023	14,095	22,041	16,216	16,216
710 Travel	0	0	0	0	0
733 Schooling	12,324	13,239	21,110	21,110	21,110
782 Miscellaneous	2,115	747	2,300	2,300	2,300
700 Total Other Charges & Expenses	14,439	13,986	23,410	23,410	23,410
850 New Equipment	0	0	0	0	0
854 Computer Equipment	10,399	18,742	13,400	20,400	20,400
800 Capital Outlay	10,399	18,742	13,400	20,400	20,400
CENTRAL SERV/OPS SUPPORT TOTAL	177,586	190,768	210,565	213,882	213,882

161 TOWN CLERK

110 Salaries	35,045	35,570	38,824	40,236	40,236
100 Total Personal Services	35,045	35,570	38,824	40,236	40,236
240 Equipment Repairs	75	0	100	100	100
304 Medical Exams	0	120	0	0	0
346 Report of Vital Statistics	250	250	260	260	260
200 Total Purchase of Services	325	370	360	360	360
420 Office Supplies	390	570	400	400	400
421 Storage of Microfilm	75	100	100	100	100

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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TOWN CLERK (cont.)

583 Dog Licenses	351	152	500	500	500
400 Total Supplies	816	822	1,000	1,000	1,000
700 Other Charges	1,002	960	1,260	1,300	1,300
800 Capital Outlay	468	500	500	500	500
TOWN CLERK TOTAL	37,656	38,222	41,944	43,396	43,396

162 ELECTIONS & REGISTRATION

110 Salaries	42,190	49,382	35,415	54,854	54,854
100 Total Personal Services	42,190	49,382	35,415	54,854	54,854
240 Equipment Repair	13	0	100	100	100
343 Street Listings	5,010	6,816	6,500	6,500	6,500
200 Total Purchase of Services	5,023	6,816	6,600	6,600	6,600
420 Office Supplies	3,771	2,785	2,500	3,625	3,625
580 Town Meeting Expenses	13,334	2,475	2,500	3,000	3,000
400 Total Supplies	17,105	5,260	5,000	6,625	6,625
700 Other Charges	2,070	2,322	2,400	3,332	3,332
800 Capital Outlay	500	500	500	500	500
ELECTIONS & REGISTRATION TOTAL	66,888	64,280	49,915	71,911	71,911

171 CONSERVATION COMMISSION

341 Telephone	396	511	420	900	900
200 Total Purchase of Services	396	511	420	900	900
420 Office Supplies	280	147	100	200	200
400 Total Supplies	280	147	100	200	200
700 Other Charges	897	1,105	2,455	2,455	2,455
800 Capital Outlay	0	0	0	0	0
CONSERVATION COMMISSION TOTAL	1,573	1,763	2,975	3,555	3,555

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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175 PLANNING BOARD

110 Salaries	60,623	62,978	65,480	68,100	68,100
100 Total Personal Services	60,623	62,978	65,480	68,100	68,100
340 Printing Services	312	0	300	300	300
342 Legal Notices	1,227	1,308	400	400	400
380 Misc. Contracted Services	0	0	0	0	0
200 Total Purchase of Services	1,539	1,308	700	700	700
420 Office Supplies	0	135	200	200	200
400 Total Supplies	0	135	200	200	200
700 Other Charges	418	795	1,350	1,350	1,350
800 Capital Outlay	0	294	0	0	0
PLANNING BOARD TOTAL	62,580	65,510	67,730	70,350	70,350

192 TOWN BUILDINGS, GROUNDS & RECREATION FIELDS

(Town House, Fayville Hall, Historical/Recreation Building)

110 Salaries	46,679	44,006	57,728	149,601	149,601
100 Total Personal Services	46,679	44,006	57,728	149,601	149,601
210 Electricity	11,666	15,143	13,000	16,100	16,100
212 Heat	7,510	13,696	11,865	11,865	11,865
230 Water & Irrigation System	2,658	4,273	11,539	12,693	12,693
244 Building Maintenance & Repair	16,989	18,865	19,145	26,241	26,241
247 Grounds Maintenance	13,254	16,277	18,500	25,630	25,630
380 Grounds & Recreation Fields	72,847	77,682	115,000	115,000	115,000
200 Total Purchase of Services	124,924	145,936	189,049	207,529	207,529
481 Gasoline	50,041	53,442	57,000	60,000	60,000
400 Total Supplies	50,041	53,442	57,000	60,000	60,000
779 Renovation of Historical Building	485	0	0	0	0
782 Miscellaneous	419	243	0	0	0
700 Total Other Charges & Expenses	904	243	0	0	0
850 New Equipment	3,417	3,945	1,700	0	0
800 Capital Outlay	3,417	3,945	1,700	0	0
TOWN BUILDINGS, GROUNDS & RECREATION FIELDS TOTAL	225,965	247,572	305,477	417,130	417,130

PUBLIC SAFETY

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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210 POLICE DEPARTMENT

110 Salaries	903,333	959,495	1,058,461	1,157,779	1,157,779
190 Employee Allowance	15,952	17,960	15,525	16,925	16,925
100 Total Personal Services	919,285	977,455	1,073,986	1,174,704	1,174,704
210 Electricity	4,789	5,318	5,000	5,000	5,000
211 Heat & Oil	5,231	5,880	5,000	5,500	5,500
230 Water	126	140	200	200	200
241 Vehicle Maintenance & Repair	7,067	6,679	5,000	6,000	6,000
242 Radio Repair	811	2,247	3,000	3,000	3,000
243 Service Equipment	11,790	4,272	12,000	12,000	12,000
244 Building Maintenance & Repair	5,783	2,068	5,000	5,000	5,000
304 Medical Exams	502	130	350	350	350
341 Telephone	5,634	4,506	7,700	7,700	7,700
342 Legal Notices	826	613	100	300	300
344 Postage	810	830	900	900	900
380 Misc. Contracted Services	0	672	0	0	0
200 Total Purchase of Services	43,369	33,355	44,250	45,950	45,950
420 Office Supplies	0	0	0	1,800	1,800
599 Service Supplies	6,530	5,704	5,000	5,700	5,700
400 Total Supplies	6,530	5,704	5,000	7,500	7,500
700 Other Charges	12,170	14,163	11,000	12,100	12,100
800 Capital Outlay	5,398	10,022	4,000	4,000	4,000
POLICE DEPARTMENT TOTAL	986,752	1,040,699	1,138,236	1,244,254	1,244,254

220 FIRE DEPARTMENT

110 Salaries	824,692	905,058	1,201,925	1,232,727	1,232,727
190 Employee Allowance	8,354	16,457	43,770	31,920	31,920
100 Total Personal Services	833,046	921,515	1,245,695	1,264,647	1,264,647
210 Electricity	5,904	5,492	7,400	7,400	7,400
211 Heat & Oil	4,147	7,277	5,060	6,032	6,032
230 Water	483	571	550	625	625
241 Vehicle Maintenance & Repair	8,593	11,860	15,000	18,000	18,000
243 Service Equipment	4,993	17,124	5,775	10,000	10,000
244 Building Maintenance & Repair	1,881	12,673	5,145	6,000	6,000

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
<u>FIRE DEPARTMENT (cont.)</u>					
341 Telephone	3,825	4,729	4,500	6,900	6,900
380 Misc. Contracted Services	0	0	0	0	0
200 Total Purchase of Services	29,826	59,726	43,430	54,957	54,957
420 Office Supplies	5,292	5,806	6,000	6,200	6,200
480 Grease & Oil	463	23	500	500	500
510 Books/A.V. Materials	1,196	1,143	2,000	7,010	7,010
599 Service Supplies	5,567	9,730	6,500	0	0
400 Total Supplies	12,518	16,702	15,000	13,710	13,710
700 Other Charges	7,423	11,249	7,750	13,420	13,420
800 Capital Outlay	1,550	14,706	11,000	35,088	35,088
FIRE DEPARTMENT TOTAL	884,363	1,023,898	1,322,875	1,381,822	1,381,822

241 BUILDING DEPARTMENT

110 Salaries	53,287	54,995	57,795	59,883	59,883
100 Total Personal Services	53,287	54,995	57,795	59,883	59,883
304 Medical Exams	0	65	0	0	0
380 Misc. Contracted Services	570	495	0	600	600
200 Total Purchase of Services	570	560	0	600	600
420 Office Supplies	11	71	0	0	0
530 Building Supplies	172	9	775	775	775
400 Total Supplies	183	80	775	775	775
700 Other Charges	2,255	1,984	3,415	3,165	3,165
800 Capital Outlay	158	1,060	1,000	1,000	1,000
BUILDING DEPARTMENT TOTAL	56,453	58,679	62,985	65,423	65,423

291 CIVIL DEFENSE

110 Salaries	937	965	1,013	6,182	6,182
100 Total Personal Services	937	965	1,013	6,182	6,182
245 Equipment Repairs	0	0	240	350	350
341 Telephone	238	247	410	1,100	1,100
200 Total Purchase of Services	238	247	650	1,450	1,450

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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CIVIL DEFENSE (cont.)

420 Office Supplies	0	376	0	600	600
400 Total Supplies	0	376	0	600	600
700 Other Charges	0	0	0	6,000	6,000
800 Capital Outlay	704	500	500	6,668	6,668
CIVIL DEFENSE TOTAL	1,879	2,088	2,163	20,900	20,900

**292 ANIMAL CONTROL OFFICER
AND ANIMAL INSPECTOR**

110 Salaries	30,040	30,040	31,327	32,611	32,611
100 Total Personal Services	30,040	30,040	31,327	32,611	32,611
270 Facility Rental	3,000	3,000	3,000	3,600	3,600
341 Telephone	0	0	0	0	0
380 Misc. Contracted Services	0	1,550	0	1,400	1,400
383 Care & Destruction	775	884	3,100	2,100	2,100
200 Total Purchase of Services	3,775	5,434	6,100	7,100	7,100
420 Office Supplies	0	0	100	150	150
599 Service Supplies	0	0	300	400	400
400 Total Supplies	0	0	400	550	550
700 Other Charges	0	0	2,700	3,000	3,000
800 Capital Outlay	0	0	200	0	0
ANIMAL CONTROL OFFICER AND ANIMAL INSPECTOR TOTAL	33,815	35,474	40,727	43,261	43,261

PUBLIC WORKS

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
420 DEPARTMENT OF PUBLIC WORKS					
110 Salaries	765,411	871,356	943,626	1,042,686	1,042,686
190 Employee Allowance	24,150	26,808	27,067	30,093	30,093
100 Total Personal Services	789,561	898,164	970,693	1,072,779	1,072,779
210 Electricity	51,121	49,954	60,000	57,000	57,000
211 Heat	9,534	16,175	15,100	16,100	16,100
230 Water	952	689	975	975	975
244 Building Maintenance & Repair	12,034	9,653	11,500	11,500	11,500
245 Equipment Repairs	20,180	15,274	18,000	18,000	18,000
246 Traffic Signal Maintenance	2,799	2,882	5,000	5,000	5,000
250 Meter Repairs	420	16	2,000	2,000	2,000
251 Hydrant Repairs	3,145	3,288	4,000	4,000	4,000
271 Equipment Rental	1,704	1,841	1,800	2,000	2,000
293 Refuse Disposal	150,198	175,117	185,000	218,000	218,000
295 Service Connection	3,628	2,109	12,000	6,000	6,000
296 MDC Payment	355,759	316,559	445,000	590,000	590,000
297 Snow Removal - Contr.	15,933	42,818	42,350	42,350	42,350
305 Tree Experts	17,845	29,299	47,500	57,000	57,000
341 Telephone	11,152	11,143	11,500	12,500	12,500
342 Legal Notices	1,910	1,552	2,100	2,100	2,100
344 Postage	2,933	3,472	3,500	4,150	4,150
380 Miscellaneous Contracted Services	39,239	26,294	40,500	34,000	34,000
200 Total Purchase of Services	700,486	708,135	907,825	1,082,675	1,082,675
420 Office Supplies	5,246	4,584	4,000	4,000	4,000
490 Meals	605	1,286	900	900	900
529 Parts - Other Depts.	0	0	0	0	0
531 Highway Paint	7,312	7,576	14,000	14,000	14,000
532 Parts	26,909	28,697	30,000	30,000	30,000
534 Gravel, Stone & Fill	1,465	3,772	2,000	3,800	3,800
535 Salt & Sand	46,290	91,838	65,000	78,500	78,500
537 Bituminous Concrete	72	3,167	3,500	3,700	3,700
538 Signs	11,666	10,391	8,000	10,000	10,000
539 Drainage Materials	1,603	113	3,500	3,500	3,500
540 Guard Rail	1,485	0	500	500	500
541 Small Tools	1,236	2,446	2,700	2,700	2,700
542 DPW Service Supplies	12,818	14,580	12,300	13,750	13,750
543 Pipes & Fittings	4,993	1,031	4,500	4,500	4,500

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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DEPARTMENT OF PUBLIC WORKS (cont.)

544 Meters & Fittings	12,727	13,611	13,000	13,000	13,000
400 Total Supplies	134,427	183,092	163,900	182,850	182,850
700 Other Charges	3,029	2,885	4,100	4,100	4,100
800 Capital Outlay	8,168	13,780	8,500	8,500	8,500
DEPT. OF PUBLIC WORKS TOTAL	1,635,671	1,806,056	2,055,018	2,350,904	2,350,904

	FY 2003 REQUEST	SAL. ADM. PLAN INC.	FY 2003 REQUEST	SAL. ADM. PLAN INC.	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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	WATER DIVISION	WATER DIVISION	DPW, ALL OTHER	DPW, ALL OTHER	DPW TOTAL	DPW TOTAL
100 Personal Services	336,844	336,844	735,935	735,935	1,072,779	1,072,779
200 Purchase of Services	694,900	694,900	387,775	387,775	1,082,675	1,082,675
400 Supplies	28,300	28,300	154,550	154,550	182,850	182,850
700 Other Charges	1,990	1,990	2,110	2,110	4,100	4,100
800 Capital Outlay	3,500	3,500	5,000	5,000	8,500	8,500
TOTAL	1,065,534	1,065,534	1,285,370	1,285,370	2,350,904	2,350,904

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
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750 INTEREST ON DEBT

WATER FUND

Water Extension	0	0	0	0
Water Extension	0	0	0	0
900 Debt Service	0	0	0	0

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
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710 DEBT SERVICE
WATER FUND

Water Extension	0	0	0	0
Water Extension	0	0	0	0
900 Debt Service	0	0	0	0

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
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424 STREET LIGHTS

210 Electricity	88,840	94,960	95,000	105,000
200 Total Purchase of Services	88,840	94,960	95,000	105,000
STREET LIGHTS TOTAL	88,840	94,960	95,000	105,000

HUMAN SERVICES

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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511 BOARD OF HEALTH

110 Salaries	79,359	82,759	87,391	92,571	92,571
100 Total Personal Services	79,359	82,759	87,391	92,571	92,571
307 Nursing Services	1,500	1,500	1,500	3,300	3,300
345 Advertising	367	66	300	500	500
380 Misc. Contracted Services	2,384	2,530	7,880	8,996	8,996
200 Total Purchase of Services	4,251	4,096	9,680	12,796	12,796
420 Office Supplies	1,291	1,320	1,600	1,500	1,500
599 Service Supplies	1,637	0	0	0	0
400 Total Supplies	2,928	1,320	1,600	1,500	1,500
700 Other Charges	6,130	5,241	6,850	6,850	6,850
800 Capital Outlay	0	2,112	0	0	0
BOARD OF HEALTH TOTAL	92,668	95,528	105,521	113,717	113,717

541 COUNCIL ON AGING

110 Salaries	29,187	35,634	58,582	82,233	82,233
100 Total Personal Services	29,187	35,634	58,582	82,233	82,233
340 Printing	562	339	300	300	300
341 Telephone	673	643	900	1,400	1,400
344 Postage	791	387	700	1,000	1,000
380 Misc. Contracted Services	3,886	7,463	20,000	22,000	22,000
200 Total Purchase of Services	5,912	8,832	21,900	24,700	24,700
420 Office Supplies	638	599	500	500	500
599 Service Supplies	1,676	1,588	1,200	1,300	1,300
400 Total Supplies	2,314	2,187	1,700	1,800	1,800
700 Other Charges	586	658	900	1,750	1,750
800 Capital Outlay	0	0	5,000	5,000	5,000
COUNCIL ON AGING TOTAL	37,999	47,311	88,082	115,483	115,483

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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543 VETERANS' SERVICES

110 Salaries	9,837	10,026	9,838	9,838	9,838
100 Total Personal Services	9,837	10,026	9,838	9,838	9,838
344 Postage	24	32	0	0	0
200 Total Purchase of Services	24	32	0	0	0
420 Office Supplies	0	0	0	100	100
400 Total Supplies	0	0	0	100	100
700 Other Charges	11,504	13,873	15,567	15,567	15,567
VETERANS' SERVICES TOTAL	21,365	23,931	25,405	25,505	25,505

632 YOUTH COMMISSION

110 Salaries	86,572	84,844	86,855	89,922	89,922
100 Total Personal Services	86,572	84,844	86,855	89,922	89,922
380 Misc. Contracted Services	10,530	10,063	19,500	20,000	20,000
200 Total Purchase of Services	10,530	10,063	19,500	20,000	20,000
599 Service Supplies	3,236	2,818	5,000	5,500	5,500
400 Total Supplies	3,236	2,818	5,000	5,500	5,500
700 Other Charges	1,784	2,328	3,600	3,600	3,600
800 Capital Outlay	2,301	2,120	0	0	0
YOUTH COMMISSION TOTAL	104,423	102,173	114,955	119,022	119,022

CULTURE AND RECREATION

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
<u>610 LIBRARY</u>					
110 Salaries	204,706	213,711	224,422	236,233	236,233
100 Total Personal Services	204,706	213,711	224,422	236,233	236,233
210 Electricity	9,153	10,729	13,750	13,750	13,750
211 Heat & Oil	4,306	8,496	9,000	9,000	9,000
230 Water	133	172	175	200	200
244 Building Maintenance	14,082	15,053	13,500	14,000	14,000
245 Equipment Repairs	2,169	956	3,000	3,000	3,000
341 Telephone	1,405	1,220	1,500	1,500	1,500
200 Total Purchase of Services	31,248	36,626	40,925	41,450	41,450
420 Office Supplies	2,082	2,164	2,000	2,800	2,800
510 Books	52,111	50,590	58,000	60,400	60,400
400 Total Supplies	54,193	52,754	60,000	63,200	63,200
700 Other Charges	3,249	3,642	8,650	8,450	8,450
850 New Equipment	919	679	1,000	1,000	1,000
859 Automation/Retrospective Conversion	2,533	7,871	5,850	5,650	5,650
800 Capital Outlay	3,452	8,550	6,850	6,650	6,650
LIBRARY TOTAL	296,848	315,283	340,847	355,983	355,983

<u>631 RECREATION</u>					
110 Salaries	56,511	62,353	82,413	105,750	105,750
100 Total Personal Services	56,511	62,353	82,413	105,750	105,750
247 Grounds Maintenance	2,289	0	0	0	0
304 Medical Exams	65	65	120	120	120
340 Printing	2,212	1,435	2,590	2,590	2,590
345 Advertising	227	2,104	1,200	1,200	1,200
380 Misc. Contracted Services	783	2,365	1,000	1,000	1,000
200 Total Purchase of Services	5,576	5,969	4,910	4,910	4,910
420 Office Supplies	0	0	0	300	300
512 Arts & Crafts Supplies	1,072	0	0	0	0
599 Service Supplies	494	662	600	600	600
400 Total Supplies	1,566	662	600	900	900

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST	SAL. ADM. PLAN INC.
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RECREATION (cont.)

700 Other Charges	2,012	2,610	2,950	2,950	2,950
800 Capital Outlay	0	99	0	0	0
RECREATION TOTAL	65,665	71,693	90,873	114,510	114,510

633 HISTORICAL COMMISSION

340 Printing	0	65	400	500	500
344 Postage	33	0	125	150	150
380 Misc. Contracted Services	176	0	2,100	5,100	5,100
200 Total Purchase of Services	209	65	2,625	5,750	5,750
420 Office Supplies	0	0	600	600	600
400 Total Supplies	0	0	600	600	600
732 Subscriptions	0	0	100	100	100
782 Miscellaneous	0	0	0	0	0
700 Total Other Charges and Expenses	0	0	100	100	100
HISTORICAL COMMISSION TOTAL	209	65	3,325	6,450	6,450

INSURANCE

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
<u>900 INSURANCE</u>				
170 Blue Cross - Health	33,113	39,555	49,171	51,406
171 HMO - Health	903,702	1,105,601	1,416,772	1,593,744
173 Dental - Health	68,767	77,915	94,637	84,361
100 Total Personal Services	1,005,582	1,223,071	1,560,580	1,729,511
172 Group Life Insurance	5,252	5,504	6,233	6,241
100 Total Personal Services	5,252	5,504	6,233	6,241
301 Consulting Services	4,650	4,275	11,000	11,000
200 Total Purchase of Services	4,650	4,275	11,000	11,000
742 Liability Package Policy	57,185	62,842	71,300	124,775
746 Police/Fire Accident	18,975	18,975	20,000	20,000
750 Youth Director	453	229	500	500
751 Medicare	85,211	101,826	106,400	125,000
753 Social Security	44,727	49,805	64,584	60,000
700 Total Other Charges and Expenses	206,551	233,677	262,784	330,275
INSURANCE TOTAL	1,222,035	1,466,527	1,840,597	2,077,027

DEBT AND INTEREST

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
750 INTEREST ON DEBT				
<u>GENERAL FUND</u>				
Additional School Construction	0	0	0	291,945
School Rec. Facility	0	0	0	19,590
Finn School	397,691	367,466	337,939	315,154
Underground Storage Tanks	8,886	0	0	0
Land Purchase/40 Central	0	0	5,000	0
DPW Garage	22,214	24,825	20,525	16,125
Middle School	419,425	394,488	371,925	349,363
Landfill Closure	0	0	0	49,665
900 Debt Service	848,216	786,779	735,389	1,041,842

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
710 DEBT SERVICE				
<u>GENERAL FUND</u>				
Additional School Construction	0	0	0	320,000
School Rec. Facility	0	0	0	25,000
Finn School	465,000	465,000	465,000	465,000
Underground Storage Tanks	100,000	0	0	0
Land Purchase/40 Central	0	0	100,000	0
DPW Garage	100,000	100,000	100,000	100,000
Middle School	475,000	475,000	475,000	475,000
MWPAT Septic	0	11,100	11,101	11,101
Landfill Closure	0	0	0	55,000
900 Debt Service	1,140,000	1,051,100	1,151,101	1,451,101

BUDGET NAME	FY 2000 ACTUAL	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
RESERVE FUND	96,737	93,328	150,000	150,000

SCHOOL DEPARTMENT

	FY 2001	FY 2002	FY 2003
BUDGET NAME	ACTUAL	BUDGET	REQUEST

SOUTHBOROUGH SCHOOLS

REGULAR DAY PROGRAMS

ADMINISTRATION

School Committee	14,587	13,000	15,500
Superintendent's Office	122,956	125,018	157,499
Administrative Support	126,820	150,880	149,207

INSTRUCTION

Supervision	63,332	26,000	35,400
Principals	515,857	562,618	646,638
Teaching	4,209,339	4,557,019	5,110,515
Professional Development	53,529	66,400	78,750
Textbooks & Materials	277,338	199,382	178,015
Instructional Hardware & Software	15,935	40,926	40,809
Library Services	162,249	169,807	169,807
Instructional Equipment	30,545	30,097	18,941
Guidance Services	151,308	186,022	189,392

OTHER STUDENT SERVICES

Testing	1,081	0	0
Personnel Services	500	500	500
Health Services	121,880	128,572	128,682
Transportation	206,316	210,577	240,407
Athletics	16,281	16,658	17,775
Student Body Activities	10,032	8,503	9,478

OPERATION AND MAINTENANCE OF BUILDINGS

Operation of Buildings	745,135	789,702	794,443
Maintenance of Buildings	191,383	159,165	174,815
Extraordinary Maintenance	0	0	0
Networking & Telecommunications	23,184	46,202	46,358

FIXED CHARGES

Rentals & Leases	2,153	46,000	49,600
Retirement Liability	0	0	0

TUITION, OTHER PUBLIC SCHOOLS

Vocational Education	0	0	0
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REGULAR DAY PROGRAMS	7,061,740	7,533,048	8,252,531
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BUDGET NAME	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
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SOUTHBOROUGH SCHOOLS (cont.)

SPECIAL EDUCATION PROGRAMS - CHAPTER 766

INSTRUCTION

Director	73,601	79,582	80,416
Teaching	923,567	1,237,825	1,243,812
Professional Development	2,645	4,000	4,000
Instructional Technology	0	2,600	2,000
Psychological Services	155,772	166,765	180,432

OTHER STUDENT SERVICES

Health Services	44,714	45,000	48,000
Transportation Within	10,376	8,700	12,000

OPERATION AND MAINTENANCE OF BUILDINGS

Operation of Buildings	11,133	7,500	9,000
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PROGRAMS, OTHER SYSTEMS IN MASSACHUSETTS

Tuition, Out	414,838	599,000	719,073
Transportation, Out	135,630	172,510	202,000

PROGRAMS, MEMBER OF COLLABORATIVE

Assabet Collaborative Assessment	7,846	8,597	10,000
Tuition Out, Collaborative	133,347	137,000	137,000
Transportation Out, Collaborative	17,008	35,000	35,000

SPECIAL EDUCATION - CHAPTER 766	1,930,477	2,504,079	2,682,733
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SUMMARY

	<u>FY 2001 ACTUAL</u>	<u>FY 2002 BUDGET</u>	<u>FY 2003 REQUEST</u>
REGULAR DAY PROGRAMS	7,061,740	7,533,048	8,252,531
SPECIAL EDUCATION LOAN*	55,000	55,000	0
SPECIAL EDUCATION - CHAPTER 766	1,930,477	2,504,079	2,682,733
GRAND TOTAL OPERATING BUDGET	9,047,217	10,092,127	10,935,264

* Loan repaid in full FY 02

BUDGET NAME	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
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ALGONQUIN REGIONAL HIGH SCHOOL

REGULAR DAY PROGRAMS

ADMINISTRATION

School Committee	88,079	59,250	67,440
Superintendent's Office	125,102	123,636	125,080
Administrative Support	102,919	130,562	132,742

INSTRUCTION

Supervision	59,230	61,010	61,010
Principals	420,319	473,829	532,248
Teaching	4,145,503	4,771,988	5,149,629
Professional Development	47,997	63,300	67,300
Textbooks & Materials	209,888	218,088	239,628
Instructional Hardware & Software	25,886	31,846	30,561
Instructional Equipment	46,193	50,653	50,184
Guidance Services	363,301	425,664	426,064

OTHER STUDENT SERVICES

Testing	1,930	2,800	2,800
Health Services	56,873	65,573	66,303
Transportation	604,231	606,628	701,264
Athletics/Student Body Activities	485,449	518,898	384,941
Other Student Activities	8,799	9,800	9,800

OPERATION AND MAINTENANCE OF BUILDINGS

Operation of Buildings	573,004	605,836	626,286
Maintenance of Buildings	118,195	119,680	106,280
Extraordinary Maintenance	22,588	0	0
Networking & Telecommunications	39,277	41,440	27,040

FIXED CHARGES

Rentals and Leases	48,498	97,450	100,450
Insurance	934,535	1,087,234	1,151,643
Retirement Liability	38,854	75,841	99,747

TUITION, OTHER PUBLIC SCHOOLS

Vocational Education	0	0	0
School Choice	0	43,000	43,000

REGULAR DAY PROGRAMS	8,566,650	9,684,006	10,201,440
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BUDGET NAME	FY 2001 ACTUAL	FY 2002 BUDGET	FY 2003 REQUEST
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ALGONQUIN REGIONAL HIGH SCHOOL (cont.)

SPECIAL EDUCATION PROGRAMS - CHAPTER 766

INSTRUCTION

Director	70,856	75,619	78,107
Teaching	406,392	460,978	455,586
Professional Development	2,509	2,400	2,400
Instructional Technology	3,694	4,000	2,000
Psychological Services	33,730	64,419	60,919

OTHER STUDENT SERVICES

Health Services	270	6,500	3,500
Transportation Within	0	7,500	7,500

OPERATION AND MAINTENANCE OF BUILDINGS

New Equipment	3,262	2,000	3,500
Equipment Maintenance	672	1,600	700

PROGRAMS, OTHER SYSTEMS IN MASSACHUSETTS

Tuition, Out	225,101	324,226	324,226
Transportation, Out	23,309	94,000	100,000

PROGRAMS, MEMBER OF COLLABORATIVE

Assabet Collaborative Assessment	6,027	7,000	7,500
Tuition Out, Collaborative	59,404	90,000	65,000
Transportation Out, Collaborative	64,622	13,000	15,000

SPECIAL EDUCATION - CHAPTER 766	899,848	1,153,242	1,125,938
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SUMMARY

	<u>FY 2001 ACTUAL</u>	<u>FY 2002 BUDGET</u>	<u>FY 2003 REQUEST</u>
REGULAR DAY PROGRAMS	8,566,648	9,684,006	10,201,440
SPECIAL ED. - CHAPTER 766	899,848	1,153,242	1,125,938
GRAND TOTAL OPERATING BUDGET	9,466,496	10,837,248	11,327,378

NORTHBOROUGH - SOUTHBOROUGH REGIONAL SCHOOL DISTRICT
FY 2003 BUDGET & ASSESSMENTS - DEPT. OF ED. RECOMMENDED METHOD
PRELIMINARY

			67.95%	32.05%
			Northboro	Southboro
Step 1				
Recommended operating budget (FY 2003)*		11,589,602.00		
Less Transportation	701,264.00			
SPED Transportation	114,500.00	815,764.00		
Less Fixed Charges		0.00		
Net School Spending		10,773,838.00		
Less Revenues		0.00		
Subtotal		10,773,838.00		
Less Chapter 70 Aid - Preliminary (House 1)		1,952,121.00		
Less State ward reimbursement		0.00		
Net Budget		8,821,717.00		
Step 2				
Minimum Local Contribution required by Ed Reform			**	**
Step 3				
Difference between Min. Contrib. & Net budget balance		8,821,717.00		
Step 4				
Apportion Step 3 amount by agreement			5,994,356.70	2,827,360.30
Step 5				
Transportation Budget	815,764.00			
Less Aid to Transportation estimated	701,264.00	114,500.00	77,802.75	36,697.25
Step 6				
Other Operational Costs	0.00			
Less Revenues	0.00	0.00		
Step 7				
Capital budget (existing debt service)***		899,607.00	615,260.00	284,347.00
Step 8				
Total assessments, Minimum local contribution plus apportionments		9,835,824.00	6,687,419.45	3,148,404.55
Step 9				
Excess & Deficiency Offset		75,000.00	50,962.50	24,037.50
FY 2003 Assessments		9,760,824.00	6,636,456.95	3,124,367.05
Assessment Comparison:				
FY 2002 Assessment		8,640,566.00	5,896,506.40	2,744,059.60
Dollar Increase		1,120,258.00	739,950.55	380,307.45
Percent Increase		12.97%	12.55%	13.86%

*Superintendent's Recommended Budget Dated January 16, 2002

** Information not available from DOE as of 02-06-02

*** Portions of Debt Service Payments excluded from Proposition 2 1/2

Northborough	\$341,923
Southborough	\$159,577

BUDGET NAME	FY 2001 BUDGET	FY 2002 BUDGET	FY 2003 REQUEST
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ASSABET VALLEY REGIONAL VOC. SCHOOL

SCHOOL COMMITTEE	84,782	89,547	93,010
SUPERINTENDENT & BUSINESS OFFICE	383,906	400,718	414,969
INSTRUCTION SUPERVISION	284,114	292,348	307,229
PRINCIPAL OFFICE	123,518	128,661	133,670
INSTRUCTION & SUPPLIES	5,486,210	5,785,876	6,263,850
TEXTBOOKS	56,250	59,500	63,025
LIBRARY SERVICES	99,758	102,350	105,631
MULTI-MEDIA	47,615	12,500	12,500
GUIDANCE SERVICES	341,189	355,878	403,226
ATTENDANCE	22,547	21,920	22,818
HEALTH SERVICES	54,021	66,869	71,578
TRANSPORTATION CONTRACTS	797,502	826,355	798,654
TRANSPORTATION SPORTS - FIELD TRIPS	33,851	35,451	37,326
ATHLETICS PROGRAMS	229,891	242,009	258,392
STUDENT BODY ACTIVITIES	68,319	74,440	83,350
OPERATION OF PLANT	1,110,489	1,140,853	1,179,641
MAINTENANCE OF PLANT	286,050	301,850	304,600
HEALTH - LIFE - MEDICARE INSURANCE	622,250	731,975	809,700
OTHER INSURANCES	176,395	187,075	191,837
LEASES OF EQUIPMENT	25,000	25,000	25,000
ACQUISITION OF FIXED ASSETS	152,000	161,250	177,700
VOCATIONAL DAY OPERATING BUDGET	10,485,657	11,042,425	11,757,706

BUDGET NAME	FY 2001 BUDGET	FY 2002 BUDGET	FY 2003 REQUEST
<u>ASSABET VALLEY REG. VOC. SCHOOL (cont.)</u>			
RIGHT TO KNOW - ASBESTOS AUDIT	10,000	10,000	10,000
SINGLE AUDIT REQUIREMENT	10,000	10,000	12,500
RIGHT TO KNOW - AUDIT BUDGET	20,000	20,000	22,500
CAPITAL PROJECT ROOF (P & I)	0	0	0
SPECIAL NEEDS	659,951	683,160	719,673
TOTAL BUDGET	11,165,608	11,745,585	12,499,879
LESS ANTICIPATED AID & TRANSFERS	(5,096,513)	(5,484,647)	(5,648,800)
MASS. GENERAL LAW 32B, SECTION 9 & 9	75,000	75,000	75,000
TOTAL ASSESSMENT TO COMMUNITIES	6,144,095	6,335,938	6,926,079
SOUTHBORO ASSESSMENT	152,459	158,132	185,410

ARTICLE 8: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto. (Proposed by the Town Accountant and the Board of Selectmen)

ARTICLE 9: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of \$1,800 to defray expenses of the Memorial Day exercises. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legions, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$492,692 for the fiscal year beginning July 1, 2002 and ending June 30, 2003 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money for the purpose of paying to retirees the amount due for accrued vacation and sick time, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$12,000 to fund ongoing maintenance of the Town House, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to fund either rental space for the Council on Aging and Youth and Family Services, or the funds to do minimal renovations to Fayville Hall, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to fund ongoing maintenance of the Fayville Village Hall, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to fund monitoring of the Parkerville Road Landfill, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 16: To see if the Town will vote to raise and appropriate, or transfer from available funds and appropriate, a sum of money for hiring special legal counsel, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$3,000 for the purpose of funding Marlborough Addictions Referral Center, Inc., a nonprofit drop-in center, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money for the purpose of continuing implementation of the Town's Geographic Information System, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money for the preparation and implementation of a Stormwater Management Plan as required by the U.S. Environmental Protection Agency, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$250,000 for the maintenance of Town roads, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

ARTICLE 21: To see if the Town will vote to transfer from available funds and appropriate, a sum of money in anticipation of reimbursement from the Commonwealth for Chapter 90 highway improvements, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money for the purpose of purchasing Public Works Equipment, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

ARTICLE 23: To see if the Town will vote to accept from the Commonwealth a parcel of land located off of Middle Road for cemetery purposes, said parcel being bounded and described as follows:

Commencing at the point of beginning (as shown on plan) located on the easterly sideline of Middle Road at the bank (annual high water level) of the Sudbury Reservoir, thence running:

Easterly 600± Feet along the bank to a point, thence

N 63° 17' 38" E 13.04' By land of the Metropolitan District Commission, thence

N 84° 32' 52" E 94.07' By land of the Metropolitan District Commission, thence

N 05° 49' 38" W 163.84' By land of the Town of Southborough Cemetery Department, thence

S 03° 53' 06" W 115.25' By land of the Metropolitan District Commission, thence

S 54° 29' 19" W 37.54' By land of the Metropolitan District Commission, thence

S 85° 12' 16" W 124.71' By land of the Metropolitan District Commission, thence

N 73° 29' 39" W 29.84' By land of the Metropolitan District Commission, thence

N 20° 39' 31" W 105.25' By land of the Metropolitan District Commission, thence

N 73° 12' 11" W 179.73' By land of the Metropolitan District Commission, thence

S 63° 42' 21" W 20.15' By land of the Metropolitan District Commission, thence

S 43° 01' 26" W 79.99' By land of the Metropolitan District Commission, thence

S 25° 44' 32" W 44.11' By land of the Metropolitan District Commission, thence

S 28° 30' 55" W 24.44' By land of the Metropolitan District Commission, thence

S 71° 59' 21" W 43.09' By land of the Metropolitan District Commission, thence

N 68° 22' 00" W 51.91' By land of the Metropolitan District Commission, thence

N 70° 32' 36" W 21.24' By land of the Metropolitan District Commission, thence

S 70° 10' 36" W 89.18' By land of the Metropolitan District Commission, to a point East of Middle Road, thence

S 32° 25' 41" E 251.90' By Middle Road, thence

S 32° 25' 41" E 201.52' By Middle Road to the point of beginning;

The above described premises are to be conveyed with a 40' wide utility easement running East to West further identified on the plan to be used by utility owner for the operation and maintenance of overhead electrical lines. Further, the above described premises are subject to an order of conditions #290-583 issued by the Southborough Conservation Commission.

The above described premises comprise approximately 4.70± acres of land to be used solely by the Town of Southborough for cemetery use only and 1.93± acres of restricted land that maintains a 200' buffer to the reservoir. In the event that land is not used for cemetery purposes, premises shall revert back to the Commonwealth.

, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

ARTICLE 24: To see if the Town will vote to transfer from Water Reserve and appropriate, a sum of money for the purpose of increasing capacity and other improvements to the Boland Pump Station, or do or act anything in relation thereto. (Proposed by the Department of Public Works)

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, the sum of \$52,000 to acquire two new four-door full-size sedan police cruisers and authorize the Board of Selectmen to sell, turn in or otherwise dispose of two police cruisers, or do or act anything in relation thereto. (Proposed by the Police Chief)

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, the sum of \$10,000 to acquire a new boiler system in the Police Station as replacement for the existing unit and authorize the Board of Selectmen to sell, turn in or otherwise dispose of the old boiler system, or do or act anything in relation thereto. (Proposed by the Police Chief)

ARTICLE 27: To see if the Town will vote to authorize the Board of Selectmen to enter into an inter-municipal agreement for the purpose of allowing cross-jurisdictional law enforcement with the Town of Westborough. Such allowance to be made only at the request of the Police Chief or his/her designee, or take any action thereon. (Proposed by the Police Chief)

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money for the purpose of hiring consulting engineers by various Town departments, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$19,500 to be used for expenses incurred from a private audit of the Town's financial officers to be carried out by a private firm which meets the standards of the Commonwealth of Massachusetts, Bureau of Accounts, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$6,156 for the purpose of aiding in the funding of the MetroWest Growth Management Committee, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 31: To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 41, Section 108P: Collectors and treasurers; additional compensation for certification as municipal collector, treasurer or district treasurer.

Section 108P: In any city, town or district that accepts this section, a collector or a treasurer who has completed the necessary courses of study and training and has been awarded a certificate by the Massachusetts Collectors and Treasurers Association as a certified Massachusetts municipal collector or a certified Massachusetts municipal treasurer or a certified Massachusetts district treasurer, shall receive as compensation from such city, town or district, in addition to the regular annual compensation paid by such city, town or district for services in such office, an amount equal to 10 per cent of such regular annual compensation, but not more than \$1,000 per year. A collector or treasurer who has been awarded both certificates referred to above shall receive such additional compensation for only one such certificate. In order to qualify for such additional compensation, a collector or treasurer shall submit to the mayor or the board of selectmen of such city or town, or the governing board of a district proof of the award of either or both such certificates. The additional compensation provided in this section shall be prorated for any 12 month period in which an eligible person does not hold the office of collector or treasurer for 12 consecutive months. Such additional compensation shall be discontinued when certification is discontinued or withdrawn.

, or do or act anything in relation thereto. (Proposed by the Treasurer)

ARTICLE 32: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate the sum of \$1,000 to compensate a certified Town Treasurer/Collector, or do or act anything in relation thereto. (Proposed by the Treasurer)

ARTICLE 33: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to be expended under the direction of the Heritage Day Committee for the purpose of paying the necessary costs associated with the Heritage Day celebration and the Heritage Day parade, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 34: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money to be expended for a 275th celebration, or do or act anything in relation thereto. (Proposed by the Heritage Day Committee)

ARTICLE 35: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, a sum of money for the purpose of maintenance of equipment, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 36: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, a sum of money for the purpose of establishing a fund to be used to pay the Town's share of casualty and other losses incurred to Town property and equipment which are not covered by insurance policies, and/or which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed from damages caused as a result of such accident or casualty, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 37: To see if the Town will vote to renew a revolving fund established under Chapter 44, Section 53 E 1/2, "An Act Authorizing Cities and Towns to Establish Certain Revolving Funds", a revolving fund for the purpose of funding the inspection services for the Sealer of Weights and Measures, plumbing and wiring. All receipts received for the services provided by the above-mentioned departments shall be credited to this account up to the amount of \$60,000. The Town Accountant will authorize expenditures from this revolving fund, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$10,000 for the purpose of conducting a Household Hazardous Waste Day, or do or act anything in relation thereto. (Proposed by the Board of Health)

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, a sum of money to fund a Workers' Compensation Claim Reserve Fund as per Massachusetts General Laws, Chapter 40, Section 13C, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 40: To see if the Town will vote to raise and appropriate, borrow and appropriate, or transfer from available funds and appropriate, a sum of money for the purpose of providing final design and construction that would include renovation and code compliance with the ADA (American Disabilities Act) of the Arts Center at the South Union School, or do or act anything in relation thereto. (Proposed by the Southborough Cultural Arts Council)

ARTICLE 41: To see if the Town will vote to raise and appropriate, borrow and appropriate, or transfer from available funds and appropriate, a sum of money for a tot lot at the Arts Center, or do or act anything in relation thereto. (Proposed by the Recreation Facilities Committee and Board of Selectmen)

ARTICLE 42: To see if the Town will vote to raise and appropriate or borrow and appropriate, a sum of money for the purpose of installing a septic system at the Southborough Public Library, or do or act anything in relation thereto (Proposed by the Board of Library Trustees)

ARTICLE 43: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$12,500 for the purpose of compensating qualified senior citizens for services rendered to the Town through the Senior Tax Work-off Program, or do or act anything in relation thereto. (Proposed by the Council on Aging)

ARTICLE 44: To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41A, Tax Deferral for homeowners 65 years or older by amending an applicants gross receipts from \$20,000 to an amount not to exceed \$40,000, or do or act anything in relation thereto. (Proposed by the Board of Assessors)

ARTICLE 45: To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17C1/2. The exemption, \$175, for certain senior citizens and surviving spouses and minors may increase by 100% of the Consumer Price Index determined annually by the Commission of Revenue, effective fiscal year 2003, or do or act anything in relation thereto. (Proposed by the Board of Assessors)

ARTICLE 46: To see if the Town will vote to renew a revolving account authorized to, and for the use of the Southborough Fire Department for the receipt of ambulance fees, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2. Expenditures for fiscal year 2003 will not exceed one percent (1%) of the amount raised by taxation in fiscal year 2002, or do or act anything in relation thereto. (Proposed by the Fire Chief)

ARTICLE 47: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate the sum of \$38,900 for the purpose of purchasing one new Fire Command Vehicle and equipping the same for the Fire Department and authorize the Board of Selectmen to sell, turn in, or otherwise dispose of one Ford Command Vehicle, or do or act anything in relation thereto. (Proposed by the Fire Chief)

ARTICLE 48: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate the sum of \$275,000 to purchase one new Fire Pumping Engine and equipping the same for the Fire Department and authorize the Board of Selectmen to sell, turn in, or otherwise dispose of the 1984 Fire Pumping Engine, or do or act anything in relation thereto. (Proposed by the Fire Chief)

ARTICLE 49: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate the sum of \$75,000 for the purpose of remediation of the floor drains at Fire Headquarters, 21 Main Street and Station 2, 2 Harrington Court, or do or act anything in relation thereto. (Proposed by the Fire Chief)

ARTICLE 50: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate the sum of \$13,000 for the purpose of replacing and upgrading windows at Fire Headquarters, 21 Main Street, or do or act anything in relation thereto. (Proposed by the Fire Chief)

ARTICLE 51: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, the sum of \$35,000 to purchase and/or install an interactive notification system for disaster notification, or do or act anything in relation thereto. (Proposed by the Civil Defense Director)

ARTICLE 52: To see if the Town will vote to dissolve the Municipal Building Planning Committee, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 53: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, a sum of money for making extraordinary repairs, renovations and purchasing equipment of a capital nature at the Neary School, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

ARTICLE 54: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, the sum of \$81,252 for the FY 2003 installment of the multiyear technology update in all Southborough Public Schools, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

ARTICLE 55: To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, the sum of \$75,000 for making improvements to the water drainage system at the Neary School, or do or act anything in relation thereto. (Proposed by the Southborough School Committee)

ARTICLE 56: To see if the Town will vote to authorize borrowing by the Northborough-Southborough Regional School Committee, in accordance with Massachusetts General Laws, Chapter 71, Section 16(d), as amended, or for the Town of Southborough to raise and appropriate or transfer from any available funds and appropriate, or borrow and appropriate, their share of the sum of \$80,090 for the purpose of equipment purchases of a capital nature for the FY 2003 installment of the multiyear technology update at Algonquin Regional High School, or do or act anything in relation thereto. (Proposed by the Northborough-Southborough Regional School Committee)

ARTICLE 57: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate, a sum of money for the purchase of a tractor for grounds maintenance, or do or act anything in relation thereto. (Proposed by the Recreation Facilities Committee)

ARTICLE 58: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate, a sum of money to install an irrigation system in a recently upgraded athletic field at the Neary-Trottier campus, or do or act anything in relation thereto. (Proposed by the Recreation Facilities Committee)

ARTICLE 59: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate, a sum of money to upgrade the ballfield fence(s) at the Mooney Field to meet national Little League standards, or do or act anything in relation thereto. (Proposed by the Recreation Facilities Committee)

ARTICLE 60: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate, a sum of money to replace the ballfield fence at the Neary School Field, or do or act anything in relation thereto. (Proposed by the Recreation Facilities Committee)

ARTICLE 61: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate, a sum of money to fund unemployment compensation, or do or act anything in relation thereto. (Proposed by the Treasurer/Collector)

ARTICLE 62: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, or borrow and appropriate, a sum of money to fund the implementation of the proposed Compensation Schedule, Section 21 of the Salary Administration Plan, or do or act anything in relation thereto. (Proposed by the Personnel Board)

ARTICLE 63: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate, \$2,000 for the purpose of contributing to the operating budget of the SuAsCo Watershed Community Council, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 64: To see if the Town will vote to accept a gift of land described as "Parcel B" on the plans entitled "Definitive Subdivision Plan of Carriage Hill Estates" prepared by Thomas Land Surveyors & engineering Consultants, Inc. and dated September 1, 1999 and revised through April 19, 2000, or do or act anything in relation thereto. (Proposed by Board of Selectmen)

ARTICLE 65: To see if the Town will vote to approve a granting of easements between the Town and Pilgrim Congregational Church as shown on plan entitled "Easement Plan of Land in Southborough, Mass.", prepared by Thompson-Liston Associates, Inc., dated December 7, 2001, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

ARTICLE 66: To see if the Town will vote to zone a parcel of land formally in the Town of Westborough from Industrial (Westborough District) to Residential B (Southborough District). The land is defined as portions of assessors map #1 parcels 15,17,18,27 and 28; and portions of map #2 parcels 71, 88, 90, 92, and 94, and further described on the plan entitled "Town Line Plan of Southborough & Westborough, Massachusetts" prepared by Connorstone Consulting Civil Engineers dated January 2, 2001 and revised January 26, 2001. The land currently owned by Tom & Diane Bacon is approximately 6.9 acres and was transferred from Westborough to Southborough by act of both Town Meetings in the spring of 2000.

, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 67: To see if the Town will vote to amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Section 174-8.2 – Residence A District, Paragraph A.(8) to read "Construction of private garage or private parking for not more than three (3) vehicles. One vehicle may be a truck or other commercial vehicle." And to further amend section 174-8.2, Paragraph B.(12) to read "Private garage or parking for more than three (3) vehicles."

, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 68: To see if the Town will vote to amend the Zoning Code of the Town of Southborough, Article III, Use Regulations, Sections 174-8.2 Residence A District, Paragraph D.(4) and 174-8.3 Residence B District, Paragraph D.(4) to read: Maximum height: thirty-five (35) feet, two and one-half (2.5) stories [seventeen (17) feet, one (1) story for accessory buildings].

, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 69: To see if the Town will vote to amend the Southborough Code Article VI, Section 174-25. Board of Appeals, Paragraph A. by changing the number of associate members appointed by the Board of Selectmen from two (2) to four (4), or do or act anything in relation thereto. (Proposed by the Board of Appeals)

ARTICLE 70: To see if the Town will vote to amend the Southborough Zoning Code Article III, Section 174-9 Special Permit Requirements, Paragraph D. to read as follows: Large Signs. See Section 174-11, E. Special Permits for Signs.

, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 71: To see if the Town will vote to accept as a public way Metacomet Lane described on a plan entitled "Roadway Acceptance Plan, Metacomet Lane, Southborough, MA." prepared by Connorstone Consulting Civil Engineers, dated October 18, 2001, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 72: To see if the Town will vote to accept as a public way Schipper Farm Lane described on the plans entitled "Roadway Acceptance Plan, Schipper Farm Lane, Southborough, MA." prepared by Connorstone Consulting Civil Engineers, dated December 10, 2001, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 73: To see if the Town will vote to accept as a public way Austin Kelly Lane described on a plan entitled "Roadway Acceptance Plan of Austin Kelly Lane in Southborough, MA." prepared by Elliott J. Paturzo Professional Land Surveyor, dated November 29, 2001, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 74: To see if the Town will vote to accept as a public way Angelica Lane described on a plan entitled "Roadway Acceptance Plan of Angelica Lane in Southborough, MA." prepared by Connorstone Consulting Engineers, dated February 4, 2002, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 75: To see if the Town will vote to accept as a public way Joslin Lane described on the plans entitled "Roadway Acceptance Plan of Joslin Lane and Witherbee Lane in Southborough, MA." prepared by Connorstone Consulting Engineers, dated February 4, 2002, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 76: To see if the Town will vote to accept as a public way Witherbee Lane described on the plans entitled "Roadway Acceptance Plan of Joslin Lane and Witherbee Lane in Southborough, MA." prepared by Connorstone Consulting Engineers, dated February 4, 2002, or do or act anything in relation thereto. (Proposed by the Planning Board)

ARTICLE 77: To see if the Town will authorize the Board of Assessors to use free cash in the Town treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 2002 and ending June 30, 2003, or do or act anything in relation thereto. (Proposed by the Board of Selectmen)

And to notify the inhabitants of the First Precinct of said Town of Southborough qualified to vote in elections to meet in the Central Fire Station, 21 Main Street, in said Southborough; the inhabitants of the Second Precinct of said Town to meet in the P. Brent Trottier Middle School, 49 Parkerville Road, in said Southborough; and the inhabitants of the Third Precinct of said Town to meet in the Mary Finn School, 60 Richards Road, in said Southborough on

Monday, May 13, 2002

then and there at those places to bring in their votes to the Election Officers at the respective Precinct, for Moderator, a term of one year; for Town Clerk, a term of three years, for one member of the Board of Selectmen, for a term of three years; for one member of the Board of Assessors, for a term of three years; for two members of the School Committee for a term of three years; for two members of the Northborough-Southborough Regional School District Committee, two for three years from Southborough, two for three years from Northborough; for one member of the Board of Health for a term of three years; for two members of the Board of Trustees of the Southborough Library for a term of three years, for one member of the Planning Board for a term of five years and for one member of the Southborough Housing Authority, for a term of five years.

The Polls in each Precinct will be open at 8:00 a.m. and will be closed at 8:00 p.m. of said day.

And you are to give notice hereby by posting true and attested copies of the Warrant at the Southborough Town House, Central Fire Station, Southville Fire Station, McCarthy's Restaurant, Mauro's Market, Southborough Library, Turnpike Food and Liquor Mart, Margaret A. Neary School, P. Brent Trottier Middle School, Mary E. Finn School, Fitzgerald's General Store and Fayville Village Hall, seven days at least before the time appointed for such meeting.

Given under our hand this 26th day of February 2002.



David A. Coombs, Chairman



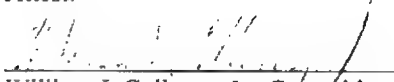
William J. Christensen



David W. Parry

BOARD OF SELECTMEN OF THE TOWN OF SOUTHBOROUGH

Attest:



William J. Colleary, Jr., Constable

TOWN OF SOUTHBOROUGH VOTING PRECINCTS BY STREETS

2002

PRECINCT 1	Precinct
CENTRAL FIRE STATION	
21 MAIN STREET	

All	ANGELICA LN	1
All	ASAREE DR	1
All	ASHLEY RD	1
All	AUSTIN KELLY LN	1
All	BAY PATH LN	1
All	BIRCHWOOD DR	1
All	BLUEBERRY LN	1
All	BOSTON RD	1
All	BOSWELL LN	1
All	BREAKNECK HILL RD	1
All	BROOK LN	1
All	BUFFALO RUN	1
All	CARRIAGE HILL CIR	1
All	CENTRAL ST	1
All	CHERRY ST	1
All	CLEMMONS ST	1
Only from 153 to 218	CORDAVILLE RD	1
All	CRESTVIEW DR	1
All	CROSS ST	1
All	DAVIS RD	1
All	EAST MAIN ST	1
All	FOLEY DR	1
All	FRAMINGHAM RD	1
All	GRAYSTONE WAY	1
All	GROVE ST	1
All	HIDDEN MEADOW LN	1
All	HILLSIDE AVE	1
All	HILLTOP DR	1
All	HOWES CT	1
All	HUBLEY LN	1
All	JOHN ST	1
All	JOSLIN LN	1
All	KIDDER LN	1
All	LANES END	1
All	LATISQUAMA RD	1
All	LEARNED ST	1
All	LYMAN ST	1
All	MACNEILL DR	1
Only even from 6 to 28	MAIN ST	1

All	MAPLE ST	1
All	MAPLECREST DR	1
Only 99, 101 and 103	MARLBORO RD	1
All	MEADOW LN	1
Only 118 and 134 to 215	MIDDLE RD	1
All	MITCHELL ST	1
All	MT VICKERY RD	1
All	NEWTON ST	1
All	NICHOLS ST	1
All	OAK HILL RD	1
All	OVERLOOK DR	1
All	PARK ST	1
Only from 176 to 202	PARKERVILLE RD	1
All	PARMENTER RD	1
All	PARTRIDGE HILL RD	1
All	PEGGY DR	1
All	PINE HILL RD	1
All	PINECONE LN	1
All	PLEASANT ST	1
All	RESERVOIR DR	1
All	ROCKPOINT RD	1
All	SMITH LN	1
All	SUNRISE DR	1
Only from 6 to 144	TURNPIKE RD	1
All	UPLAND RD	1
All	VALLEY RD	1
All	VIEW HILL RD	1
All	WALKER ST	1
All	WALNUT DR	1
All	WATERVIEW TER	1
All	WHITE BAGLEY RD	1
All	WILLIAM ONTHANK LN	1
All	WILLOW ST	1
All	WINCHESTER ST	1
All	WINTER ST	1
All	WITHERBEE LN	1
Only from 9 to 103	WOODLAND RD	1

TOWN OF SOUTHBOROUGH VOTING PRECINCTS BY STREETS

2002

PRECINCT 2 P. BRENT TROTTER MIDDLE SCHOOL 49 PARKERVILLE ROAD			Precinct
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All	ANDREWS WAY	2
All	AUTUMN HILL LN	2
All	BANTRY RD	2
All	BIGELOW RD	2
All	BLACKTHORN DR	2
All	BRIGHAM ST	2
All	BURNETT RD	2
All	CHESTNUT HILL RD	2
All	CHOATE LN	2
All	CLIFFORD ST	2
Only from 1 to 9	CORDAVILLE RD	2
All	COUNTRY LN	2
All	DAVID HENRY GARDNER LN	2
Only from 1 to 78	DEERFOOT RD	2
All	DEVINE LN	2
All	EASTBROOK FARM LN	2
All	FISHER RD	2
All	FLAGG RD	2
All	GEN HENRY KNOX RD	2
All	GLENWOOD RD	2
All	GRANUAILE RD	2
All	HICKORY RD	2
All	HIGH ST	2
All	JACOBS LN	2
All	JERICO HILL RD	2
All	JOHN MATTHEWS RD	2
All	JOHNSON RD	2
All	KENNEDY LN	2
All	LEDGE HILL RD	2
All	LOVERS LN	2
All	LYNBROOK RD	2
Only from 15 to 209	MAIN ST	2
Only from 25 to 168	MARLBORO RD	2
Only from 2 to 111 and 123	MIDDLE RD	2
All	NORTHBORO RD	2

All	OLD HARRY RD	2
All	ORCHARD RD	2
Only from 9 to 65	PARKERVILLE RD	2
All	PEARL ST	2
All	PRESIDENTIAL DR	2
All	RED GATE LN	2
All	ROCK SPRING LN	2
All	SADDLE HILL LN	2
All	SADIE HUTT LN	2
All	SCHIPPER FARM LN	2
All	SCHOOL ST	2
All	SEARS RD	2
All	STEARNS RD	2
All	STOWE RD	2
All	STRAWBERRY HILL RD	2
All	STUB TOE LN	2
All	TARA RD	2
Only 361	TURNPIKE RD	2
All	WARD RD	2
All	WHISTLER LN	2
All	WOLFPEN LN	2
All	WYETH CIR	2
All	WYNDEMERE DR	2

TOWN OF SOUTHBOROUGH VOTING PRECINCTS BY STREETS

2002

PRECINCT 3 MARY FINN SCHOOL 60 RICHARDS ROAD			Precinct
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All	ADAMS CIR	3
All	ALEXANDRA CIR	3
All	ASPENWOOD LN	3
All	ATWOOD ST	3
All	BANFILL LN	3
All	BEECHWOOD LN	3
All	BLENDON WOODS DR	3
All	BRIDGE ST	3
All	BROOKSIDE RD	3
All	BRYDEN RD	3
All	CANDLEWOOD LN	3
All	CAROLYN TER	3
All	CONSTITUTION DR	3
Only from 223 to 279	CORDAVILLE RD	3
All	COTTAGE ST	3
All	DARLENE DR	3
Only from 118 to 135	DEERFOOT RD	3
All	EDGEWOOD RD	3
All	FAIRVIEW DR	3
All	FAY CT	3
All	FITZGERALD LN	3
All	GARRISON LN	3
All	GILMORE RD	3
All	HAMMOND ST	3
All	HARRIS DR	3
All	HEATHER LN	3
All	HIGH RIDGE RD	3
All	HIGHLAND ST	3
All	INDEPENDENCE DR	3
All	KILLAM FARM LN	3
All	LEONARD DR	3
All	LIBERTY DR	3
All	METACOMET LN	3
All	MICHAEL CIR	3
All	MOONEY LN	3
All	MOORE RD	3
All	MOULTON RD	3
All	NATHAN STONE RD	3
All	NORTH ST	3

All	OLAND LN	3
All	OREGON RD	3
All	PARKER ST	3
Only from 125 to 262	PARKERVILLE RD	3
All	PEARL ST	3
All	POWDERMILL LN	3
All	PRENTISS ST	3
All	RICHARDS RD	3
All	SARSEN STONE WAY	3
All	SKYLAR DR	3
All	SOUTHVILLE RD	3
All	SOUTHWOOD DR	3
All	SPRING MEADOW DR	3
All	STOCKWELL LN	3
All	SUMMIT RD	3
All	TED LN	3
Only 242	TURNPIKE RD	3
All	VALADE CT	3
All	VALE TER	3
All	WATKINS LN	3
All	WENTWORTH DR	3
All	WILDWOOD DR	3
All	WOOD ST	3
All	WOODBURY RD	3
Only from 120 to 204	WOODLAND RD	3

WHO DO I CALL??



SOUTHBOROUGH TOWN HOUSE

17 Common Street, 01772

Main Number: 508-485-0710

Fax 508-480-0161

Email: selectmen@southboroughma.com

Web Site: www.southboroughma.com

EMERGENCY NUMBER.....911 (Police, Fire, Ambulance)

<u>DEPARTMENT</u>	<u>PHONE</u>	<u>CONTACT NAME</u>
Animal Control Officer	485-7817	William J. Proctor
Assessors	485-0720	Paul Cibelli, Principal Assessor
Board of Appeals	485-0717	Cindi Krawczyk, Secretary
Building Dept.	485-0717	Peter C. Johnson, Inspector
Cemetery Division-DPW	485-1618	Bridget Gilleney, Division Supt.
Conservation Commission	351-6913	Kathy O'Brien, Secretary
Fire Department	485-3235	John Mauro, Fire Chief
Health, Board of	481-3013	Paul Pisinski, Health Agent
Housing Authority	481-2166	Carol Renaud, Director
Library	485-5031	Judith Williams, Library Director
Planning Board	485-0717	Wayne Thies, Town Planner
Police Department	485-2147	William Colleary, Police Chief
Public Works Dept.	485-1210	John W. Boland Jr., Supt.
Recreation Commission	229-4452	Kathryn Garcia, Director
Selectmen	485-0710	Janice C. Conlin, Town Administrator
Senior Center	229-4453	Pamela LeFrancois, Senior Coordinator
Town Accountant	485-0710	Dorothy M. Phaneuf
Town Clerk	485-0710	Dawn Michanowicz, Asst. Town Clerk
Transfer Station-DPW	485-2511	<u>Hours:</u> 8:00 am - 6:00 pm Wednesday through Saturday
Treasurer/Collector	485-0710	Daniel M. Keyes
Veterans' Agent	485-0710	Irene Burkis Tibert
Water Division-DPW	485-1845	Donald Buzzell, Asst. DPW Director
Youth and Family Services	481-5676	Laurie Sugarman-Whittier, Director

OTHER SERVICES

Arts Council	481-9351	Sidney Field, Director, Arts Center
Community House	485-4887	Bertha Ginga
Crime Tip Hotline	229-4447	
Hot Lunch Program	229-4453	Call by 10:30 am for next day's reservation
Post Office, 162 Cordaville Rd.	485-2669	
Citizen Information	1-800-392-6090	Secretary of State's Office
Charter Communications	1-800-634-1008	Cable TV provider
Mass. Electric	1-800-322-3223	
NSTAR (COMGAS)	1-800-572-9337	

SCHOOLS

Algonquin Reg. High School	351-7010	Edward J. Gallagher III, Principal
*Superintendent's Office	351-7000	Robert Melican, Superintendent of Schools
Assabet Valley Reg. Voc.	485-9430	Eugene S. Carlo, Superintendent/Director
Mary Finn (K-2)	485-3176	Mary A. Ryan, Principal
Margaret Neary (Gr. 3-5)	481-2300	Stephen Billhardt, Principal
Trotter Middle School (Gr. 6-8)	485-2400	Linda Murdock, Principal

*New Location: 44 Bearfoot Road, Northborough, MA 01532